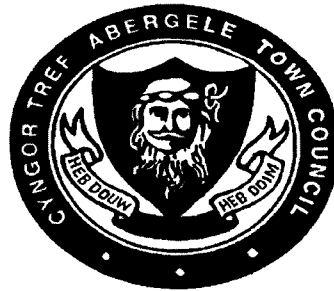


Correspondence File 1

Special Ordinary Meeting

20th June 2022



Abergele Town Council

Statement of Accounts

1st April 2021

to

31st March 2022

Prepared in Accordance with the
Account and Audit (Wales) Regulations 2005 (as amended)
by Mrs M. J. Evans, Responsible Financial Officer
Abergele (01745) 833242

CF1P1

Abergele Town Council

Statement of Accounts for Year Ending 31st March 2022

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2020'21	<u>INCOME</u>	Income & Expenditure 2021'22
£290,238.00	Precept	£297,249.00
£272.00	Bank Interest: General Accounts & Hall & Development Reserve	£142.00
£0.00	Hire of Rooms	£0.00
£0.00	Newsletter (Advertising)	£102.00
£12,376.00	Grants/Donations	£27,268.00
£7,032.00	Other Income	£10,597.00
<u>£309,918.00</u>		<u>£335,358.00</u>
	<u>EXPENDITURE</u>	
£102,472.00	Staff Costs	£113,885.00
£9,798.00	Administration Costs	£16,272.00
£3,182.00	Mayoral & Civic Expenses	£1,776.00
£2,150.00	Members Allowances	£2,150.00
£19,449.00	Premises - Town Hall & Offices	£21,154.00
£2,790.00	Printing, Stationery & Supplies	£2,276.00
£829.00	Annual Audit	£390.00
£2,785.00	Subscriptions	£3,049.00
£0.00	Joint Burial Committee	£0.00
£0.00	War Memorials	£0.00
£13,525.00	General Maintenance	£5,861.00
£952.00	Conferences & Training	£680.00
£0.00	Election Expenses	£3,741.00
£63,866.00	Community Schemes	£99,688.00
£14,193.00	S137 Donations & Grants	£9,250.00
£12,150.00	Other Donations & Grants	£4,300.00
£2,109.00	Legal, Advertising & Publicity & Additional	£4,714.00
£107.00	Bank Charges	£91.00
<u>£250,357.00</u>		<u>£289,277.00</u>
£59,561.00	Variance of income to expenditure	£46,081.00

Abergele Town Council

Balance Sheet as at 31st March 2022

31/03/2021	<u>LONG TERM ASSETS</u>	31/03/2022
<u>£413,656.00</u>	Fixed Assets	<u>£428,447.00</u>
	<u>CURRENT ASSETS</u>	
£23,476.81	Debtors	£25,109.79
£0.00	Advance payments	£0.00
£286,099.24	Cash Balances	£368,665.58
£309,576.05	<u>TOTAL ASSETS</u>	£393,775.37
£15,419.46	Less Creditors	£18,587.61
£5,050.00	Receipts in Advance	£40,000.00
£20,469.46	<u>TOTAL LIABILITIES</u>	£58,587.61
£289,106.59	Total Assets less Liabilities	£335,187.76

_____ Chairman Policy & Finance 2021/22

_____ Town Mayor 2021/22

_____ Responsible Financial Officer

CAIP4

Abergele Town Council

Cumulative Funds as at 31st March 2022

31/03/2021		31/03/2022
£642,699.17	Balance Brought Forward	£702,260.17
£0.00	Add Fixed assets purchased in 2021/22	£14,791.00
£642,699.17		£717,051.17
<u>£309,918.00</u>	Add Total Income	<u>£335,358.00</u>
£952,617.17		£1,052,409.17
£250,357.00	Less Total Expenditure	£289,277.00
<u>£702,260.17</u>	Balance Carried Forward:	<u>£763,132.17</u>

CFIPS

Abergele Town Council

Accounts for Year Ending 31st March 2022

SUPPORTING STATEMENT

Community Assets at Insurance Valuation:

Town Hall and Council Offices, Llanddulas Road	£170,000.00
Land at The Mount, Abergele (Nominal value)	£1,000.00
Town Hall Furniture, Fixtures & Fittings	£64,924.00
Noticeboards & Street Furniture	£55,220.00

Other Civic Assets:

Civic Regalia	£9,693.00
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Other Fixed Assets:

Christmas Decorations	£17,735.00
Office & IT Equipment	£18,938.00
Equipment & Furniture Elsewhere	£994.00
Other Contents and Stock	£6,050.00
War Memorials	£83,893.00

TOTAL ASSETS AS AT 31/3/2022	<u>£428,447.00</u>
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Abergele Town Council

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Creditors at Year End:

North Wales Police - utilities recharge	8000.00
WAO (External Audit)(19'20)	520.00
JDH Business Services Ltd (Internal Audit)	261.25
RBS	558.00
CCBC	4,417.00
Reach Publishing	750.00
SLCC	1,184.00
GWP	172.70
DCK	100.85
Waterloo	155.00
Humphreys Signs	375.00
WAO (External Audit)(20'21)	520.00
Supertemps	718.01
D.Hargreaves	25.00
Cambrian Photography	80.00
SLCC	249.00
Supertemps	21.77
BT	98.78
One Voice Wales	120.00
JDH Business Services Ltd (Internal Audit)(interim)	261.25
	£18,587.61

Debtors at Year End:

None	0.00
HM Revenue & Customs - VAT Refund	25,109.79
	£25,109.79

Payments in Advance:

None	£0.00
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Receipts in Advance:

Gwynt y Mor Grant	£40,000.00
	£40,000.00

Borrowings:

None	£0.00
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Tenancies:

none	£0.00
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Rent Commitments:

The Council has a five year Rental and Service agreement with Ricoh for a RICOH photocopier and accessories (Serial Number: 3100RA30612 - commenced February 2021). The quarterly rental is £197.68

Agency Work:

none

Advertising and Publicity:

The Council published the following documents during the year to 31st March 2022	
Newsletter for residents with a net cost (after advertising revenue)	£77.00
Website and Advertising costs	£4,714.00
	£4,791.00

Pensions:

The Council resolved to join the Gwynedd Local Government Pension Scheme (Min. 8035) in March 2004.	
Employer's contributions at the rate of 19.1% - Total for the year =	£11,718.52

Hall & Development Fund

Balance as at 31st March 2022 =	£49,531.48
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Abergele Town Council

Bank Reconciliation as at:

31st March 2022

£

Bank Statement Balances		
Current Account	3195.47	
Quarterly Interest Ac	237001.88	
Swansea b soc	78786.75	
Hall & Development Investment Ac	49531.48	
Regeneration Reserve	0.00	
Petty Cash	150.00	
		368,665.58

368,665.58

Current Account	3195.47	
Quarterly Interest Ac	237001.88	
Swansea b soc	78786.75	
Hall & Development Investment Ac	49531.48	
Regeneration Reserve	0.00	
Petty Cash	150.00	
		368665.58

368,665.58

**INTERNAL AUDIT REPORT
ABERGELE TOWN COUNCIL – 2021/2022**

The internal audit is carried out by the following testing of the internal controls specified on the Annual Return for local councils in Wales:

Internal Control	Internal Audit Testing
Books of account have been properly kept throughout the year	<ul style="list-style-type: none"> • Ensure the cashbook is maintained and up-to-date and arithmetically correct • Document and assess the adequacy of the prime books of record (and where relevant computer software) used to record council income and expenditure transactions
Standing Orders & Financial Regulations have been adopted and applied The Council's financial regulations have been met, payments are supported by invoices, expenditure is approved, and VAT is correctly accounted for	<ul style="list-style-type: none"> • Ensure the Council has formerly adopted Standing Orders & Financial Regulations • Ensure a Responsible Financial Officer has been appointed • Through sample testing ensure contracts above the tendering threshold established in the Financial Regulations/Standing Orders been competitively purchased • Through sample testing ensure payments in the cashbook are supported by invoices, authorised in the minutes, have cleared the bank statements and are not ultra vires • Ensure VAT on payments been identified, recorded and reclaimed • Ensure Section 137 expenditure is separately recorded and within statutory limits • Where material services are received from independent or public sector provider(s) ensure an appropriate Service Level Agreement is in place • Having regard to the size of the council, review policy and procedure documents
Adequate arrangements are in place to manage all identified risks	<ul style="list-style-type: none"> • Review the minutes and identify and query with the council any unusual financial activity • Ensure the minutes record the Council carrying out and approving an annual risk assessment • Ensure key categories of insurance are in place and that fidelity cover is adequate • Having regard to the size of the Council, review whether internal financial controls are documented and regularly reviewed • Review whether the Council assessed the significant risks to achieving its objectives relative to its management of its finances and has risk management and risk mitigation procedures in place
The annual precept request is the result of a proper budgetary	<ul style="list-style-type: none"> • Ensure the Council has prepared an annual budget in support of its precept request • Verify whether actual expenditure against the budget is regularly reported to the Council

CFIP9

**INTERNAL AUDIT REPORT
ABERGELE TOWN COUNCIL – 2021/2022**

Internal Control	Internal Audit Testing
<p>process; budget progress is regularly monitored and the council's reserves are appropriate</p>	<ul style="list-style-type: none"> ● Review budgetary control information and year end variance analysis. Follow up any significant unexplained variances from the budget ● Review the Council reserves policy if one has been adopted. Review the analysis of reserves between earmarked and general reserves. Ensure earmarked reserves are appropriate. Review whether general reserves may be excessive or insufficient having regard to the levels of council net operating expenditure
<p>Income procedures ensure that the correct price has been charged, income has been received, recorded and promptly banked and VAT is correctly accounted for</p>	<ul style="list-style-type: none"> ● Ensure through review of records that income is properly recorded and promptly banked ● Through sample testing of each income stream verify that the correct price has been charged, income has been received, recorded accurately and where relevant that VAT has been accounted for ● Ensure security controls over cash and near cash adequate and effective and that insurance cover is held
<p>For those councils that maintain a petty cash system – Petty Cash Procedures ensure payments are supported by receipts, expenditure is approved and VAT is correctly accounted for</p>	<ul style="list-style-type: none"> ● Through sample testing ensure petty cash expenditure is recorded and supported by VAT invoices/receipts ● Ensure petty cash expenditure is reported to Council meetings ● Review regularity of petty cash reimbursement ● Ensure VAT is reclaimed on petty cash expenditure
<p>Wages and salaries to employees have been paid in accordance with Council approvals and PAYE and NI requirements have been properly applied</p>	<ul style="list-style-type: none"> ● Ensure all employees have contracts of employment with clear terms and conditions ● Ensure wages and salaries paid agree with those approved by the Council ● Through sample testing ensure other payments to employees are reasonable and agreed by the Council ● Verify that PAYE and NIC has been properly operated by the Council as an employer
<p>Asset and investments registers are accurate</p>	<ul style="list-style-type: none"> ● Ensure the Council maintains a register of all material fixed assets owned or in its care ● Ensure the assets and investments registers are up-to-date ● Review asset valuation policies for different asset categories ● Agree any capital expenditure identified through sample testing of payments to the fixed asset register

CFIP10

**INTERNAL AUDIT REPORT
ABERGELE TOWN COUNCIL – 2021/2022**

Internal Control	Internal Audit Testing
Bank Reconciliation procedures ensure the accuracy and timeliness of periodic and year-end bank account reconciliation(s)	<ul style="list-style-type: none"> • Ensure there is a bank reconciliation for each account and that bank reconciliations carried out regularly and in a timely fashion having regard to the council size • Substantively test the year end bank reconciliation and agree to underlying evidence including the cash book and bank statements
Year End Procedures ensure the accuracy and completeness of the financial statements	<ul style="list-style-type: none"> • Agree brought forward balances • Ensure Annual Return is balanced and cast correctly • Ensure year end accounts are prepared on the correct basis for the council size (ie Receipts and Payments or Income and Expenditure accounts) • Agree audit trail from the annual return accounts to underlying financial records including the cash book • Where appropriate ensure debtors and creditors have been properly recorded • Where relevant review year end journals
Where the Council is Sole Trustee of a Charity the Council has procedures in place to meet its responsibilities as a sole trustee	<p>Where the council acts as a sole trustee of a charity ensure that</p> <ul style="list-style-type: none"> • the charity transactions have been excluded from the annual return accounts • returns required by the Charities Commission have been submitted within deadlines
Recommendations for Improvement are implemented on a timely basis	<ul style="list-style-type: none"> • Ensure the Council has acted on previous audit recommendations and update the internal audit action plan accordingly

CF 1P11

**INTERNAL AUDIT REPORT
ABERGELE TOWN COUNCIL – 2021/2022**

Conclusion

On the basis of the internal audit work carried out, in our view the council's system of internal controls is in place, adequate for the purpose intended and effective, subject to the issues reported in the action plan overleaf.

As part of the internal audit work for the next financial year we will follow up all recommendations included in the action plan.

JDH Business Services Limited

DATE: 14/06/2022

CF1P12

**INTERNAL AUDIT REPORT
ABERGELE TOWN COUNCIL – 2021/2022**

ACTION PLAN

	ISSUE	RECOMMENDATION	FOLLOW UP
1	<p>Staff costs includes payments to temp employment agencies amounting to £3619.37.</p> <p>These payments are not in respect of employees of the Council and should be classed as 'Total other payments'.</p>	<p><i>The annual return should be amended as follows:</i></p> <p><i>Staff costs £113,885</i></p> <p><i>Total other payments £175,392</i></p>	<p>Amended as requested MJE 14/6/22</p>
2	<p>The risk assessment has been approved by the Executive Committee.</p> <p>The terms of reference for the Executive committee includes the following designated responsibility:</p> <p>4. <i>To undertake an annual assessment of risks, to include: financial; administrative and organisational; employers; members; public; assets; health and safety; and fire safety and report to the Council on the management of identified risks.</i></p> <p>We have not seen minutes from full council stating that the Executive Committee have reported to them on the</p>	<p><i>Full Council should formally approve the annual risk assessment.</i></p>	<p>NOTED</p>

CFIP13

**INTERNAL AUDIT REPORT
ABERGELE TOWN COUNCIL – 2021/2022**

	management of risks and full Council therefore approving the annual risk assessment.		
2021/22 interim audit recommendations			
1	<p>The Clerk was reimbursed in the year for a zoom subscription paid for with a personal credit card.</p> <p>The financial regulations state:</p> <p><i>6.20. Any corporate credit card or trade card account opened by the council will be specifically restricted to use by the Clerk /RFO and shall be subject to automatic payment in full at each month end. Personal credit or debit cards of members or staff shall not be used under any circumstances.</i></p>	<p><i>Personal debit or credit cards should not be used to make purchases for the Council.</i></p> <p><i>The Council should consider the use of a Council credit card for instances where payments cannot be made by other means.</i></p>	<p>Pending to be actioned by MJE</p>
2	<p>The May 2021 payments schedule has not been signed to evidence it is the schedule of payments approved in the minutes.</p>	<p><i>The payments schedule should be signed to evidence approval.</i></p>	<p>Request Chairman of Policy & Finance to sign the Schedule that has been approved by the Committee.</p>

CF1P14

**INTERNAL AUDIT REPORT
ABERGELE TOWN COUNCIL – 2021/2022**

2020/21 internal audit recommendations			
1	<p>The Council purchased planters, benches and picnic tables at a cost of £10,520 in 2020/21. They have not been added to the asset register.</p> <p>Adjustments have not been made to the asset register for the recommendations in issue 2 of the 2019/20 internal audit.</p>	<p><i>If the Council own these assets the asset register should be updated to include them and fixed assets should be amended on the annual return.</i></p>	Implemented
2	<p>The risk assessment does not address the risks of supplier (procurement) fraud.</p>	<p><i>The asset register and annual return should be adjusted for the items identified in 2019/20.</i></p> <p><i>The risk assessment should be updated to include supplier (procurement) fraud including the adequacy of supplier onboarding controls.</i></p>	Outstanding
2020/21 interim internal audit recommendations			
1	<p>Payments are approved by Council in a supporting schedule (schedule A) which is not included within the minutes. The total amount of payments approved has not been stated in the minutes for the months April – July 2020.</p> <p>The September minutes approve total payments of £28,196.87,</p>	<p><i>When the Council approve payments in a supporting schedule they should state the total amount of payments approved within the minutes, this should agree to the total payments on the supporting schedule.</i></p>	Implemented

CFIPIS

**INTERNAL AUDIT REPORT
ABERGELE TOWN COUNCIL – 2021/2022**

	however this does not agree to the supporting schedule showing total payments of £27,176.66.		
2	The council is party to a number of contracts with varying lengths and conditions.	<i>The council should establish a contracts register which should be regularly reviewed to identify those contracts where the upcoming end date signifies that a tender or quotation process is required, or whether a decision is needed regarding an extension which is provided for in the contract terms.</i>	Implemented
3	The VAT number of suppliers for material contracts are not verified before entering into the contract.	<i>A VAT fraud prevention check should involve verification of the VAT number and address details of a new major supplier before entering into a material contract.</i>	Implemented

CF1016

Community and Town Councils in Wales

Annual Return for the Year Ended 31 March 2022

Accounting statements 2021-22 for:

Name of body: ABERGELE TOWN COUNCIL

	Year ending		Notes and guidance for compilers												
	31 March 2021 (£)	31 March 2022 (£)													
Statement of income and expenditure/receipts and payments															
1. Balances brought forward	229545	289107	Total balances and reserves at the beginning of the year as recorded in the financial records. Must agree to line 7 of the previous year.												
2. (+) Income from local taxation/levy	290238	297249	Total amount of income received/receivable in the year from local taxation (precept) or levy/contribution from principal bodies.												
3. (+) Total other receipts	19680	38109	Total income or receipts recorded in the cashbook minus amounts included in line 2. Includes support, discretionary and revenue grants.												
4. (-) Staff costs	102472	113885	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and related expenses eg. termination costs.												
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on external borrowing (if any).												
6. (-) Total other payments	147885	175392	Total expenditure or payments as recorded in the cashbook minus staff costs (line 4) and loan interest/capital repayments (line 5).												
7. (=) Balances carried forward	289107	335188	Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6).												
Statement of balances															
8. (+) Debtors	23477	25110	Income and expenditure accounts only: Enter the value of debts owed to the body at the year-end.												
9. (+) Total cash and investments	286099	368666	All accounts: The sum of all current and deposit bank accounts, cash holdings and investments held at 31 March. This must agree with the reconciled cashbook balance as per the bank reconciliation.												
10. (-) Creditors	20469	58588	Income and expenditure accounts only: Enter the value of monies owed by the body (except borrowing) at the year-end.												
11. (=) Balances carried forward	289107	335188	Total balances should equal line 7 above: Enter the total of (8+9-10).												
12. Total fixed assets and long-term assets	413656	428447	The asset and investment register value of all fixed assets and any other long-term assets held as at 31 March.												
13. Total borrowing	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).												
14. Trust funds disclosure note	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr style="background-color: #800000; color: white;"> <th>Yes</th> <th>No</th> <th>N/A</th> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> </table>	Yes	No	N/A	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr style="background-color: #800000; color: white;"> <th>Yes</th> <th>No</th> <th>N/A</th> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> </table>	Yes	No	N/A	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	The body acts as sole trustee for and is responsible for managing (a) trust fund(s)/assets (readers should note that the figures above do not include any trust transactions).
Yes	No	N/A													
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>													
Yes	No	N/A													
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>													

CFIP17

Annual Governance Statement

We acknowledge as the members of the Council/Board/Committee, our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2022, that:

	Agreed?		'YES' means that the Council/Board/Committee:	PG Ref	
	Yes	No*			
1. We have put in place arrangements for: <ul style="list-style-type: none"> effective financial management during the year; and the preparation and approval of the accounting statements. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Properly sets its budget and manages its money and prepares and approves its accounting statements as prescribed by law.	6, 12	
2. We have maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption, and reviewed its effectiveness.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.	6, 7	
3. We have taken all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and codes of practice that could have a significant financial effect on the ability of the Council/Board/ Committee to conduct its business or on its finances.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Has only done things that it has the legal power to do and has conformed to codes of practice and standards in the way it has done so.	6	
4. We have provided proper opportunity for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit (Wales) Regulations 2014.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Has given all persons interested the opportunity to inspect the body's accounts as set out in the notice of audit.	6, 23	
5. We have carried out an assessment of the risks facing the Council/Board/Committee and taken appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Considered the financial and other risks it faces in the operation of the body and has dealt with them properly.	6, 9	
6. We have maintained an adequate and effective system of internal audit of the accounting records and control systems throughout the year and have received a report from the internal auditor.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether these meet the needs of the body.	6, 8	
7. We have considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on the Council/Board/Committee and, where appropriate, have included them on the accounting statements.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Disclosed everything it should have about its business during the year including events taking place after the year-end if relevant.	6	
8. We have taken appropriate action on all matters raised in previous reports from internal and external audit.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Considered and taken appropriate action to address issues/weaknesses brought to its attention by both the internal and external auditors.	6, 8, 23	
9. Trust funds – in our capacity as trustee, we have: <ul style="list-style-type: none"> discharged our responsibility in relation to the accountability for the fund(s) including financial reporting and, if required, independent examination or audit. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Has met all of its responsibilities where it is a sole managing trustee of a local trust or trusts.	3, 6

* Please provide explanations to the external auditor on a separate sheet for each 'no' response given; and describe what action is being taken to address the weaknesses identified.

CFIP18

Additional disclosure notes*

The following information is provided to assist the reader to understand the accounting statement and/or the Annual Governance Statement

1. Expenditure under S137 Local Government Act 1972 and S2 Local Government Act 2000

Section 137(1) of the 1972 Act permits the Council to spend on activities for which it has no other specific powers if the Council considers that the expenditure is in the interests of, and will bring direct benefit to, the area or any part of it, or all or some of its inhabitants, providing that the benefit is commensurate with the expenditure. Section 137(3) also permits the Council to incur expenditure for certain charitable and other purposes. The maximum expenditure that can be incurred under both section 137(1) and (3) for the financial year 2021-22 was £8.41 per elector.

In 2021-22, the Council made payments totalling £13964.00 under section 137. These payments are included within 'Other payments' in the Accounting Statement.

2.

3.

* Include here any additional disclosures the Council considers necessary to aid the reader's understanding of the accounting statements and/or the annual governance statement.

Council/Board/Committee approval and certification

The Council/Committee is responsible for the preparation of the accounting statements and the annual governance statement in accordance with the requirements of the Public Audit (Wales) Act 2004 (the Act) and the Accounts and Audit (Wales) Regulations 2014.

<p>Certification by the RFO</p> <p>I certify that the accounting statements contained in this Annual Return present fairly the financial position of the Council/Board/Committee, and its income and expenditure, or properly present receipts and payments, as the case may be, for the year ended 31 March 2022.</p>	<p>Approval by the Council/Board/Committee</p> <p>I confirm that these accounting statements and Annual Governance Statement were approved by the Council/Board/Committee under minute reference:</p>
<p>RFO signature:</p>	<p>Minute ref:</p>
<p>Name:</p>	<p>Chair of meeting signature:</p>
<p>Date:</p>	<p>Name:</p>
	<p>Date:</p>

CF 1219

Annual internal audit report to:

Name of body: ABERGELE TOWN COUNCIL

The Council/Board/Committee's internal audit, acting independently and on the basis of an assessment of risk, has included carrying out a selective assessment of compliance with relevant procedures and controls expected to be in operation during the financial year ending 31 March 2022.

The internal audit has been carried out in accordance with the Council/Board/Committee's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and the internal audit conclusions on whether, in all significant respects, the following control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of the Council/Board/Committee.

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered*	
1. Appropriate books of account have been properly kept throughout the year.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Insert text
2. Financial regulations have been met, payments were supported by invoices, expenditure was approved and VAT was appropriately accounted for.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Insert text
3. The body assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Insert text
4. The annual precept/levy/resource demand requirement resulted from an adequate budgetary process, progress against the budget was regularly monitored, and reserves were appropriate.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Insert text
5. Expected income was fully received, based on correct prices, properly recorded and promptly banked, and VAT was appropriately accounted for.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Insert text
6. Petty cash payments were properly supported by receipts, expenditure was approved and VAT appropriately accounted for.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Insert text
7. Salaries to employees and allowances to members were paid in accordance with minuted approvals, and PAYE and NI requirements were properly applied.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Insert text
8. Asset and investment registers were complete, accurate, and properly maintained.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Insert text

CF1P20

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
9. Periodic and year-end bank account reconciliations were properly carried out.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Insert text
10. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments/income and expenditure), agreed with the cashbook, were supported by an adequate audit trail from underlying records, and where appropriate, debtors and creditors were properly recorded.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Insert text
11. Trust funds (including charitable trusts). The Council/Board/Committee has met its responsibilities as a trustee.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Insert text

For any risk areas identified by the Council/Board/Committee (list any other risk areas below or on separate sheets if needed) adequate controls existed:					
	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
12. Insert risk area	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Insert text
13. Insert risk area	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Insert text
14. Insert risk area	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Insert text

* If the response is 'no', please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

** If the response is 'not covered', please state when the most recent internal audit work was done in this area and when it is next planned, or if coverage is not required, internal audit must explain why not.

[My detailed findings and recommendations which I draw to the attention of the Council/Board/Committee are included in my detailed report to the Council/Board/Committee dated _____.] * Delete if no report prepared.

Internal audit confirmation

I/we confirm that as the Council's internal auditor, I/we have not been involved in a management or administrative role within the body (including preparation of the accounts) or as a member of the body during the financial years 2020-21 and 2021-22. I also confirm that there are no conflicts of interest surrounding my appointment.

Name of person who carried out the internal audit:
Signature of person who carried out the internal audit:
Date:

CF1P21

ATC Clerk

From: Haf Lewis
Sent: 15 June 2022 10:24
To: ATC Clerk
Subject: Various Roads - Abergele and St George) (7.5 Tonne Weight Restriction) Order 2022
Attachments: L_2_01_21_01 St George.pdf; L_2_01_21_02 Lon Dirion and Lon Fawydd.pdf; Notice1.doc

Annwyl Clerc

Amgaeaf gopi o'r Rhybudd mewn perthynas â'r cynnig uchod, sydd i ymddangos yn y wasg ac ar wefan y Cyngor ar 15 Mehefin 2022.

Rheswm y Cyngor dros wneud y Gorchymyn arfaethedig yw gwarchod amwynder yr ardal.

Byddwn yn ddiolchgar i wybod os oes gennych unrhyw sylwadau i'r cynnig hwn neu os y dymunwch wrthwynebu'n ffurfiol i'r Gorchymyn arfaethedig. Os na chlywaf gennych erbyn 8 Gorffennaf 2022, cymeraf na fydd gennych unrhyw sylwadau na gwrthwynebiadau i'r Gorchymyn.

Dear Clerk

I enclose a copy of a Notice in respect of the above proposal, which is to appear in the Press and the Council website on 15 June 2022.

The Council's reason for making the proposed Order is to maintain the free flow to preserve the amenity of the area

I should be obliged to know whether you have any observations concerning this proposal or if you wish to formally object to the proposed Order. If I do not hear from you by 8 July 2022, I will assume that you have no observation or objections to make.

Diolch

Haf Lewis
Cymhorthydd Cyfreithiol / Legal Assistant
Gwasnaethau Cyfreithiol / Legal Services
Cyngor Bwrdeistref Sirol CONWY County Borough Council
E-Bost / E-Mail: haf.lewis@conwy.gov.uk

Rydym yn croesawu gohebiaeth yn y Gymraeg a'r Saesneg fel ei gilydd. Ni fydd gohebiaeth yn yr un iaith na'r llall yn arwain at unrhyw oedi. We welcome correspondence in both Welsh and English. We will respond to correspondence in either language without delay.

The County Borough of Conwy
(Various Roads - Abergele and St George) (7.5 Tonne Weight Restriction) Order
2022

The Conwy County Borough Council proposes to make an Order under Sections 1 and 2 of the Road Traffic Regulation Act 1984, the effect of which will be to prohibit any vehicle or vehicle and load the combined weight of which exceeds 7.5 tonnes from proceeding in the lengths of road specified in the Schedule to this Notice.



Exemptions will be made in the Order for vehicles requiring access for the conveyance of persons, goods or merchandise to or from any premises situated on or adjacent to that length of road; the purposes of repair, maintenance and the like on the road or on land adjacent to those lengths of road; in connection with any building operation or demolition in or adjacent to that length of road, the removal of any obstruction to traffic in that length of road, the maintenance, improvement or reconstruction of that length of road, or the laying, erection, alteration or repair in or adjacent to that length of road of any sewer or of any main, pipe or apparatus for the supply of gas, water or electricity or of any telegraphic; Police, Fire Service or Ambulance purposes and vehicles in the service of the Council.

A copy of the proposed Order together with a map showing the lengths of road to which the Order relates and a statement of the Council's reasons for proposing to make the Order may be examined on the Council website. Requests for paper copy documents can be made by contacting 01492 575337.

Objections to the proposed Order, together with the grounds on which they are made should be sent in writing to the Traffic Section, Environment Roads and Facilities, PO Box 1 Conwy LL30 9GN or to traffic@conwy.gov.uk by 8 July 2022.

Schedule
(7.5 tonne weight limit)

Primrose Hill, St George	From its junction with the A55 Trunk Road west-bound St George's off slip to St. George's Road
St George's Road	From its junction with Primrose Hill to a point 105 metres south east of its junction with Nant Ddu Road
Ffordd Dinorben, St George	From its junction with St George's Road to its junction with Ffordd Dinorben, Llanfairtalhairan, a distance of approximately 1.3km
Lon Dirion, Abergele	From its junction with A453 Llanfair Road to its junction with Tan y Gopa
Tan'r Allt, Abergele	Its entire length
Lon Dirion, Abergele	Its entire length
The Dale, Abergele	Its entire length
Lon Ffawydd, Abergele	Its entire length
The Broadway, Abergele	Its entire length

PRESENNOL / EXISTING	
	Lwybr i chwarel Route to quarry
ARFEATHEDIG / PROPOSED	
	7.5T Cyfyngiad ar bwysau 7.5T Weight restriction

All dimensions are in millimetres.

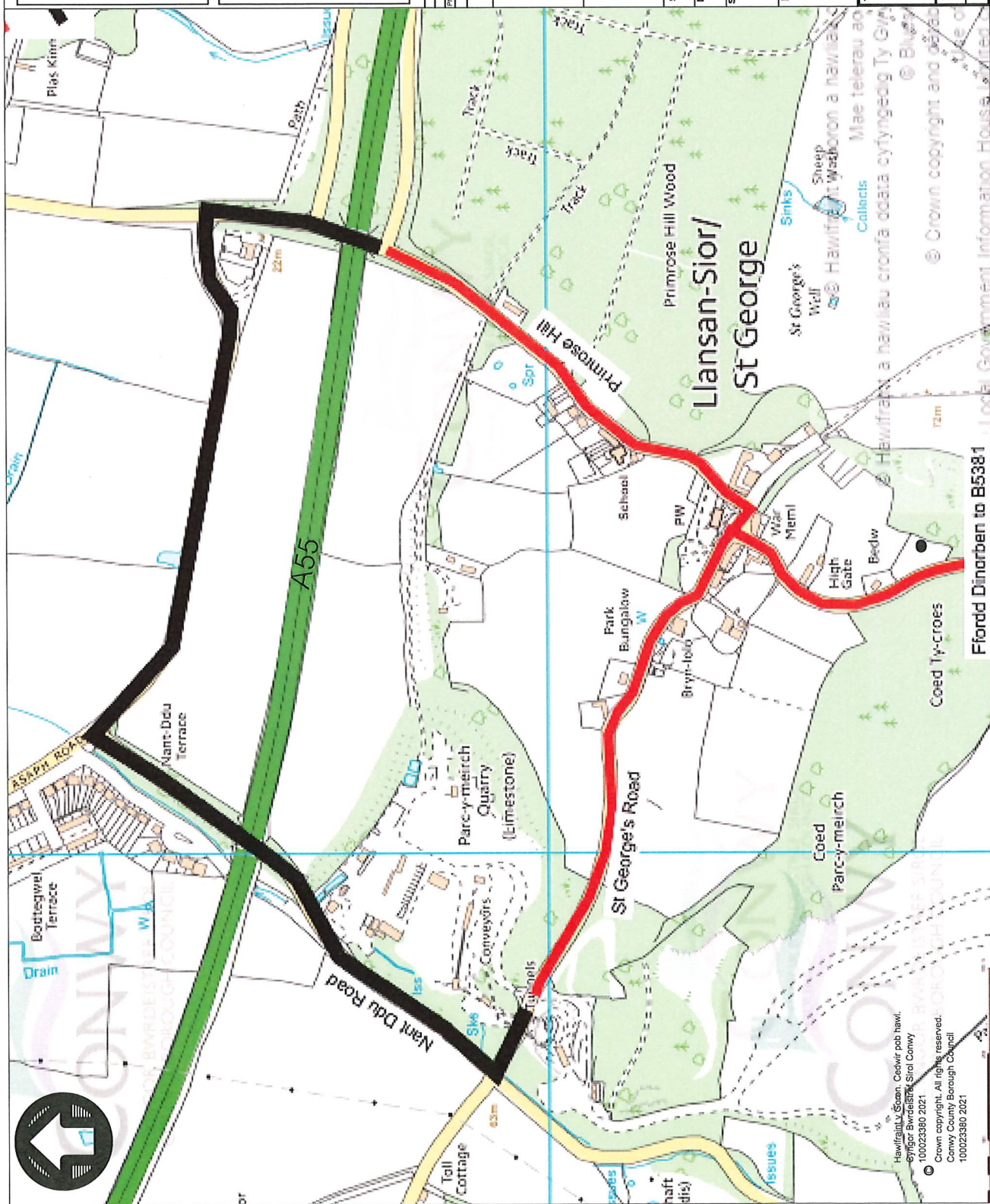
Project	TRAFFIC
Section	TRAFFIC
Grid Ref:	TRAFFIC
Date:	21/12/2021

Scale: NTS

Drawn By: JCS


Checked By:

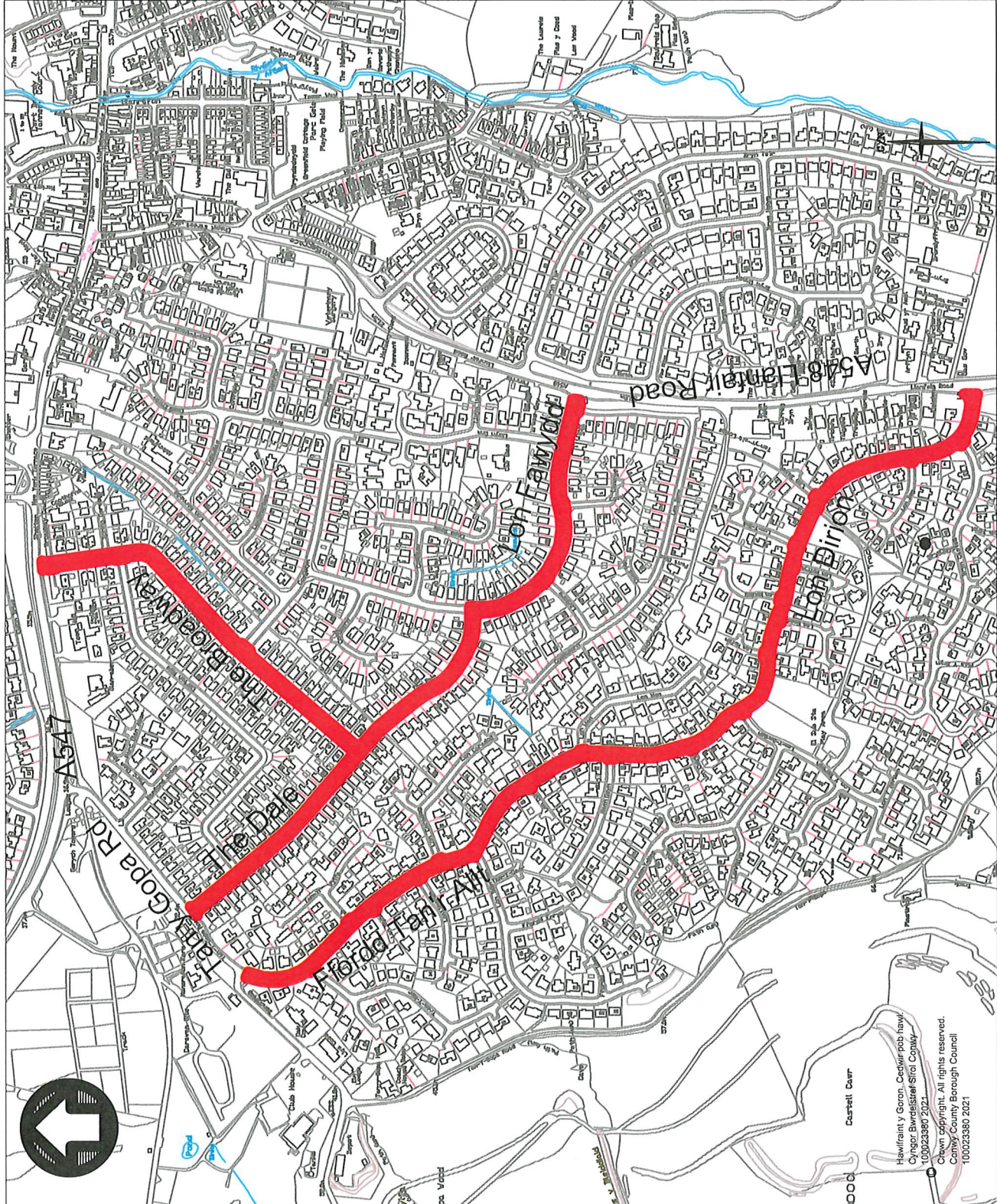
Project:



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Cynllun Bwrdeistref Sirol Conwy
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Local Government Information House, Llandudno

PRESENNOL / EXISTING	
ARFEATHEDIG / PROPOSED	
7.5T Cyfyngiad ar bwysau 7.5T Weight restriction	
All dimensions are in millimetres.	
Author	Drawn by
Checked by	Date
REVISIONS	
	
Geraint Edwards, BEING (Hons) CEng FICE Head of Service Technical Services Planning, Environment, Roads and Facilities Conwy County Borough Council Llandudno, Conwy, LL52 0AA	
Scale:	NTS
Drawn By:	JCS
Checked By:	
Section:	TRAFFIC
Grid Ref:	TRAFFIC
Date:	21/12/2021
Project:	
Title: 7.5T Cyfyngiad ar bwysau arfaethedig Proposed 7.5T weight restriction ABERGELE	
Dwg No: L/02/01/21/02	



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