

Correspondence File 1

Policy & Finance Meeting
17th March 2022



2022 Membership Subscription Rates

Full Membership

(Please total your gross annual salary or your gross pro-rata salary from all of your councils.)

Gross Annual Salary	Joining Fee <small>(new and lapsed members only)</small>	Annual Subscription
Up to £1,000	£5	£55
£1,001 - £2,000	£5	£70
£2,001 - £3,000	£5	£80
£3,001 - £4,000	£8	£98
£4,001 - £6,000	£8	£112
£6,001 - £8,000	£10	£134
£8,001 - £10,000	£10	£144
£10,001 - £15,000	£12	£171
£15,001 - £20,000	£12	£186
£20,001 - £25,000	£15	£215
£25,001 - £30,000	£15	£234
£30,001 - £35,000	£15	£270
£35,001 - £40,000	£20	£294
£40,001 - £45,000	£20	£327
£45,001 - £50,000	£20	£351
£50,001 - £55,000	£20	£391
£55,001 - £60,000	£20	£414
> £60,000	£20	£467

Membership Type	Joining Fee <small>(new and lapsed members only)</small>	Annual Subscription
Principal or Principal (Affiliate) <small>(in addition to the cost of full or affiliate membership)</small>	£0	£55
Fellow or Fellow (Affiliate) <small>(in addition to the cost of full or affiliate membership)</small>	£0	£85
Affiliate	£15	£206
Past Service	£0	£42
Clerk Magazine only	£0	£36

Not sure which membership to apply for? Whether you're new to the sector or have years of experience, our range of membership means that there is a level to suit everyone.

- **Full membership** - receive all the services SLCC has to offer, to qualify you must be a clerk or other senior employee in a paid clerking position of town, parish or community councils, joint committees of town, parish and community councils, parish and community meetings, or charter trustees.
- **Affiliate membership** - includes some of the benefits of full membership, however, members may only attend branch meetings with the agreement of the relevant branch, may not vote and are not eligible to attend the SLCC's Annual General Meeting (AGM). Membership is available to anyone with a role or interest in local councils.
- **Principal / Fellow membership** - progress your full or affiliate membership, develop your career and gain recognition with the Professional Development Scheme (PDS). The PDS contains grades of membership which are awarded on a combination of experience, Continuous Professional Development (CPD) and qualifications. Visit www.slcc.co.uk/develop to view the criteria.
- **Past Service membership** - Left your council? Remain a member at a reduced rate and access to all the benefits of a full member except for the advisory service.
- **The Clerk Magazine** - Need more copies of The Clerk magazine? The Clerk magazine is included in the price of all the memberships above, although some members like a second copy to share with their council.

SLCC

For Local Council Professionals

Join our Community

Society of Local Council Clerks (SLCC) is the professional body for local council clerks and senior council employees in England and Wales.

We ensure that our members are equipped with the necessary knowledge, training and skills to thrive within their role and best support their council and community.

Founded in 1972 and celebrating our 50th anniversary in 2022, SLCC has gone from strength to strength, starting with just 50 members and now representing clerks to over 5,000 parish, town and community councils.

Whether you seek expert advice, to develop your professional career or simply build relationships with your fellow clerks, we can offer you the support and recognition you deserve.

"I am glad to be a member and I would say that any clerk ought to belong to the SLCC as a matter of course. Membership of ones professional body is just one of those things that should be automatic - it is a constant source of information and fellow feeling and you never know when you will need more substantive support." David O'Driscoll, clerk to Forest Row Parish Council, SLCC member since 2015



I would just like to record my appreciation of the support and help I have received over the years from SLCC: the role of a clerk can be very solitary as we face varied challenges and I would have found it incredibly difficult without the advice and assistance that I have been given from SLCC, so many thanks to you all, it has been much appreciated.

The Staffordshire branch of SLCC has been a source of friendship and useful knowledge and this has been invaluable. Liz Harrington-Jones, former clerk to Chebsey Parish Council

1972-2022

50 YEARS ANNIVERSARY



Dear Member,

Savings Interest Rate Change

I am writing to inform you of the Society's decision to increase the interest rate payable on all savings accounts, effective 1 March 2022. The bank of England's Base Interest Rate increased by 0.25% to 0.50% in February 2022. Your Board has agreed to increase all of our savings interest rates by the full 0.25% from 1 March 2022.

We will shortly be releasing our 2021 results and whilst the Society has enjoyed an excellent year, the Society's Board is mindful of the challenges that lie ahead. However, having carefully considered this decision and having undertaken a thorough check of the savings interest rates payable by other banks, building societies and other financial institutions on the high street, we believe that the Society is for the second time in 2022 able to increase the interest rates paid on our savers accounts, meaning these rates have increased by 0.40% in 2022. This reflects our belief that the Society is in a good position to effectively operate both now, and in the future, ensuring we build on the foundations successfully laid down over the last 99 years of operations.

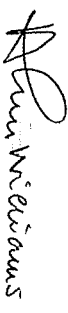
We would also like to take this opportunity to remind you of the following regarding our range of savings accounts:

1. Cash ISA transfers in – the Society is now accepting Cash ISA transfer in requests from other ISA providers for existing and new Cash ISA account holders.
2. Cash ISA 21/22 allowance – your 21/22 tax year allowance of £20k must be used by 5th April 2022. Don't lose it, pay into your account / open a Cash ISA account by 5th April if you have not already subscribed into an ISA this year to maximise your tax free savings allowance.
3. Maximum amount that can be deposited into your Society savings account is now £1m (subject to individual product limits) – why not compare the interest rate you are being paid on monies held elsewhere with our savings interest rates to make sure that you are maximising the amount of interest that your hard earned savings make for you.
4. Regular Monthly savings account – we now offer for new account applications a Regular Monthly saver account where you can save monthly between £25 and £500.
5. First Adult Saver account – for those aged between 18 and 40, we offer an account with an attractive interest rate that is designed to help you save for a special event like buying a new home.

If you are unsure which type of savings account you hold with the Society, please contact your local branch and they will be pleased to assist you. For more information about the above and for contact details of our branch offices, please visit our website at www.swansea-bs.co.uk

Thank you for your continued support.

Yours faithfully,



Alun Williams
Chief Executive

The Swansea Building Society Range of Savings Accounts – 1 March 2022

Account Name	Minimum Account Opening Balance*	Minimum Account Opening Balance**	Annual Interest GROSS/AER†	Tax Status
Instant Access Saver	£1	£1	0.75%	GROSS
90 Day Notice	£5,000	£1	0.80%	GROSS
Cash ISA	£1	£1	0.80%	Tax free
Cash JISA	£1	£1	1.65%	Tax free
Young Saver	£1	£1	Gross = 1.65% AER = 1.66%	GROSS
Regular Monthly Saver	£25 – £500 per calendar month	£1	Gross = 1.40% AER = 1.41%	GROSS
First Adult Saver (Only available to customers aged 18-40)	£1	£1	0.90%	GROSS
Business Instant Access Saver	£1	£1	0.50%	GROSS
Business 90 Day Notice	£5,000	£1	0.55%	GROSS

* The minimum account opening balance is the minimum amount that must be deposited at the time of account opening. ** The minimum account opening balance is the minimum balance that must be maintained in the account for it to remain open.

† For definition of GROSS/AER please see bottom of page

Fixed/Variable Rate Bonds The Society will from time to time offer Fixed/Variable Rate Bonds dependent upon market conditions. Full details about our Fixed/Variable Rate Bonds currently available, including interest rates can be found on our web-site or by visiting any of our branches.

Interest Rates for Savings Accounts no longer available

Account Name	Minimum Account Operating Balance	Annual Interest		Tax Status
		GROSS/AER†	GROSS	
Cygnel/Swans Junior	£1	Gross = 1.65% AER = 1.66%	GROSS	GROSS

The maximum balance across all accounts held with the Society is £1m per customer.

Our Savings products are only available to existing Members/Customers or new applicants resident in Wales.

Please note the Personal Premier Account / Business Premier Account has been renamed Instant Access Saver Account / Business Instant Saver Account respectively and all existing accounts have been transferred to this account but there is no action required.

† GROSS The Gross rate is the contractual rate of interest before the deduction of income tax.
‡ AER Annual Equivalent Rate and illustrates what the interest rate would be if interest was paid and added each year.

Handwritten initials: C.A.P.

INTERNAL AUDIT REPORT
ABERGELE TOWN COUNCIL – 2021/2022- INTERIM

The internal audit is carried out by the following testing of the internal controls specified on the Annual Return for local councils in Wales:

- Checking that books of account have been properly kept throughout the year
- Checking a sample of payments to ensure that the Council's financial regulations have been met, payments are supported by invoices, expenditure is approved, and VAT is correctly accounted for
- Reviewing the Council's risk assessment and ensuring that adequate arrangements are in place to manage all identified risks
- Verifying that the annual precept request is the result of a proper budgetary process; that budget progress has been regularly monitored and that the council's reserves are appropriate
- Checking income records to ensure that the correct price has been charged, income has been received, recorded and promptly banked and VAT is correctly accounted for
- Reviewing petty cash records to ensure payments are supported by receipts, expenditure is approved and VAT is correctly accounted for
- Checking that salaries to employees have been paid in accordance with Council approvals and that PAYE and NI requirements have been properly applied
- Checking the accuracy of the asset and investments registers
- Testing the accuracy and timeliness of periodic and year-end bank account reconciliation(s)
- Year end testing on the accuracy and completeness of the financial statements

Conclusion

On the basis of the internal audit work carried out, which was limited to the tests indicated above, in our view the council's system of internal controls is in place, adequate for the purpose intended and effective, subject to the recommendations reported in the action plan overleaf.

As part of the internal audit work for the next financial year we will follow up all recommendations included in the action plan.

JDH Business Services Ltd

CP1 P3

**INTERNAL AUDIT REPORT
ABERGELE TOWN COUNCIL – 2021/2022- INTERIM**

ACTION PLAN

	ISSUE	RECOMMENDATION	FOLLOW UP
1	<p>The Clerk was reimbursed in the year for a zoom subscription paid for with a personal credit card.</p> <p>The financial regulations state: 6.20. Any corporate credit card or trade card account opened by the council will be specifically restricted to use by the Clerk /RFO and shall be subject to automatic payment in full at each month end. Personal credit or debit cards of members or staff shall not be used under any circumstances.</p>	<p><i>Personal debit or credit cards should not be used to make purchases for the Council.</i></p> <p><i>The Council should consider the use of a Council credit card for instances where payments cannot be made by other means.</i></p>	
2	<p>The May 2021 payments schedule has not been signed to evidence it is the schedule of payments approved in the minutes.</p>	<p><i>The payments schedule should be signed to evidence approval.</i></p>	
2020/21 internal audit recommendations			
1	<p>The Council purchased planters, benches and picnic tables at a cost of £10,520 in 2020/21. They have not been added to the asset register.</p>	<p><i>If the Council own these assets the asset register should be updated to include them and fixed assets should be amended on the annual return.</i></p>	Follow up at year-end

CA1 P4

**INTERNAL AUDIT REPORT
ABERGELE TOWN COUNCIL – 2021/2022- INTERIM**

	Adjustments have not been made to the asset register for the recommendations in issue 2 of the 2019/20 internal audit.	<i>The asset register and annual return should be adjusted for the items identified in 2019/20.</i>	
2	The risk assessment does not address the risks of supplier (procurement) fraud.	<i>The risk assessment should be updated to include supplier (procurement) fraud including the adequacy of supplier onboarding controls.</i>	Follow up at year-end
2020/21 interim internal audit recommendations			
1	<p>Payments are approved by Council in a supporting schedule (schedule A) which is not included within the minutes. The total amount of payments approved has not been stated in the minutes for the months April – July 2020.</p> <p>The September minutes approve total payments of £28,196.87, however this does not agree to the supporting schedule showing total payments of £27,176.66.</p>	<i>When the Council approve payments in a supporting schedule they should state the total amount of payments approved within the minutes, this should agree to the total payments on the supporting schedule.</i>	Implemented
2	The council is party to a number of contracts with varying lengths and conditions.	<i>The council should establish a contracts register which should be regularly reviewed to identify those contracts where the upcoming end date signifies that</i>	Follow up at year-end

CFIPS

**INTERNAL AUDIT REPORT
ABERGELE TOWN COUNCIL – 2021/2022- INTERIM**

		<i>a tender or quotation process is required, or whether a decision is needed regarding an extension which is provided for in the contract terms.</i>	
3	The VAT number of suppliers for material contracts are not verified before entering into the contract.	<i>A VAT fraud prevention check should involve verification of the VAT number and address details of a new major supplier before entering into a material contract.</i>	Follow up at year-end
Follow up of 2019/20 audit recommendations			
1	Fidelity cover of £250,000 does not cover the maximum projected cash balances as at 31/3/20 of approximately £342,000 (calculated as year end balance plus first precept instalment).	<i>The Council should review the adequacy of their fidelity cover.</i>	Fidelity cover is £500k
2	Fixed assets has increased by £3849. A working paper was provided showing the movement on fixed assets as £3874. A review of this working paper found that it does not include IPADs purchased in the year at a cost of £1287.50. These appear in the inventory for the town hall at an incorrect valuation including VAT but this does not seem to	<i>The difference is not material but movements on the asset register should be fully reconciled. Fixed assets should be amended to include the IPADs.</i>	No assets added in 20/21 Outstanding – the asset register does not include the iPADS purchased in December 2019.

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**INTERNAL AUDIT REPORT
ABERGELE TOWN COUNCIL – 2021/2022- INTERIM**

	<p>have been included in the totals in the accounts as it does not appear in the working paper showing the movement.</p> <p>The movement on fixed assets includes the addition of a photocopier at a cost of £3500. This photocopier is leased and therefore should not appear in the asset register of the Council.</p>	<p><i>Assets obtained through an operating lease should not be included in fixed assets.</i></p>	<p>Outstanding</p>
3	<p>Ear-marked reserves includes a balance of £73,223 which is described as '25% policy'. This is actually the balance of general reserves that the Council are aiming to maintain and therefore should not be classed as an ear-marked reserve.</p>	<p><i>General reserves should not be classed as ear-marked reserves.</i></p>	<p>Implemented</p>
<p>2019/20 interim audit recommendations</p>			
1	<p>For one grant payment tested in our expenditure testing (£2576 Ysgol Glan Morfa), we could not locate a letter of receipt on file.</p>	<p><i>Although the Council request confirmation of receipt, this is not followed up. When a payment is made via internet banking, it is important that a letter of receipt is obtained.</i></p>	<p>Implemented</p>

CF (P7)

**INTERNAL AUDIT REPORT
ABERGELE TOWN COUNCIL – 2021/2022- INTERIM**

2	<p>For one payment tested (DW Windsor £3458.24) the vendor file had not been updated for the bank account details. The information had been provided to staff via email and the information was provided when requested during the audit.</p> <p>The financial regulations (6.17) require that 'A programme of regular checks of standing data with suppliers will be followed.'</p>	<p><i>The vendor file should be updated when supplier bank details are added to online banking. This is to enable the required checks of standing data to take place.</i></p>	<p>This issue had not occurred in testing sample in 20/21</p>
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CF18

24c Stryd y Coleg
Rhydaman
Sir Gaerfyrddin
SA18 3AF

Ffôn: 01269 595400
Ffacs: 01269 598510



24c College Street
Ammanford
Carmarthenshire
SA18 3AF

Phone: 01269 595400
Fax: 01269 598510

Dear Clerk

Please bring this letter to the attention of your Chair and Councillors.

Membership of One Voice Wales 2022-23

I am writing to invite your council to renew its membership to join One Voice Wales from April 2022. Once again - whilst taking account of the challenges presented by the Covid pandemic the past year has seen many positive developments to our services, many of which are outlined in this letter, which we believe add significantly to the value for money offered by One Voice Wales membership.

We continue to represent the sector in a wide variety of ways – we regularly meet with the Minister for Finance and Local Government Rebecca Evans MS and we continue to represent the sector on the **Local Government Partnership Council**. During 2021-22 we have made strong representation on the role the sector can play in supporting sustainable local services and supporting the Local Government Reform agenda amongst others. We have continued to develop even stronger working relationships with the Welsh Government, Welsh Local Government Association (WLGA) and the WCVA strengthening the voice of the sector within the public services family in Wales and improving working relations with the Third Sector.

One Voice Wales continues to make significant contributions to public policy developments through our representation on several Welsh Government advisory panels including the **Decarbonisation Strategy Panel, Ystadau Cymru Working Group, the External Advisory Group on Community Asset Transfer, Ministerial Towns Action Advisory Group, Welsh Government Litter Advisory Panel, Ministerial Advisory Forum on Ageism, Welsh Government Diversity in Democracy Working Group, NAFW Cross Party Group on Fuel Poverty** and **the National Training and Advisory Group**. One Voice Wales is playing an ever-increasing role in the development resources for the sector and during the year has secured Welsh Government resources to establish the role of **Local Places for Nature Officer** in our team who has helped hundreds of councils to date on environmental projects and issues; we have secured funding from Pembrokeshire CC to establish a **Community and Town Councils Projects Officer** role – this exciting pilot project will provide an opportunity to show how our sector can collaborate more effectively at the local level; and we have secured two years of funding from Welsh Government to establish the post of **Community CPR and Defibrillator Manager** in the team who will work with Save a Life Cymru and community and town councils in developing this critically important agenda. We have also played a significant role working with Welsh Government and SLCC colleagues in the development of a **Self-Assessment Tool** for the sector which will help to drive up standards of working practice. We continue to work collaboratively with a range of other bodies including the **Local Government Democracy and Boundary Commission for Wales, Independent Remuneration Panel, Public Services Ombudsman and Wales Audit Office**. So, our ability to influence key stakeholder organisations continues to grow year on year.

Llais Cyngorau Cymuned a Thref yng Nghymru - The Voice of Community and Town Councils in Wales

Ebost/Email: tjilmartin@onevoicewales.wales

Gwefan/Website: www.unllaiscymru.org.uk / www.onevoicewales.org.uk

CFI 19

There are exciting and challenging times ahead for Community and Town Councils in Wales and we will continue to develop our lobbying and representational roles especially in relation to the outcomes of the **Local Government and Elections (Wales) Act 2021**. Work has already begun with Welsh Government colleagues in developing actions to address the new requirements facing community and town councils and this will continue into our 2022/23 work programme.

Our representational role means that **we have direct interface not only with the Minister for Finance and Local Government but other Ministers** where our sector's remit extends. During 2021-22 we made several representations to the **Minister for Housing and Local Government** on a range of matters - on the need for greater resources for the sector, the need for digital skills and capabilities to be developed, the role community and town councils can play in town regeneration and community planning, how the sector can support the decarbonization agenda, devolution of services and asset transfer agenda and support for the sector to better engage on the green infrastructure agenda. During 2021-22 we have extended our **representational role** - One Voice Wales' many Councillors across Wales are increasingly able to provide their views on a wide range of policy areas to support our lobbying activities and **influence government and stakeholder organisations** in their decision-making. This includes representation on health trust stakeholder forums and several **Public Services Boards**. These developments have improved and further developed our representational and lobbying roles and we will seek to further develop them in 2022-23.

Some of our other accomplishments over the past 12 months include:

- There has been a healthy increase in membership numbers during the year. Over 88% (87% previous year) of all councils in membership of One Voice Wales, or 650 (639 previous year) out of the 735 Councils in Wales and this is the highest level of membership since One Voice Wales was formed. Plans are already in place to drive increases in membership in 2022-23.
- Through our new Local Places for Nature Officer post, we have enabled over £180,000 of funding to be accessed by Community and Town Councils across Wales with a further £500,000 of projects being worked up for 2022/23.

As current members are aware, we provide the following services, and we are aware from feedback from our **Members Survey 2020** by our members that all aspects of the service are highly valued.

- **Provision of free legal advice** from a team of experienced Solicitors which can save members significant time and cost compared with using local solicitors for advice (These savings can in many cases exceed the membership that is payable)
- **Quality and timely advice and support service** on topics relevant to member councils.
- **Training** for members and staff, including policy seminars and new working opportunities.
- **General information via our website including a members' area.**
- **Monthly** editions of our new '**E- Newsletter**'
- **Representation** of the sector on the Local Government Partnership Council.
- Creating **new opportunities for collaboration** with national organisations across Wales.

CAPLO

The training and development agenda is another area where much progress has been made during 2021-22 with the successful delivery of webinar-based training. Under the auspices of the **National Training Advisory Group**, chaired by One Voice Wales, we have continued to refine and develop and extend our training provision to the community and town council sector. Once again, the breadth of our training programmes has been extended and will be available to members throughout the year. During 2020-21 we provided over 1,400 units of training to the sector.

Furthermore, our **Consultancy Services** have been growing at a pace with many councils taking advantage of this service. We are increasingly able to provide 'One Stop Shop' solutions for our members and have supported our councils on **community planning exercises, accountancy services, technical VAT advice, HR and personnel matters including representation at Industrial Tribunals**, assisted in **policy development and health and safety** – and at **costs significantly below market rates**. We are also now able to offer consultancy support in relation to community planning and engagement. Please contact the Ammanford Office if you would like further details on how we can support you through these services.

Importantly our role as a representative body has been significantly improved with a significant growth in our membership during 2021-22 – **at year end we had 650 local councils in membership or 88% of all community and town councils**.

I hope that this summary of current and future developments has demonstrated that One Voice Wales continues to do all it can to represent the sector and provide a high-class information and support service for our members.

For your council to have a voice in the future of this vital sector of local government, and to benefit from the support provided by One Voice Wales, please return the attached Membership Form by email or to our office in Ammanford – the address is at the top of this letter.

If you have any further queries relating to membership, please contact the office on 01269 595400 / 07917 846510 or email: tgilmartin@onevoicewales.wales

I trust that your Council will give this invitation full consideration and I hope to be able to welcome you into membership shortly. I look forward to working with your council in 2022-23.

Yours sincerely,



Lyn Cadwallader
Chief Executive

CFIP11

Area: Conwy

Council: Abergele

Region North / ID: 1170



ONE VOICE WALES
The Voice of Community & Town Councils

Invoice / Membership Form

Please enter all details in block letters and return original form for our records

I write to inform you that my Council has decided to join One Voice Wales for 2022/2023

Clerk to the Council

Mr / Mrs / Ms / Miss (Delete as applicable)

Signed: Please print name:

Name & Address of Council - Enter any amendments clearly alongside

Mandy Evans, Clerk
Abergele Town Council
Town Hall
Llanddulas Road
Abergele
LL22 7BT

Tel No's: 01745 833242 /

E-mail address: clerk@abergele-towncouncil.co.uk; info@abergele-towncouncil.co.uk

Website: www.abergele-towncouncil.co.uk

Please inform us if any of the above details change

Please tick the preferred language for future correspondence:

Welsh

English

Bilingual

Membership Fee: **£2061**

Based on **5727** chargeable dwellings @ **£0.360p** per dwelling
(Based on Valuation List, not Electoral Register)

Please make cheque payable to One Voice Wales
Bank details - Account number: 16689360 Sort code: 30-94-85

Please return the form to the following address:

One Voice Wales, 24c College Street, Ammanford, Carmarthenshire, SA18 3AF

e-mail: tgilmartin@onevoicewales.wales Tel: 01269 595400 Fax: 01269 598510

CF1P12

RECEIVED

4 MAR 2022

BY ATC

1 March 2022

Mrs Mandy Evans
Abergele Town Council
Town Hall, Llanddulas Road
ABERGELE
LL22 7BT

Dear Mrs Evans

CLERKS & COUNCILS DIRECT SUBSCRIPTION RENEWAL

Your Council's subscription to *Clerks & Councils Direct* is due to expire with the **May 2022** edition.

To renew, please check or amend your address details, and return with payment of £12.00 as per the instructions at the end of this letter.

If you require additional subscriptions for your Councillors @ £12.00 per annum for six issues, please write the addresses on the back of this letter and send payment for the full amount. You will be issued with a receipted invoice, which will be sent by email. If this is not your email, please correct: info@abergele-towncouncil.co.uk

By BACS to:
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Sort code: 20-31-52
Account: 30244996 CommuniCorp

PAYMENT:
By cheque payable to CommuniCorp

Please post cheque or remittance advice with this form to:
Subscription Department, CommuniCorp, 2 Micklefields, Stanton, Bury St Edmunds, Suffolk, IP31 2XF.

Contact for queries: Carol Lee, 01359 254149; email: ClerksCouncils@btinternet.com

Yours sincerely



Carol Lee, Circulation Manager

PRIVACY NOTICE

CommuniCorp takes your privacy seriously and will only use your personal information to administer your account and to provide the products and services you have requested from us. This is to distribute printed copies of Clerks & Councils Direct and/or Local Councils Update.



Yr Amgylchedd, Ffyrdd a Chyfleusterau
Environment, Roads & Facilities Department

Pennaeth Gwasanaeth
Head of Service - Geraint Edwards, BEng(Hons) CEng FICE

Cyfeiriad Post / Postal Address: P.O. Box 1, Conwy, LL30 9GN

Please ask for: ERF Advice Team

01492 575337

affch@conwy.gov.uk / erf@conwy.gov.uk

Our Ref:

Your Ref:

Date: March 2022

Dear Customer

Important – New Trade Recycling and Waste Collection Charges 2022-2023

I am writing to inform you of updated trade waste and recycling service charges for 2022/2023.

These prices will be valid from 1st April 2022 to 31st March 2023, and I have included a leaflet outlining the new prices for you to review.

What can we offer you?

- All inclusive prices: no hidden charges for bin rental, Duty of Care notes, contract administration
- No VAT applied to your invoice
- A wide range of materials collected for recycling including paper, card, plastic, cans, glass bottles and food waste
- Friendly personal service from our trade waste team
- A range of containers to meet your needs

What should you do next?

If you are happy to continue with your current contract, there is no need to contact us, and your next invoice will include the new prices.

If you would like to discuss the new prices or amend your trade waste and recycling contract, please contact us before **31st March 2022** by calling 01492 575337 or by emailing erf@conwy.gov.uk.

Thank you for choosing Conwy County Borough Council as your trade recycling and waste provider, and we look forward to supporting your business in future.

Yours sincerely,

For G.B. Edwards

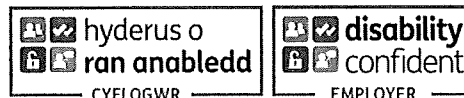
Head of Environment, Roads & Facilities

Rydym yn croesawu gohebiaeth yn Gymraeg. Byddwn yn ymateb i unrhyw ohebiaeth yn Gymraeg ac ni fydd hyn yn arwain at unrhyw oedi.

We welcome correspondence in Welsh. We will respond to any correspondence in Welsh which will not lead to a delay.



Prif Switsfwrdd / Main Switchboard: 01492 574000
www.conwy.gov.uk
Ni ddylid cyflwyno dogfennau llys drwy ffacs
Fax not to be used for serving proceedings



CFIP14

Trade Recycling and Refuse Charges 2022/2023

We offer a reliable, professional recycling and refuse collection service for Conwy businesses. The price you see is the price you pay per bin, per collection – there are no hidden charges for bin rentals or for your Duty of Care documentation.

The following prices apply to all trade waste services from 1 April 2022 to 31 March 2023.

For more information, please visit www.conwy.gov.uk/traderecycling or contact us on erf@conwy.gov.uk or 01492 575337.

Trade Recycling Charges

240L cans recycling bin	£3.00	
240L glass recycling bin	£3.00	
* 240L paper recycling bin	£3.00	156.00
* 240L plastic recycling bin	£3.00	156.00
140L food waste recycling bin	£5.00	
660L cardboard recycling bin	£6.00	
Single cardboard recycling sticker (minimum purchase of 25; one sticker per manageable cardboard bundle)	£3.50	
Trolibocs: boxes on wheels for paper, plastic, cans and glass (weekly collection; for suitable premises only)	£5.00	
Schools only: cardboard collection	£2.50	
Schools only: plastic collection	£2.50	

Trade Refuse Charges

240L refuse bin (weekly only)	£8.00	
660L refuse bin (weekly only)	£16.00	
1100L refuse bin (weekly only)	£26.50	
* Trade sack (minimum purchase of 20)	£4.20	= 218.40
Trade sack/Label delivery	£5.00	

£ 530.40



RECEIVED
31 JAN 2022
BY ATC

PTF

Account Number: 410510300

MPAN: 1300060035059

Your business's energy account

Your business's annual consumption
730kWh

Your business's current tariff:
UMS

105980/000007/1/1

Abergele Town Council
Llanddulas Road
Abergele
LL22 7BT

26th January 2022

Supply Address: Unmetered Supply, Abergele Town Council, Town Hall, Llanddulas Road, Abergele, Conwy, LL22 7BT

Dear Business Customer

Your business's electricity prices are increasing

Gwrych Castle Turrets.
+ Pensaarn Prann
+ Xmas lights.

We're writing to let you know that from 1st March 2022 we're increasing your business's Unmetered Supplies (UMS) electricity tariff prices.

While we know this isn't good news, we want to explain why we're making these changes and their impact on you. Your tariff prices have not been reviewed in a while and there has been a steep and sustained increase in the cost of wholesale energy, which means it's now more expensive for us to buy energy before we supply it to you.

We've outlined your current and new prices in the table below:

	Current prices until 28th February 2022*	New prices from 1st March 2022*
Electricity Prices	Standing Charge: 12p/day Current rate: 12p/kWh	Standing Charge: 12p/day Current rate: 47p/kWh

400% Increase

What are the next steps?

On 1st March 2022, your business's supply will automatically move onto the new business UMS tariff prices.



The ScottishPower General Terms and Conditions for UMS tariff contracts can be found at: web-content.scottishpower.co.uk/files/pdf/terms-and-conditions/IC_Combined_Terms_Deemed_Dec20.pdf or call us to arrange for a copy to be sent out.

If you would like to discuss your business's energy account, please e-mail us at businesscentrenhh@SPCommercialEnergy.com

Thank you for being a ScottishPower customer.

Yours sincerely,

Daniel Parr
Head of Business Energy, UK

*All prices shown on the table exclude VAT and Climate Change Levy (CCL) which, where applicable, will be charged at the prevailing rate. Data for this mailing was generated on 18th January 2022. If you have recently moved to a new ScottishPower tariff or different supplier, please disregard this letter.

CF1P16

ATC Clerk

From: Nant y Glyn <info@colwynbayforestschool.co.uk>
Sent: 07 March 2022 14:56
To: clerk@abergele-towncouncil.co.uk; geleadag@gmail.com
Subject: Family Forest School activities at Pentre Mawr Park
Attachments: Forestschool Poster March Sessions.jpg; Cymraeg Forestschool Poster for March.jpg

To the Town Clerk and Abergele Action Group

Please find attached information regarding a programme of Free Forest School activities that I am co-facilitating on behalf of Conwy County Borough Council in collaboration with Conwy Family Centres. The programme is funded by CCBC Social Care and Education Services and is taking place in a number of public parks and you will see from the attached flyer that we are due to be hosting 2 sessions, 10am-12pm in Pentre Mawr Park on Tuesday 15th and Friday 18th of this month. We will be working with very small groups; no more than 8 families / 16 people at each session).

In developing this programme and risk assessments, I have liaised with Philip Vipond, Environmental Officer for Open Spaces at CCBC who has inspected our plans and from an CCBC Open Spaces perspective, is satisfied with our proposal and risk assessment (please note that this includes the use of an open fire in a contained raised potable fire pit for marshmallow toasting and making hot chocolate). We have Public Liability Insurance in place that covers this programme. However, Philip has recommended that I also get in touch with yourselves as representatives of the local community to inform you of this programme so that you are aware of this and also so that any concerns can be raised given the nature of some the the activity proposed (ie, fire in an public place).

If there are any concerns, please do get in touch and should you wish to inspect our risk assessment or evidence of the Public Liability Insurance, I will be happy to assist. Equally, if you are happy to share and promote the programme, please do share the flyers via your social media outlets.

Kind regards
Greg.

Greg Woolley
Nant y Glyn Forest School

Email: info@colwynbayforestschool.co.uk
Web: www.colwynbayforestschool.co.uk
Tel: 07538 114 948
Facebook: www.facebook.com/ForestSchoolNantyGlyn

Nant y Glyn Forest School is a project of [GD Informal Education](#) with the support of woodlands.co.uk. GD Informal Education is a partnership of professional youth and community workers delivering Forum Theatre, Global Youth Work and Forest School programmes along with support, training and consultancy services to education, youth and community organisations in North Wales.

CF17

PTF

ATC Clerk

From: Jones Glesni Gwilym (CYLLID) <glesnigwilymjones@gwynedd.llyw.cymru>
Sent: 16 February 2022 16:41
Subject: CPLIL Bandiau Cyfraniadau 2022/23 - LGPS Contribution Bands 2022/23

Prynhawn da / Good afternoon,

O fis Ebrill 2022 mae trothwyon a chyfraddau cyflog cyfraniadau gweithwyr yn newid. Mae'r tabl isod yn darparu'r bandiau cyflog newydd a lefelau cyfraniadau gweithwyr a fydd yn berthnasol o 1 Ebrill 2022. Fe'u cyfrifir trwy gynyddu bandiau cyfraniadau gweithwyr 2021/22 gyda ffigwr CPI Medi 2021 o 3.1%, gyda'r canlyniad wedi'i dalgrynnu i lawr i'r £ 100 agosaf.

From April 2022 the employee contribution salary thresholds and rates are changing. The table below provides the new salary bandings and employee contribution levels that will apply from 1st April 2022. They are calculated by increasing the 2021/22 employee contribution bands by the September 2021 CPI figure of 3.1 % and then rounded down to the nearest £100.

Bandiau Cyfraniadau 2022/23 Contribution Table			
		Prif gynllun / Main scheme	Adran 50/50 Section
hyd at / up to	£ 15,000.00	5.50%	2.75%
£ 15,001.00	£ 23,600.00	5.80%	2.90%
£ 23,601.00	£ 38,300.00	6.50%	3.25%
£ 38,301.00	£ 48,500.00	6.80%	3.40%
£ 48,501.00	£ 67,900.00	8.50%	4.25%
£ 67,901.00	£ 96,200.00	9.90%	4.95%
£ 96,201.00	£ 113,400.00	10.50%	5.25%
£ 113,401.00	£ 170,100.00	11.40%	5.70%
£ 170,101.00	neu fwy / or more	12.50%	6.25%

Cofion cynnes / Kind regards

Glesni
Glesni Gwilym Jones
Uwch Swyddog Cyfathrebu / Senior Communication Officer
Cronfa Bensiwn Gwynedd Pension Fund
(01286) 679645em
glesnigwilymjones@gwynedd.llyw.cymru

Mae'r e-bost hwn ac unrhyw atodiad iddo yn gyfrinachol ac fe'i bwriedir ar gyfer y sawl a enwir arno yn unig. Gall gynnwys gwybodaeth freintiedig. Os yw wedi eich cyrraedd trwy gamgymeriad ni ellwch ei gopio, ei ddsbarthu na'i ddangos i unrhyw un arall a dylech gysylltu â'r anfonwr ar unwaith. Mae unrhyw gynnwys nad yw'n ymwneud â busnes swyddogol y corff sy'n anfon yr e-bost yn bersonol i'r awdur.

Gall cynnwys yr e-bost hwn gael ei ddatgelu yn unol â gofynion deddfwriaeth mewn perthynas â prosesu a rheoli data, sydd yn cynnwys y GDPR, Deddf Diogelu Data 2018 a Deddf Rhyddid Gwybodaeth 2000.

News & Publications

Home » News & Publications » 2021-22 National Salary Award

2021-22 National Salary Award

Published 4 March 2022

The National Joint Council (NJC) for local government services has agreed the new rate of pay (an increase of 1.75%) applicable from 1 April 2021. They state:

Pay Agreement has been reached on rates of pay applicable from 1 April 2021.

Employers are encouraged to implement this pay award as swiftly as possible.

Backpay for employees who have left employment since 1 April 2021

If requested by an ex-employee to do so, we recommend that employers should pay any monies due to that employee from 1 April 2021 to the employee's last day of employment

When salary arrears are paid to ex-employees who were in the Local Government Pension Scheme (LGPS), the employer must inform its local LGPS fund. Employers will need to amend the CARE and final pay figures (if the ex-employee has pre-April 2014 LGPS membership) accordingly. Further detail is provided in section 15 of the HR guide which is available on the employer resources section of www.lgpsregs.org

[Click here to view the new pay scales for clerks and other employees employed under the terms of the model contract.](#)

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CF1019

2 MARCH 2022

E01-22 | NATIONAL SALARY AWARD 2021/22

The National Association of Local Councils has been informed that the National Joint Council for Local Government Services (NJC) has agreed the new rates of pay applicable from 1 April 2021. They state:

Pay Agreement has been reached on rates of pay applicable from 1 April 2021.

Employers are encouraged to implement this pay award as swiftly as possible.

Backpay for employees who have left employment since 1 April 2021

If requested by an ex-employee to do so, we recommend that employers should pay any monies due to that employee from 1 April 2021 to the employee's last day of employment.

When salary arrears are paid to ex-employees who were in the Local Government Pension Scheme (LGPS), the employer must inform its local LGPS fund. Employers will need to amend the CARE and final pay figures (if the ex-employee has pre-April 2014 LGPS membership) accordingly. Further detail is provided in [section 15 of the HR guide](#) which is available on the [employer resources section of \[www.lgpsregs.org\]\(http://www.lgpsregs.org\)](#).

The annex below lists the new pay scales for clerks and other employees employed under the terms of the model contract including SCPs 50 and above. These should be applied from 1 April 2021.

Annex 1

SCP	1 April 2020		1 April 2021		Scale Ranges
	£ per annum	* £ per hour	£ per annum	* £ per hour	Based on SCP
1	£17,842	£9.27	£18,333	£9.53	Below LC Scale (for staff other than clerks)
2	£18,198	£9.46	£18,516	£9.62	
3	£18,562	£9.65	£18,887	£9.82	
4	£18,933	£9.84	£19,264	£10.01	
5	£19,312	£10.04	£19,650	£10.21	
5	£19,312	£10.04	£19,650	£10.21	LC1 (5-6) (below substantive range)
6	£19,698	£10.24	£20,043	£10.42	
7	£20,092	£10.44	£20,444	£10.63	LC1 (7-12) (substantive benchmark range)
8	£20,493	£10.65	£20,852	£10.84	
9	£20,903	£10.86	£21,269	£11.05	
10	£21,322	£11.08	£21,695	£11.28	
11	£21,748	£11.30	£22,129	£11.50	
12	£22,183	£11.53	£22,571	£11.73	LC1 (13-17) (above substantive range)
13	£22,627	£11.76	£23,023	£11.97	
14	£23,080	£12.00	£23,484	£12.21	
15	£23,541	£12.24	£23,953	£12.45	
16	£24,012	£12.48	£24,432	£12.70	
17	£24,491	£12.73	£24,920	£12.95	LC2 (18-23) (below substantive range)
18	£24,982	£12.98	£25,419	£13.21	
19	£25,481	£13.24	£25,927	£13.48	
20	£25,991	£13.51	£26,446	£13.75	
21	£26,511	£13.78	£26,975	£14.02	
22	£27,041	£14.05	£27,514	£14.30	LC2 (24-28) (substantive benchmark range)
23	£27,741	£14.42	£28,226	£14.67	
24	£28,672	£14.90	£29,174	£15.16	
25	£29,577	£15.37	£30,095	£15.64	
26	£30,451	£15.83	£30,984	£16.10	
27	£31,346	£16.29	£31,895	£16.58	
28	£32,234	£16.75	£32,798	£17.05	

SCP	1 April 2020		1 April 2021		Scale Ranges
	£ per annum	* £ per hour	£ per annum	* £ per hour	Based on SCP
29	£32,910	£17.10	£33,486	£17.40	LC2 (29-32) (above substantive benchmark range)
30	£33,782	£17.56	£34,373	£17.87	
31	£34,728	£18.05	£35,336	£18.37	
32	£35,745	£18.58	£36,371	£18.90	
33	£36,922	£19.19	£37,568	£19.53	LC3 (33-36) (below substantive range)
34	£37,890	£19.69	£38,553	£20.04	
35	£38,890	£20.21	£39,571	£20.57	
36	£39,880	£20.73	£40,578	£21.09	
37	£40,876	£21.25	£41,591	£21.62	LC3 (37-41) (substantive benchmark range)
38	£41,881	£21.77	£42,614	£22.15	
39	£42,821	£22.26	£43,570	£22.65	
40	£43,857	£22.79	£44,624	£23.19	
41	£44,863	£23.32	£45,648	£23.73	LC3 (42-45) (above substantive benchmark range)
42	£45,859	£23.84	£46,662	£24.25	
43	£46,845	£24.35	£47,665	£24.77	
44	£48,017	£24.96	£48,857	£25.39	
45	£49,213	£25.58	£50,074	£26.03	LC4 (46-49) (below substantive range)
46	£50,451	£26.22	£51,334	£26.68	
47	£51,702	£26.87	£52,607	£27.34	
48	£52,843	£27.47	£53,768	£27.95	
49	£54,323	£28.23	£55,274	£28.73	LC4 (50-54) (substantive benchmark range)
50	£55,684	£28.94	£56,658	£29.45	
51	£57,071	£29.66	£58,070	£30.18	
52	£58,975	£30.65	£60,007	£31.19	
53	£60,873	£31.64	£61,938	£32.19	
54	£62,779	£32.63	£63,878	£33.20	

SCP	1 April 2020		1 April 2021		Scale Ranges Based on SCP
	£ per annum	* £ per hour	£ per annum	* £ per hour	
55	£64,699	£33.63	£65,831	£34.22	LC4 (55-62) (above substantive benchmark range)
56	£66,594	£34.61	£67,759	£35.22	
57	£68,513	£35.61	£69,712	£36.23	
58	£70,394	£36.59	£71,626	£37.23	
59	£72,178	£37.51	£73,441	£38.17	
60	£74,000	£38.46	£75,295	£39.13	
61	£75,865	£39.43	£77,193	£40.12	
62	£77,783	£40.43	£79,144	£41.14	

* Hourly Rates

As per the national agreement, hourly rates are calculated by dividing annual salary by 52 weeks and then by 37 hours.

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Please see email request from Cllr. Hunter below. I have requested a cost from GWP for the filters for the Turrets. GWP are happy to install at the Town Hall free of charge. They will be installed at the Town Hall within the next few days. Unfortunately, it is not possible to have the blue above the yellow below, they will be side by side, blue on the left and yellow on the right.

Please confirm if you approve/not approve of Cllr. Hunter's request, once a quote has been received I will inform you of the cost and the decision will be carried over the next P&F meeting for ratifying.

Kind regards

Mandy

Mandy Evans
Clerc y Dref/Town Clerk
Cyngor Tref Abergele Town Council

I have a new email address – please save this email address for future use

From: Cllr Alan Hunter <cllr.alan.hunter@conwy.gov.uk>
Sent: 06 March 2022 00:29
To: ATC Clerk <clerk@abergeletowncouncil.gov.wales>
Cc: Cllr Charlie McCoubrey <cllr.charlie.mccoubrey@conwy.gov.uk>
Subject: Lighting the towers and town hall

Good morning,

I noted that many public buildings have been lit in yellow and blue in recognition of the situation in Ukraine. I would like members to consider having gwp install the coloured gel to light the castle towers and the town hall. This needs to be considered and if agreed acted on as quickly as possible.

Can you send out an email to member to see if there is agreement, I prefer not to wait for an agenda as I would like to get this done if members approve. I don't think the cost of adding the gels will be too much and if there isnt any areas of budget to use then use reserves.

Thanks
Alan

Cllr. Alan Hunter
Councillor, Abergele Pensarn Ward, Elected Members
Location: Bodlondeb, Conwy
Email: cllr.alan.hunter@conwy.gov.uk

Sefyllfa Bresennol Gwasanaethau'r Cyngor | Council Services Current Situation

Rydym yn croesawu gohebiaeth yn y Gymraeg a'r Saesneg fel ei gilydd. Ni fydd gohebiaeth yn yr un iaith na'r llall yn arwain at unrhyw oedi. We welcome correspondence in both Welsh and English. We will respond to correspondence