

Correspondence File 1

Policy & Finance Meeting

21st April 2022



To: Directors of Finance in Wales &
Clerks of Town and Community Councils in Wales
Copied to: WLGA, Audit Wales, One Voice Wales

6 April 2022

Dear colleagues

Preparation and Publication of Statutory Financial Accounts for 2021-22

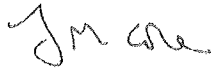
I thought it may be helpful to write to confirm the Welsh Government's expectation for the timescales of the preparation and publication of statutory financial accounts for 2021-22. As the pandemic continues there is an ongoing impact on local authority staff resources and there may be additional work to finalise the accounts this year. Authorities may therefore wish to prepare their accounts to the extended timetable used since the preparation of the 2019-20 accounts.

The Accounts and Audit (Wales) Regulations 2014 already make provision for an authority having to delay preparing and publishing their annual financial accounts. By virtue of regulation 10(4) authorities are able to include a note on websites to say why they haven't prepared or published their accounts within existing deadlines to comply with legislation. As such there has been no need for us to make amendments to the regulations to change the statutory deadlines as was required in England.

It remains important for all bodies to prepare their annual accounts on a timely basis. To provide some certainty and a framework for completion of the annual accounts, following the 2020-21 timetable will require preparation and certification of draft accounts by 31 August 2022 and publication of final audited accounts by 30 November 2022 for all local government bodies in Wales. As discussed in with Society of Welsh Treasurers Executive Group where councils are able it is good practice to approve as early as possible and helpful to engage with auditors to help manage overall pressure on Audit Wales. If working towards this later timetable, bodies will need to ensure they publish the required notices as set out in the Regulations.

In relation to the meetings needed to approve draft and final accounts, the Local Government and Elections (Wales) Act 2021 makes provision for remote attendance at local authority meetings.

Yours sincerely

A handwritten signature in black ink, appearing to read 'J M Cole'.

Deputy Director, Local Government Finance Policy and Workforce Partnerships
Division

CAIPZ

000052

S0285_1/F3 327 19 000052
Abergele Town Council
Town Hall
Llanddulas Road
Abergele
LL22 7BT

RECEIVED

4 APR 2022

BY ATC

SWANSEA
BUILDING SOCIETY

Established 1923

11/12 Cradock Street, Swansea SA1 3EW

Carmarthen (01267) 611950
Cowbridge (01446) 506000
Mumbles (01792) 739200
Swansea (01792) 739100

info@swansea-bs.co.uk
www.swansea-bs.co.uk



29 March 2022

Dear Member

ANNUAL GENERAL MEETING

I have pleasure in enclosing your Society's Annual Review 2021 incorporating the Summary Financial Statement for the year ended 31 December 2021.

I believe that our performance in 2021 demonstrates that your Society has delivered another excellent set of results. The Society continues to offer attractive mortgage and savings products supported by a high quality, personal service.

Unfortunately, you will not be able to vote due to one of the following criteria:

- You did not hold £100 or over in a savings account or as a mortgage at the date of the Annual General Meeting and at 31 December 2021 and you did not hold £100 or over in a savings account or as a mortgage at anytime between these dates;
- Held the status of a corporate saver;
- You were aged less than 18 years at the date of the Annual General Meeting;
- You did not hold a savings account or a loan account at 31 December 2021 but did open a savings or loan account after 31 December 2021 where a minimum balance of £100 was maintained throughout that period;
- You had a joint account with the Society and maintained a balance of £100 or over between 31 December 2021 and the date of this letter. However, you are the second named account holder and as such, under the rules of the Society, only the first named account holder can vote.

May I take this opportunity of thanking you for your continued support.

Yours Sincerely

Alun Williams
Chief Executive

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4 APR 2022

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Notice is hereby given that the Annual General Meeting of the Society will be held on Thursday, 28 April 2022 at 12.00pm for the purpose stated below.

Dated 29 March 2022
By Order of the Board
G.J. Stroud (Company Secretary)

Agenda

1. To receive the Directors' Report, the Annual Accounts, Auditors' Report and Annual Business Statement for the year ended 31 December 2021.
2. To reappoint Mazars Auditors to the Society.
3. To approve the Directors' remuneration report.
4. To re-elect Mr A. Williams
5. To re-elect Dr I.W. Griffiths
6. To re-elect Mrs P.M. Kathrens.
7. To elect Miss C.A. Griffiths
8. To elect Mr M. Hayes

Auditors

Mazars have expressed their willingness to continue in office as the Society's Auditors and are, therefore, eligible for appointment.

Entitlement to vote on Ordinary and Special Resolutions

A member of the Society is entitled to vote, if he or she is not a minor on the date of the meeting, and held at 31 December 2021 (AND at the date of the meeting) savings to the value of £100 or more, or a loan with a balance of no less than £100.

Joint Share Holding

Where shares / loans are held by two or more persons ONLY the person who is first named in the books of the Society may vote.

Voting

A voting form is enclosed with this notice. To be valid, the voting form should be received by our Scrutineers, Civica Election Services, London, N81 1ER by 5.00pm on 25 April 2022. Please use the prepaid envelope provided.

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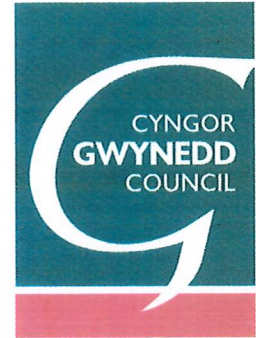
Cyllid / Finance

Cyfarwyddwr y Gronfa/ Fund Director: Dafydd L Edwards

Gofynnwch am/Ask for: **Delyth Jones-Thomas**

☎(01286) 679128

✉ delythwynjonesthomas@gwynedd.llyw.cymru



17 Chwefror/ 17 February 2022,

Annwyl Syr/ Madam,

Cronfa Bensiwn Gwynedd – Cyfradd Cyfraniad Pensiwn y Cyflogwr am 2022-23

Ysgrifennaf i'ch hysbysu bod graddfa cyfraniad pensiwn y cyflogwr ar gyfer Cyngor Tref Abergele am 2022-23 yn **19.1%**.

Er gwybodaeth mae'r ddeddf yn datgan pan ydych yn tynnu cyfraniadau o gyflog eich staff mae'n rhaid i chi fel cyflogwr dalu'r cyfraniadau pensiwn hyn i gronfa pensiwn eich staff (sef Cronfa Bensiwn Gwynedd) ddim hwyrach na'r 22ain diwrnod (19eg os ydych yn talu drwy siec) o'r mis canlynol. Rydych mewn perygl o gael eich dirwyo gan y Rheoleiddiwr Pensiynau os nad ydych yn talu ar amser.

Hefyd ynghlwm mae ffurflenni TR110N. Oes modd sicrhau pan ydych yn gyrru eich cyfraniadau misol i ni eich bod hefyd yn gyrru'r ffurflenni TR110N pob mis yn amserol trwy e-bost i unedbuddsoddi@gwynedd.llyw.cymru.

Mi fuaswn yn gwerthfawrogi pe baech yn gallu cadarnhau eich bod wedi derbyn y wybodaeth uchod os gwelwch yn dda. Mae croeso i chi gysylltu os yr hoffech unrhyw wybodaeth bellach.

Dear Sir/ Madam,

Gwynedd Pension Fund - Employer Pension Contribution Rate for 2022-23

I write to inform you that the employer pension contribution rate for Abergele Town Council for 2022-23 will be **19.1%**.

For information the law requires that when you deduct contributions from your staff's pay, you as an employer must pay these to your staff pension scheme (i.e. Gwynedd Pension Fund) no later than the 22nd day (19th if you pay by cheque) of the next month. You risk being fined by the regulator if you don't pay on time.

I also attach TR110N forms. Can you please ensure that when you send us your monthly contributions that you also send the TR110N monthly forms on a timely basis by email to unedbuddsoddi@gwynedd.llyw.cymru.

I would be grateful if you could confirm receipt of the information above please. Please feel free to contact me should you require any further information.

Delyth Jones-Thomas
Rheolwr Buddsoddi/ Investment Manager

Swyddfa'r Cyngor
Caernarfon
Gwynedd LL55 1SH
01766 771000
www.gwynedd.llyw.cymru

Parch • Gwasanaethu • Positif • Gweithio fel tîm • Gwerth am arian
Respect • Serving • Positive • Working as a team • Value for money

CF1PS

PTF

Abergele Town Council



Monthly Budget Monitoring Report

28th February 2022

CAIP6

Detailed Income & Expenditure by Budget Heading 28/02/2022

Month No: 11

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Staff Costs								
1008 Income - Grant	0	60,000	0	(60,000)			0.0%	
1009 Income - Misc	0	5,833	0	(5,833)			0.0%	
Staff Costs :- Income	<u>0</u>	<u>65,833</u>	<u>0</u>	<u>(65,833)</u>				<u>0</u>
4000 Staff Salaries	81,331	87,341	114,289	26,948		26,948	76.4%	
4001 Paye/NI	6,756	7,027	15,871	8,844		8,844	44.3%	
4002 Pensions	14,384	14,369	21,828	7,459		7,459	65.8%	
4107 Notices - Other	0	360	0	(360)	1,789	(2,149)	0.0%	
Staff Costs :- Indirect Expenditure	<u>102,472</u>	<u>109,097</u>	<u>151,988</u>	<u>42,891</u>	<u>1,789</u>	<u>41,102</u>	<u>73.0%</u>	<u>0</u>
Net Income over Expenditure	<u>(102,472)</u>	<u>(43,264)</u>	<u>(151,988)</u>	<u>(108,724)</u>				
101 Administration								
1002 Income - Bank Interest	272	139	200	61			69.3%	
1009 Income - Misc	500	324	0	(324)			0.0%	
1176 Precept	290,238	297,249	297,249	0			100.0%	
Administration :- Income	<u>291,010</u>	<u>297,712</u>	<u>297,449</u>	<u>(263)</u>			<u>100.1%</u>	<u>0</u>
4003 Training - Staff	742	290	1,000	710	195	515	48.5%	
4004 Training - Members	210	180	1,500	1,320	60	1,260	16.0%	
4005 Travel - Staff	217	220	600	380		380	36.7%	
4006 Travel - Members	47	0	300	300		300	0.0%	
4007 Translation Fees	327	258	1,000	742		742	25.8%	
4008 IT Costs	1,938	1,179	4,000	2,821		2,821	29.5%	
4009 Phone/Broadband	3,645	550	3,000	2,450	120	2,330	22.3%	
4010 Members Allowance	2,150	2,150	3,400	1,250	4	1,247	63.3%	
4037 Tree Warden	0	0	500	500		500	0.0%	
4046 Photocopying	1,166	685	1,900	1,215	1,472	(257)	113.5%	
4047 Consumeables	1,255	1,125	2,000	875	272	603	69.8%	
4048 Postages	369	(246)	350	596	15	581	(65.9%)	
4049 Risk Assessments	1,200	0	1,250	1,250		1,250	0.0%	
4055 Audit Fee - External	256	(900)	900	1,800		1,800	(100.0%)	
4056 Audit Fee - Internal	573	(273)	546	819		819	(50.0%)	
4085 Conference Expenses	0	0	350	350		350	0.0%	
4086 Elections	0	3,741	5,000	1,259		1,259	74.8%	
4107 Notices - Other	650	2,018	0	(2,018)		(2,018)	0.0%	
4120 Professional & Legal Fees	0	0	1,000	1,000		1,000	0.0%	
4121 Bank Charges	107	84	150	66		66	56.2%	
4125 Contingency	0	0	1,700	1,700		1,700	0.0%	
4216 Finance Software	1,936	256	1,578	1,322	762	560	64.5%	
4818 Payroll Support costs	663	474	700	226	26	200	71.5%	

Detailed Income & Expenditure by Budget Heading 28/02/2022

Month No: 11

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4819 IT Software & Hardware	3,470	677	0	(677)		(677)	0.0%	
Administration :- Indirect Expenditure	<u>20,922</u>	<u>12,469</u>	<u>32,724</u>	<u>20,255</u>	<u>2,925</u>	<u>17,330</u>	<u>47.0%</u>	<u>0</u>
Net Income over Expenditure	<u>270,088</u>	<u>285,243</u>	<u>264,725</u>	<u>(20,518)</u>				
102 Civic Expenses								
4020 Mayors Allowance	1,500	1,500	1,500	0		0	100.0%	
4021 Other Civic Costs	181	0	1,250	1,250		1,250	0.0%	
4023 Council Regalia	1,501	0	500	500		500	0.0%	
4024 Honours Board	0	96	100	4		4	96.0%	
4025 Town Memorabilia	0	0	200	200	180	20	90.0%	
Civic Expenses :- Indirect Expenditure	<u>3,182</u>	<u>1,596</u>	<u>3,550</u>	<u>1,954</u>	<u>180</u>	<u>1,774</u>	<u>50.0%</u>	<u>0</u>
Net Expenditure	<u>(3,182)</u>	<u>(1,596)</u>	<u>(3,550)</u>	<u>(1,954)</u>				
6001 less Transfer to EMR	(829)	0						
Movement to/(from) Gen Reserve	<u>(2,353)</u>	<u>(1,596)</u>						
103 Premises								
4030 Rates	8,159	8,159	8,400	241		241	97.1%	
4031 Heat/Light/Water	3,951	(2,212)	8,000	10,212		10,212	(27.6%)	
4035 General Maintenance	1,725	1,468	3,000	1,532	55	1,477	50.8%	
4036 Grounds Maintenance	33	100	1,000	900	21	879	12.1%	
4041 Office Equipment	0	122	500	378	38	340	31.9%	
4042 Furniture	0	92	500	408		408	18.5%	
4043 Hearse House	0	0	200	200		200	0.0%	
4044 Waste Disposal	234	374	500	126	89	37	92.6%	
4045 Insurance	1,660	1,682	1,800	118		118	93.5%	
4081 Grass Cutting	42	0	0	0		0	0.0%	
Premises :- Indirect Expenditure	<u>15,803</u>	<u>9,785</u>	<u>23,900</u>	<u>14,115</u>	<u>203</u>	<u>13,912</u>	<u>41.8%</u>	<u>0</u>
Net Expenditure	<u>(15,803)</u>	<u>(9,785)</u>	<u>(23,900)</u>	<u>(14,115)</u>				
104 Subscriptions								
4060 SLCC	491	502	650	148		148	77.2%	
4061 OVW	1,878	1,961	1,950	(11)		(11)	100.6%	
4062 NWATC	65	65	75	10		10	86.7%	
4063 CVSC	0	0	15	15		15	0.0%	
4064 Clerks & Councils Direct	48	12	60	48		48	20.0%	
4066 Data Protection	35	40	40	0		0	100.0%	
4068 Parish Online	203	225	250	25		25	90.0%	

Detailed Income & Expenditure by Budget Heading 28/02/2022

Month No: 11

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4069 Fields In Trust	65	0	65	65		65	0.0%	
4070 North Wales Play Assoc	0	0	50	50		50	0.0%	
Subscriptions :- Indirect Expenditure	<u>2,785</u>	<u>2,805</u>	<u>3,155</u>	<u>350</u>	<u>0</u>	<u>350</u>	<u>88.9%</u>	<u>0</u>
Net Expenditure	<u>(2,785)</u>	<u>(2,805)</u>	<u>(3,155)</u>	<u>(350)</u>				
106 Community Schemes								
1001 Income - Newsletter/Advert	0	102	0	(102)			0.0%	
1008 Income - Grant	12,376	7,268	30,000	22,732			24.2%	
1009 Income - Misc	0	2,130	0	(2,130)			0.0%	
Community Schemes :- Income	<u>12,376</u>	<u>9,500</u>	<u>30,000</u>	<u>20,500</u>			<u>31.7%</u>	<u>0</u>
4036 Grounds Maintenance	0	0	1,000	1,000		1,000	0.0%	
4076 War Memorials	0	0	500	500		500	0.0%	
4080 The Mount	1,355	0	11,500	11,500	1,235	10,265	10.7%	
4081 Grass Cutting	0	24	0	(24)		(24)	0.0%	
4082 Planters	3,000	1,150	6,500	5,350	1,150	4,200	35.4%	
4083 Noticeboards	0	0	700	700		700	0.0%	
4084 Floodlighting	3,119	701	800	99		99	87.6%	
4087 Events	199	7,515	5,000	(2,515)	1,290	(3,805)	176.1%	
4088 Toilet financial support/hire	1,915	1,530	1,680	150	155	(5)	100.3%	
4089 Bus Shelters Capital outlay	3,305	0	0	0		0	0.0%	
4090 Pensarn Enhancements	0	8,418	0	(8,418)		(8,418)	0.0%	
4091 Street Furniture	12,374	21,035	2,000	(19,035)	173	(19,209)	1060.4%	
4092 Play Schemes	0	1,390	1,900	510		510	73.2%	
4093 MUGA/Play Equip	0	314	5,000	4,686		4,686	6.3%	
4094 Traffic Calming	0	20,000	14,000	(6,000)		(6,000)	142.9%	
4096 Footpaths Maintenance	3,960	880	6,000	5,120		5,120	14.7%	
4097 Tourism Signs	0	0	0	0	9,000	(9,000)	0.0%	
4099 Hanging Baskets	2,087	485	2,600	2,115	1,749	366	85.9%	
4101 Free Parking	15,000	20,000	20,000	0		0	100.0%	
4103 Bus Shelters Maintenance	1,208	414	3,000	2,586	2,185	401	86.6%	
4104 Newsletter	0	179	2,500	2,321		2,321	7.2%	
4105 Website	199	265	1,000	735		735	26.5%	
4106 Town Guide	130	0	500	500		500	0.0%	
4107 Notices - Other	1,130	1,610	500	(1,110)		(1,110)	322.0%	
4115 CCTV	3,452	2,352	2,352	0		0	100.0%	
4116 Match Funding - Bus Shelters	0	2,185	0	(2,185)		(2,185)	0.0%	
4117 Match Funding - Toilets	0	0	20,000	20,000		20,000	0.0%	
Community Schemes :- Indirect Expenditure	<u>52,434</u>	<u>90,447</u>	<u>109,032</u>	<u>18,585</u>	<u>16,937</u>	<u>1,648</u>	<u>98.5%</u>	<u>0</u>
Net Income over Expenditure	<u>(40,058)</u>	<u>(80,947)</u>	<u>(79,032)</u>	<u>1,915</u>				

Detailed Income & Expenditure by Budget Heading 28/02/2022

Month No: 11

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
107 Grants/Donations								
4108 S 137	14,193	9,250	9,400	150		150	98.4%	
4109 Sports Clubs	300	300	300	0		0	100.0%	
4110 Grants - Other	350	1,750	350	(1,400)		(1,400)	500.0%	
4111 Youth Grants	2,300	1,000	1,800	800		800	55.6%	
4112 Social/Recreational	800	0	800	800		800	0.0%	
4113 Entertain/Culture/Arts	7,250	0	1,950	1,950		1,950	0.0%	
4114 Donations	1,150	1,250	2,000	750		750	62.5%	
Grants/Donations :- Indirect Expenditure	<u>26,343</u>	<u>13,550</u>	<u>16,600</u>	<u>3,050</u>	<u>0</u>	<u>3,050</u>	<u>81.6%</u>	<u>0</u>
Net Expenditure	<u>(26,343)</u>	<u>(13,550)</u>	<u>(16,600)</u>	<u>(3,050)</u>				
108 Christmas Decorations								
4202 Timers & Basic Infrastructure	0	125	4,150	4,025	813	3,213	22.6%	
4204 Purchase of Trees	3,895	2,992	5,000	2,008		2,008	59.8%	
4205 New Tree Lights	0	335	1,500	1,165		1,165	22.3%	
4206 Infrastructure Work(Trees)	459	0	500	500		500	0.0%	
4207 Installation	6,898	6,898	10,000	3,102	6,898	(3,797)	138.0%	
4208 Electricity	691	0	700	700		700	0.0%	
4209 Barrier Hire	60	(60)	0	60		60	0.0%	
4211 Donations/Contributions	500	750	500	(250)		(250)	150.0%	
4212 Signs,Tags & Engraving	54	11	100	89		89	11.0%	
4213 Competition Prizes	0	45	50	5		5	90.0%	
4214 Printing	0	55	0	(55)		(55)	0.0%	
4215 Hire of Motifs	7,180	0	0	0		0	0.0%	
Christmas Decorations :- Indirect Expenditure	<u>19,738</u>	<u>11,151</u>	<u>22,500</u>	<u>11,349</u>	<u>7,711</u>	<u>3,638</u>	<u>83.8%</u>	<u>0</u>
Net Expenditure	<u>(19,738)</u>	<u>(11,151)</u>	<u>(22,500)</u>	<u>(11,349)</u>				
6001 less Transfer to EMR	2,762	0						
Movement to/(from) Gen Reserve	<u>(22,500)</u>	<u>(11,151)</u>						
109 Place Plan								
1009 Income - Misc	6,533	0	0	0			0.0%	
Place Plan :- Income	<u>6,533</u>	<u>0</u>	<u>0</u>	<u>0</u>				<u>0</u>
4131 Place Plan project funding	6,679	0	2,000	2,000		2,000	0.0%	
Place Plan :- Indirect Expenditure	<u>6,679</u>	<u>0</u>	<u>2,000</u>	<u>2,000</u>	<u>0</u>	<u>2,000</u>		<u>0</u>
Net Income over Expenditure	<u>(146)</u>	<u>0</u>	<u>(2,000)</u>	<u>(2,000)</u>				

Detailed Income & Expenditure by Budget Heading 28/02/2022

Month No: 11

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	309,918	373,045	327,449	(45,596)			113.9%	
Expenditure	250,357	250,900	365,449	114,549	29,745	84,804	76.8%	
Net Income over Expenditure	<u>59,562</u>	<u>122,145</u>	<u>(38,000)</u>	<u>(160,145)</u>				
less Transfer to EMR	1,933	0						
Movement to/(from) Gen Reserve	<u>57,629</u>	<u>122,145</u>						

CP1P11

Abergele Town Council

Bank - Cash and Investment Reconciliation as at 28 February 2022

Confirmed Bank & Investment Balances

Bank Statement Balances

25/02/2022	Current Bank A/c	14,009.92
11/02/2022	Quarterly Interest A/c	244,000.00
31/12/2021	Swansea Building Society	78,786.75
06/12/2021	Hall & Development A/c	49,530.25
31/08/2016	Regeneration Reserve	0.00
31/10/2021	Petty Cash	150.00

386,476.92

Unpresented Payments

-569.85

387,046.77

Receipts not on Bank Statement

0.00

Closing Balance

387,046.77

All Cash & Bank Accounts

1	Current Bank A/c	14,579.77
2	Quarterly Interest A/c	244,000.00
3	Swansea Building Society	78,786.75
4	Hall & Development A/c	49,530.25
5	Regeneration Reserve	0.00
6	Petty Cash	150.00
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	<hr/> 387,046.77 <hr/>

CF1P12

**Bank Reconciliation Statement as at 28/02/2022
for Cashbook 1 - Current Bank A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Bank A/c	25/02/2022		14,009.92
			<u>14,009.92</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
21/02/2022 FP13 SLCC		-615.85	
25/02/2022 DD02 EDF Energy		46.00	
			<u>-569.85</u>
			14,579.77
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			14,579.77
		Balance per Cash Book is :-	14,579.77
		Difference is :-	0.00

CFIPB

**Bank Reconciliation Statement as at 28/02/2022
for Cashbook 2 - Quarterly Interest A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Quarterly Interest A/c	11/02/2022	0	244,000.00
			<u>244,000.00</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			244,000.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			244,000.00
		Balance per Cash Book is :-	244,000.00
		Difference is :-	0.00

CF1P14

Abergele Town Council



Monthly Budget Monitoring Report

31st March 2022

CF1P15

Detailed Income & Expenditure by Budget Heading 31/03/2022

Month No: 12

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Staff Costs								
1008 Income - Grant	0	20,000	0	(20,000)			0.0%	
1009 Income - Misc	0	5,833	0	(5,833)			0.0%	
Staff Costs :- Income	<u>0</u>	<u>25,833</u>	<u>0</u>	<u>(25,833)</u>				<u>0</u>
4000 Staff Salaries	81,331	93,767	107,862	14,095		14,095	86.9%	
4001 Paye/NI	6,756	7,832	15,871	8,039		8,039	49.3%	
4002 Pensions	14,384	15,905	21,828	5,923		5,923	72.9%	
4015 Agency Staff	0	6,427	6,427	(0)		(0)	100.0%	
4107 Notices - Other	0	360	0	(360)		(360)	0.0%	
Staff Costs :- Indirect Expenditure	<u>102,472</u>	<u>124,292</u>	<u>151,988</u>	<u>27,696</u>	<u>0</u>	<u>27,696</u>	<u>81.8%</u>	<u>0</u>
Net Income over Expenditure	<u>(102,472)</u>	<u>(98,458)</u>	<u>(151,988)</u>	<u>(53,530)</u>				
6001 less Transfer to EMR	0	40,000						
Movement to/(from) Gen Reserve	<u>(102,472)</u>	<u>(138,458)</u>						
101 Administration								
1002 Income - Bank Interest	272	142	200	58			70.9%	
1009 Income - Misc	500	324	0	(324)			0.0%	
1176 Precept	290,238	297,249	297,249	0			100.0%	
Administration :- Income	<u>291,010</u>	<u>297,715</u>	<u>297,449</u>	<u>(266)</u>			<u>100.1%</u>	<u>0</u>
4003 Training - Staff	742	290	1,000	710		710	29.0%	
4004 Training - Members	210	390	1,500	1,110		1,110	26.0%	
4005 Travel - Staff	217	232	600	368		368	38.7%	
4006 Travel - Members	47	0	300	300		300	0.0%	
4007 Translation Fees	327	309	1,000	691		691	30.9%	
4008 IT Costs	1,938	1,328	4,000	2,672		2,672	33.2%	
4009 Phone/Broadband	3,645	2,790	3,000	210		210	93.0%	
4010 Members Allowance	2,150	2,150	3,400	1,250		1,250	63.2%	
4037 Tree Warden	0	0	500	500		500	0.0%	
4046 Photocopying	1,166	894	1,900	1,006		1,006	47.1%	
4047 Consumeables	1,255	1,382	2,000	618		618	69.1%	
4048 Postages	369	(241)	350	591		591	(68.7%)	
4049 Risk Assessments	1,200	1,200	1,250	50		50	96.0%	
4055 Audit Fee - External	256	140	900	760		760	15.6%	
4056 Audit Fee - Internal	573	250	546	297		297	45.7%	
4085 Conference Expenses	0	0	350	350		350	0.0%	
4086 Elections	0	3,741	5,000	1,259		1,259	74.8%	
4107 Notices - Other	650	2,479	0	(2,479)		(2,479)	0.0%	
4120 Professional & Legal Fees	0	0	1,000	1,000		1,000	0.0%	

Detailed Income & Expenditure by Budget Heading 31/03/2022

Month No: 12

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4121 Bank Charges	107	91	150	59		59	60.9%	
4125 Contingency	0	0	1,700	1,700		1,700	0.0%	
4216 Finance Software	1,936	814	1,578	764		764	51.6%	
4818 Payroll Support costs	663	626	700	74		74	89.4%	
4819 IT Software & Hardware	3,470	3,157	0	(3,157)		(3,157)	0.0%	
Administration :- Indirect Expenditure	<u>20,922</u>	<u>22,021</u>	<u>32,724</u>	<u>10,703</u>	<u>0</u>	<u>10,703</u>	<u>67.3%</u>	<u>0</u>
Net Income over Expenditure	<u>270,088</u>	<u>275,693</u>	<u>264,725</u>	<u>(10,968)</u>				
<u>102 Civic Expenses</u>								
4020 Mayors Allowance	1,500	1,500	1,500	0		0	100.0%	
4021 Other Civic Costs	181	0	1,250	1,250		1,250	0.0%	
4023 Council Regalia	1,501	0	500	500		500	0.0%	
4024 Honours Board	0	96	100	4		4	96.0%	
4025 Town Memorabilia	0	180	200	20		20	90.0%	
Civic Expenses :- Indirect Expenditure	<u>3,182</u>	<u>1,776</u>	<u>3,550</u>	<u>1,774</u>	<u>0</u>	<u>1,774</u>	<u>50.0%</u>	<u>0</u>
Net Expenditure	<u>(3,182)</u>	<u>(1,776)</u>	<u>(3,550)</u>	<u>(1,774)</u>				
6001 less Transfer to EMR	(829)	0						
Movement to/(from) Gen Reserve	<u>(2,353)</u>	<u>(1,776)</u>						
<u>103 Premises</u>								
4030 Rates	8,159	8,159	8,400	241		241	97.1%	
4031 Heat/Light/Water	3,951	5,788	8,000	2,212		2,212	72.4%	
4035 General Maintenance	1,725	1,998	3,000	1,002		1,002	66.6%	
4036 Grounds Maintenance	33	125	1,000	875		875	12.5%	
4041 Office Equipment	0	122	500	378		378	24.3%	
4042 Furniture	0	92	500	408		408	18.5%	
4043 Hearse House	0	0	200	200		200	0.0%	
4044 Waste Disposal	234	374	500	126		126	74.8%	
4045 Insurance	1,660	1,682	1,800	118		118	93.5%	
4081 Grass Cutting	42	0	0	0		0	0.0%	
Premises :- Indirect Expenditure	<u>15,803</u>	<u>18,340</u>	<u>23,900</u>	<u>5,560</u>	<u>0</u>	<u>5,560</u>	<u>76.7%</u>	<u>0</u>
Net Expenditure	<u>(15,803)</u>	<u>(18,340)</u>	<u>(23,900)</u>	<u>(5,560)</u>				
<u>104 Subscriptions</u>								
4060 SLCC	491	751	650	(101)		(101)	115.5%	
4061 OVW	1,878	1,961	1,950	(11)		(11)	100.6%	
4062 NWATC	65	65	75	10		10	86.7%	

Detailed Income & Expenditure by Budget Heading 31/03/2022

Month No: 12

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4063 CVSC	0	0	15	15		15	0.0%	
4064 Clerks & Councils Direct	48	12	60	48		48	20.0%	
4066 Data Protection	35	35	40	5		5	87.5%	
4068 Parish Online	203	225	250	25		25	90.0%	
4069 Fields In Trust	65	0	65	65		65	0.0%	
4070 North Wales Play Assoc	0	0	50	50		50	0.0%	
Subscriptions :- Indirect Expenditure	<u>2,785</u>	<u>3,049</u>	<u>3,155</u>	<u>106</u>	<u>0</u>	<u>106</u>	<u>96.6%</u>	<u>0</u>
Net Expenditure	<u>(2,785)</u>	<u>(3,049)</u>	<u>(3,155)</u>	<u>(106)</u>				
<u>106 Community Schemes</u>								
1001 Income - Newsletter/Advert	0	102	0	(102)			0.0%	
1008 Income - Grant	12,376	7,268	30,000	22,732			24.2%	
1009 Income - Misc	0	2,130	0	(2,130)			0.0%	
Community Schemes :- Income	<u>12,376</u>	<u>9,500</u>	<u>30,000</u>	<u>20,500</u>			<u>31.7%</u>	<u>0</u>
4036 Grounds Maintenance	0	0	1,000	1,000		1,000	0.0%	
4076 War Memorials	0	0	500	500		500	0.0%	
4080 The Mount	1,355	1,235	11,500	10,265		10,265	10.7%	
4081 Grass Cutting	0	24	0	(24)		(24)	0.0%	
4082 Planters	3,000	2,300	6,500	4,200		4,200	35.4%	
4083 Noticeboards	0	0	700	700		700	0.0%	
4084 Floodlighting	3,119	980	800	(180)		(180)	122.4%	
4087 Events	199	7,515	5,000	(2,515)		(2,515)	150.3%	
4088 Toilet financial support/hire	1,915	1,825	1,680	(145)		(145)	108.6%	
4089 Bus Shelters Capital outlay	3,305	0	0	0		0	0.0%	
4090 Pensarn Enhancements	0	8,418	0	(8,418)		(8,418)	0.0%	
4091 Street Furniture	12,374	21,729	2,000	(19,729)		(19,729)	1086.5%	
4092 Play Schemes	0	1,390	1,900	510		510	73.2%	
4093 MUGA/Play Equip	0	314	5,000	4,686		4,686	6.3%	
4094 Traffic Calming	0	20,000	14,000	(6,000)		(6,000)	142.9%	
4096 Footpaths Maintenance	3,960	880	6,000	5,120		5,120	14.7%	
4099 Hanging Baskets	2,087	485	2,600	2,115	1,749	366	85.9%	
4101 Free Parking	15,000	20,000	20,000	0		0	100.0%	
4103 Bus Shelters Maintenance	1,208	414	3,000	2,586		2,586	13.8%	
4104 Newsletter	0	179	2,500	2,321		2,321	7.2%	
4105 Website	199	265	1,000	735		735	26.5%	
4106 Town Guide	130	0	500	500		500	0.0%	
4107 Notices - Other	1,130	1,610	500	(1,110)		(1,110)	322.0%	
4115 CCTV	3,452	2,352	2,352	0		0	100.0%	
4116 Match Funding - Bus Shelters	0	2,185	0	(2,185)		(2,185)	0.0%	

Detailed Income & Expenditure by Budget Heading 31/03/2022

Month No: 12

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4117 Match Funding - Toilets	0	0	20,000	20,000		20,000	0.0%	
Community Schemes :- Indirect Expenditure	<u>52,434</u>	<u>94,099</u>	<u>109,032</u>	<u>14,933</u>	<u>1,749</u>	<u>13,184</u>	<u>87.9%</u>	<u>0</u>
Net Income over Expenditure	<u>(40,058)</u>	<u>(84,599)</u>	<u>(79,032)</u>	<u>5,567</u>				
6001 less Transfer to EMR	0	2,000						
Movement to/(from) Gen Reserve	<u>(40,058)</u>	<u>(86,599)</u>						
<u>107 Grants/Donations</u>								
4108 S 137	14,193	9,250	9,400	150		150	98.4%	
4109 Sports Clubs	300	300	300	0		0	100.0%	
4110 Grants - Other	350	1,750	350	(1,400)		(1,400)	500.0%	
4111 Youth Grants	2,300	1,000	1,800	800		800	55.6%	
4112 Social/Recreational	800	0	800	800		800	0.0%	
4113 Entertain/Culture/Arts	7,250	0	1,950	1,950		1,950	0.0%	
4114 Donations	1,150	1,250	2,000	750		750	62.5%	
Grants/Donations :- Indirect Expenditure	<u>26,343</u>	<u>13,550</u>	<u>16,600</u>	<u>3,050</u>	<u>0</u>	<u>3,050</u>	<u>81.6%</u>	<u>0</u>
Net Expenditure	<u>(26,343)</u>	<u>(13,550)</u>	<u>(16,600)</u>	<u>(3,050)</u>				
<u>108 Christmas Decorations</u>								
1009 Income - Misc	0	2,310	0	(2,310)			0.0%	
Christmas Decorations :- Income	<u>0</u>	<u>2,310</u>	<u>0</u>	<u>(2,310)</u>				<u>0</u>
4202 Timers & Basic Infrastructure	0	125	4,150	4,025		4,025	3.0%	
4204 Purchase of Trees	3,895	2,992	5,000	2,008		2,008	59.8%	
4205 New Tree Lights	0	335	1,500	1,165		1,165	22.3%	
4206 Infrastructure Work(Trees)	459	0	500	500		500	0.0%	
4207 Installation	6,898	6,898	10,000	3,102		3,102	69.0%	
4208 Electricity	691	958	700	(258)		(258)	136.9%	
4209 Barrier Hire	60	(60)	0	60		60	0.0%	
4211 Donations/Contributions	500	750	500	(250)		(250)	150.0%	
4212 Signs,Tags & Engraving	54	11	100	89		89	11.0%	
4213 Competition Prizes	0	85	50	(35)		(35)	170.0%	
4214 Printing	0	55	0	(55)		(55)	0.0%	
4215 Hire of Motifs	7,180	0	0	0		0	0.0%	
Christmas Decorations :- Indirect Expenditure	<u>19,738</u>	<u>12,150</u>	<u>22,500</u>	<u>10,350</u>	<u>0</u>	<u>10,350</u>	<u>54.0%</u>	<u>0</u>
Net Income over Expenditure	<u>(19,738)</u>	<u>(9,840)</u>	<u>(22,500)</u>	<u>(12,660)</u>				
6000 plus Transfer from EMR	0	2,762						
6001 less Transfer to EMR	2,762	0						
Movement to/(from) Gen Reserve	<u>(22,500)</u>	<u>(7,078)</u>						

Detailed Income & Expenditure by Budget Heading 31/03/2022

Month No: 12

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>109 Place Plan</u>								
1009 Income - Misc	6,533	0	0	0			0.0%	
Place Plan :- Income	<u>6,533</u>	<u>0</u>	<u>0</u>	<u>0</u>				<u>0</u>
4131 Place Plan project funding	6,679	0	2,000	2,000		2,000	0.0%	
Place Plan :- Indirect Expenditure	<u>6,679</u>	<u>0</u>	<u>2,000</u>	<u>2,000</u>	<u>0</u>	<u>2,000</u>		<u>0</u>
Net Income over Expenditure	<u>(146)</u>	<u>0</u>	<u>(2,000)</u>	<u>(2,000)</u>				
Grand Totals:- Income	309,918	335,358	327,449	(7,909)			102.4%	
Expenditure	250,357	289,277	365,449	76,172	1,749	74,423	79.6%	
Net Income over Expenditure	<u>59,562</u>	<u>46,081</u>	<u>(38,000)</u>	<u>(84,081)</u>				
plus Transfer from EMR	0	2,762						
less Transfer to EMR	1,933	42,000						
Movement to/(from) Gen Reserve	<u>57,629</u>	<u>6,843</u>						

Abergele Town Council

Bank - Cash and Investment Reconciliation as at 31 March 2022

Confirmed Bank & Investment Balances

Bank Statement Balances

25/03/2022	Current Bank A/c	3,195.47
11/03/2022	Quarterly Interest A/c	237,001.88
31/03/2022	Swansea Building Society	78,786.75
16/03/2022	Hall & Development A/c	49,531.48
31/08/2016	Regeneration Reserve	0.00
31/03/2021	Petty Cash	150.00

368,665.58

Receipts not on Bank Statement

0.00

Closing Balance

368,665.58

All Cash & Bank Accounts

1	Current Bank A/c	3,195.47
2	Quarterly Interest A/c	237,001.88
3	Swansea Building Society	78,786.75
4	Hall & Development A/c	49,531.48
5	Regeneration Reserve	0.00
6	Petty Cash	150.00
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	368,665.58

CAIP21