

Correspondence File 1

Ordinary Meeting

9th June 2022

ATC Clerk

From: Martin Hanks <clerk@penmaenmawr.org>
Sent: 19 May 2022 16:03
To: ATC Clerk
Subject: RE: Abergele Joint Burial Committee

Hi Mandy

Thank you for the details of your Councillors who have been appointed to the Burial Committee. I will contact them in due course.
There is no update on the transfer of funds and there is not likely to be for some time yet, given that the Board need to go through an Audit process first.

Cofion/regards

Martin Hanks PhD., MA, BA (Hons), PSLCC.
Clerc y Dref / Town Clerk
Swyddog Cyllid / Finance Officer
Cyngor Dre Penmaenmawr / Penmaenmawr Town Council

clerk@penmaenmawr.org
Telephone: 01492 623221
<http://penmaenmawr.org>

*Mae'r e-bost hwn ac unrhyw atodiad iddo yn gyfrinachol ac fe'i bwriedir ar gyfer y sawl a enwir arno yn unig.
This email and any attachments are confidential and intended for the named recipient only.*

Pan fyddwch yn cysylltu â ni

Bydd yr wybodaeth a roddwch (gwybodaeth bersonol e.e. enw, cyfeiriad, cyfeiriad e-bost, rhif ffôn, sefydliad) yn cael ei phrosesu a'i storio i'n galluogi ni i gysylltu â chi ac ymateb i'ch gohebiaeth, rhoi gwybodaeth a/neu fynediad i'n cyfleusterau a'n gwasanaethau. Ni fydd eich gwybodaeth bersonol yn cael ei rhannu na'i rhoi i unrhyw drydydd parti. Fodd bynnag gall eich gwybodaeth gael ei chyhoeddi yn y parth cyhoeddus oes yw'n destun trafodaeth i'r Cyngor, cysylltwch â ni i gael gwybod mwy. Am ragor o wybodaeth gweler ein hysbysiad preifatrwydd llawn ar ein gwefan. <http://penmaenmawr.org>.

When you contact us

The information you provide (personal information e.g. name, address, email address, phone number, organisation) will be processed and stored to enable us to contact you and respond to your correspondence, provide information and/or access our facilities and services. Your personal information will be not shared or provided to any other third party. Your information may however be published in the public domain if you require the Council to discuss please contact us.

For further information please see our full privacy notice on our website. <http://penmaenmawr.org>.

Sent from [Mail](#) for Windows

From: [ATC Clerk](#)
Sent: 19 May 2022 14:49
To: [Martin Hanks](#)
Cc: [TC \(clerk@tkbtc.co.uk\)](mailto:clerk@tkbtc.co.uk); '[Cllr B McLoughlin](#)'
Subject: RE: Abergele Joint Burial Committee

Hi Martin

Hope you are well.

Mayor's Diary/June 2022

Date	Fee	Start Time	Expected End Time	Name of Organisation	Details	Venue	Invitation Sent	Mayor	Reply & Consent	Deputy	Confirmed(C)/(TBC)
01/06/2022	n/a	1pm		St Kentilern's Hospice	Present 1st Prize for Window Display Comp	Shop in Aberdeen	n/a	31.05.2022			C
01/06/2022	n/a	1.10pm		Ivy's Florist	Present 3rd Prize for Window Display Comp	Shop in Aberdeen	n/a	31.05.2022			C
02/06/2022	No fee	9.15pm	10pm	ATC	Official Jubilee Beacon Lighting	Pennam Promenade	n/a				C
04/06/2022											
04/06/2022	No fee	2pm	4pm	Mullined Banked basket Almshouses	Afternoon tea	The Old People's Club Aberdeen	19.05.2022	22.05.2022	22.05.2022		C
05/06/2022	No fee	1.30pm	3.30pm	Abbie Nicholson	Street Party	Stravill St George Road, LL27 7H8	19.05.2022	22.05.2022	22.05.2022		C
06/06/2022	No fee			Charity - Beyond the Battlefield	The Big Dander Around UK and Ireland	Aberdeen Town	14.04.2022				TBC
07/06/2022											
08/06/2022											
09/06/2022											
10/06/2022											
11/06/2022											
12/06/2022											
13/06/2022											
14/06/2022	No fee	3pm	4pm	ATC	Aberdeen Falklands Remembrance	St Michael's Church	n/a	30.05.2022	30.05.2022		C
14/06/2022	No fee	10pm	noon	RBL Poppy Appeal	Royal Falklands Remembrance	Royal Events Arena	20.05.2022	30.05.2022	30.05.2022		C
15/06/2022											
16/06/2022											
17/06/2022											
18/06/2022											
19/06/2022											
20/06/2022											
21/06/2022											
22/06/2022											
23/06/2022											
24/06/2022											
25/06/2022											
26/06/2022											
27/06/2022											
28/06/2022	No fee	6pm	10pm	The Rotary Club of Aberdeen	Club Handover	Carri Dulis, Rhye-V-Foel Road, Llandulas, LL22 8EG	19.05.2022	22.05.2022	22.05.2022		C
29/06/2022											
30/06/2022											

waiting for confirmation of time and location

CFIP2.



Cyngor Tref Abergele Town Council

FORTHCOMING MEETINGS - JUNE 2022

24th May 2022

All meetings will be held in the Town Hall and Council Offices, Llanddulas Road unless otherwise stated below. Members of the public and press are welcome to attend and observe all meetings of the Council. A copy of the agenda for meetings can be viewed on the council's website at abergele-towncouncil.co.uk, at the Library or on request from the Clerk.

Date	Time / Venue	Meeting
Thursday 9 th June	6.45 p.m. By remote attendance	Ordinary
*Monday 13 th June	6.45 p.m. By remote attendance	Events Sub Committee
Thursday 16 th June	6.45 p.m. By remote attendance	General Purposes & Planning Committee
Thursday 23 rd June	6.45 p.m. By remote attendance	Policy and Finance Committee

* Date/time to be confirmed.

Other meetings:

Thursday 2nd June - Queens Jubilee Beacon, Pensarn Beach 9:15pm

CF1P3

ATC Clerk

From: ATC Deputy Clerk
Sent: 24 May 2022 16:16
To: ATC Clerk; ATC Deputy Clerk
Subject: FW: MEETING WITH DEPUTY LEADER OF CONWY COUNTY BOROUGH COUNCIL

Importance: High

From: Friends Of Kinmel Hall <Nesfieldscrown@outlook.com>
Sent: 24 May 2022 15:55
To: Ruth Parker (ATC) <ruth.parker@conwy.gov.uk>
Subject: MEETING WITH DEPUTY LEADER OF CONWY COUNTY BOROUGH COUNCIL
Importance: High

Good afternoon Ruth,

I hope you are keeping well.

As part of the creation of a Building Preservation Trust for The Friends of Kinmel Hall - which we are working with both the Heritage Trust Network and the Architectural Heritage Fund - it was suggested to me that we should write to all of the Councillors elected to Conwy County Borough Council on May 5th this year and ask to meet with them to discuss the situation at Kinmel Hall and ask for their assistance in dealing with the ongoing problems we are having in saving that building from total collapse.

It was also suggested that the First of these meetings should be with the Councillors who were appointed to the Building and Planning and Culture and Leisure Portfolio's

As a result of this suggestion, to date we have a verbal undertaking from 44 of the 54 elected Councillors to meet with us in the next couple of months to discuss this amazing but neglected building.

The first of these meetings is with Councillor Emily Owen and Councillor Aaron Wynne and has been arranged for Monday 11th July at 1pm. This will be followed on a date to be arranged with a meeting with the remaining Councillors.

I was just wondering if there was anywhere in the Council Offices of Abergele Town Council that we could hold the first if not both meetings.

The First meeting would involve 6 or 7 people in total. The second would depend on how many of the Councillors are able to meet us.

The biggest problem we have is that at the moment The Friends of Kinmel Hall have NO finances to cover any costs incurred for these meetings. At the moment we are a group of people with one aim in mind - to save that amazing building and bring her back to life.

I would be very grateful if you could let me know if you are able to assist us with this request.

I look forward to hearing from you in due course.

Yours sincerely,

Paul Hughes

Chairman of The Friends of Kinmel Hall

01704873968

07899775784

<https://aarhus374.wixsite.com/nesfeildscrown>


<https://www.bbc.co.uk/news/uk-wales-56242387>

Rydym yn croesawu gohebiaeth yn y Gymraeg a'r Saesneg fel ei gilydd. Ni fydd gohebiaeth yn yr un iaith na'r llall yn arwain at unrhyw oedi. We welcome correspondence in both Welsh and English. We will respond to correspondence in either language without delay.

Ms Mandy Evans, The Clerk
Abergele Town Council
Town Hall & Council Offices
LL22 7BT

Gofynnwch am / Please ask for: **Sali Morris-Pritchard**

 **01492 574675**

 pwylgorau@conwy.gov.uk
committees@conwy.gov.uk

Ein Cyf / Our Ref: **RAG/SMP**

Eich Cyf / Your Ref:

Dyddiad / Date: **09.05.2022**

RECEIVED
13 MAY 2022
BY ATC

Annwyl Glerc

Dear Clerk

**Enwebu Cynghorydd Cymuned/Tref i
fod yn Aelod o'r Pwyllgor Safonau**

**Nomination of Community/Town
Councillor for Membership of the
Standards Committee**

Fel rydych yn gwybod, fel rhan o'r trefniadau fframwaith moesegol sy'n llywodraethu ymddygiad Aelodau etholedig a chyfetholedig Awdurdodau Lleol dan Ddeddf Llywodraeth Leol 2000, sefydlodd Cyngor Bwrdeistref Sirol Conwy Bwyllgor Safonau a gweithredir y Pwyllgor hwnnw gan y Cyngor.

As you are aware, as part of the ethical framework arrangements governing the conduct of elected and co-opted Members of Local Authorities under the Local Government Act 2000, Conwy County Borough Council established and operate a Standards Committee.

Mae'r Pwyllgor yn cynnwys 9 aelod fel a ganlyn:

- 5 x Annibynnol (nad ydynt yn Gynrychiolwyr Cyngor Sir/Swyddogion)
- 3 x Cynghorwyr Bwrdeistref Sirol
- 1 x Cynghorydd Cymuned/Tref (Aelod Pwyllgor Cymuned)

The Committee comprises 9 members as follows:-

- 5 x Independent (non-County Council/Officer Representatives)
- 3 x County Borough Councillors
- 1 x Community/Town Councillor (a Community Committee Member)

Wrth i dymor yr Aelod Pwyllgor Cymunedol ddod i ben ym mis Mai 2022, mae lle gwag ar y Pwyllgor ar gyfer un Aelod Pwyllgor Cymuned, a gwahoddir eich Cyngor i roi enwebiad i'w ystyried.

As the Community Committee Member's term came to an end in May 2022, a vacancy will exist on the Committee for one Community Committee Member, and your Council is invited to put forward a nomination for consideration.

Nid oes gan Aelod etholedig na Swyddog o Gyngor Bwrdeistref Sirol Conwy, sydd hefyd yn Cynghorydd Cymuned/Tref, hawl i fod yn Aelod Pwyllgor Cymuned.

An elected Member or Officer of Conwy County Borough Council, who is also a Community/Town Councillor, is not entitled to be a Community Committee Member.

CF1P6

Dylid nodi na fydd yr Aelod Pwyllgor Cymuned yn cymryd rhan yn nhrefodaethau'r Pwyllgor Safonau pan fo unrhyw fater sy'n berthnasol i'r Cyngor Cymuned/Tref y mae o/hi yn aelod ohono dan ystyriaeth.

It should be noted that the Community Committee Member shall not take part in the proceedings of the Standards Committee when any matter relating to the Community/Town Council of which he/she is a member is being considered.

Bydd natur gwaith y Pwyllgor angen unigolyn sy'n gallu dangos doethineb cadarn a chywirdeb, sgiliau gwaith tîm a'r gallu i fod yn amhleidiol.

The nature of the Committee's work will require a person who can demonstrate sound judgement and probity, team-working skills and the ability to be impartial.

Wedi'u hamgáu mae Rôl a Swyddogaethau'r Pwyllgor.

Attached are the Committee's Role and Functions

Fel arfer bydd y Pwyllgor yn cyfarfod bob tri mis, a chynhelir cyfarfodydd ychwanegol yn ôl yr angen.

The Committee usually meets every 3 months, with additional meetings held as and when required.

Telir lwfans presenoldeb am bob cyfarfod (£198 am ddiwrnod neu £99 am hanner diwrnod) i'r unigolyn a benodir, a chostau teithio a threuliau yn ôl y cyfraddau cymeradwy cyfredol.

The person appointed will be paid an attendance allowance per meeting (£210 per day or £105 per half-day), plus travelling and subsistence expenses at the current approved rates.

Os yw eich Cyngor yn dymuno cyflwyno enwebiad ar i'w ystyried gofynnwch iddynt lenwi'r ffurflen gais amgaeedig a'i dychwelyd erbyn **Mai 30, 2022**.

If your Council wishes to put forward a nomination for consideration please will you request that they complete the attached application form and return by **30th May, 2022**.

Bydd disgwyl i ymgeiswyr ar y rhestr fer fynychu cyfweiliad ar **ddydd Gwener 17eg Mehefin** a byddant yn cael gwybod erbyn dydd Mawrth, 7fed Mehefin os ydynt wedi cyrraedd y rhestr fer. Bydd y Pwyllgor Safonau yn argymhell eu hymgeisydd dewisol i'r Cyngor am benderfyniad terfynol.

Shortlisted candidates will be expected to attend an interview on **Friday 17th June** and will be informed by Tuesday, 7th June if they have been shortlisted. The Standards Committee will recommend their preferred candidate to Council for a final decision.

Yn ddiffuant/Yours sincerely

Rhun Ap Gareth
Pennaeth y Gyfraith a Llywodraethu/
Head of Law and Governance

CF107

Roles and Functions

The Standards Committee has the following roles and functions:-

- promoting and maintaining high standards of conduct by Councillors and Co-opted Members;
- assisting the Councillors and Co-opted Members to observe the Members' code of Conduct;
- advising the Council on the adoption or revision of the Members' Code of Conduct.
- monitoring the operation of the Members' Code of Conduct.
- advising, training or arranging to train Councillors and Co-opted Members on matters relating to the Members' Code of Conduct.
- granting dispensations to Councillors and Co-opted Members from requirements relating to interests set out in the Members' Code of Conduct.
- dealing with any reports from a case tribunal or interim case tribunal, and any reports from the Monitoring Officer in any matter referred to that officer by the Public Services Ombudsman for Wales;
- the exercise of all points above in relation to the Community Councils wholly or mainly in its area and the members of those Community Councils;
- undertaking an annual review of findings of maladministration against the Council by the Public Services Ombudsman in Wales and reporting its view (if any) to the Council;
- in consultation with the Monitoring Officer, considering such other matters as are appropriate and necessary to maintain the highest standards of Conduct of Conduct by the Council, its Members and Co-opted Members. (This include approved roles under the Protocol for Member/Officer relations and the Protocol for Liaison with Local Members.

Abergele Field Club and Historical Society

Mrs Mandy Evans, Town Clerk
Abergele Town Hall
Llanddulas Road
Abergele

May 14th 2022

Dear Mrs Evans

On behalf of the Abergele Field Club and Historical Society, I would like to thank you for very kindly looking after our reply Slip box as it was extremely helpful for our members. Most of them were elderly or infirm and sadly this is one of several reasons why we have felt unable to continue. It was not an easy decision and taken with heavy hearts as the Club had been going since 1966. However we have to accept that life has changed in the intervening years and so have people's interests. We are all, of course two years older and a little less confident.

With thanks

Yours sincerely

Jean A Willis

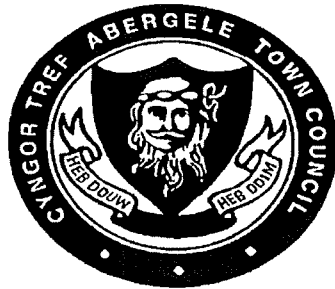
Mrs Jean Willis
7 Coed Llawryf
Abergele
LL22 7EF

RECEIVED

17 MAY 2022

BY ATC

CFIP9



Abergele Town Council

Statement of Accounts

1st April 2021

to

31st March 2022

Prepared in Accordance with the
Account and Audit (Wales) Regulations 2005 (as amended)
by Mrs M. J. Evans, Responsible Financial Officer
Abergele (01745) 833242

CF1P10

Abergele Town Council

Statement of Accounts for Year Ending 31st March 2022

CONTENTS

Page 1	Table of Contents
Page 2	Income & Expenditure as at 31st March 2022
Page 3	Balance Sheet as at 31st March 2022
Page 4	Cumulative Funds as at 31st March 2022
Page 5	Accounts for year end as at 31st March 2022
Page 6	Continuation of Supporting Statement
Page 7	Bank Reconciliation
Page 8	Section 137 Expenditure

2020'21	<u>INCOME</u>	Income & Expenditure 2021'22
£290,238.00	Precept	£297,249.00
£272.00	Bank Interest: General Accounts & Hall & Development Reserve	£142.00
£0.00	Hire of Rooms	£0.00
£0.00	Newsletter (Advertising)	£102.00
£12,376.00	Grants/Donations	£27,268.00
£7,032.00	Other Income	£10,597.00
<u>£309,918.00</u>		<u>£335,358.00</u>
	 <u>EXPENDITURE</u>	
£102,472.00	Staff Costs	£117,505.00
£9,798.00	Administration Costs	£12,652.00
£3,182.00	Mayoral & Civic Expenses	£1,776.00
£2,150.00	Members Allowances	£2,150.00
£19,449.00	Premises - Town Hall & Offices	£21,154.00
£2,790.00	Printing, Stationery & Supplies	£2,276.00
£829.00	Annual Audit	£390.00
£2,785.00	Subscriptions	£3,049.00
£0.00	Joint Burial Committee	£0.00
£0.00	War Memorials	£0.00
£13,525.00	General Maintenance	£5,861.00
£952.00	Conferences & Training	£680.00
£0.00	Election Expenses	£3,741.00
£63,866.00	Community Schemes	£99,688.00
£14,193.00	S137 Donations & Grants	£9,250.00
£12,150.00	Other Donations & Grants	£4,300.00
£2,109.00	Legal, Advertising & Publicity & Additional	£4,714.00
£107.00	Bank Charges	£91.00
<u>£250,357.00</u>		<u>£289,277.00</u>
£59,561.00	Variance of income to expenditure	£46,081.00

Abergele Town Council

Balance Sheet as at 31st March 2022

31/03/2021	<u>LONG TERM ASSETS</u>	31/03/2022
<u>£413,656.00</u>	Fixed Assets	<u>£428,447.00</u>
	<u>CURRENT ASSETS</u>	
£23,476.81	Debtors	£25,109.79
£0.00	Advance payments	£0.00
£286,099.24	Cash Balances	£368,665.58
£309,576.05	<u>TOTAL ASSETS</u>	£393,775.37
£15,419.46	Less Creditors	£18,587.61
£5,050.00	Receipts in Advance	£40,000.00
£20,469.46	<u>TOTAL LIABILITIES</u>	£58,587.61
£289,106.59	Total Assets less Liabilities	£335,187.76

_____ Chairman Policy & Finance 2021/22

_____ Town Mayor 2021/22

_____ Responsible Financial Officer

Abergele Town Council

Cumulative Funds as at 31st March 2022

31/03/2021		31/03/2022
£642,699.17	Balance Brought Forward	£702,260.17
£0.00	Add Fixed assets purchased in 2021/22	£14,791.00
£642,699.17		£717,051.17
<u>£309,918.00</u>	Add Total Income	<u>£335,358.00</u>
£952,617.17		£1,052,409.17
£250,357.00	Less Total Expenditure	£289,277.00
<u>£702,260.17</u>	Balance Carried Forward:	<u>£763,132.17</u>

Abergele Town Council

Accounts for Year Ending 31st March 2022

SUPPORTING STATEMENT

Community Assets at Insurance Valuation:

Town Hall and Council Offices, Llanddulas Road	£170,000.00
Land at The Mount, Abergele (Nominal value)	£1,000.00
Town Hall Furniture, Fixtures & Fittings	£64,924.00
Noticeboards & Street Furniture	£55,220.00

Other Civic Assets:

Civic Regalia	£9,693.00
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Other Fixed Assets:

Christmas Decorations	£17,735.00
Office & IT Equipment	£18,938.00
Equipment & Furniture Elsewhere	£994.00
Other Contents and Stock	£6,050.00
War Memorials	£83,893.00

TOTAL ASSETS AS AT 31/3/2021	<u>£428,447.00</u>
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Abergele Town Council

Accounts for Year Ending 31st March 2022

SUPPORTING STATEMENT

Community Assets at Insurance Valuation:

Town Hall and Council Offices, Llanddulas Road	£170,000.00
Land at The Mount, Abergele (Nominal value)	£1,000.00
Town Hall Furniture, Fixtures & Fittings	£64,924.00
Noticeboards & Street Furniture	£55,220.00

Other Civic Assets:

Civic Regalia	£9,693.00
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Other Fixed Assets:

Christmas Decorations	£17,735.00
Office & IT Equipment	£18,938.00
Equipment & Furniture Elsewhere	£994.00
Other Contents and Stock	£6,050.00
War Memorials	£83,893.00

TOTAL ASSETS AS AT 31/3/2022	<u>£428,447.00</u>
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Abergele Town Council

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Creditors at Year End:

North Wales Police - utilities recharge	8000.00
WAO (External Audit)(19'20)	520.00
JDH Business Services Ltd (Internal Audit)	261.25
RBS	558.00
CCBC	4,417.00
Reach Publishing	750.00
SLCC	1,184.00
GWP	172.70
DCK	100.85
Waterloo	155.00
Humphreys Signs	375.00
WAO (External Audit)(20'21)	520.00
Supertemps	718.01
D.Hargreaves	25.00
Cambrian Photography	80.00
SLCC	249.00
Supertemps	21.77
BT	98.78
One Voice Wales	120.00
JDH Business Services Ltd (Internal Audit)(interim)	261.25
	£18,587.61

Debtors at Year End:

None	0.00
HM Revenue & Customs - VAT Refund	25,109.79
	£25,109.79

Payments in Advance:

None	£0.00
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Receipts in Advance:

Gwynt y Mor Grant	£40,000.00
	£40,000.00

Borrowings:

None	£0.00
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Tenancies:

none	£0.00
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Rent Commitments:

The Council has a five year Rental and Service agreement with Ricoh for a RICOH photocopier and accessories (Serial Number: 3100RA30612 - commenced February 2021). The quarterly rental is £197.68

Agency Work:

none

Advertising and Publicity:

The Council published the following documents during the year to 31st March 2022

Newsletter for residents with a net cost (after advertising revenue)	£77.00
Website and Advertising costs	£4,714.00

Total Net Publicity Costs: **£4,791.00**

Pensions:

The Council resolved to join the Gwynedd Local Government Pension Scheme (Min. 8035) in March 2004.

Employer's contributions at the rate of 19.1% - Total for the year =	£11,718.52
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Hall & Development Fund

Balance as at 31st March 2022 =	£49,531.48
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Abergele Town Council

Bank Reconciliation as at:

31st March 2022

£

Bank Statement Balances		
Current Account	3195.47	
Quarterly Interest Ac	237001.88	
Swansea b soc	78786.75	
Hall & Development Investment Ac	49531.48	
Regeneration Reserve	0.00	
Petty Cash	150.00	
		368,665.58

368,665.58

Current Account	3195.47	
Quarterly Interest Ac	237001.88	
Swansea b soc	78786.75	
Hall & Development Investment Ac	49531.48	
Regeneration Reserve	0.00	
Petty Cash	150.00	
		368665.58

368,665.58

Abergele Town Council

Section 137 Expenditure

** Section 137 of the Local Government Act 1972 gives Town & Community Councils the power to spend upto £8.32 per head of the electorate to benefit the area or it's inhabitants where no other specific powers are held.		
Total electorate as at December 2021=	8933	£78,789.06

<u>Donations and Grants made under Section 137, Local Government Act 1972: **</u>	£
Ysgol Glan Gele - annual grant	2,243.85
Ysgol Glan Morfa - annual grant	2,088.82
Ysgol St Elfod - annual grant	2,566.83
St George Primary school - annual grant	£1,100.50
Royal British Legion	500.00
Ty Gobaith - Annual Grant	500.00
Relate North Wales	250.00

sub-total 9,250.00

Other Section 137 Expenditure:

Advertising / Publicity 4,714.00

Total Section 137 Payments: **£13,964.00**

Other Donations / Grants:

£

St. Micheals Clock	Parish Coun Act 1957 S.2	250.00
Benefits Advice Shop		£1,000.00
Home Start Conwy		£500.00

Local Government (Miscellaneous Provisions) Act 1976 Sect. 19:

Donations to Sports Clubs	300.00
Donations to Voluntary Bodies Providing Social / Recreational Facilities	0.00

Youth	1,000.00
Donations to miscellaneous groups	1,250.00

Local Government Act 1972 Sect. 145 - Provision of Entertainment/Arts: 0.00

Total 'Other' Donations / Grants: **£4,300.00**

Community and Town Councils in Wales

Annual Return for the Year Ended 31 March 2022

Accounting statements 2021-22 for:

Name of body: ABERGELE TOWN COUNCIL

	Year ending		Notes and guidance for compilers													
	31 March 2021 (£)	31 March 2022 (£)														
Statement of income and expenditure/receipts and payments																
1. Balances brought forward	229545	289107	Total balances and reserves at the beginning of the year as recorded in the financial records. Must agree to line 7 of the previous year.													
2. (+) Income from local taxation/levy	290238	297249	Total amount of income received/receivable in the year from local taxation (precept) or levy/contribution from principal bodies.													
3. (+) Total other receipts	19680	38109	Total income or receipts recorded in the cashbook minus amounts included in line 2. Includes support, discretionary and revenue grants.													
4. (-) Staff costs	102472	117504	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and related expenses eg. termination costs.													
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on external borrowing (if any).													
6. (-) Total other payments	147885	171773	Total expenditure or payments as recorded in the cashbook minus staff costs (line 4) and loan interest/capital repayments (line 5).													
7. (=) Balances carried forward	289107	335188	Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6).													
Statement of balances																
8. (+) Debtors	23477	25110	Income and expenditure accounts only: Enter the value of debts owed to the body at the year-end.													
9. (+) Total cash and investments	286099	368666	All accounts: The sum of all current and deposit bank accounts, cash holdings and investments held at 31 March. This must agree with the reconciled cashbook balance as per the bank reconciliation.													
10. (-) Creditors	20469	58588	Income and expenditure accounts only: Enter the value of monies owed by the body (except borrowing) at the year-end.													
11. (=) Balances carried forward	289107	335188	Total balances should equal line 7 above: Enter the total of (8+9-10).													
12. Total fixed assets and long-term assets	413656	428447	The asset and investment register value of all fixed assets and any other long-term assets held as at 31 March.													
13. Total borrowing	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).													
14. Trust funds disclosure note	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr style="background-color: #800000; color: white;"> <th>Yes</th> <th>No</th> <th>N/A</th> <th>Yes</th> <th>No</th> <th>N/A</th> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> </table>	Yes	No	N/A	Yes	No	N/A	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			The body acts as sole trustee for and is responsible for managing (a) trust fund(s)/assets (readers should note that the figures above do not include any trust transactions).
Yes	No	N/A	Yes	No	N/A											
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>											

CF1 P20

Annual Governance Statement

We acknowledge as the members of the Council/Board/Committee, our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2022, that:

	Agreed?		'YES' means that the Council/Board/Committee:	PG Ref	
	Yes	No*			
1. We have put in place arrangements for: <ul style="list-style-type: none"> effective financial management during the year; and the preparation and approval of the accounting statements. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Properly sets its budget and manages its money and prepares and approves its accounting statements as prescribed by law.	6, 12	
2. We have maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption, and reviewed its effectiveness.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.	6, 7	
3. We have taken all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and codes of practice that could have a significant financial effect on the ability of the Council/Board/ Committee to conduct its business or on its finances.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Has only done things that it has the legal power to do and has conformed to codes of practice and standards in the way it has done so.	6	
4. We have provided proper opportunity for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit (Wales) Regulations 2014.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Has given all persons interested the opportunity to inspect the body's accounts as set out in the notice of audit.	6, 23	
5. We have carried out an assessment of the risks facing the Council/Board/Committee and taken appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Considered the financial and other risks it faces in the operation of the body and has dealt with them properly.	6, 9	
6. We have maintained an adequate and effective system of internal audit of the accounting records and control systems throughout the year and have received a report from the internal auditor.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether these meet the needs of the body.	6, 8	
7. We have considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on the Council/Board/Committee and, where appropriate, have included them on the accounting statements.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Disclosed everything it should have about its business during the year including events taking place after the year-end if relevant.	6	
8. We have taken appropriate action on all matters raised in previous reports from internal and external audit.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Considered and taken appropriate action to address issues/weaknesses brought to its attention by both the internal and external auditors.	6, 8, 23	
9. Trust funds – in our capacity as trustee, we have: <ul style="list-style-type: none"> discharged our responsibility in relation to the accountability for the fund(s) including financial reporting and, if required, independent examination or audit. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Has met all of its responsibilities where it is a sole managing trustee of a local trust or trusts.	3, 6

* Please provide explanations to the external auditor on a separate sheet for each 'no' response given; and describe what action is being taken to address the weaknesses identified.

CFIP21

Additional disclosure notes*

The following information is provided to assist the reader to understand the accounting statement and/or the Annual Governance Statement

1. Expenditure under S137 Local Government Act 1972 and S2 Local Government Act 2000

Section 137(1) of the 1972 Act permits the Council to spend on activities for which it has no other specific powers if the Council considers that the expenditure is in the interests of, and will bring direct benefit to, the area or any part of it, or all or some of its inhabitants, providing that the benefit is commensurate with the expenditure. Section 137(3) also permits the Council to incur expenditure for certain charitable and other purposes. The maximum expenditure that can be incurred under both section 137(1) and (3) for the financial year 2021-22 was £8.41 per elector.

In 2021-22, the Council made payments totalling £13964.00 under section 137. These payments are included within 'Other payments' in the Accounting Statement.

2.

3.

* Include here any additional disclosures the Council considers necessary to aid the reader's understanding of the accounting statements and/or the annual governance statement.

Council/Board/Committee approval and certification

The Council/Committee is responsible for the preparation of the accounting statements and the annual governance statement in accordance with the requirements of the Public Audit (Wales) Act 2004 (the Act) and the Accounts and Audit (Wales) Regulations 2014.

<p>Certification by the RFO</p> <p>I certify that the accounting statements contained in this Annual Return present fairly the financial position of the Council/Board/Committee, and its income and expenditure, or properly present receipts and payments, as the case may be, for the year ended 31 March 2022.</p>	<p>Approval by the Council/Board/Committee</p> <p>I confirm that these accounting statements and Annual Governance Statement were approved by the Council/Board/Committee under minute reference:</p>
<p>RFO signature:</p>	<p>Minute ref:</p>
<p>Name:</p>	<p>Chair of meeting signature:</p>
<p>Date:</p>	<p>Name:</p>
<p>Date:</p>	<p>Date:</p>

CR1 P22

Annual internal audit report to:

Name of body: ABERGELE TOWN COUNCIL

The Council/Board/Committee's internal audit, acting independently and on the basis of an assessment of risk, has included carrying out a selective assessment of compliance with relevant procedures and controls expected to be in operation during the financial year ending 31 March 2022.

The internal audit has been carried out in accordance with the Council/Board/Committee's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and the internal audit conclusions on whether, in all significant respects, the following control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of the Council/Board/Committee.

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered*	
1. Appropriate books of account have been properly kept throughout the year.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Insert text
2. Financial regulations have been met, payments were supported by invoices, expenditure was approved and VAT was appropriately accounted for.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Insert text
3. The body assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Insert text
4. The annual precept/levy/resource demand requirement resulted from an adequate budgetary process, progress against the budget was regularly monitored, and reserves were appropriate.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Insert text
5. Expected income was fully received, based on correct prices, properly recorded and promptly banked, and VAT was appropriately accounted for.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Insert text
6. Petty cash payments were properly supported by receipts, expenditure was approved and VAT appropriately accounted for.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Insert text
7. Salaries to employees and allowances to members were paid in accordance with minuted approvals, and PAYE and NI requirements were properly applied.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Insert text
8. Asset and investment registers were complete, accurate, and properly maintained.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Insert text

CFIP23

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
9. Periodic and year-end bank account reconciliations were properly carried out.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Insert text
10. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments/income and expenditure), agreed with the cashbook, were supported by an adequate audit trail from underlying records, and where appropriate, debtors and creditors were properly recorded.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Insert text
11. Trust funds (including charitable trusts). The Council/Board/Committee has met its responsibilities as a trustee.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Insert text

For any risk areas identified by the Council/Board/Committee (list any other risk areas below or on separate sheets if needed) adequate controls existed:

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
12. Insert risk area	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Insert text
13. Insert risk area	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Insert text
14. Insert risk area	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Insert text

* If the response is 'no', please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

** If the response is 'not covered', please state when the most recent internal audit work was done in this area and when it is next planned, or if coverage is not required, internal audit must explain why not.

[My detailed findings and recommendations which I draw to the attention of the Council/Board/Committee are included in my detailed report to the Council/Board/Committee dated _____.] * Delete if no report prepared.

Internal audit confirmation

I/we confirm that as the Council's internal auditor, I/we have not been involved in a management or administrative role within the body (including preparation of the accounts) or as a member of the body during the financial years 2020-21 and 2021-22. I also confirm that there are no conflicts of interest surrounding my appointment.

Name of person who carried out the internal audit:
Signature of person who carried out the internal audit:
Date:

CFIP24