

Correspondence File 1

Ordinary Meeting

28th April 2022

Mayor's Diary May 2022

Date	Fee	Start Time	Expected End Time	Name of Organisation	Details	Venue	Invitation Sent	Mayor	Reply & Consort	Deputy	Confirmed(C)/(TBC)
01/05/2022											
02/05/2022											
03/05/2022											
04/05/2022											
05/05/2022											
06/05/2022											
07/05/2022											
08/05/2022											
09/05/2022											
10/05/2022											
11/05/2022											
12/05/2022	No charge	7.30pm-7.45pm	9.30pm - 9.45pm	Abergele Town Council	Annual Meeting / Presentation	Pen-Y-Bont Market Street Abergele					C
13/05/2022											
14/05/2022											
15/05/2022											
16/05/2022											
17/05/2022											
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28/05/2022											
29/05/2022											
30/05/2022											
31/05/2022											

CF1 P1,



Cyngor Tref Abergele Town Council

FORTHCOMING MEETINGS - MAY 2022

20th April 2022

All meetings will be held in the Town Hall and Council Offices, Llanddulas Road unless otherwise stated below. Members of the public and press are welcome to attend and observe all meetings of the Council. A copy of the agenda for meetings can be viewed on the council's website at abergele-towncouncil.co.uk, at the Library or on request from the Clerk.

Date	Time / Venue	Meeting
Thursday 12 th May	6.45 p.m. By remote attendance	Annual Meeting
Thursday 19 th May	6.45 p.m. By remote attendance	General Purposes & Planning Committee
Monday 23 rd May	6.45 p.m. By remote attendance	Policy and Finance Committee
Thursday 26 th May	6:45 p.m. By remote attendance	Place Plan Committee

* Date/time to be confirmed.

Other meetings:

CF1P2

Abergele Town Council

Meeting Dates 2022/23

Unless otherwise stated, all meetings will take place in the Town Hall at 6.45pm and members of the public are welcome to attend to observe the proceedings.

Date:

Meeting(s)

2022

*12 th May	Annual Meeting
*19 th May	General Purposes & Planning
*23 rd May	Policy & Finance
26 th May	Placeplan

*9 th June	Ordinary
*16 th June	General Purposes & Planning
*23 rd June	Policy & Finance

7 th July	Ordinary
14 th July	General Purposes & Planning
21 st July	Policy & Finance
28 th July	Placeplan

August	No Meetings (Executive Committee)
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1 st September	Ordinary
8 th September	General Purposes & Planning
15 th September	Policy & Finance
22 nd September	Place Plan

6 th October	Ordinary
13 th October	General Purposes & Planning
20 th October	Policy & Finance

3 rd November	Ordinary
10 th November	General Purposes & Planning
17 th November	Policy & Finance
24 th November	Place Plan

1 st December	Ordinary
8 th December	General Purposes & Planning
15 th December	Policy & Finance

Approved Min No :
Approved by Council

CA1P3

ATC Clerk

From: Ruth Parker (ATC)
Sent: 22 April 2022 09:19
To: ATC Clerk; ATC Deputy Clerk
Subject: FW: Lighting of Beacon, Abergele Town Council

FYI

From: dave phillips <davidsafetyfocus@gmail.com>
Sent: 20 April 2022 10:06
To: Ruth Parker (ATC) <ruth.parker@conwy.gov.uk>
Subject: Re: Lighting of Beacon, Abergele Town Council

This Message Is From an External Sender

This message came from outside your organization.

Hi Ruth

The implications for such an event are fairly straight forward mostly centred around crowd cntrl and a safe location.

The open event on the Promenade at Pensarn would be the preferred site as access is good it is a public space overseen by the County Council.

Have risk assessment (Cost wise,that is included in my annual retainer)

ATC would have to:-

make sure the the area the public would be viewing from is safe (site visit before the event)

make sure the beacon lighting area safe

make sure the beacon is Gas safe and stable

provide a small amount of Marshals to ensure the event is safe and is no issue with the view public.

What kind of Beacon would you be using. I know Llandudno TC are buying a portable Beacon. If you contact Tessa or Louise they could give you details of what are purchasing.

David Phillips B.Ed CMIOSH.

Chartered Safety and Health Practitioner

Safety Focus ltd

davidsafetyfocus@gmail.com

07500068038



On Thu, 14 Apr 2022 at 11:57, Ruth Parker (ATC) <ruth.parker@conwy.gov.uk> wrote:

Hi David,

To: Simon Billington <simon.billington1@conwy.gov.uk>
Cc: ATC Placeplan <placeplan@abergeletowncouncil.gov.wales>; ATC Clerk
<clerk@abergeletowncouncil.gov.wales>; Nigel Acott (ATC) <nigel.acott@conwy.gov.uk>
Subject: Abergele Town Council projects in open spaces

Dear Simon,

I have copied in my colleagues who are working with me on Abergele Town Council projects. We would be grateful for your help and any information you could provide regarding the following:

Jubilee

Abergele Town Council would like to enquire into the possibility of holding a Beacon lighting ceremony open at either the Pensarn Promenade or Pentre Mawr Park at 9.15pm on Thursday, 2nd June to mark the Queen's Platinum Jubilee. The event would feature the lighting of the beacon accompanied by a bagpiper and would be open to the public. Please could you let me know if this is possible? What permissions, costs, considerations would need to be taken into account? – Need to confirm if Prom or Park as responsibility may differ. Size of event and whether it needs to be approved by SAG – suggest initial conversation with Adrian La Trobe Adrian.Latrobe@conwy.gov.uk (CCBC Events Management) would be a good initial step.

Sculpture Trail

Abergele Town Council are looking into the feasibility of installing sculptures along identified trails. The aim is to enhance the green corridors, encourage visitors and residents to enjoy the nature walks in Abergele, engage the community, use the trails as a basis for other events (such as a light festival).

Please find attached the map of the Christmas trail. ATC would like to install sculptures in limestone, wood, and wicker along the identified locations given on the Christmas trail. Would this be possible? What permissions are required? More detail needed, locations, dimensions etc. Initial thoughts are that it is a good idea and worthy of further exploration.

Light Festival

ATC are looking into the feasibility of a light festival over the Christmas festive period. In the long term, we would like to install lighting features in the parks as part of the Christmas trail. Would this be possible? What permissions are required? Suggest discussion with Richard Cochran richard.cochran@conwy.gov.uk to confirm access to power etc. would be a good initial step.

Kind regards,
Ruth Parker
Deputy Clerk at Abergele Town Council
01492 575559

ATC Clerk

From: ATC Deputy Clerk
Sent: 21 April 2022 15:44
To: Adrian La Trobe
Cc: 'davidsafetyfocus@gmail.com'; Simon Billington; Nigel Acott (ATC); ATC Clerk
Subject: Beacon Lighting Ceremony - Abergele Town Council

Switch-MessageId: 47a69964ebdc49e3a7f079766437924f

Dear Adrian,

I have copied your colleague Simon and our risk assessor, Dave Philips into this email (as well as my colleagues). I hope you don't mind, but I thought it might be a good idea to keep everyone in the loop.

Abergele Town Council would like to enquire into the possibility of holding a Beacon lighting ceremony at 9.15pm on Thursday, 2nd June to mark the Queen's Platinum Jubilee. Members originally considered holding the event at Gwrych Castle but with the easing of restrictions, they felt that the event should now be opened to the public and to explore whether Pensarn Promenade or Pentre Mawr Park would be a more suitable venue. The event would feature the lighting of the beacon accompanied by a bagpiper. We are unsure how many members of the public would be attending.

We have purchased the [Bullfinch Beacon](#) directly from the official Jubilee website.

Members have not decided on which venue they would like the event to be held at but our risk assessor has indicated that Pensarn Promenade would be the preferred site.

Kind regards,
Ruth