

# Abergele Town Council

## MINUTES

A meeting of the Placeplan Committee was held by remote attendance on Thursday 28<sup>th</sup> July 2022 at 6:45pm.

### 169/22 Attendance Register

The Mayor, Cllr. A Hunter,  
C. McCoubrey; T. Brennan; S. Jones-Roberts; A. Wood; D. Green; D. Fetherstonhaugh;  
P. Heap-Williams; J. Jones; N. Williams; A. Williamson; R. Griffiths-Williams; K. Yarwood;  
M. Davies; G. Hughes  
Mr Neville Eden;  
Mr. Jesse Lock (Place Plan Coordinator)  
Mrs M. J. Evans (Clerk)  
Fiona Taggart (Assistant Clerk)  
Members of the public

### 170/22 Apologies

Apologies were received from:  
Mr. Shane Wetton (CCBC) Mrs. Linda Tavernor Cllr P. Luckock

### 171/22 Absence with no apologies

### 172/22 Declaration of Interest

Members were reminded that they must declare the **existence** and **nature** of any personal and/or prejudicial interests (using the form provided for this purpose).  
Cllr. D. Fetherstonhaugh Min No: 174/22 (b) Non Prejudicial

### 173/22 Minutes

**It was RESOLVED to RECEIVE, APPROVE and SIGN as a correct record the Minutes of the last Placeplan Committee meeting, held on Thursday 26<sup>th</sup> May 2022**

### 174/22 Matters arising on those and previous minutes

- a) An update from the Place Plan Facilitator with regard to the Abergele toilet project was RECEIVED. Steve Teal has left his position within CCBC and awaiting confirmation of his replacement. There are complications with the drainage system that CCBC are working to resolve – it may require digging up through the newly laid tarmac drive. Cllr. Hunter requested a snagging update for Pensarn toilets.
- b) An update from the Place Plan Coordinator with regard to the CVSC green energy project. 3 Assessments completed (Youth shed, Rugby Club and Town Hall.) A date has been set for another information sharing event on Wednesday 24<sup>th</sup> August. Dates are set aside for Assessments throughout August and September.
- c) An update with regard to the Waymarker project was received from the Place Plan Facilitator – in the process of upgrading the graphics of the design to printer standard after consultation with printers. There are outstanding match funding to be received – it was confirmed that the cheques are to be delivered Friday 29 July. Slow ways application is drafted and ready for upload to online portal.

- d) An update on Green Gele was RECEIVED from the Place Plan Facilitator on behalf of Antony Geddes (TEP Landscape Architects)  
Green Gele is currently in concept design phase but there is a need to resolve the masterplan as a matter of urgency. This will enable the Council to carry out Tree planting during the season (Sep – Feb)  
A request for confirmation of the total grant awarded and reasons for decrease in funds. It was RECOMMENDED that Shane Wetton to provides clarification at next meeting.  
A member raised the issue of poor pond health – Local Places for Nature officer is investigating and will provide an update for the next meeting.  
A request for the relocation of the 2 benches from behind the reed beds or the management of the reed beds to take these benches into consideration.  
Members considered that the playground should be upgraded as a part of the Green Gele scheme, with consideration given to sensory and disabled access for the Playground.

An update was RECEIVED from the Clerk regarding the contribution to the brown signage.

**It was RECOMMENDED to request that CCBC manage the whole invoice process.**

175/22

**Other Matters:**

- (a) Update on the Green pledges was RECEIVED.  
**It was RESOLVED to APPROVE £600 from the Place Plan budget for 22/23 for Town Hall upgrades to the external environment.**  
**It was FURTHER RESOLVED to budget £600 for 23/24 budget to continue project.**
- (b) Update on Bio – diversity projects for St George and St Michael was RECEIVED. Awaiting a decision from the school governors with regards to the progress of the St George Garden. A forest Church community group is been established as part of St Michaels and St Georges church which will create a long term sustainability for the projects.
- (c) An update on the Business Forum was RECEIVED from Cllr Heap Williams. It was RECOMMENDED to investigate options for a poster or leaflet to promote events (to combat digital exclusion.)  
An update was RECEIVED from Cllr. Hunter on the Town Teams meeting. Youth shed were commended for their eloquent and much appreciated insight. It was RECOMMENDED to re-consider youth representation on the Town Council.
- (d) An update from Neville Eden was RECEIVED on Menter laith – regarding hosted and forthcoming events.  
It was RECOMMENDED to further promote the work of Helo Blod on the ATC website and through the Business Forum.
- (e) An update was RECEIVED on the website content for Place Plan and Climate Emergency. It was APPROVED to update these pages with relevant documents and to share how residents can become involved.
- (f) An update was RECEIVED regarding the formation of an In Bloom group. Councillors Wood, Heap Williams, Hunter, Brennan, Yarwood and Davies expressed an interest in joining. It was RECOMMENDED that the Place Plan Facilitator email the details to councillors once plans are received and forward the member volunteers to the new volunteer group.
- (g) ADAG were thanked for their excellent work hosting Shakespeare in the Park. An update was RECEIVED from the Place Plan Facilitator with regard to community volunteer groups and the support they require. The Mayor agreed to

fund £20 for table hire, to help promote and recruit for the community groups. The Place Plan Facilitator will be attending a fair at Dewi Sant Centre and at Pentre Mawr Park. It was RECOMMENDED that the Place Plan Facilitator share details of these events via email with members to volunteer to assist.

- (h) An update was RECEIVED on Pensarn Flats and alleyway from Cllr. Hunter and Cllr McCoubrey in their capacity as County members. Following a meeting with CCBC officers, a number of possible solutions are been deferred to the East Forum. Councillors are also working to highlight the issues with a number of key stakeholders.
- (i) Terms of Reference of the Access and Infrastructure, Business Tourism & Jobs, and Community Wellbeing & Culture Advisory Committee/Working Group. were RECEIVED  
The working groups are set as follows;

Access & Infrastructure

Members – Cllr. C. McCoubrey; A. Hunter; A. Wood; P. Luckock  
Lay Members – Mrs Linda Tavernor

Business, Tourism & Jobs

Members – Cllr. P. Heap-Williams; J. Jones; N. Williams  
Lay Members – Mr Paul Robarts

Community, Wellbeing & Culture

Members – Cllr. S. Jones-Roberts; D. Fetherstonhaugh; D. Green; T. Brennan  
Volunteers - Mrs Pam Luckock (ADAG); Mrs Rhian Clark (U3A);  
Mrs Nesta Davies (WI) All to be confirmed.

The Place Plan Facilitator has shared working Group Proposals, Place Plan Vision and Priority List to new Councillors. It was RECOMMENDED that the Place Plan Facilitator emails all new Councillors for their Working group preferences – and to discuss any concerns they may have.

- (j) The dates for the first Working group meetings were set as such;  
Access & Infrastructure – September 6<sup>th</sup> 5-6pm  
Business, Tourism & Jobs – September 7<sup>th</sup> 5-6pm  
Community, Wellbeing & Culture – September 7<sup>th</sup> 7-8pm

It was RECOMMENDED that we all future working group meetings to the standard meeting time of 6:45pm

- (k) An update on the Transforming Town Fund was RECEIVED.  
**It was RESOLVED to apply for the fund with two projects – The sculpture trail and The Place Plan Drop In shop.**  
**It was FURTHER RESOLVED to request that section 106 funding is utilised to match fund the proposals.**  
It was also RECOMMENDED to enquire as to the availability of Section 106 funding for Man Shed and their community hub building.
- (l) Cllr. Hunter announced the resignation of Paul Robarts from the Place Plan Committee with many thanks for his contributions over the years. It was RECOMMENDED to write a letter of thanks to Mr Robarts for his contribution to the Committee.

176/22

**In accordance with the Public Bodies (Admission to Meetings Act) 1960 and with Standing Order no.68, it was RESOLVED that, in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and they were instructed to withdraw (Min No: 175/22)**

Confidential item on separate document.

Meeting Closed at 8:50pm

Signed

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(Chairman)