

Abergele Town Council

MINUTES

A Special Ordinary Meeting of the Council, was held on Wednesday 4th May 2022, at 6:45 p.m. in the Town Hall, Llanddulas Road, Abergele.

630.21 **Attendance Register**

The Mayor, Cllr. A Hunter,
Cllrs: N. Eden; G. Frost; S. Jones-Roberts; C. McCoubrey; D A MacRae; N. Williams;
Mrs M. J. Evans (Clerk)

631.21 **Apologies for Absence**

Apologies were received from:
Cllrs: Dr. M. Baker; D Fetherstonhaugh; B. C. Roberts; S Rowlands; R.G. Waters;

632.21 **Declaration of Interest**

- Members were reminded that they must declare the **existence** and **nature** of any personal interests (using the form provided for this purpose).

Cllr. A. Hunter Min No: 634/21

Cllr. C. McCoubrey Min No: 634/21

633.21 **In accordance with the Public Bodies (Admission to Meetings Act) 1960 and with Standing Order no.68, it was RESOLVED that, in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and they were instructed to withdraw. (Min No: 634/21)**

634.21 **Appointment of the Assistant Town Clerk**

a) The recommendation from the Staffing Appointment panel for the appointment of the Assistant Town Clerk, following interviews held on Wednesday 4th May 2022 was RECEIVED and CONSIDERED.

Members of the Committee received the Clerk's report and an overview of the process of the day from members present stating that five candidates were shortlisted but only four accepted the offer to interview. Members of the panel used a point system to score the candidates between 1 (poor) and 10 (excellent). The scores were as follows:

Candidate 32 = 315.5
Candidate 33 = 295
Candidate 34 = 205.5
Candidate 36 = 260

As the candidate with the highest score had expressed a wish to flexible working and working from home members of the interview panel requested that the Clerk contact the candidate prior to the Special Ordinary Meeting, to confirm that the post is office based and has fixed hours. The Candidate confirmed that if they were offered the post that they accepted that the post is office based and full time fixed hours.

It was UNANAMOUSLY RESOLVED to APPROVE recommendations 1 and 2 in the report.

Meeting Closed at 6.50pm

Signed
(Chairman)