Abergele Town Council

MINUTES

A meeting of the Executive Committee was held on Monday 16th March 2020 at 6:30pm in Room 4, Council Offices, Llanddulas Road, Abergele.

693/19 **Attendance Register**

The Mayor, Cllr. S Jones-Roberts,
Cllrs: A. Hunter; D A MacRae; A. Wood.
Mrs M. J. Evans (Clerk)

694/19 **Apologies for Absence**

Apologies were received from:
Cllrs: J M Bird; M. Bond

695/19 **Absence without Apologies**

None

696/19 **Declaration of Interests**

- Members were reminded that they must declare any personal and/or prejudicial interests using the form provided for this purpose.
None were declared

697/19 **Minutes**

It was RESOLVED to RECEIVE, APPROVE and SIGN the Minutes of the Executive Committee Meeting held on 27th February 2020.

698/19 **Matters arising from those and previous Minutes**

(a) The following Town Council policies in preparation for adoption at the next Annual meeting was RECEIVED and CONSIDERED.

i. Standing Orders page 8 amended section 4 (f) to 20 minutes following approval of Protocol for public session 05/03/20 was APPROVED for adoption at the Annual Meeting.

699/19 **Annual Report**

a) A final Draft of the Town Council's Annual report for 2019/20 was RECEIVED. It was RECOMMENDED to APPROVE the document for adoption at the Annual Meeting, subject to the amendments noted at the meeting being incorporated into the document. The Clerk confirmed that the final version of the report would be sent to members for the observations prior to signing off.

b) Section 6 of the Biodiversity and resilience of ecosystems duty was RECEIVED, CONSIDERED and APPROVED. It was RECOMMENDED that the Policy is DEFERRED to the next General Purpose and Planning Committee meeting for the Committee to consider what the Council can implement as a themed evening and the possible introduction of projects such as Abergele in Bloom.

700/19 **Policies for Review**

The following Policies for adoption by the Council were RECEIVED. It was RECOMMENDED to DEFER the item to the next meeting of the Committee to allow further time for members to review the documentation.

a) Age Discrimination Policy (new)
b) Freedom of Information Policy (current)
c) Freedom of Information Policy (new)
d) Social Media Policy (new)
e) Information Technology policy (current)
f) Safeguarding Policy (new)
g) Health & Safety Policy (current)
h) Health & Safety Policy (new)
i) Equality and Diversity (new)
j) Equal Opportunities Policy (current)
k) Lone Working Policy (new)
l) Lone Working Policy (current)

701/19 **Priority lists**

The summary of action points (DEFERRED from Estimates for consideration) was RECEIVED and DEFERRED to the next meeting for CONSIDERATION.

Meeting Closed at 8:05pm

Signed ……
(Chairman)