



Cyngor Tref Abergele Town Council

MINUTES

A meeting of the Events Sub-Committee was held remotely at 6.45pm on Monday, 23rd January 2022.

1. Cofrestr Presenoldeb - Attendance Register

Mayor: Cllr A. Hunter

Cllrs: T. Brennan, D. Green, S. Jones-Roberts, N. Williams, A. Williamson, A. Wood, K. Yarwood

Officers: Mrs M Evans (Town Clerk), Ms R Parker (Deputy Town Clerk)

2. Ymddiheuriadau am Absenoldeb - Apologies for Absence

None

3. Yn absennol heb ymddiheuriad - Absence without Apologies

None

4. Datganiad o Ddiddordeb - Disclosure of Interest

Members were reminded that they must declare the existence and nature of any personal interests.

No disclosures of interest were made.

5. Cofnodiaon - Minutes

It was RESOLVED to RECEIVE, APPROVE and SIGN as a correct record the Minutes of the Events Sub-Committee meeting held on 10th October 2022.

Proposer: Cllr S. Jones-Roberts

Seconder: Cllr T. Brennan

6. Remembrance Sunday debrief

The Remembrance Sunday report was RECEIVED. It was NOTED that no RAMS were received from the Traffic Management Company. Members stated that if this continues to be a problem that the company is advised that the Council will no longer use their services.

7. Christmas Concert debrief

The Christmas concert report was RECEIVED. The report indicated that despite the excellent performances, the concert was poorly attended and this was partly attributed to the poor weather and school events/activities clashing with the concert date. Historically, the Christmas concert took place on the first Friday of December to help alleviate clashing of events and also the concert had moved to paid artists due to the schools' other commitments.

It was RECOMMENDED that the Christmas concert should:

- Return to charging a fee/ ticket sales
- Take place in the first week of December
- That Mayor's of the other Town Councils are invited to the event.



The Mayor wished for a note of thanks to be recorded for the Office Staff and to ensure that thank you letters are sent to the participants. A request was made for the raised money by the food bank to be confirmed.

It was RESOLVED to organise the Christmas concert for another year and to review whether the event should continue if attendance remains low.

Proposer: Cllr A. Hunter
Seconder: Cllr S. Jones-Roberts

LEGAL/FINANCIAL/OTHER OBLIGATIONS:

- s. 145, Local Government Act 1972 - Power to provide/contribute towards entertainment

8. Events Diary

a) The events diary was RECEIVED. Sub-committee members were informed that since the Correspondence File had been sent out further dates of events had been received:

- Before 30/04/2023 - Judging of Mayoral Coronation Window Competition as the Mayor will be on holiday thereafter.
- 02/07/2023 – Civic Sunday
- 24/07/2023-26/07/2023 (Monday-Wednesday) – Pinders Circus, Pentre Mawr Park, Abergele

Sub-committee members were informed that officers and County Councillors from Abergele are due to meet with Creu Conwy CCBC in regards to events in the area on 08/02/2023. It is hoped that Creu Conwy will lead the events. The ideas of a Winter Fair and a Summer Festival was taken to Creu Conwy at the last meeting.

It was RECOMMENDED that the switch on date of the Christmas lights is passed onto Creu Conwy and the Businesses forum.

Officers are also due to meet with CCBC on 26/01/2023 regarding the possibility of taking on the fireworks event.

The Deputy Clerk informed members that if they would like to hold an event in 2024, they would need to submit ideas now and described the process for doing so. Members need to complete the 'Project Brief' document and submit it to the office. The officers will then put the completed 'Project Brief' onto a full council meeting agenda for consideration. When completing a project brief the Members need to consider, when designing their project, how it fits the 7 well-being goals of the Well-Being Future Generations (Wales) Act 2015 as well as the objectives included in the Local Well-being Plan.

LEGAL/FINANCIAL/OTHER OBLIGATIONS:

- s. 144, Local Government Act 1972 – Power to encourage visitors
- s. 145, Local Government Act 1972 – Power to provide/contribute towards entertainment



- s. 40(1) Well-Being of Future Generations (Wales) Act 2015 – a community council must take all reasonable steps in its area towards meeting the local objectives included in the local well-being plan that has effect in its area.

Cllr A. Hunter retired at this juncture

- b) Sub-committee members were provided with a template community grant criteria for the King's Coronation 'Big Lunch' and 'Big Help Out' events prior to the meeting.

The sub-committee members had used the official criteria set by the Royal Household for the Jubilee. The take up of the grant was low and it was viewed that the narrow scope discouraged applications. Members sought clarification in regards to whether the criteria was guidance only or to be strictly adopted.

Sub-committee members were informed that the press release for the Coronation was only released on 21st January 2023 and that the Royal Household encourages the 'Big Lunch' to take place on Sunday 7th May as an act of celebration and friendship. The press release also encourages communities to take part the 'Big Help Out' on Monday 8th May to highlight the positive impact volunteering has. The grant criteria template provided in the Correspondence File was based on the Jubilee criteria and was for guidance purposes.

It was highlighted that 'Well-Being' power (contained in s. 2(1), Local Government Act 2000) that permitted community councils to give to individuals was repealed in May 2022. This means that the Town Council only has powers to provide grants to community groups, organisations, and charities under s.137, Local Government Act 1972.

The sub-committee APPROVED the poster for grants for the 'Big Lunch' and the 'Big Help' and provided amended wording for the grant criteria. It was RECOMMENDED that the officers email the sub-committee with the amended wording for proofing before it goes out into the public domain.

LEGAL/FINANCIAL/OTHER OBLIGATIONS:

- s. 137, Local Government Act 1972 – Power of local authorities to incur expenditure for certain purposes not otherwise authorised.
- s. 40(1) Well-Being of Future Generations (Wales) Act 2015 – a community council must take all reasonable steps in its area towards meeting the local objectives included in the local well-being plan that has effect in its area.

9. Confidential matters

In accordance with the Public Bodies (Admission to Meetings Act) 1960, Local Government Act 1972, Schedule 12A, and with Standing Order no.68, in view of the confidential nature of the business transacted, it was advisable in the public interest that the press and public be temporarily excluded and they were instructed to withdraw. (Minute No: 10a)



10. Christmas Lights 2022 debrief

The Christmas lighting scheme report was RECEIVED. Sub-committee members RECORDED their thanks to the Chairman of the Events sub-committee and staff for all their hard work in making the new lighting scheme a success.

It was RECOMMENDED that the timers should switch on at 3pm (an hour earlier) so that the school children could enjoy them after school.

- a) Costs for the new timer for the Teddy Christmas tree located on Threeways' island was RECEIVED.

It was RESOLVED to RATIFY the costs for the new timer.

Proposer: Cllr A. Wood

Seconder: Cllr. N. Williams

LEGAL/FINANCIAL/OTHER OBLIGATIONS:

- £120 for a Theben TR608TOP28 (timer for Threeways' island)
- b) Sub-committee members were informed that the root-balled Christmas tree, that was intended to be planted on Threeways' island (near the roundabout), was temporarily homed in a planter at the Town Hall. Upon contacting the lighting contractor, officers were advised to plant the trees 1m from the feeder pillar/electrical source. As the Threeways' island had the Teddy tree installed, there was no room for the new tree to be planted.

It was RESOLVED to plant the Christmas tree at Belgrano.

It was RECOMMENDED that the Deputy Clerk gets costs for three Christmas trees 10 foot in height.

Proposer: Cllr T. Brennan

Seconder: Cllr. N. Williams

11. Events Budget

The events budget was RECEIVED.

12. Christmas Budget

The Christmas budget report was RECEIVED. The Chairman requested a further break down of costs.

The Deputy Clerk explained that as the planted trees were smaller than expected and were not able to be dressed, this reduced the cost by £750. The tree contractor also provided a 50% discount for the smaller trees (as the Council had specified for 6 foot trees) saving £140.

LEGAL/FINANCIAL/OTHER OBLIGATIONS:

- s. 144, Local Government Act 1972 – Power to encourage visitors
- s. 40(1) Well-Being of Future Generations (Wales) Act 2015 – a community



council must take all reasonable steps in its area towards meeting the local objectives included in the local well-being plan that has effect in its area.

Meeting Closed at: 20:06

Signed

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(Chairman)

Unconfirmed draft