



COORESPONDANCE FILE 1

ORDINDARY MEETINIG

6th OCTOBER 2022

Mavor's Diary October 2022

Date	Fee	Start Time	Expected End Time	Name of Organisation	Details	Venue	Invitation Sent	Reply & Consent		Confirmed(C)/(TBC)
								Mayor	Deputy	
01/10/2022										
02/10/2022										
03/10/2022										
04/10/2022										
05/10/2022										
06/10/2022										
07/10/2022										
08/10/2022										
09/10/2022	n/a	10.30am for procession/1am at church/1pm Conwy Golf Club Lunch	3pm	Conwy Town Council	Mayor Civic Service	10.30am at Bodolideb/1am St Mary's Church/1pm Conwy Golf Club	23.08.2022	24.08.22		C Mayor Hunter & Consort
09/10/2022	n/a	Seated for 8.45am starts at 10am		Rhyl Town Council	Mayor Civic Service	St Mary's Catholic Church, Willington Road, Rhyl	25.07.2022			C Cllr Jones-Roberts & Consort
10/10/2022	£5.00 (charity)	6.30pm	8.30pm	Colwyn Bay Town Council	Quiz/Supper night	Town Hall, Colwyn Bay				
11/10/2022										
12/10/2022										
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30/10/2022										
31/10/2022										

CF1 P1



Cyngor Tref Abergele Town Council

FORTHCOMING MEETINGS - OCTOBER

27/09/22

All meetings will be held in the Town Hall and Council Offices, Llanddulas Road unless otherwise stated below.

Date	Time / Venue	Meeting
Thursday 6 th October	6.45 p.m. Via Zoom	Ordinary Meeting
Monday 10 th October	6:45pm Main Chamber, Town Hall & via Zoom	Events Committee
Thursday 13 th October	6.45 p.m. Via Zoom	General Purposes & Planning Committee
*Monday 17 th October	6:45pm Main Chamber, Town Hall & Via Zoom	Staffing Committee
Thursday 20 th October	6:45pm Via Zoom	Policy & Finance Committee
*Monday 24 th October	6:45pm Main Chamber, Town Hall & Via Zoom	Marketing & Promotion Sub Committee

* Date/time to be confirmed.

Other meetings:

Monday 3rd October 2022 Town & County Forum

Tuesday 25th October 2022 Remembrance Sunday pre meeting

CFIP2

28/09/2022	Wednesday	The Councillor - Module 2	6.30-8pm
28/09/2022	Wednesday	Code of Conduct - Module 9 - WELSH	2.00-3.30pm
28/09/2022	Wednesday	Chairing Skills Module 10	6.30-8pm
28/09/2022	Wednesday	The Council - Module 1	6.30-8pm
29/09/2022	Thursday	The Council Meeting Module 5	6.30-8pm
29/09/2022	Thursday	Understanding the Law Module 4	6.30-8pm
03/10/2022	Monday	The Council - Module 1	6.30-8pm
03/10/2022	Monday	Local Government Finance - Module 6	6.30-8pm
04/10/2022	Tuesday	Code of Conduct - Modue 9	6.30-8pm
05/10/2022	Wednesday	Understanding the Law - Module 4	6.30-8pm
05/10/2022	Wednesday	New Councillor Induction	6.30-8pm
05/10/2022	Wednesday	Local Government Finance Advanced - Module 21	6.30-8pm
05/10/2022	Wednesday	The Councillor - Module 2	6.30-8pm
06/10/2022	Thursday	The Council as an Employer - Module 3	6.30-8pm
06/10/2022	Thursday	Chairing Skills - Module 10	6.30-8pm
06/10/2022	Thursday	Code of Conduct - Module 9	6.30-8pm
10/10/2022	Monday	The Council as an Employer - Module 3	6.30-8pm
10/10/2022	Monday	The Council Meeting - Module 5	6.30-8pm
11/10/2022	Tuesday	Understanding the Law - Module 4	6.30-8pm
11/10/2022	Tuesday	New Councillor Induction	2.00-3.30pm
11/10/2022	Tuesday	The Council - Module 1	6.30-8pm
11/10/2022	Tuesday	Code of Conduct - Module 9	6.30-8pm
12/10/2022	Wednesday	The Councillor - Module 2	6.30-8pm
12/10/2022	Wednesday	Equality and Diversity - Module 14	6.30-8pm
12/10/2022	Wednesday	Chairing Skills - Module 10	6.30-8pm
12/10/2022	Wednesday	Information Management - Module 15	6.30-8pm
13/10/2022	Thursday	The Council Meeting - Module 5 IN WELSH	6.30-8pm
13/10/2022	Thursday	Local Government Finance - Module 6	6.30-8pm
13/10/2022	Thursday	Local Government Finance Advanced - Module 21	6.30-8pm

13/10/2022	Thursday	Creating a Community Place Place - Module 12	2.00-3.30pm
17/10/2022	Monday	Local Government Finance - Module 6	6.30-8pm
17/10/2022	Monday	Code of Conduct - Module 9	6.30-8pm
18/10/2022	Tuesday	Health & Saftey - Module 7	6.30-8pm
18/10/2022	Tuesday	The Council as an Employer - Module 3	6.30-8pm
18/10/2022	Tuesday	The Council Meeting - Module 5	6.30-8pm
19/10/2022	Wednesday	New Councillor Induction	6.30-8pm
19/10/2022	Wednesday	The Council - Module 1	6.30-8pm
19/10/2022	Wednesday	Effective Staff Management - Module 18	6.30-8pm
20/10/2022	Thursday	Understanding the Law - Module 4	6.30-8pm
20/10/2022	Thursday	Local Government Finance - Module 6 - In Welsh	6.30-8pm
24/10/2022	Monday	New Councillor Induction	6.30-8pm
24/10/2022	Monday	Tha Councillor - Module 2	6.30-8pm
25/10/2022	Tuesday	Advanced Local Government Finance - Module 21	6.30-8pm
25/10/2022	Tuesday	The Council Meeting - Module 5	6.30-8pm
26/10/2022	Wednesday	Understanding the Law - Module 4	6.30-8pm
26/10/2022	Wednesday	Local Government Finance - Module 6	6.30-8pm
26/10/2022	Wednesday	The Council as an Employer - Module 3	6.30-8pm
27/10/2022	Thursday	Use of IT, Social Media and Websites - Module 16	6.30-8pm
27/10/2022	Thursday	Introduction to Community Engagement - Module 8	2.00-3.30pm
27/10/2022	Thursday	Code of Conduct - Module 9	6.30-8pm
27/10/2022	Thursday	Chairing Skills - Module 10	6.30-8pm

Please contact me via email to place a booking.

Many thanks.
Wendi

Mobile – 07929 715990

Annwyl Gyfaill,

Wele isod fanylion sesiynau hyfforddiant o bell a gynhelir yn mis Medi & Mis Hydref2022.

ord.

ATC Clerk

From: ATC Info
Sent: 27 July 2022 14:44
To: ATC Clerk; ATC Deputy Clerk; ATC Placeplan
Subject: FW: Extending the Well-being of Future Generations Act's well-being duty / Ymestyn dyletswydd llesiant Deddf Llesiant Cenedlaethau'r Dyfodol

Hi All,

I'm not sure is this was circulated? Apologies if you do not require to see it.

Thanks,
Fiona

Kind regards,

Fiona Taggart

Clerc Cynorthwyol y Dref / Assistant Town Clerk
Cyngor Tref Abergele / Abergele Town Council

From: Wendi Patience <wpatience@onevoicewales.wales>
Sent: 14 July 2022 16:52
To: Wendi Patience <wpatience@onevoicewales.wales>
Cc: Wendi Patience <wpatience@onevoicewales.wales>
Subject: FW: Extending the Well-being of Future Generations Act's well-being duty / Ymestyn dyletswydd llesiant Deddf Llesiant Cenedlaethau'r Dyfodol

This Message Is From an External Sender

This message came from outside your organization.

Am eich gwybodaeth / For your information:

Subject: Extending the Well-being of Future Generations Act's well-being duty / Ymestyn dyletswydd llesiant Deddf Llesiant Cenedlaethau'r Dyfodol

Extending the Well-being of Future Generations Act's well-being duty

Dear Forum colleagues,

Many thanks for your contributions at our Forum meeting on Friday 27 May. As discussed, today we have published a [consultation](#) which seeks views on extending the well-being duty on named public bodies in Part 2 of Well-being of Future Generations (Wales) Act 2015. The consultation also seeks views on the opportunities for public bodies not subject to the Act.

The consultation will run from 14 July to 20 October 2022.

The Minister for Social Justice has published a [Written Statement](#) to launch the consultation.

It is important that we draw on the views and experiences of organisations and people from across Wales as we carry out this work and we invite you to contribute.

Thanks again,

Sustainable Futures Division

Ymestyn dyletswydd llesiant Deddf Llesiant Cenedlaethau'r Dyfodol

Annwyl gydweithwyr y Fforwm,

Diolch yn fawr am eich cyfraniadau i'n cyfarfod Fforwm ddydd Gwener 27 Mai. Fel y trafodwyd, rydym wedi cyhoeddi [ymgyngoriad](#) sy'n ceisio barn ar ymestyn y ddyletswydd llesiant yn Rhan 2 o Ddeddf Llesiant Cenedlaethau'r Dyfodol (Cymru) 2015 i'r cyrff cyhoeddus a enwir. Mae'r ymgynghoriad hefyd yn ceisio barn ar y cyfleoedd i gyrff cyhoeddus nad yw'r Ddeddf yn berthnasol iddynt.

Cynhelir yr ymgynghoriad rhwng 14 Gorffennaf a 20 Hydref 2022.

Mae'r Gweinidog Cyfiawnder Cymdeithasol wedi cyhoeddi [Datganiad Ysgrifenedig](#) i lansio'r ymgynghoriad.

Mae'n bwysig ein bod yn manteisio ar farn a phrofiadau sefydliadau a phobl ar draws Cymru wrth inni wneud y gwaith hwn, ac felly rydym yn eich gwahodd i gyfrannu.

Diolch eto,

Yr Is-adran Dyfodol Cynaliadwy

Sganiwyd y neges hon am bob feirws hysbys wrth iddi adael Llywodraeth Cymru. Mae Llywodraeth Cymru yn cymryd o ddifrif yr angen i ddiogelu eich data. Os cysylltwch â Llywodraeth Cymru, mae ein [hysbysiad preifatrwydd](#) yn esbonio sut rydym yn defnyddio eich gwybodaeth a sut rydym yn diogelu eich preifatrwydd. Rydym yn croesawu gohebiaeth yn Gymraeg. Byddwn yn anfon ateb yn Gymraeg i ohebiaeth a dderbynnir yn Gymraeg ac ni fydd gohebu yn Gymraeg yn arwain at oedi. On leaving the Welsh Government this email was scanned for all known viruses. The Welsh Government takes the protection of your data seriously. If you contact the Welsh Government then our [Privacy Notice](#) explains how we use your information and the ways in which we protect your privacy. We welcome receiving correspondence in Welsh. Any correspondence received in Welsh will be answered in Welsh and corresponding in Welsh will not lead to a delay in responding.

Julie James AS/MS
Y Gweinidog Newid Hinsawdd
Minister for Climate Change



Llywodraeth Cymru
Welsh Government

Ein cyf/Our ref MA/JJ/0233/22

27 July 2022

Dear Colleague,

Re: The section 6 biodiversity and ecosystem resilience duty

The last two years have been a particularly difficult time with the impacts of Covid, but one positive that has emerged from the pandemic is the importance of our nature to the wellbeing of the nation. However, biodiversity is declining with loss of habitats and one in six species in Wales are at risk of disappearing. To address this, we have declared a nature emergency acknowledging that, along with the rest of the UK and the world, not enough progress has been made to meet global targets and reverse the decline in biodiversity.

The need to tackle the nature crisis has been recognised in our Programme for Government commitment to embed biodiversity in all we do. A key initiative to encourage this integration is the section 6 biodiversity duty. It was introduced under the Environment (Wales) Act 2016 and requires that public authorities maintain and enhance biodiversity and in so doing promote the resilience of ecosystems throughout all their functions. The duty includes a three yearly requirement that all public authorities must publish a report detailing the actions taken to help maintain and enhance biodiversity. The second round of reports are due at the end of this year.

The reporting requirement is important as it gives you the opportunity to evaluate and reflect on the steps you are taking to benefit biodiversity, and to also consider potential additional actions. It also publicises the work you are doing and sends out a message that positive steps are being taken to tackle the nature and climate emergencies.

To assist you in preparing your report, I have included a resources sheet which includes the following information:

- links to guidance on the reporting requirement and the duty more generally,
- links to reports from the first reporting round in 2019,
- information on the Local Places for Nature Scheme which includes funding for projects, and the Verges and Green Space Management initiative.

Canolfan Cyswllt Cyntaf / First Point of Contact Centre:
0300 0604400

Bae Caerdydd • Cardiff Bay
Caerdydd • Cardiff
CF99 1SN

Gohebiaeth.Julie.James@llyw.cymru
Correspondence.Julie.James@gov.Wales

Rydym yn croesawu derbyn gohebiaeth yn Gymraeg. Byddwn yn ateb gohebiaeth a dderbynnir yn Gymraeg yn Gymraeg ac ni fydd gohebu yn Gymraeg yn arwain at oedi.

We welcome receiving correspondence in Welsh. Any correspondence received in Welsh will be answered in Welsh and corresponding in Welsh will not lead to a delay in responding.

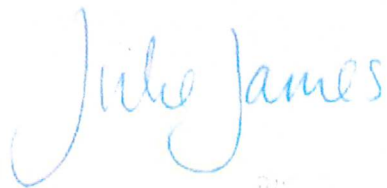
CAIP7

I appreciate that some town and community councils have limited opportunities to help biodiversity, but any action you take, no matter how small, will assist you in complying with the duty.

Of the 700 plus councils less than a hundred published a report for the first reporting round in 2019. Therefore, please make every effort to publish one by the end of this year and I look forward to hearing about your report in due course.

If you have any questions please contact my officials at S6BiodiversityDuty@gov.wales.

Yours faithfully,



Julie James AS/MS
Y Gweinidog Newid Hinsawdd
Minister for Climate Change

CR1P8

ATC Clerk

From: Tracy Gilmartin <tgilmartin@onevoicewales.wales>
Sent: 07 September 2022 16:23
To: Tracy Gilmartin
Subject: Digwyddiad Gweithdy Llywodraeth Cymru Gogledd a De Cymru / Welsh Government North and South Wales Workshop Events

This Message Is From an External Sender

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For your information / Ar gyfer eich gwybodaeth

From: Kevin.Jones022@gov.wales <Kevin.Jones022@gov.wales> **On Behalf Of** LGDTMailbox@gov.wales
Sent: 07 September 2022 12:10
To: LGDTMailbox@gov.wales
Cc: Angela.Griffin2@gov.wales; Elaina.Chamberlain@gov.wales
Subject: Digwyddiad Gweithdy Llywodraeth Cymru Gogledd a De Cymru / Welsh Government North and South Wales Workshop Events

Mae Llywodraeth Cymru wedi ymrwmo i gynyddu amrywiaeth ar draws pob agwedd o fywyd cyhoeddus. Mae hyn yn cynnwys mynd i'r afael â'r rhwystrau sy'n atal unigolion rhag cymryd rhan weithgar mewn democratiaeth leol drwy sefyll am swydd etholedig. Mae Gweinidogion Cymru wedi ymrwmo i nodi ffyrdd o fynd i'r afael â'r rhwystrau hyn a chynyddu cyfleoedd i grwpiau a dangynrychiolir i chwarae rôl lawn wrth gefnogi a chynrychioli eu cymunedau.

Yn ystod mis Rhagfyr, bydd Llywodraeth Cymru'n cynnal dau ddigwyddiad lle bydd y Gweinidog Cyllid a Llywodraeth Leol yn siarad. Pwrpas y digwyddiadau hyn yw rhoi cyfle i randdeiliaid a phartneriaid rannu gwybodaeth, profiadau, ac arfer gorau ar draws ystod o bynciau sy'n ymwneud â rôl cynghorydd i ddatblygu dealltwriaeth gyffredin o sut y gallwn weithredu ar y cyd i gynyddu amrywiaeth mewn democratiaeth leol.

Bydd y digwyddiadau, un yn y Gogledd ac un yn y De, yn canolbwyntio ar themâu sy'n deillio o ymchwil y bydd Llywodraeth Cymru yn ei chyhoeddi cyn bo hir sy'n archwilio'r rhwystrau i sefyll ar gyfer swyddi etholedig a rôl newidiol y cynghorydd.


The Welsh Government is committed to increasing diversity across all aspects of public life. This includes tackling the barriers which prevent individual's active participation in local democracy through standing for elected office. Welsh Ministers have committed to identifying ways to address these barriers and increase opportunities for under-represented groups to play a full role in supporting and representing their communities.

During December, the Welsh Government will be hosting two events where the Minister for Finance and Local Government will be speaking. The purpose of the events is to provide an opportunity for stakeholders and partners to share knowledge, experience, and best practice across a range of subjects related to the role of a councillor to develop a shared understanding of how we can take collective action to increase diversity in local democracy.

The events, one in North Wales and one in the South, will focus on themes arising from research Welsh Government will publish shortly which explores the barriers to standing for elected office and the changing role of the councillor.

Further details will be provided in due course.

<p>Bydd rhagor o fanylion yn cael eu darparu maes o law.</p> <p>Cadwch y dyddiad yn glir yn eich dyddiadur ar gyfer un o'r digwyddiadau.</p> <ul style="list-style-type: none">• 5 Rhagfyr – Gogledd Cymru• 7 Rhagfyr – De Cymru <p>Byddwn yn cyhoeddi manylion pellach pan fydd y lleoliadau wedi'u cadarnhau.</p> <p>Cofion caredig</p>	<p>Please hold the date in your diary for one of the events.</p> <ul style="list-style-type: none">• 5 December – North Wales• 7 December – South Wales <p>We will issue further details when bookings for the venues have been confirmed.</p> <p>Kind regards</p>
--	---

Kevin Jones 

Y Grŵp Adfer wedi Covid a Llywodraeth Leol - Covid Recovery and Local Government Group
Llywodraeth Cymru / Welsh Government
Rhif ffôn / Telephone 03000 625301

Ebost / Email: Kevin.Jones022@gov.wales

Hapus i gyfathrebu'n Saesneg neu yn y Gymraeg
Happy to communicate in English or Welsh.

Sganiwyd y neges hon am bob feirws hysbys wrth iddi adael Llywodraeth Cymru. Mae Llywodraeth Cymru yn cymryd o ddifrif yr angen i ddiogelu eich data. Os cysylltwch â Llywodraeth Cymru, mae ein [hysbysiad preifatrwydd](#) yn esbonio sut rydym yn defnyddio eich gwybodaeth a sut rydym yn diogelu eich preifatrwydd. Rydym yn croesawu gohebiaeth yn Gymraeg. Byddwn yn anfon ateb yn Gymraeg i ohebiaeth a dderbynnir yn Gymraeg ac ni fydd gohebu yn Gymraeg yn arwain at oedi. On leaving the Welsh Government this email was scanned for all known viruses. The Welsh Government takes the protection of your data seriously. If you contact the Welsh Government then our [Privacy Notice](#) explains how we use your information and the ways in which we protect your privacy. We welcome receiving correspondence in Welsh. Any correspondence received in Welsh will be answered in Welsh and corresponding in Welsh will not lead to a delay in responding.

CRP10

Abergele Carnival

Carnival Chairman informed ATC that without a substantial grant and physical assistance that the Carnival cannot continue. The 2022 Carnival was therefore cancelled and ATC resolved to consider what can be done for the future.

Information on how the event was organised, current membership, and what is involved.

Clerk met with a consultant from Creative Design who had been appointed by CCBC to create an Abergele Town Team. This is something that is been progressed to date with the assistance of the Place Plan Facilitator. As this group is still in its infancy it is unlikely that they would be able to organise such an event in the near future, but the long term plan is that they are an independent community group who can organise events. The Abergele Place plan via the working groups can place a role in such a project.

The Clerk met with Cllr. Wood who informed that the Carnival requires approximately £10k of funding. The Carnival Queen element of the event has not recovered following Covid. The event is usually held on the 2nd Saturday in July. Engagement with the schools has been difficult, road closure, terrorist Plan for over 500 people, temporary event notice. If no volunteers then employment of marshals needs to be considered. Insurance, risk assessment etc. need to be in place.

For the park event – stalls, rides, carvers at least four bands etc.

The Clerk is not sure how many man hours are involved in the setting up of the event.

Matters to consider:

- a) Community events require the buy in of the community to organise and run
- b) Are there other events that would be more suitable?
- c) Size of the event
- d) The funding of the event
- e) Venue and type of event
- f) To hire an Events company to run or through Community groups
- g) Advertising and Marketing
- h) Training needs
- i) In the unlikely event that the event makes a profit, as a not for profit organisation the ticket cost could not exceed the spend
- j) Possible VAT registration required for Town Council if the organising body
- k) Ensuring sustainability moving forward

CAP 11

CCBC have offered a loaned screen that can mirror a screen on the laptop and enable Hybrid meetings in the Council Chamber.

It is recommended that an initial trail of Sub Committees is carried out to test the loaned hardware by CCBC. Once a couple of test meetings have been run it is proposed that full Council meetings can commence as hybrid.

If the Town Council are happy to continue with this system then CCBC will issue an invoice for the charge of the screen – this cost is likely to be around £2k

Thereafter it is proposed that only the main meetings of the Council are carried out face to face and Sub Committees continue to be by zoom.

The proposed face to face meetings will be:

Ordinary

General Purpose & Planning

Policy & Finance

Place Plan

By holding the Sub Committees by zoom allows for both staff and members a saving in any travel costs, a saving on light and heat for the Town Council, a level of work life balance for staff.

CF1P12

HYBRID MEETING PROTOCOL

1. Due to the lifting of Covid restrictions the original Hybrid Meeting Protocol dated 29/09/21 is amended to reflect the lifting of Covid restrictions but the inclusion of the Climate Emergency resolution, the fuel crisis and work life balance are considered.
2. The Council will follow the guidance produced by Public Health Wales with regard to current Covid legislation.
3. Members will be informed of the meeting by means of the normal process
4. Email will include a statement that members are required to confirm if they are attending the meeting in person by 3 p.m. on the previous/last working day.
5. If no members confirm by 3 p.m. on the previous/last working day that they will be attending in person, then it will be assumed that the meeting will take place entirely by remote attendance and officers will not be present in the Town Hall, in conjunction with the Town Council's Lone Working Policy.
6. If a member wishes to attend in person, the Clerk will inform the Chairman of that Committee that their physical presence will also be required at the meeting.
7. The public are requested to contact the Town Hall if they are considering attending a meeting either in person or by remote attendance and will be provided with a link to the meeting or confirmation that a face to face meeting will be taking place.
8. The Clerk will ensure that the Chairman is informed of the most up to date information regarding a meeting no later than 4 pm on the previous/last working day.

CF1P13

ATC Clerk

From: Deryck Evans <Deryck.Evans@audit.wales>
Sent: 26 September 2022 09:28
To: ATC Clerk
Subject: Completion of audit / cwblhau archwiliad - Abergele TC
Attachments: Audit Wales - Audit Completion notice.docx; Abergele TC.pdf

This Message Is From an External Sender

This message came from outside your organization.

PLEASE READ THIS EMAIL IN FULL AS IT CONTAINS IMPORTANT INFORMATION

We have now completed our audit of the Council's accounts for 2020-21. Where relevant, we have also completed any outstanding audits handed over to Audit Wales by your previous auditors (Grant Thornton or BDO).

Attached to this email are:

- A copy of the certified annual return(s) for the outstanding audits
- An audit completion notice

The Accounts and Audit (Wales) Regulations 2014

The Regulations set out what you must do at the conclusion of the audit.

You should refer, in particular, to Regulation 15 [Publication of income and expenditure accounts and receipts and payments] and Regulation 18 [Notice of conclusion of audit]. Please note that the Annual Returns is all that is needed to satisfy the requirements of the Regulations where these refer to the income and expenditure account, the record of receipts and payments or the statement of balances.

In summary you must:

- display a notice for a period of at least 14 days stating that the audit has been completed and that the Annual Return is available for inspection by local government electors;
- provide details in this notice of the address at which and the hours during which local

DARLLENWCH YR E-BOST HWN YN LLAWN GAN EI FOD YN CYNNWYS GWYBODAETH BWYSIG

Rydym bellach wedi cwblhau ein harchwiliad o gyfrifon y Cyngor ar gyfer 2020-21. Lle bo'n berthnasol, rydym hefyd wedi cwblhau unrhyw archwiliadau sy'n weddill a drosglwyddwyd i Archwilio Cymru gan eich archwilwyr blaenorol (Grant Thornton neu BDO).

Ynglwm wrth yr e-bost hwn mae:

- Copi o'r ffurflen(au) blynyddol ardystiedig ar gyfer yr archwiliadau sy'n weddill
- Hysbysiad cwblhau archwiliad

Rheoliadau Cyfrifon ac Archwilio (Cymru) 2014

Mae'r Rheoliadau'n nodi'r hyn y mae'n rhaid i chi ei wneud ar ddiwedd yr archwiliad.

Dylechgyfeirio, yn benodol, at Reoliad 15 [Cyhoeddi cyfrifon incwm a gwariant a derbyniadau a thaliadau] a Rheoliad 18 [Hysbysiad o gasgliad yr archwiliad]. Noder mai'r Ffurflenni Blynyddol yw'r cyfan sydd ei angen i fodloni gofynion y Rheoliadau lle mae'r rhain yn cyfeirio at y cyfrif incwm a gwariant, y cofnod o dderbyniadau a thaliadau neu'r datganiad o falansau.

I grynhoi, rhaid i chi:

- arddangos hysbysiad am gyfnod o 14 diwrnod o leiaf yn datgan bod yr archwiliad wedi'i gwblhau a bod y Ffurflen Flynyddol ar gael i'w harchwilio gan etholwyr llywodraeth leol;
- rhoi manylion yn yr hysbysiad hwn o'r cyfeiriad y gall etholwyr llywodraeth leol arfer eu hawliau i archwilio'r Ffurflenni Blynyddol a'r oriau pan fydd etholwyr llywodraeth leol yn arfer eu hawliau;
- cyhoeddi neu arddangos eich Ffurflenni Blynyddol. O leiaf, mae hyn yn golygu y dylid arddangos y Ffurflen Flynyddol ar eich hysbysfwrdd(au) a'i chyhoeddi ar wefan y Cyngor.

government electors may exercise their rights to inspect the Annual Returns;

- publish or display your Annual Returns. As a minimum, this means that the Annual Return should be displayed on your notice board(s) and published on the Council's website.

It is acceptable to display a copy of the Annual Returns as long as it is a true facsimile and bears a note saying where the original can be inspected.

What should you do?

To meet the requirement of the Regulations you should:

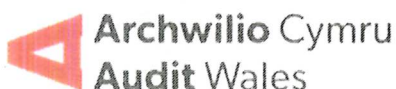
- Prepare the Notice of Conclusion of Audit and Right to Inspect the Annual Return (a proforma notice which you can use for this purpose is attached).
- Put the completed notice in a conspicuous place e.g. a noticeboard for at least 14 days along with the certified Annual Returns. The Annual Returns should be displayed so that the accounting statements, both parts of the annual governance statement and the Auditor General's audit certificate and report visible.
- You must also publish the notice and the annual return on the Council's website
- Retain evidence that this has been done to support compliance with the exercise of electors' rights, which forms part of the Annual Governance Statement.

Audit fee

Our audit fee invoice will be issued shortly. Where relevant this will set out the fee for each financial year for which we are issuing our audit certificates. In order to assist us to manage the overall cost of audit across Wales, we would appreciate prompt payment of the fee invoice.

Community Council Audits

Community and Town Council Audit Team



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Mae'n dderbyniol arddangos copi o'r Ffurflenni Blynyddol cyn belled â'i fod yn wir ffacs ac yn nodi lle gellir archwilio'r gwreiddiol.

Beth ddylech chi ei wneud?

Er mwyn bodloni gofynion y Rheoliadau, dylech:

- Paratoi'r Hysbysiad o Gasgliad o Archwilio a'r Hawl i Archwilio'r Ffurflen Flynyddol (amgaeir hysbysiad profforma y gallwch ei ddefnyddio at y diben hwn).
- Rhowch yr hysbysiad wedi'i gwblhau mewn man amlwg e.e. hysbysfwrdd am o leiaf 14 diwrnod ynghyd â'r Ffurflenni Blynyddol ardystiedig. Dylid arddangos y Ffurflenni Blynyddol fel bod y datganiadau cyfrifyddu, y ddwy ran o'r datganiad llywodraethu blynyddol a thystysgrif archwilio ac adroddiad yr Archwilydd Cyffredinol i'w gweld.
- Rhaid i chi hefyd gyhoeddi'r hysbysiad a'r ffurflen flynyddol ar wefan y Cyngor
- Cadw tystiolaeth bod hyn wedi'i wneud i gefnogi cydymffurfiaeth ag arfer hawliau etholwyr, sy'n rhan o'r Datganiad Llywodraethu Blynyddol.

Ffi archwilio

Bydd ein anfoneb ffioedd archwilio yn cael ei chyhoeddi cyn bo hir. Lle bo'n berthnasol, bydd hyn yn nodi'r ffi ar gyfer pob blwyddyn ariannol yr ydym yn cyhoeddi ein tystysgrifau archwilio ar ei gyfer. Er mwyn ein cynorthwyo i reoli cost gyffredinol archwilio ledled Cymru, byddem yn gwerthfawrogi talu'r anfoneb ffioedd yn brydlon.

**INTERNAL AUDIT REPORT
ABERGELE TOWN COUNCIL – 2021/2022**

ACTION PLAN

	ISSUE	RECOMMENDATION	FOLLOW UP
1	<p>Staff costs includes payments to temp employment agencies amounting to £3619.37.</p> <p>These payments are not in respect of employees of the Council and should be classed as 'Total other payments'.</p>	<p><i>The annual return should be amended as follows:</i></p> <p><i>Staff costs £113,885</i></p> <p><i>Total other payments £175,392</i></p>	<p>Amended as requested MJE 14/6/22</p>
2	<p>The risk assessment has been approved by the Executive Committee.</p> <p>The terms of reference for the Executive committee includes the following designated responsibility:</p> <p>4. <i>To undertake an annual assessment of risks, to include: financial; administrative and organisational; employers; members; public; assets; health and safety; and fire safety and report to the Council on the management of identified risks.</i></p> <p>We have not seen minutes from full council stating that the Executive Committee have reported to them on the</p>	<p><i>Full Council should formally approve the annual risk assessment.</i></p>	<p>NOTED</p>

CA1 P16

**INTERNAL AUDIT REPORT
ABERGELE TOWN COUNCIL – 2021/2022**

	management of risks and full Council therefore approving the annual risk assessment.		
2021/22 interim audit recommendations			
1	<p>The Clerk was reimbursed in the year for a zoom subscription paid for with a personal credit card.</p> <p>The financial regulations state: 6.20. <i>Any corporate credit card or trade card account opened by the council will be specifically restricted to use by the Clerk /RFO and shall be subject to automatic payment in full at each month end. Personal credit or debit cards of members or staff shall not be used under any circumstances.</i></p>	<p><i>Personal debit or credit cards should not be used to make purchases for the Council.</i></p> <p><i>The Council should consider the use of a Council credit card for instances where payments cannot be made by other means.</i></p>	Actioned
2	<p>The May 2021 payments schedule has not been signed to evidence it is the schedule of payments approved in the minutes.</p>	<p><i>The payments schedule should be signed to evidence approval.</i></p>	<p>Request Chairman of Policy & Finance to sign the Schedule that has been approved by the Committee.</p>

CF1P17

**INTERNAL AUDIT REPORT
ABERGELE TOWN COUNCIL – 2021/2022**

2020/21 internal audit recommendations			
1	<p>The Council purchased planters, benches and picnic tables at a cost of £10,520 in 2020/21. They have not been added to the asset register.</p> <p>Adjustments have not been made to the asset register for the recommendations in issue 2 of the 2019/20 internal audit.</p>	<p><i>If the Council own these assets the asset register should be updated to include them and fixed assets should be amended on the annual return.</i></p> <p><i>The asset register and annual return should be adjusted for the items identified in 2019/20.</i></p>	Implemented
2	<p>The risk assessment does not address the risks of supplier (procurement) fraud.</p>	<p><i>The risk assessment should be updated to include supplier (procurement) fraud including the adequacy of supplier onboarding controls.</i></p>	Pending
2020/21 interim internal audit recommendations			
1	<p>Payments are approved by Council in a supporting schedule (schedule A) which is not included within the minutes. The total amount of payments approved has not been stated in the minutes for the months April – July 2020.</p> <p>The September minutes approve total payments of £28,196.87,</p>	<p><i>When the Council approve payments in a supporting schedule they should state the total amount of payments approved within the minutes, this should agree to the total payments on the supporting schedule.</i></p>	Implemented

CF 1 P 18

**INTERNAL AUDIT REPORT
ABERGELE TOWN COUNCIL – 2021/2022**

	however this does not agree to the supporting schedule showing total payments of £27,176.66.		
2	The council is party to a number of contracts with varying lengths and conditions.	<i>The council should establish a contracts register which should be regularly reviewed to identify those contracts where the upcoming end date signifies that a tender or quotation process is required, or whether a decision is needed regarding an extension which is provided for in the contract terms.</i>	Implemented
3	The VAT number of suppliers for material contracts are not verified before entering into the contract.	<i>A VAT fraud prevention check should involve verification of the VAT number and address details of a new major supplier before entering into a material contract.</i>	Implemented

CF1P19

Community and Town Councils in Wales

Annual Return for the Year Ended 31 March 2022

Accounting statements 2021-22 for:

Name of body: ABERGELE TOWN COUNCIL

	Year ending		Notes and guidance for compilers												
	31 March 2021 (£)	31 March 2022 (£)	Please round all figures to nearest £. Do not leave any boxes blank and report £0 or nil balances. All figures must agree to the underlying financial records for the relevant year.												
Statement of income and expenditure/receipts and payments															
1. Balances brought forward	229545	289107	Total balances and reserves at the beginning of the year as recorded in the financial records. Must agree to line 7 of the previous year.												
2. (+) Income from local taxation/levy	290238	297249	Total amount of income received/receivable in the year from local taxation (precept) or levy/contribution from principal bodies.												
3. (+) Total other receipts	19680	38109	Total income or receipts recorded in the cashbook minus amounts included in line 2. Includes support, discretionary and revenue grants.												
4. (-) Staff costs	102472	113885	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and related expenses eg. termination costs.												
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on external borrowing (if any).												
6. (-) Total other payments	147885	175392	Total expenditure or payments as recorded in the cashbook minus staff costs (line 4) and loan interest/capital repayments (line 5).												
7. (=) Balances carried forward	289107	335188	Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6).												
Statement of balances															
8. (+) Debtors	23477	25110	Income and expenditure accounts only: Enter the value of debts owed to the body at the year-end.												
9. (+) Total cash and investments	286099	368666	All accounts: The sum of all current and deposit bank accounts, cash holdings and investments held at 31 March. This must agree with the reconciled cashbook balance as per the bank reconciliation.												
10. (-) Creditors	20469	58588	Income and expenditure accounts only: Enter the value of monies owed by the body (except borrowing) at the year-end.												
11. (=) Balances carried forward	289107	335188	Total balances should equal line 7 above: Enter the total of (8+9-10).												
12. Total fixed assets and long-term assets	413656	428447	The asset and investment register value of all fixed assets and any other long-term assets held as at 31 March.												
13. Total borrowing	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).												
14. Trust funds disclosure note	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="background-color: #c00000; color: white; padding: 2px;">Yes</td> <td style="background-color: #c00000; color: white; padding: 2px;">No</td> <td style="background-color: #c00000; color: white; padding: 2px;">N/A</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> </table>	Yes	No	N/A	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="background-color: #c00000; color: white; padding: 2px;">Yes</td> <td style="background-color: #c00000; color: white; padding: 2px;">No</td> <td style="background-color: #c00000; color: white; padding: 2px;">N/A</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> </table>	Yes	No	N/A	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	The body acts as sole trustee for and is responsible for managing (a) trust fund(s)/assets (readers should note that the figures above do not include any trust transactions).
Yes	No	N/A													
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>													
Yes	No	N/A													
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>													

CFIP1720

Annual Governance Statement

We acknowledge as the members of the Council/Board/Committee, our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2022, that:

	Agreed?		'YES' means that the Council/Board/Committee:	PG Ref	
	Yes	No*			
1. We have put in place arrangements for: <ul style="list-style-type: none"> effective financial management during the year; and the preparation and approval of the accounting statements. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Properly sets its budget and manages its money and prepares and approves its accounting statements as prescribed by law.	6, 12	
2. We have maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption, and reviewed its effectiveness.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.	6, 7	
3. We have taken all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and codes of practice that could have a significant financial effect on the ability of the Council/Board/ Committee to conduct its business or on its finances.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Has only done things that it has the legal power to do and has conformed to codes of practice and standards in the way it has done so.	6	
4. We have provided proper opportunity for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit (Wales) Regulations 2014.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Has given all persons interested the opportunity to inspect the body's accounts as set out in the notice of audit.	6, 23	
5. We have carried out an assessment of the risks facing the Council/Board/Committee and taken appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Considered the financial and other risks it faces in the operation of the body and has dealt with them properly.	6, 9	
6. We have maintained an adequate and effective system of internal audit of the accounting records and control systems throughout the year and have received a report from the internal auditor.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether these meet the needs of the body.	6, 8	
7. We have considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on the Council/Board/Committee and, where appropriate, have included them on the accounting statements.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Disclosed everything it should have about its business during the year including events taking place after the year-end if relevant.	6	
8. We have taken appropriate action on all matters raised in previous reports from internal and external audit.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Considered and taken appropriate action to address issues/weaknesses brought to its attention by both the internal and external auditors.	6, 8, 23	
9. Trust funds – in our capacity as trustee, we have: <ul style="list-style-type: none"> discharged our responsibility in relation to the accountability for the fund(s) including financial reporting and, if required, independent examination or audit. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Has met all of its responsibilities where it is a sole managing trustee of a local trust or trusts.	3, 6

* Please provide explanations to the external auditor on a separate sheet for each 'no' response given; and describe what action is being taken to address the weaknesses identified.

CF1P1821

Additional disclosure notes*

The following information is provided to assist the reader to understand the accounting statement and/or the Annual Governance Statement

1. Expenditure under S137 Local Government Act 1972 and S2 Local Government Act 2000

Section 137(1) of the 1972 Act permits the Council to spend on activities for which it has no other specific powers if the Council considers that the expenditure is in the interests of, and will bring direct benefit to, the area or any part of it, or all or some of its inhabitants, providing that the benefit is commensurate with the expenditure. Section 137(3) also permits the Council to incur expenditure for certain charitable and other purposes. The maximum expenditure that can be incurred under both section 137(1) and (3) for the financial year 2021-22 was £8.41 per elector.

In 2021-22, the Council made payments totalling £13964.00 under section 137. These payments are included within 'Other payments' in the Accounting Statement.

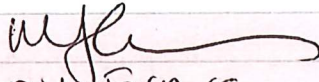
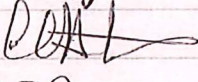
2.

3.

* Include here any additional disclosures the Council considers necessary to aid the reader's understanding of the accounting statements and/or the annual governance statement.

Council/Board/Committee approval and certification

The Council/Committee is responsible for the preparation of the accounting statements and the annual governance statement in accordance with the requirements of the Public Audit (Wales) Act 2004 (the Act) and the Accounts and Audit (Wales) Regulations 2014.

<p>Certification by the RFO</p> <p>I certify that the accounting statements contained in this Annual Return present fairly the financial position of the Council/Board/Committee, and its income and expenditure, or properly present receipts and payments, as the case may be, for the year ended 31 March 2022.</p>	<p>Approval by the Council/Board/Committee</p> <p>I confirm that these accounting statements and Annual Governance Statement were approved by the Council/Board/Committee under minute reference:</p>
<p>RFO signature: </p>	<p>Minute ref: 92/22 (cd)</p>
<p>Name: MANDY EVANS</p>	<p>Chair of meeting signature: </p>
<p>Date: 20/6/22.</p>	<p>Name: ALAN HUNTER</p>
	<p>Date: 20/06/2022</p>

CF 1/19/22

Auditor General for Wales' Audit Certificate and report

I report in respect of my audit of the accounts under section 13 of the Act, whether any matters that come to my attention give cause for concern that relevant legislation and regulatory requirements have not been met. My audit has been conducted in accordance with guidance issued by the Auditor General for Wales.

I certify that I have completed the audit of the Annual Return for the year ended 31 March 2022 of:

Abergele Town Council

Auditor General's report

Audit opinion – Unqualified

On the basis of my review, in my opinion no matters have come to my attention giving cause for concern that in any material respect, the information reported in this Annual Return:

- has not been prepared in accordance with proper practices;
- that relevant legislation and regulatory requirements have not been met;
- is not consistent with the Council's governance arrangements; and
- that the Council does not have proper arrangements in place to secure economy, efficiency and effectiveness in its use of resources.

Other matters arising and recommendations

There are no further matters or recommendations that I wish to draw to the Council's attention.



Deryck Evans, Audit Manager, Audit Wales

For and on behalf of the Auditor General for Wales

Date: 26/09/2022

CF1P23

Annual internal audit report to:

Name of body: **ABERGELE TOWN COUNCIL**

The Council/Board/Committee's internal audit, acting independently and on the basis of an assessment of risk, has included carrying out a selective assessment of compliance with relevant procedures and controls expected to be in operation during the financial year ending 31 March 2022.

The internal audit has been carried out in accordance with the Council/Board/Committee's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and the internal audit conclusions on whether, in all significant respects, the following control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of the Council/Board/Committee.

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered*	
1. Appropriate books of account have been properly kept throughout the year.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Insert text
2. Financial regulations have been met, payments were supported by invoices, expenditure was approved and VAT was appropriately accounted for.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Insert text
3. The body assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Insert text EXCEPT FOR ISSUE 2 IN INTERNAL AUDIT REPORT
4. The annual precept/levy/resource demand requirement resulted from an adequate budgetary process, progress against the budget was regularly monitored, and reserves were appropriate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Insert text
5. Expected income was fully received, based on correct prices, properly recorded and promptly banked, and VAT was appropriately accounted for.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Insert text
6. Petty cash payments were properly supported by receipts, expenditure was approved and VAT appropriately accounted for.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Insert text
7. Salaries to employees and allowances to members were paid in accordance with minuted approvals, and PAYE and NI requirements were properly applied.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Insert text
8. Asset and investment registers were complete, accurate, and properly maintained.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Insert text

CFIP24

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
9. Periodic and year-end bank account reconciliations were properly carried out.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Insert text
10. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments/income and expenditure), agreed with the cashbook, were supported by an adequate audit trail from underlying records, and where appropriate, debtors and creditors were properly recorded.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Insert text
11. Trust funds (including charitable trusts). The Council/Board/Committee has met its responsibilities as a trustee.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Insert text

For any risk areas identified by the Council/Board/Committee (list any other risk areas below or on separate sheets if needed) adequate controls existed:

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
12. Insert risk area	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Insert text
13. Insert risk area	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Insert text
14. Insert risk area	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Insert text

* If the response is 'no', please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

** If the response is 'not covered', please state when the most recent internal audit work was done in this area and when it is next planned, or if coverage is not required, internal audit must explain why not.

[My detailed findings and recommendations which I draw to the attention of the Council/Board/Committee are included in my detailed report to the Council/Board/Committee dated 14 | 06 | 2022.] * Delete if no report prepared.

Internal audit confirmation

I/we confirm that as the Council's internal auditor, I/we have not been involved in a management or administrative role within the body (including preparation of the accounts) or as a member of the body during the financial years 2020-21 and 2021-22. I also confirm that there are no conflicts of interest surrounding my appointment.

Name of person who carried out the internal audit:	JDM BUSINESS SERVICES LTD
Signature of person who carried out the internal audit:	JDM Business Services Ltd
Date:	16 06 2022

CF1025

RECEIVED

25 JUL 2022

BY ATC

hope house *ty gobaith*
children's hospices

Hope House, Nant Lane, Morda,
Oswestry, Shropshire, SY10 9BX
hopehouse.org.uk

Mandy Evans
Abergele Town Council
Llanddulas Road
Abergele
Conwy
LL22 7BT

Dear Mandy and members of Abergele Town Council,

Words can never fully express our gratitude for your kind gift of £1000. Every single donation we receive means the world to all of us at Hope House and Ty Gobaith and we genuinely couldn't be more grateful.

As a local charity, we are a lifeline for children and families during distressing and difficult times, and in order to ensure that we can be here for everyone who needs us, it is vital that our local community help in whatever way they can, now and in the future.

The last two years have been difficult for everyone and the pandemic has affected each of us in different ways, our families have never needed our help more but thanks to wonderful people like you, we continue to provide highly skilled nursing and compassionate end of life care at both hospices at the saddest of times.

Like everyone, we hope that the pandemic is past its worse, however, knowing that we have not been alone and that we continue to have your support no matter what, is so reassuring as we navigate our way forward.

As I said at the beginning of my letter, words do not feel enough to demonstrate how thankful we are, but please know we shall never forget your continued kindness, we truly cannot be here without you and we will forever be in your debt.

Warm regards and best wishes

L. Sachdave

Louise Sachdave
Grants Administrator

CF1P26

Data Protection

To understand how Hope House use and secure information and your rights concerning the personal information that we hold for you, please review our privacy policy at: hopehouse.org.uk/privacy-policy

Keeping in touch

We'd like to keep in touch about our work and the ways in which you can support us. If you don't wish to hear from us, or to update your communication preferences, call **01691 671 671** or email fundraising@hopehouse.org.uk