

Correspondence File 1

Ordinary Committee

18th April 2024



Cynhor Tref Abergele Town Council

FORTHCOMING MEETINGS - APRIL/MAY 2024

08/04/24

All meetings will be held in the Town Hall and Council Offices, Llanddulas Road unless otherwise stated below. Members of the public and press are welcome to attend and observe all meetings of the Council. A copy of the agenda for council and committee meetings can be viewed on the council's website: abergelepensarn.co.uk three days prior to the meeting.

Date	Time / Venue	Meeting
Monday 15 th April	6:45 p.m. By remote attendance	Events Sub Committee
Thursday 18 th April	6:45 p.m. By hybrid attendance	Ordinary Meeting
*Thursday 25 th April	6.45 p.m. By hybrid attendance	Place Plan Committee
Thursday 2 nd May	6:45 p.m. By hybrid attendance	Annual Meeting
Thursday 9 th May	6:45 p.m. By hybrid attendance	General Purposes and Planning Committee
*Monday 13 th May	6:45p.m. By remote attendance	Marketing & Promotion Sub Committee

* Date/time to be confirmed.

Other meetings:

CRIP1

ATC Clerk

From: Wendi Patience <wpatience@onevoicewales.wales>
Sent: 05 April 2024 09:48
To: Wendi Patience
Cc: Wendi Patience
Subject: 2024 - MARCH, APRIL, MAY & JUNE 2023 TRAINING DATES
Attachments: Overview Modules Jan ENG.pdf; Overview Modules Jan CYM.pdf

Mae'r Neges hon Gan Anfonwr Allanol / This Message Is From an External Sender

Daeth y neges hon o'r tu allan i'ch sefydliad / This message came from outside your organization.

Dear Colleagues,

Please find below details of Remote training sessions that are taking place in March, April, May and June 2024 please bring this to the attention of your council.

The cost of the training is **£40** for members or **£63** per person for non-members. You will be invoiced after the training has taken place.

There is a bursary available to eligible councils.

Session times are listed against the module date – Please note all training sessions are in English unless otherwise stated.

Date	Day	Module	Time
03/04/2024	Wednesday	New Councillor Induction	6.30-8.00pm
09/05/2024	Thursday	New Councillor Induction	6.30-8.00pm
21/05/2024	Tuesday	New Councillor Induction	6.30-8.00pm
04/06/2024	Tuesday	New Councillor Induction	6.30-8.00pm

09/04/2024	Tuesday	The Council - Module 1 in Welsh	6.30-8.00pm
23/04/2024	Tuesday	The Council - Module 1	6.30-8.00pm
01/05/2024	Wednesday	The Council - Module 1	6.30-8.00pm
16/05/2024	Thursday	The Council - Module 1	6.30-8.00pm
23/05/2024	Thursday	The Council - Module 1	6.30-8.00pm
05/06/2024	Wednesday	The Council - Module 1	6.30-8.00pm

13/06/2024	Thursday	The Council - Module 1	6.30-8.00pm
24/06/2024	Monday	The Council - Module 1	6.30-8.00pm

27/03/2024	Wednesday	The Councillor - Module 2	6.30-8.00pm
04/04/2024	Thursday	The Councillor - Module 2	6.30-8.00pm
11/04/2024	Thursday	The Councillor - Module 2	6.30-8.00pm
23/04/2024	Tuesday	The Councillor - Module 2	6.30-8.00pm
08/05/2024	Wednesday	The Councillor - Module 2	6.30-8.00pm
16/05/2024	Thursday	The Councillor - Module 2	6.30-8.00pm
29/05/2024	Wednesday	The Councillor - Module 2	6.30-8.00pm
25/06/2024	Tuesday	The Councillor - Module 2	6.30-8.00pm

11/04/2024	Thursday	The Council as an Employer - Module 3	6.30-8.00pm
15/04/2024	Monday	The Council as an Employer - Module 3	6.30-8.00pm
24/04/2024	Wednesday	The Council as an Employer - Module 3	6.30-8.00pm
02/05/2024	Thursday	The Council as an Employer - Module 3	6.30-8.00pm
14/05/2024	Tuesday	The Council as an Employer - Module 3	6.30-8.00pm
05/06/2024	Wednesday	The Council as an Employer - Module 3	6.30-8.00pm
25/06/2024	Tuesday	The Council as an Employer - Module 3	6.30-8.00pm

21/03/2024	Thursday	Understanding the Law - Module 4	6.30-8.00pm
02/04/2024	Tuesday	Understanding the Law - Module 4	6.30-8.00pm
08/04/2024	Monday	Understanding the Law - Module 4	6.30-8.00pm
17/04/2024	Wednesday	Understanding the Law - Module 4	6.30-8.00pm
25/04/2024	Thursday	Understanding the Law - Module 4	6.30-8.00pm
02/05/2024	Thursday	Understanding the Law - Module 4	6.30-8.00pm
08/05/2024	Wednesday	Understanding the Law - Module 4	6.30-8.00pm
15/05/2024	Wednesday	Understanding the Law - Module 4	6.30-8.00pm
30/05/2024	Thursday	Understanding the Law - Module 4	6.30-8.00pm

11/06/2024	Tuesday	Understanding the Law - Module 4	6.30-8.00pm
19/06/2024	Wednesday	Understanding the Law - Module 4	6.30-8.00pm
25/06/2024	Tuesday	Understanding the Law - Module 4	6.30-8.00pm

21/03/2024	Thursday	The Council Meeting - Module 5	6.30-8.00pm
02/04/2024	Tuesday	The Council Meeting - Module 5 in Welsh	6.30-8.00pm
10/04/2024	Wednesday	The Council Meeting - Module 5	6.30-8.00pm
30/04/2024	Tuesday	The Council Meeting - Module 5	6.30-8.00pm
13/05/2024	Monday	The Council Meeting - Module 5	6.30-8.00pm
23/05/2024	Thursday	The Council Meeting - Module 5	6.30-8.00pm
12/06/2024	Wednesday	The Council Meeting - Module 5	6.30-8.00pm
26/06/2024	Wednesday	The Council Meeting - Module 5	6.30-8.00pm

28/02/2024	Thursday	Local Government Finance - Module 6	6.30-8.00pm
04/04/2024	Thursday	Local Government Finance - Module 6	6.30-8.00pm
16/04/2024	Tuesday	Local Government Finance - Module 6	6.30-8.00pm
01/05/2024	Wednesday	Local Government Finance - Module 6	6.30-8.00pm
14/05/2024	Tuesday	Local Government Finance - Module 6	6.30-8.00pm
22/05/2024	Wednesday	Local Government Finance - Module 6	6.30-8.00pm
06/06/2024	Thursday	Local Government Finance - Module 6	6.30-8.00pm
10/06/2024	Monday	Local Government Finance - Module 6	6.30-8.00pm
20/06/2024	Thursday	Local Government Finance - Module 6	6.30-8.00pm

15/04/2024	Monday	Health and Safety - Module 7	6.30-8.00pm
14/05/2024	Tuesday	Health and Safety - Module 7	6.30-8.00pm
20/06/2024	Thursday	Health and Safety - Module 7	6.30-8.00pm

09/04/2024	Tuesday	Introduction to Community Engagement - Module 8	6.30-8.00pm
29/04/2024	Monday	Introduction to Community Engagement - Module 8	6.30-8.00pm

22/05/2024	Wednesday	Introduction to Community Engagement - Module 8	6.30-8.00pm
06/06/2024	Thursday	Introduction to Community Engagement - Module 8 - In Welsh	6.30-8.00pm
18/06/2024	Tuesday	Introduction to Community Engagement - Module 8	6.30-8.00pm

02/04/2024	Tuesday	Code of Conduct - Module 9	6.30-8.00pm
10/04/2024	Wednesday	Code of Conduct - Module 9	6.30-8.00pm
17/04/2024	Wednesday	Code of Conduct - Module 9 yn Gymraeg	6.30-8.00pm
18/04/2024	Thursday	Code of Conduct - Module 9	6.30-8.00pm
22/04/2024	Monday	Code of Conduct - Module 9	6.30-8.00pm
30/04/2024	Tuesday	Code of Conduct - Module 9	6.30-8.00pm
08/05/2024	Wednesday	Code of Conduct - Module 9	6.30-8.00pm
16/05/2024	Thursday	Code of Conduct - Module 9	6.30-8.00pm
20/05/2024	Monday	Code of Conduct - Module 9	6.30-8.00pm
28/05/2024	Tuesday	Code of Conduct - Module 9	6.30-8.00pm
05/06/2024	Wednesday	Code of Conduct - Module 9	6.30-8.00pm
13/06/2024	Thursday	Code of Conduct - Module 9	6.30-8.00pm
18/06/2024	Tuesday	Code of Conduct - Module 9	6.30-8.00pm

09/04/2024	Tuesday	Chairing Skills - Module 10	6.30-8.00pm
24/04/2024	Wednesday	Chairing Skills - Module 10	6.30-8.00pm
09/05/2024	Thursday	Chairing Skills - Module 10 in Welsh	6.30-8.00pm
20/05/2024	Monday	Chairing Skills - Module 10	6.30-8.00pm
29/05/2024	Wednesday	Chairing Skills - Module 10	6.30-8.00pm
04/06/2024	Tuesday	Chairing Skills - Module 10	6.30-8.00pm
12/06/2024	Wednesday	Chairing Skills - Module 10	6.30-8.00pm
27/06/2024	Thursday	Chairing Skills - Module 10	6.30-8.00pm

27/03/2024	Wednesday	Creating a Community Place Plan - Module 12	6.30-8.00pm
17/04/2024	Wednesday	Creating a Community Place Plan - Module 12	6.30-8.00pm

21/05/2024	Tuesday	Creating a Community Place Plan - Module 12	6.30-8.00pm
28/05/2024	Tuesday	Creating a Community Place Plan - Module 12	6.30-8.00pm
20/06/2024	Thursday	Creating a Community Place Plan - Module 12	6.30-8.00pm

23/04/2024	Tuesday	Community Engagement Part 2 - Module 13	6.30-8.00pm
07/05/2024	Tuesday	Community Engagement Part 2 - Module 13	6.30-8.00pm
07/05/2024	Tuesday	Community Engagement Part 2 - Module 13	6.30-8.00pm
28/05/2024	Tuesday	Community Engagement Part 2 - Module 13	6.30-8.00pm
19/06/2024	Wednesday	Community Engagement Part 2 - Module 13	6.30-8.00pm

21/03/2024	Thursday	Equality & Diversity - Module 14	6.30-8.00pm
25/04/2024	Thursday	Equality & Diversity - Module 14	6.30-8.00pm
09/05/2024	Thursday	Equality & Diversity - Module 14	6.30-8.00pm
03/06/2024	Monday	Equality & Diversity - Module 14	6.30-8.00pm

07/05/2024	Tuesday	Information Management - Module 15	6.30-8.00pm
22/05/2024	Wednesday	Information Management - Module 15	6.30-8.00pm
06/06/2024	Thursday	Information Management - Module 15	6.30-8.00pm

01/05/2024	Wednesday	Use of IT, Websites and Social Media - Module 16	6.30-8.00pm
30/05/2024	Thursday	Use of IT, Websites and Social Media - Module 16	6.30-8.00pm
18/06/2024	Tuesday	Use of IT, Websites and Social Media - Module 16	6.30-8.00pm

26/03/2024	Tuesday	Making Effective Grant Applications - Module 17	6.30-8.00pm
18/04/2024	Thursday	Making Effective Grant Applications - Module 17	6.30-8.00pm
07/05/2024	Tuesday	Making Effective Grant Applications - Module 17	6.30-8.00pm
10/06/2024	Monday	Making Effective Grant Applications - Module 17	6.30-8.00pm

28/03/2024	Thursday	Effective Staff Management - Module 18	6.30-8.00pm
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15/05/2024	Wednesday	Effective Staff management - Module 18	6.30-8.00pm
24/06/2024	Monday	Effective Staff management - Module 18	6.30-8.00pm

27/03/2024	Wednesday	Devolution of Services/CAT - Module 19	6.30-8.00pm
16/04/2024	Tuesday	Devolution of Services/CAT - Module 19	6.30-8.00pm
19/06/2024	Wednesday	Devolution of Services/CAT - Module 19	6.30-8.00pm

16/04/2024	Tuesday	Well-being of Future Generations - Module 20	6.30-8.00pm
11/06/2024	Tuesday	Well-being of Future Generations - Module 20	6.30-8.00pm

09/04/2024	Tuesday	Advanced Local Government Finance - Module 21	6.30-8.00pm
02/05/2024	Thursday	Advanced Local Government Finance - Module 21	6.30-8.00pm
15/05/2024	Wednesday	Advanced Local Government Finance - Module 21	6.30-8.00pm
29/05/2024	Wednesday	Advanced Local Government Finance - Module 21	6.30-8.00pm
03/06/2024	Monday	Advanced Local Government Finance - Module 21	6.30-8.00pm

17/04/2024	Wednesday	Community Asset Transfer - Module 23	6.30-8.00pm
15/05/2024	Wednesday	Community Asset Transfer - Module 23	6.30-8.00pm
12/06/2024	Wednesday	Community Asset Transfer - Module 23	6.30-8.00pm

25/03/2024	Monday	Finance and Governance Toolkit - Module 24	6.30-8.00pm
02/05/2024	Thursday	Finance and Governance Toolkit - Module 24	6.30-8.00pm
11/06/2024	Tuesday	Finance and Governance Toolkit - Module 24	6.30-8.00pm

Please contact me via email to place a booking.

Many thanks.

Wendi

ATC Clerk

From: Cllr Paul Luckock
Sent: 02 April 2024 16:55
To: ATC Clerk
Cc: Cllr Charlie McCoubrey
Subject: Fwd: Working Group Workshop for proposed Pensarn Flats regeneration
Attachments: image001.png

Good afternoon, Mandy,

I advised the Town Council that I would inform them when the Workshop was scheduled.

I am not sure of the protocols for facilitating representation/participation from Town Councillors.

There is no secrecy about what is happening but obviously priority should probably be given to Pensarn Town Councillors and we need to keep the workshop manageable.

I would be grateful if you could liaise with the presenters/facilitators to ensure appropriate access to Town Councillors.

Kind regards,

Paul.

Sent from [Outlook for iOS](#)

From: Farrall, Liz <Liz.Farrall@wsp.com>
Sent: Tuesday, April 2, 2024 3:57 PM
To: Elen Edwards <Elen.Edwards@conwy.gov.uk>; Sarah Ecob <sarah.ecob@conwy.gov.uk>; Katie Clubb <katie.clubb@conwy.gov.uk>; James Harland <James.Harland@conwy.gov.uk>; Jodie Davies <jodie.davies@conwy.gov.uk>; Matthew Frankcom <Matthew.Frankcom@conwy.gov.uk>; Peter Brown (Reg Services) <peter.brown2@conwy.gov.uk>; Paula Jones <Paula.Jones@conwy.gov.uk>; Matthew Georgiou <matthew.georgiou1@conwy.gov.uk>; Cllr Chris Cater <Cllr.christopher.cater@conwy.gov.uk>; Cyng Aaron Wynne <cyng.aaron.wynne@conwy.gov.uk>; Cllr Paul Luckock <cllr.paul.luckock@conwy.gov.uk>; Cllr Alan Hunter <cllr.alan.hunter@conwy.gov.uk>
Cc: Godden, Nigel <Nigel.Godden@wsp.com>; Shruballs, Ian <Ian.Shruballs@wsp.com>; Bramhill, Vicky <Victoria.Bramhill@wsp.com>; Kay, Jenny <jenny.kay@wsp.com>; Farrall, Liz <Liz.Farrall@wsp.com>
Subject: Working Group Workshop for proposed Pensarn Flats regeneration

Mae'r Neges hon Gan Anfonwr Allanol / This Message Is From an External Sender
Daeth y neges hon o'r tu allan i'ch sefydliad / This message came from outside your organization.

Dear Working Group members

We look forward to meeting you at the Working Group Workshop to discuss the proposed Pensarn Flats Regeneration project. This workshop will be held via Teams on Monday 29th April commencing at 12.00 noon, and a separate Teams invitation will be sent out to secure the date and time for this. An agenda for the workshop will also be issued in due course.

My colleagues and I very much look forward to meeting with you to discuss this proposed regeneration project.

ATC Clerk

From: Farrall, Liz <Liz.Farrall@wsp.com>
Sent: 08 April 2024 15:07
To: ATC Clerk
Cc: James Harland; Godden, Nigel; Kay, Jenny; Shrubsall, Ian; Bramhill, Vicky
Subject: RE: Pensarn Working group

Mae'r Neges hon Gan Anfonwr Allanol / This Message Is From an External Sender

Daeth y neges hon o'r tu allan i'ch sefydliad / This message came from outside your organization.

Hello Mandy

We at WSP have no objection to this. The Pensarn Working Group workshop clashed with another Council workshop and so, together with CCBC, we have secured another date and time for the Pensarn workshop. This will now take place on Wednesday 15th May between 1.00pm and 3.00pm via Teams. I will send out Teams invites this afternoon to all involved.

With kind regards,

Liz

From: ATC Clerk <clerk@abergeletowncouncil.gov.wales>
Sent: Saturday, April 6, 2024 4:37 PM
To: Farrall, Liz <Liz.Farrall@wsp.com>
Subject: Pensarn Working group

Good afternoon Liz

I have been forwarded the attached email from one of the County/Town Councillors with a request for a member of the Town Council to sit on the group. Would you be able to confirm that this is acceptable and I can then add to an agenda for members to agree



Kind regards

Mandy

Mandy Evans
Clerc y Dref/Town Clerk
Cyngor Tref Abergele Town Council

I have a new email address – please save this email address for future use

Os ydych wedi derbyn yr e-bost hwn ar gam, anfonwch o a info@abergeletowncouncil.gov.wales
If you have received this email in error, please forward it to info@abergeletowncouncil.gov.wales

 Peidiwch a printio'r neges yma os nad oes angen - Please don't print this e-mail unless you really need to
 Lleihau Ailddefnyddio Ailgylchu ✓ Reduce Re-use Recycle

"Mae'r e-bost hwn ac unrhyw atodiadau iddo yn gyfrinachol ac wedi eu bwriadu i sylw'r derbynnydd a enwir yn unig. Gallai'r neges fod yn cynnwys gwybodaeth freintiedig. Os yw wedi eich cyrraedd ar ddamwain, ni ddylech ei gopïo,

ATC Clerk

From: Bryony Morgan <bryony@insightworkplacehealth.co.uk>
Sent: 02 April 2024 18:07
Subject: Price Change - 2024
Attachments: IWH Proposal 2023 F.pdf

Mae'r Neges hon Gan Anfonwr Allanol / This Message Is From an External Sender

Daeth y neges hon o'r tu allan i'ch sefydliad / This message came from outside your organization.

Dear Valued Customer,

We are writing to let you know that there has been an update to our prices, please see link below:

<https://www.insightworkplacehealth.co.uk/price-list-2024>

Please note, we have endeavoured to keep prices as low as possible and therefore have not increased the cost of safety critical medicals which remain at £95 as standard. We will also continue offering the discounted Friday rate of £75.

Please see attached brochure of current services, if you would like to discuss any of the attached services, please let us know and we will be happy to discuss further.

Kind regards,

Bryony Morgan
Senior Health Surveillance
Co-Ordinator

Office: 01792 321010
bryony@insightworkplacehealth.co.uk

insightworkplacehealth.co.uk

Insight
Workplace Health



Please note, cancellation fees apply. DNA full Fee. Cancellation within 5 working days, full fee.

Disclaimer

ATC Clerk

From: Tracy Gilmartin <tgilmartin@onevoicewales.wales>
Sent: 21 March 2024 15:01
To: Tracy Gilmartin
Subject: Annual Financial Timetable of Actions
Attachments: (1) ANNUAL FINANCIAL TIMETABLE OF ACTIONS.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Mae'r Neges hon Gan Anfonwr Allanol / This Message Is From an External Sender

Daeth y neges hon o'r tu allan i'ch sefydliad / This message came from outside your organization.

Welcome to the first in a new series of Practice Development Notes produced by One Voice Wales. We hope that the Note will help councils address important tasks around budget setting, financial monitoring, and audit.

We hope that the note will be of assistance to Clerks, but that Members will also find it useful.

We welcome any feedback on the Note and any suggestions for topics for future Notes.

This information will also be available online in the members area of the website.

Regards/Cofion
Lyn Cadwallader
Chief Executive / Prif Weithredwr
One Voice Wales / Un Llais Cymru
24c College Street / Stryd y Coleg
Ammanford / Rhydaman
SA18 3AF



The principal representative body for Community and Town Councils in Wales/
The main representative body for Community and Town Councils in Wales

Website/Website: www.onevoicewales.org.uk  @onevoicewales

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CP11

Cyllid / Finance

Pennaeth Cyllid / Head of Finance: Dewi Morgan

Gofynnwch am/Ask for: **Delyth Jones-Thomas**
☎ (01286) 679128

✉ delythwynjonesthomas@gwynedd.llyw.cymru



19 Mawrth / 19 March 2024,

Annwyl Syr/ Madam,

Cronfa Bensiwn Gwynedd – Cyfradd Cyfraniad Pensiwn y Cyflogwr am 2024-25

Ysgrifennaf i'ch hysbysu bod graddfa cyfraniad pensiwn y cyflogwr ar gyfer Cyngor Tref Abergele am 2024-25 yn **15.0%**.

A fydddech cystal â sicrhau bod y dychweliadau i-Connect misol yn cael eu gwneud yn amserol a bod y cyfraniadau a adroddwyd yn cyd-fynd â'r cyfraniadau a dalwyd i Gronfa Bensiwn Gwynedd. Os oes unrhyw anghysondeb rhwng y dychweliad i-Connect a'r taliad, rhoch wybod i UnedBuddsoddi@gwynedd.llyw.cymru os gwelwch yn dda fel ein bod yn gallu cysoni'r cyfraniadau.

Er gwybodaeth, mae'n ofynnol i chi fel cyflogwr dalu'r cyfraniadau pensiwn hyn i Gronfa Bensiwn Gwynedd ddim hwyrach na'r 22ain diwrnod (19eg os ydych yn talu drwy siec) o'r mis canlynol os gwelwch yn dda. Rydych mewn perygl o gael eich dirwyo gan y Rheoleiddiwr Pensiynau os nad ydych yn talu ar amser.

Mi fuaswn yn gwerthfawrogi pe baech yn gallu cadarnhau eich bod wedi derbyn y wybodaeth uchod os gwelwch yn dda. Mae croeso i chi gysylltu os yr hoffech unrhyw wybodaeth bellach.

Dear Sir/ Madam,

Gwynedd Pension Fund - Employer Pension Contribution Rate for 2024-25

I write to inform you that the employer pension contribution rate for Abergele Town Council for 2024-25 will be **15.0%**.

Please could you ensure that the monthly i-Connect returns are submitted on a timely basis and that the contributions reported for the month agree to the contributions paid to Gwynedd Pension Fund. If there are any discrepancies between the i-Connect return and the payment, please inform UnedBuddsoddi@gwynedd.llyw.cymru so that we are able to reconcile the contributions.

For information, you as an employer are required to pay these pension contributions to Gwynedd Pension Fund no later than the 22nd day (19th if you pay by cheque) of the following month please. You risk being fined by the Pensions Regulator if you don't pay on time.

I would be grateful if you could confirm receipt of the information above please. Please feel free to contact me should you require any further information.

Delyth Jones-Thomas
Rheolwr Buddsoddi/ Investment Manager

Swyddfa'r Cyngor
Caernarfon
Gwynedd LL55 1SH
01766 771000
www.gwynedd.llyw.cymru

Parch • Gwasanaethu • Positif • Gweithio fel tîm • Gwerth am arian
Respect • Serving • Positive • Working as a team • Value for money

CP12

Abergele Town Council

Meeting Dates 2024/25

Unless otherwise stated, all meetings will commence at 6:45pm in the Town Hall and online. Members of the public are welcome to attend to observe proceedings. To receive a link for a meeting please email info@abergeletowncouncil.gov.wales or call 01745 833242 between 9am and 3pm

Date:	Meeting(s)
<u>2024</u>	
2 nd May	Annual Meeting
9 th May	General Purpose & Planning
16 th May	Ordinary
23 rd May	Placeplan
13 th June	General Purposes & Planning
20 th June	Ordinary
27 th June	Placeplan
11 th July	General Purposes & Planning
18 th July	Ordinary
25 th July	Placeplan
August	No Meetings (Executive Committee only)
12 th September	General Purposes & Planning
19 th September	Ordinary
26 th September	Place Plan
10 th October	General Purposes & Planning
17 th October	Ordinary
24 th October	Placeplan
14 th November	General Purposes & Planning
21 st November	Ordinary
28 th November	Place Plan
12 th December	General Purposes & Planning
19 th December	Ordinary

2025

9 th January	General Purposes & Planning
16 th January	Ordinary
23 rd January	Placeplan

6 th February	General Purposes & Planning
13 th February	Ordinary
20 th February	Placeplan

13 th March	General Purposes & Planning
20 th March	Ordinary
27 th March	Placeplan

10 th April	General Purposes & Planning
17 th April	Ordinary
24 th April	Placeplan

Please note *

There is a change to the previous meeting pattern, the Ordinary meeting will now take place on the third Thursday of a month.

Auditor General's report and audit opinion

I certify that I have completed the audit of the Annual Return for the year ended 31 March 2023 of **Abergele Town Council**. My audit has been conducted on behalf of the Auditor General for Wales and in accordance with the requirements of the Public Audit (Wales) Act 2004 (the 2004 Act) and guidance issued by the Auditor General for Wales.

Audit opinion: Unqualified

On the basis of my audit, in my opinion no matters have come to my attention to give cause for concern that, in any material respect, the information reported in this Annual Return:


- has not been prepared in accordance with proper practices;
- that relevant legislative and regulatory requirements have not been met;
- is not consistent with the Council's governance arrangements; and
- that the Council does not have proper arrangements in place to secure economy, efficiency and effectiveness in its use of resources.

Other matters and recommendations

I draw the Council's attention to the following matters and recommendations which do not affect my audit opinion but should be addressed by the Council.

Accounting Statement and underlying records

We noted during the audit that the value of fixed assets within the fixed asset register amount did not agree to the total recorded in the annual return. The Council confirmed the value of the fixed asset register was on the same basis used within their annual report. We recommend that the Council ensures their accounting records are consistent. There are no further matters I wish to draw to the Council's attention.

 Deryck Evans, Audit Manager, Audit Wales For and on behalf of the Auditor General for Wales	Date 18/03/2024
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Community and Town Councils in Wales

Annual Return for the Year Ended 31 March 2023

Accounting statements 2022-23 for:

Name of body: **Abergele Town Council**

	Year ending		Notes and guidance for compilers
	31 March 2022 (£)	31 March 2023 (£)	
Statement of income and expenditure/receipts and payments			
1. Balances brought forward	289,107	335,188	Total balances and reserves at the beginning of the year as recorded in the financial records. Must agree to line 7 of the previous year.
2. (+) Income from local taxation/levy	297,249	299,749	Total amount of income received/receivable in the year from local taxation (precept) or levy/contribution from principal bodies.
3. (+) Total other receipts	38,109	50,446	Total income or receipts recorded in the cashbook minus amounts included in line 2. Includes support, discretionary and revenue grants.
4. (-) Staff costs	113,885	161,677	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, taxable allowances, PAYE and NI (employees and employers), pension contributions and termination costs. Exclude reimbursement of out-of-pocket expenses.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on external borrowing (if any).
6. (-) Total other payments	175,392	198,650	Total expenditure or payments as recorded in the cashbook minus staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	335,188	325,056	Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6).
Statement of balances			
8. (+) Debtors	25,110	29,235	Income and expenditure accounts only: Enter the value of debts owed to the body at the year-end.
9. (+) Total cash and investments	368,666	331,328	All accounts: The sum of all current and deposit bank accounts, cash holdings and investments held at 31 March. This must agree with the reconciled cashbook balance as per the bank reconciliation.
10. (-) Creditors	58,588	35,507	Income and expenditure accounts only: Enter the value of monies owed by the body (except borrowing) at the year-end.
11. (=) Balances carried forward	335,188	325,056	Total balances should equal line 7 above: Enter the total of (8+9-10).
12. Total fixed assets and long-term assets	428,447	426,905	The asset and investment register value of all fixed assets and any other long-term assets held as at 31 March.
13. Total borrowing	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

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Annual Governance Statement

We acknowledge as the members of the Council/Board/Committee, our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2023, that:

	Agreed?		'YES' means that the Council/Board/Committee:	PG Ref	
	Yes	No*			
1. We have put in place arrangements for: <ul style="list-style-type: none"> effective financial management during the year; and the preparation and approval of the accounting statements. 	X		Properly sets its budget and manages its money and prepares and approves its accounting statements as prescribed by law.	6, 12	
2. We have maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption, and reviewed its effectiveness.	X		Made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.	6, 7	
3. We have taken all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and codes of practice that could have a significant financial effect on the ability of the Council/Board/ Committee to conduct its business or on its finances.	X		Has only done things that it has the legal power to do and has conformed to codes of practice and standards in the way it has done so.	6	
4. We have provided proper opportunity for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit (Wales) Regulations 2014.	X		Has given all persons interested the opportunity to inspect the body's accounts as set out in the notice of audit.	6, 23	
5. We have carried out an assessment of the risks facing the Council/Board/Committee and taken appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	X		Considered the financial and other risks it faces in the operation of the body and has dealt with them properly.	6, 9	
6. We have maintained an adequate and effective system of internal audit of the accounting records and control systems throughout the year and have received a report from the internal auditor.	X		Arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether these meet the needs of the body.	6, 8	
7. We have considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on the Council/Board/Committee and, where appropriate, have included them on the accounting statements.	X		Disclosed everything it should have about its business during the year including events taking place after the year-end if relevant.	6	
8. We have taken appropriate action on all matters raised in previous reports from internal and external audit.	X		Considered and taken appropriate action to address issues/weaknesses brought to its attention by both the internal and external auditors.	6, 8, 23	
9. Trust funds – The body acts as sole trustee for and is responsible for managing trust fund(s)/assets. We exclude transactions related to these trusts from the Accounting Statement. In our capacity as trustee, we have discharged our responsibility in relation to the accountability for the fund(s) including financial reporting and, if required, independent examination or audit.	Yes	No	N/A	Has met all of its responsibilities where it is a sole managing trustee of a local trust or trusts.	3, 6
			X		

* Please provide explanations to the external auditor on a separate sheet for each 'no' response given; and describe what action is being taken to address the weaknesses identified.

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Additional disclosure notes*

The following information is provided to assist the reader to understand the accounting statement and/or the Annual Governance Statement

1. Expenditure under S137 Local Government Act 1972 and S2 Local Government Act 2000

Section 137(1) of the 1972 Act permits the Council to spend on activities for which it has no other specific powers if the Council considers that the expenditure is in the interests of, and will bring direct benefit to, the area or any part of it, or all or some of its inhabitants, providing that the benefit is commensurate with the expenditure. Section 137(3) also permits the Council to incur expenditure for certain charitable and other purposes. The maximum expenditure that can be incurred under both section 137(1) and (3) for the financial year 2022-23 was £8.82 per elector.

In 2022-23, the Council made payments totalling £ 15,034.00 under section 137. These payments are included within 'Other payments' in the Accounting Statement.

2.

Ysgol Glan Gele - annual grant	3,079.13
Ysgol Glan Morfa - annual grant	2,664.35
Ysgol St Elfod - annual grant	2,977.39
St George Primary school - annual grant	£1,279.13
SSAFA	500.00
Abergele Round Table - Fireworks	950.00
Samaritans of Rhyl	200.00
Hope House Childrens Hospice	1,000.00

3.

sub-total 12,650.00

Other Section 137 Expenditure:

Advertising / Publicity 2,384.00

Total Section 137 Payments:

£15,034.00

* Include here any additional disclosures the Council considers necessary to aid the reader's understanding of the accounting statement and/or the annual governance statement.

Council/Committee approval and certification

The Council/Committee is responsible for the preparation of the accounting statements and the annual governance statement in accordance with the requirements of the Public Audit (Wales) Act 2004 (the Act) and the Accounts and Audit (Wales) Regulations 2014.

Certification by the RFO

I certify that the accounting statements contained in this Annual Return present fairly the financial position of the Council/Board/Committee, and its income and expenditure, or properly present receipts and payments, as the case may be, for the year ended 31 March 2023.

RFO signature:



Name: MANDY EVANS

Date: 15/6/23

Approval by the Council/Board/Committee

I confirm that these accounting statements and Annual Governance Statement were approved by the Council/Board/Committee under minute reference:

Minute ref: 86/23

Chair signature:



Name: CW CHARLIE MCCOUBREY

Date: 15/6/23

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1 JUN 2023

Annual internal audit report to:

Name of body:

ABERGELE TOWN COUNCIL

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The Council/Board/Committee's internal audit, acting independently and on the basis of an assessment of risk, has included carrying out a selective assessment of compliance with relevant procedures and controls expected to be in operation during the financial year ending 31 March 2023.

The internal audit has been carried out in accordance with the Council/Board/Committee's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and the internal audit conclusions on whether, in all significant respects, the following control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of the Council/Board/Committee.

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
1. Appropriate books of account have been properly kept throughout the year.	✓				
2. Financial regulations have been met, payments were supported by invoices, expenditure was approved and VAT was appropriately accounted for.	✓				
3. The body assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓				
4. The annual precept/levy/resource demand requirement resulted from an adequate budgetary process, progress against the budget was regularly monitored, and reserves were appropriate.	✓				
5. Expected income was fully received, based on correct prices, properly recorded and promptly banked, and VAT was appropriately accounted for.	✓				
6. Petty cash payments were properly supported by receipts, expenditure was approved and VAT appropriately accounted for.	✓				
7. Salaries to employees and allowances to members were paid in accordance with minuted approvals, and PAYE and NI requirements were properly applied.	✓				
8. Asset and investment registers were complete, accurate, and properly maintained.	✓				

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	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
9. Periodic and year-end bank account reconciliations were properly carried out.	✓				
10. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments/income and expenditure), agreed with the cashbook, were supported by an adequate audit trail from underlying records, and where appropriate, debtors and creditors were properly recorded.	✓				
11. Trust funds (including charitable trusts). The Council/Board/Committee has met its responsibilities as a trustee.			✓		

For any risk areas identified by the Council/Board/Committee (list any other risk areas below or on separate sheets if needed) adequate controls existed:					
	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
12.					
13.					
14.					

* If the response is 'no', please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

** If the response is 'not covered', please state when the most recent internal audit work was done in this area and when it is next planned, or if coverage is not required, internal audit must explain why not.

[My detailed findings and recommendations which I draw to the attention of the Council/Board/Committee are included in my detailed report to the Council/Board/Committee dated 25/05/2023.] * Delete if no report prepared.

Internal audit confirmation

I/we confirm that as the Council's internal auditor, I/we have not been involved in a management or administrative role within the body (including preparation of the accounts) or as a member of the body during the financial years 2021-22 and 2022-23. I also confirm that there are no conflicts of interest surrounding my appointment.

Name of person who carried out the internal audit: JDM BUSINESS SERVICES LTD
 Signature of person who carried out the internal audit: JDM Business Services Ltd
 Date: 26/05/2023

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Abergele Town Council



Monthly Budget Monitoring Report

29th February 2024

CF1P21

Detailed Income & Expenditure by Budget Heading 29/02/2024

Month No: 11

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Staff Costs								
1008 Income - Grant	0	25,000	20,000	(5,000)			125.0%	
Staff Costs :- Income	0	25,000	20,000	(5,000)			125.0%	0
4000 Staff Salaries	9,955	115,728	141,436	25,708		25,708	81.8%	
4001 Paye/NI	975	11,056	21,215	10,160		10,160	52.1%	
4002 Pensions	934	14,834	21,284	6,450		6,450	69.7%	
4011 Recruitment	280	2,114	2,000	(114)	790	(904)	145.2%	
4015 Agency Staff	0	11,728	0	(11,728)		(11,728)	0.0%	
4130 Misc Costs	0	580	0	(580)		(580)	0.0%	
Staff Costs :- Indirect Expenditure	12,145	156,039	185,935	29,896	790	29,106	84.3%	0
Net Income over Expenditure	(12,145)	(131,039)	(165,935)	(34,896)				
101 Administration								
1002 Income - Bank Interest	437	5,164	120	(5,044)			4303.3%	
1176 Precept	0	332,552	332,552	0			100.0%	
Administration :- Income	437	337,716	332,672	(5,044)			101.5%	0
4003 Training - Staff	0	330	1,500	1,170	45	1,125	25.0%	
4004 Training - Members	0	305	1,500	1,196	220	976	35.0%	
4005 Travel - Staff	0	178	600	422		422	29.7%	
4006 Travel - Members	0	0	300	300		300	0.0%	
4007 Translation Fees	0	359	1,000	641	569	72	92.8%	
4008 IT Costs	0	4,255	4,000	(255)		(255)	106.4%	
4009 Phone/Broadband	0	2,056	3,000	944		944	68.5%	
4010 Members Allowance	0	2,704	4,328	1,624		1,624	62.5%	
4037 Tree Warden	0	0	1,000	1,000		1,000	0.0%	
4046 Photocopying	0	785	1,000	215	219	(5)	100.5%	
4047 Consumables	89	1,367	2,000	633	111	521	73.9%	
4048 Postages	5	162	700	538	5	534	23.8%	
4049 Risk Assessments	1,200	1,870	1,250	(620)		(620)	149.6%	
4055 Audit Fee - External	0	(900)	900	1,800	900	900	0.0%	
4056 Audit Fee - Internal	330	30	613	584		584	4.8%	
4085 Conference Expenses	0	60	500	440		440	12.0%	
4086 Elections	0	8,208	5,500	(2,708)		(2,708)	149.2%	
4120 Professional & Legal Fees	0	0	1,000	1,000		1,000	0.0%	
4121 Bank Charges	8	124	150	26	4	22	85.4%	
4125 Contingency	0	0	1,350	1,350		1,350	0.0%	
4216 Finance Software	0	922	1,500	578		578	61.5%	
4818 Payroll Support costs	76	582	700	118	366	(248)	135.4%	
4819 IT Software & Hardware	(61)	2,769	0	(2,769)	277	(3,046)	0.0%	
Administration :- Indirect Expenditure	1,647	26,165	34,391	8,226	2,717	5,509	84.0%	0
Net Income over Expenditure	(1,210)	311,551	298,281	(13,270)				

Detailed Income & Expenditure by Budget Heading 29/02/2024

Month No: 11

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>102 Civic Expenses</u>								
1004 Income - Mayors	0	371	0	(371)			0.0%	
Civic Expenses :- Income	<u>0</u>	<u>371</u>	<u>0</u>	<u>(371)</u>				<u>0</u>
4020 Mayors Allowance	0	1,500	1,500	0		0	100.0%	
4021 Other Civic Costs	0	1,507	1,250	(257)		(257)	120.6%	
4022 Expenditure - Mayors	0	256	0	(256)		(256)	0.0%	
4023 Council Regalia	0	112	1,000	888		888	11.2%	
4024 Honours Board	0	751	110	(641)		(641)	682.7%	
4025 Town Memorabilia	0	0	200	200		200	0.0%	
Civic Expenses :- Indirect Expenditure	<u>0</u>	<u>4,126</u>	<u>4,060</u>	<u>(66)</u>	<u>0</u>	<u>(66)</u>	<u>101.6%</u>	<u>0</u>
Net Income over Expenditure	<u>0</u>	<u>(3,755)</u>	<u>(4,060)</u>	<u>(305)</u>				
<u>103 Premises</u>								
1000 Income - Hall Hire	4,356	8,382	1,100	(7,282)			762.0%	
Premises :- Income	<u>4,356</u>	<u>8,382</u>	<u>1,100</u>	<u>(7,282)</u>			<u>762.0%</u>	<u>0</u>
4030 Rates	0	8,159	9,702	1,543		1,543	84.1%	
4031 Heat/Light/Water	0	(8,000)	32,000	40,000		40,000	(25.0%)	
4035 General Maintenance	2,155	4,878	3,000	(1,878)	1,779	(3,656)	221.9%	
4036 Grounds Maintenance	0	391	1,000	609	83	527	47.3%	
4041 Office Equipment	0	0	600	600		600	0.0%	
4042 Furniture	108	108	500	392	22	370	26.0%	
4043 Hearse House	0	0	200	200		200	0.0%	
4044 Waste Disposal	0	275	600	325	342	(17)	102.8%	
4045 Insurance	0	1,925	1,800	(125)		(125)	106.9%	
Premises :- Indirect Expenditure	<u>2,263</u>	<u>7,735</u>	<u>49,402</u>	<u>41,667</u>	<u>2,225</u>	<u>39,442</u>	<u>20.2%</u>	<u>0</u>
Net Income over Expenditure	<u>2,093</u>	<u>647</u>	<u>(48,302)</u>	<u>(48,949)</u>				
<u>104 Subscriptions</u>								
4060 SLCC	0	1,067	1,000	(67)		(67)	106.7%	
4061 OVW	0	2,266	2,300	34		34	98.5%	
4062 NWATC	0	0	110	110		110	0.0%	
4063 CVSC	0	0	15	15		15	0.0%	
4064 Clerks & Councils Direct	0	0	60	60		60	0.0%	
4066 Data Protection	0	0	40	40		40	0.0%	
4068 Parish Online	0	0	250	250		250	0.0%	
4069 Fields In Trust	0	0	65	65		65	0.0%	
Subscriptions :- Indirect Expenditure	<u>0</u>	<u>3,333</u>	<u>3,840</u>	<u>507</u>	<u>0</u>	<u>507</u>	<u>86.8%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>(3,333)</u>	<u>(3,840)</u>	<u>(507)</u>				

Detailed Income & Expenditure by Budget Heading 29/02/2024

Month No: 11

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>106 Community Schemes</u>								
1001 Income - Newsletter/Advert	0	0	300	300			0.0%	
1009 Income - Misc	0	3,318	0	(3,318)			0.0%	
Community Schemes :- Income	<u>0</u>	<u>3,318</u>	<u>300</u>	<u>(3,018)</u>			<u>1106.1%</u>	<u>0</u>
4036 Grounds Maintenance	0	0	3,000	3,000		3,000	0.0%	
4076 War Memorials	0	0	500	500		500	0.0%	
4080 The Mount	0	150	1,500	1,350	1,328	22	98.5%	
4082 Planters	0	0	10,000	10,000		10,000	0.0%	
4083 Noticeboards	0	0	200	200		200	0.0%	
4084 Floodlighting	27	322	1,000	678	263	415	58.5%	
4087 Events	98	2,789	3,000	211	100	111	96.3%	
4088 Toilet financial support/hire	155	2,000	2,750	750		750	72.7%	
4091 Street Furniture	0	0	2,000	2,000	300	1,700	15.0%	
4092 Play Schemes	0	2,000	1,900	(100)		(100)	105.3%	
4093 MUGA/Play Equip	0	0	3,000	3,000		3,000	0.0%	
4094 Traffic Calming	0	0	4,500	4,500		4,500	0.0%	
4096 Footpaths Maintenance	0	880	6,000	5,120		5,120	14.7%	
4098 Pensarn Promenade	0	150	2,000	1,850		1,850	7.5%	
4099 Hanging Baskets	0	485	2,600	2,115		2,115	18.7%	
4101 Free Parking	0	20,000	20,000	0		0	100.0%	
4104 Newsletter	0	2,570	2,500	(70)		(70)	102.8%	
4105 Website	0	0	1,000	1,000		1,000	0.0%	
4107 Notices - Other	0	0	500	500		500	0.0%	
4115 CCTV	0	2,520	2,688	168		168	93.8%	
4117 Match Funding - Toilets	0	0	20,000	20,000		20,000	0.0%	
4210 Concert	0	150	0	(150)		(150)	0.0%	
Community Schemes :- Indirect Expenditure	<u>280</u>	<u>34,016</u>	<u>90,638</u>	<u>56,622</u>	<u>1,991</u>	<u>54,631</u>	<u>39.7%</u>	<u>0</u>
Net Income over Expenditure	<u>(280)</u>	<u>(30,698)</u>	<u>(90,338)</u>	<u>(59,640)</u>				
<u>107 Grants/Donations</u>								
4108 S 137	0	11,000	10,500	(500)		(500)	104.8%	
4109 Sports Clubs	0	1,250	250	(1,000)		(1,000)	500.0%	
4110 Grants - Other	0	1,250	1,250	0		0	100.0%	
4111 Youth Grants	0	500	600	100		100	83.3%	
4112 Social/Recreational	0	1,450	1,450	0		0	100.0%	
4113 Entertain/Culture/Arts	(100)	0	100	100		100	0.0%	
4114 Donations	0	1,570	5,000	3,430		3,430	31.4%	
4118 Community Sport Fund	0	0	10,000	10,000		10,000	0.0%	
4119 Commemoration Grant	0	2,885	5,000	2,115		2,115	57.7%	
Grants/Donations :- Indirect Expenditure	<u>(100)</u>	<u>19,905</u>	<u>34,150</u>	<u>14,245</u>	<u>0</u>	<u>14,245</u>	<u>58.3%</u>	<u>0</u>
Net Expenditure	<u>100</u>	<u>(19,905)</u>	<u>(34,150)</u>	<u>(14,245)</u>				

Detailed Income & Expenditure by Budget Heading 29/02/2024

Month No: 11

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
108 Christmas Decorations								
4035 General Maintenance	0	0	3,000	3,000		3,000	0.0%	
4200 Infrastructure Work(Columns)	0	0	2,000	2,000		2,000	0.0%	
4201 Purchase New Motifs	0	11,393	12,000	607		607	94.9%	
4202 Timers & Basic Infrastructure	0	240	2,850	2,610		2,610	8.4%	
4204 Purchase of Trees	0	8,549	7,000	(1,549)		(1,549)	122.1%	
4206 Infrastructure Work(Trees)	0	0	5,000	5,000		5,000	0.0%	
4207 Installation	2,520	13,330	11,000	(2,330)		(2,330)	121.2%	
4208 Electricity	0	0	5,000	5,000		5,000	0.0%	
4212 Signs,Tags & Engraving	0	0	150	150		150	0.0%	
4214 Printing	0	181	0	(181)		(181)	0.0%	
Christmas Decorations :- Indirect Expenditure	<u>2,520</u>	<u>33,693</u>	<u>48,000</u>	<u>14,307</u>	<u>0</u>	<u>14,307</u>	<u>70.2%</u>	<u>0</u>
Net Expenditure	<u>(2,520)</u>	<u>(33,693)</u>	<u>(48,000)</u>	<u>(14,307)</u>				
109 Place Plan								
4131 Place Plan project funding	0	805	3,000	2,195		2,195	26.8%	
Place Plan :- Indirect Expenditure	<u>0</u>	<u>805</u>	<u>3,000</u>	<u>2,195</u>	<u>0</u>	<u>2,195</u>	<u>26.8%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>(805)</u>	<u>(3,000)</u>	<u>(2,195)</u>				
110 Fireworks								
4129 Other Firework costs	0	0	2,500	2,500		2,500	0.0%	
4209 Barrier Hire	0	250	500	250		250	50.0%	
4217 Purchase of Fireworks	0	3,750	5,000	1,250		1,250	75.0%	
4218 Traffic Man/Security etc	0	4,267	4,000	(267)		(267)	106.7%	
4219 Events personnel	0	1,913	0	(1,913)		(1,913)	0.0%	
4220 Hired provisions	0	1,853	0	(1,853)		(1,853)	0.0%	
Fireworks :- Indirect Expenditure	<u>0</u>	<u>12,033</u>	<u>12,000</u>	<u>(33)</u>	<u>0</u>	<u>(33)</u>	<u>100.3%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>(12,033)</u>	<u>(12,000)</u>	<u>33</u>				
Grand Totals:- Income	4,793	374,787	354,072	(20,715)			105.9%	
Expenditure	18,755	297,851	465,416	167,565	7,723	159,842	65.7%	
Net Income over Expenditure	<u>(13,962)</u>	<u>76,936</u>	<u>(111,344)</u>	<u>(188,280)</u>				
Movement to/(from) Gen Reserve	<u>(13,962)</u>	<u>76,936</u>						

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Abergele Town Council

Bank - Cash and Investment Reconciliation as at 29 February 2024

Confirmed Bank & Investment Balances

Bank Statement Balances

29/02/2024	Current Bank A/c	6,249.99
29/02/2024	Quarterly Interest A/c	254,101.55
29/02/2024	Swansea Building Society	81,728.06
29/02/2024	Hall & Development A/c	36,584.14
29/02/2024	Petty Cash	150.00

378,813.74

Unpresented Payments

1,481.34

377,332.40

Receipts not on Bank Statement

0.00

Closing Balance

377,332.40

All Cash & Bank Accounts

1	Current Bank A/c	4,768.65
2	Quarterly Interest A/c	254,101.55
3	Swansea Building Society	81,728.06
4	Hall & Development A/c	36,584.14
6	Petty Cash	150.00
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	<hr/> 377,332.40 <hr/>

CFIP26

**Bank Reconciliation Statement as at 29/02/2024
for Cashbook 1 - Current Bank A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Bank A/c	29/02/2024		6,249.99
			<u>6,249.99</u>
<u>Unpresented Payments (Minus)</u>			<u>Amount</u>
21/09/2023 FP09	DCK ACCOUNTING SOLUTIONS	9.14	
19/10/2023 FP06	Pitney Bowes	5.94	
27/12/2023 FP02	Pitney Bowes	5.94	
27/12/2023 FP15	SLCC	-10.00	
27/12/2023 FP16	Amazon Business	-24.69	
30/01/2024 FP01	Pitney Bowes	5.94	
30/01/2024 FP06	Cambrian Woodland Services	1,060.80	
30/01/2024 FP10	A55 Asbestos Ltd	390.00	
08/02/2024 CN743	Conwy County Borough Council	-12.18	
29/02/2024 FP07	Dunelm (Soft Furnishings Ltd)	50.45	
			<u>1,481.34</u>
			4,768.65
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			4,768.65
		Balance per Cash Book is :-	4,768.65
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

CF1P27

Bank Reconciliation Statement as at 29/02/2024
for Cashbook 2 - Quarterly Interest A/c

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Quarterly Interest A/c	29/02/2024		254,101.55
			<u>254,101.55</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			254,101.55
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			254,101.55
		Balance per Cash Book is :-	254,101.55
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

CFIP18

Bank Reconciliation Statement as at 29/02/2024
for Cashbook 3 - Swansea Building Society

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Swansea Building Society	29/02/2024		81,728.06
			<u>81,728.06</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			81,728.06
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			81,728.06
		Balance per Cash Book is :-	81,728.06
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

CF 1 P 29

**Bank Reconciliation Statement as at 29/02/2024
for Cashbook 4 - Hall & Development A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Hall & Development A/c	29/02/2024		36,584.14
			<u>36,584.14</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			36,584.14
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			36,584.14
		Balance per Cash Book is :-	36,584.14
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

CF1P30

Bank Reconciliation Statement as at 29/02/2024
for Cashbook 6 - Petty Cash

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Petty Cash	29/02/2024		150.00
			<u>150.00</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			150.00
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			150.00
		Balance per Cash Book is :-	150.00
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

CF1P31

Abergele Town Council - Clerk's Finance Report Feb-24

D			
No.	Expenditure Category	Total Budget Required 2023'24	Notes:
E			
100	Staff Costs		
4002	Pensions		
1008	Grant from Gwynl y Mor		
4015	Agency staff	0.00	offset against salaries
4011	Recruitment	2000.00	overspend approved by Council
101	Administration		
1009	Income - Misc		
4003	Training - staff		
4008	Information Technology	4000.00	CCBC charging for support for Councillors
4009	Office Telephone / Fax / Internet		
4049	Risk Assessments	1,250.00	bus shelter Risk Assessment coded to this ledger code
4048	post		
4046	photocopying		
4216	Finance Software		
4819	IT software and hardware		
4055	Audit fees		
4056	Audit internal		
4818	Payroll	700.00	costs for 2023/24 were more than budgeted
4107	Notices -other		
4086	Elections	5,500.00	overspend due to two elections in the year
102	Civic Expenses		
4021	other Civic costs		
4023	Council Regalia		
4024	Honours board	110.00	overspent by £590 for the new honors board 'freedom of t
103	Premises - Town Hall & Offices		
4030	National Non-Domestic Rates		projected overspend on utilities due to utility cost
4031	Heat / Light / Water	8000.00	increases
4035	General Maintenance & Decorating	3000.00	approval from Council for additional heating and new door
4096	Footpath maintenance		
4044	waste disposal	560.00	
4045	Insurance	1800.00	annual insurance was more than budgeted
101	Annual Audit		
4056	Internal Auditor		
4056	Internal Audit		
	Total Audit:		
106	Community General Maintenance		
4092	Play schemes	1900.00	slight overspend for the new playing out scheme
4088	Toilet financial support/hire		
106	Community Schemes		
1009	Miscellaneous income		
108	Christmas Decorations		
4087	Community Events		
4115	CCTV		
4084	Floodlighting		
4090	Pensarn Enhancements		
4091	hanging basket		
4091	Street Furniture		
4092	Play Schemes		
4101	Car Parking		
4102	Pest Control		
4036	Town extra weeding/cleaning		
4097	Tourism signs		
4105	website		
4098	Pensarn Prom		
4099	Hanging Baskets		
4077	Queens Jubilee	4232.00	refund to National Lottery for unspent project funding.
107	Other Grants (see Sep. summary)		
4108	S137	10500.00	£500 to RBL awarded after the budget was set
4109	Sports Clubs	250.00	£1000 to AFC awarded after the budget was set
4110	Miscellaneous		
4111	Youth		
4112	Social / Recreational		
4113	Entertainment/culture/arts		
4114	Donations		
4114	Power of Wellbeing		
	Total Other Grants:		

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