



CORRESPONDENCE FILE 1

Placeplan Meeting
Pages 1 -71

20fed Chwefror / 20th February 2025

Mayor's Diary February 2025											
Date	Fee	Start Time	Expected End Time	Name of Organisation	Details	Venue	Invitation Sent	Reply			Confirmed(C)/(TBC)
								Mayor	& Consort	Deputy	
17/02/2025											
18/02/2025											
19/02/2025											
20/02/2025		18:45	19:30	ATC	Ordinary Meeting	Town Hall	Y	Y	Y	Y	
21/02/2025											
22/02/2025											
23/02/2025											
24/02/2025											
25/02/2025											
26/02/2025											
27/02/2025		18:45	19:30	ATC	Placeplan Meeting	Town Hall	Y	Y	Y	Y	
28/02/2025											

Mayors's Diary March 2025											
01/03/2025	£28 pp	7pm	late	Holywell Town Council	Mayor of Holywell Charity Ball	The Stamford Gate	Y	N	N	TBC	
02/03/2025											
03/03/2025											
04/03/2025											
05/03/2025											
06/03/2025	£22 pp	7pm	9.30pm	Rhyl Town Council	Mayor of Rhyl Charity Evening	Rhyl Rugby Club	Y	Y	U/K	N	
07/03/2025											
08/03/2025											
09/03/2025											
10/03/2025											
11/03/2025											
12/03/2025											
13/03/2025	N/A	18:45	19:30	ATC	GP&P Meeting	Town Hall	Y	Y	Y	Y	
14/03/2025											
15/03/2025											
16/03/2025											



Cyngor Tref Abergele Town Council

FORTHCOMING MEETINGS - FEBRUARY 2025

11th February 2025

All meetings will be held in the Town Hall and Council Offices, Llanddulas Road unless otherwise stated below. Members of the public are welcome to attend in person to observe proceedings that state hybrid or remotely for both hybrid and remote meetings.

To attend remotely please email info@abergeletowncouncil.gov.wales or call 01745 833242 for a link.

Date	Time / Venue	Meeting	Officers
Thursday 20 th February	6.45 p.m. Hybrid	Ordinary	ME/FT
Thursday 27 th February	6.45 p.m. Hybrid	Placeplan	AP/RG
*Monday 3 rd March	6.45 p.m. Remote attendance	Marketing & Promotion Sub Committee	FT
*Monday 10 th March	6.45 p.m. Remote attendance	Events Sub Committee	RG
Thursday 13 th March	6:45 p.m. Hybrid	General Purpose & Planning	RG/FT
*Monday 17 th March	6.45 p.m. Remote attendance	Marketing & Promotion Sub Committee	FT
Thursday 20 th March	6:45 p.m. Remote attendance	Ordinary	ME/FT

* Date/time to be confirmed.

Other meetings:

CA P2 .

ATC Clerk

From: Wendi Patience <wpatience@onevoicewales.wales>
Sent: 05 February 2025 11:19
To: Wendi Patience
Cc: Wendi Patience
Subject: TRAINING DATES - FEBRUARY - MARCH 2025 / DYDDIADUA HYFFORDDIANT - CHWEFROR - MAWRTH 2025
Attachments: Bursary letter up to Feb 2024-25 £100.docx; Free Places Form 2024-2025.docx; Bursary letter up to Feb 2024-25 £100 Cym.docx; Free Places Form 2024-2025 Cym.docx; Overview Modules 2024.pdf; Overview Modules 2024 CYM.pdf

Mae'r Neges hon Gan Anfonwr Allanol / This Message Is From an External Sender

Daeth y neges hon o'r tu allan i'ch sefydliad / This message came from outside your organization.

Dear Colleagues,

Please find below details of Remote training sessions that are taking place in February – March 2025 please bring this to the attention of your council.

The cost of the training is £40 for members or £63 per person for non-members. You will be invoiced after the training has taken place.

There is a bursary available to eligible councils.

Session times are listed against the module date – Please note all training sessions are in English unless otherwise stated.

Date	Day	Module	Time
11/02/2025	Tuesday	New Councillor Induction	6.30-8.00pm
20/02/2025	Thursday	New Councillor Induction	6.30-8.00pm
05/03/2025	Wednesday	New Councillor Induction	6.30-8.00pm

10/02/2025	Monday	The Council - Module 1	6.30-8.00pm
18/03/2025	Tuesday	The Council - Module 1	6.30-8.00pm
27/03/2025	Thursday	The Council - Module 1	6.30-8.00pm

24/02/2025	Monday	The Councillor - Module 2	6.30-8.00pm
04/03/2025	Tuesday	The Councillor - Module 2	6.30-8.00pm
20/03/2025	Thursday	The Councillor - Module 2	6.30-8.00pm

12/02/2025	Wednesday	The council as an Employer - Module 3	6.30-8.00pm
17/02/2025	Monday	The Council as an Employer - Module 3	6.30-8.00pm
18/02/2025	Tuesday	The council as an Employer - Module 3 - Welsh	6.30-8.00pm
04/03/2025	Tuesday	The council as an Employer - Module 3	6.30-8.00pm
12/03/2025	Wednesday	The council as an Employer - Module 3	6.30-8.00pm
17/03/2025	Monday	The council as an Employer - Module 3	6.30-8.00pm

20/02/2025	Thursday	Understanding the Law - Module 4	6.30-8.00pm
06/03/2025	Thursday	Understanding the Law - Module 4	6.30-8.00pm
19/03/2025	Wednesday	Understanding the Law - Module 4	6.30-8.00pm

11/02/2025	Tuesday	The Council Meeting - Module 5	6.30-8.00pm
12/02/2025	Wednesday	The Council Meeting - Module 5	6.30-8.00pm
03/03/2025	Monday	The Council Meeting - Module 5	6.30-8.00pm
24/03/2025	Monday	The Council Meeting - Module 5	6.30-8.00pm

06/02/2025	Thursday	Local Government Finance - Module 6	6.30-8.00pm
19/02/2025	Wednesday	Local Government Finance - Module 6	6.30-8.00pm
05/03/2025	Wednesday	Local Government Finance - Module 6	6.30-8.00pm
24/03/2025	Monday	Local Government Finance - Module 6	6.30-8.00pm

26/02/2025	Wednesday	Health & Safety - Module 7	6.30-8.00pm
11/03/2025	Tuesday	Health & Safety - Module 7	6.30-8.00pm

06/02/2025	Thursday	Introduction to Community Engagement - Module 8	6.30-8.00pm
25/03/2025	Tuesday	Introduction to Community Engagement - Module 8	6.30-8.00pm

12/02/2025	Wednesday	Code of Conduct - Module 9	6.30-8.00pm
17/02/2025	Monday	Code of Conduct - Module 9	6.30-8.00pm
20/02/2025	Thursday	Code of Conduct - Module 9	6.30-8.00pm
03/03/2025	Monday	Code of Conduct - Module 9	6.30-8.00pm
11/03/2025	Tuesday	Code of Conduct - Module 9	6.30-8.00pm
31/03/2025	Monday	Code of Conduct - Module 9	6.30-8.00pm

25/02/2025	Tuesday	Chairing Skills - Module 10	6.30-8.00pm
13/03/2024	Thursday	Chairing Skills - Module 10	6.30-8.00pm
31/03/2025	Monday	Chairing Skills - Module 10	6.30-8.00pm

06/02/2025	Thursday	Creating a Community Place Plan - Module 12	6.30-8.00pm
10/03/2025	Monday	Creating a Community Place Plan - Module 12	6.30-8.00pm

26/02/2025	Wednesday	Community Engagement Part II - Module 13	6.30-8.00pm
10/03/2025	Monday	Community Engagement Part II - Module 13	6.30-8.00pm

13/03/2025	Thursday	Equality and Diversity - Module 14	6.30-8.00pm
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06/02/2025	Thursday	Information Management - Module 15	6.30-8.00pm
18/02/2025	Tuesday	Information Management - Module 15	6.30-8.00pm
04/03/2025	Tuesday	Information Management - Module 15	6.30-8.00pm
31/03/2025	Monday	Information Management - Module 15	6.30-8.00pm

17/02/2025	Monday	Use of IT, Websites and Social Media - Module 16	6.30-8.00pm
25/03/2025	Tuesday	Use of IT, Websites and Social Media - Module 16	6.30-8.00pm

27/02/2025	Thursday	Making Effective Grant Applications - Module 17	6.30-8.00pm
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18/03/2025	Tuesday	Making Effective Grant Applications - Module 17	6.30-8.00pm
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12/03/2025	Wednesday	Effective Staff Management - Module 18	6.30-8.00pm
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17/03/2025	Monday	Devolution of Services / Community Asset Transfer - Module 19	6.30-8.00pm
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19/02/2025	Wednesday	Well-being of Future Generations/Sustainability - Module 20	6.30-8.00pm
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20/03/2025	Thursday	Well-being of Future Generations/Sustainability - Module 20	6.30-8.00pm
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18/02/2025	Tuesday	Advanced Local Government Finance - Module 21	6.30-8.00pm
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26/03/2025	Wednesday	Advanced Local Government Finance - Module 21	6.30-8.00pm
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19/02/2025	Wednesday	Community Asset Transfer - Module 23	6.30-8.00pm
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19/03/2025	Wednesday	Community Asset Transfer - Module 23	6.30-8.00pm
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11/02/2025	Monday	Finance and Governance Toolkit - Module 24	6.30-8.00pm
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25/02/2025	Tuesday	Finance and Governance Toolkit - Module 24	6.30-8.00pm
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11/03/2025	Tuesday	Finance and Governance Toolkit - Module 24	6.30-8.00pm
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27/03/2025	Thursday	Finance and Governance Toolkit - Module 24	6.30-8.00pm
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06/03/2025	Thursday	Biodiversity Part 1 - Module 25	6.30-8.00pm
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12/02/2025	Wednesday	Biodiversity Part 2 - Module 26	6.30-8.00pm
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19/03/2025	Wednesday	Biodiversity Part 2 - Module 26	6.30-8.00pm
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27/02/2025	Thursday	Nature Project Management - Module 27	6.30-8.00pm
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18/03/2025	Tuesday	Nature Project Management - Module 27	6.30-8.00pm
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Please don't hesitate to contact me via email to make a booking.

ATC Clerk

From: Steve - Theatr Bara Caws <steve@theatrbaracaws.co.uk>
Sent: 28 January 2025 14:50
To: Steve - Theatr Bara Caws
Subject: Cais cyfraniad ariannol / Financial contribution request
Attachments: Trosolwg o 2024 a blas o gynlluniau 2025 Theatr Bara Caws.pdf; Adroddiad Ariannol 2023-24.pdf; Financial Report 2023-34.pdf; Llythyr Cynghorau Bro.pdf; Mantolen Banc Ionawr 2025.pdf; PastedGraphic-2.tiff

Mae'r Neges hon Gan Anfonwr Allanol / This Message Is From an External Sender

Daeth y neges hon o'r tu allan i'ch sefydliad / This message came from outside your organization.

Annwyl glerc.

Gweler cais a dogfennau wedi atodi i'ch sylw ar gyfer gwneud cais am gyfraniad ariannol.

Diolch am eich cymorth.

Dear clerk.

Please find an application and attached documents for your attention in order to apply for a financial contribution.

Thank you for your help.

Diolch,
Steve

Stephen Owen Williams
Swyddog Gweinyddiaeth a Chyllid
Administration and Finance Officer

Theatr Bara Caws
Uned A1
Cibyn
Caernarfon
Gwynedd
LL55 2BD

07570276437
01286 675 869
01286 676 335
steve@theatrbaracaws.co.uk

Dear Clerk of the Community Council,

**APPLICATION FOR SUBSIDY FOR THEATR BARA CAWS
FOR THE FINANCIAL YEAR 2024/25.**

I am writing to you on behalf of Theatr Bara Caws to kindly ask the Community Council to allow the company subsidy for the current financial year 2024/25.

Bara Caws is a community theatre company presenting original and relevant work, mainly in the Welsh language, to the widest possible cross-section of the community, and giving as many people as possible the opportunity to enjoy and participate in the arts has been core to the Company's ethos since its very beginning. We offer world-class theatrical experiences that bring entertainment and excitement, ingenuity, and relevance to the heart of Welsh communities.

Due to the special and invaluable service that Bara Caws offers to communities we urge you as a Council to give our application this year deep consideration. Receiving a contribution from your Council would ensure continuity to our vital service of promoting culture and entertainment in the Welsh language.

Thank you,
Stephen Owen Williams (Administration and Finance Officer)
on behalf of Theatr Bara Caws

I enclose the latest Theatr Bara Caws accounts up to 31st March 2024 and a copy of our latest bank balance sheet.

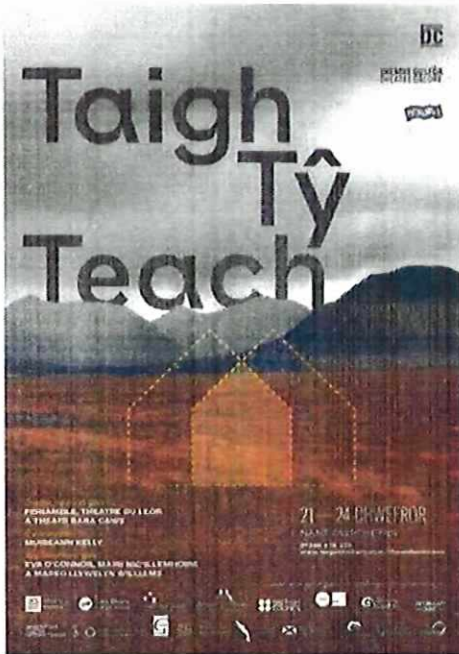
Please let me know if you require any of the attached documents in English.



OVERVIEW OF 2024 AND A TASTE OF THEATR BARA CAWS' 2025 PLANS

This past year was an extremely productive and successful one.

The year began with Taigh/Ty/Teach a new piece of international, site-specific work was Taigh/Ty/Teach which is written to be performed in three indigenous Celtic languages: Welsh, Scottish Gaelic, and Irish.



This was a joint production with Theatre Gu Leòr, (Scotland), and Fishamble (Ireland), the event recognised as nationally significant, which took the Company's reputation and financiers to international levels with shows on the Isle of Lewis in Scotland and Ionad Na Dromoda in Kerry, Ireland.

We hosted the event in Wales at Nant Gwrtheyrn, and we have ambitions to co-create and co-host supporting events in that unique community and beyond.

Here is some feedback from the audience:-

Cynhyrchiad penigamp - lleoliad hudolus - y dair stori yn gwau i'w gilydd yn berffaith. Llongyarchiadau mawr i bawb sy ynghlwm â'r perfformiad.

Cynhyrchiad cofiadwy ac arbennig – llongyfarchiadau!

Wedi mwynhau hwn yn fawr iawn. Cynhyrchiad gwych a perfformiadau anhygoel gan yr actorion. Roedd yn noson emosiynol a chofiadwy.

Profiad arbennig yn gwotshad hwn yn Nant Gwrtheyrn heno - dal i fod dan deimlad yn meddwl amdano fo.

Wow! Byth yn rhannu unrhywbeth yma dim mwy ond oedd #TaighTyTeach yn ANHYGOEL! Pleser pur cael fy nhrochi mewn ieithoedd prydferth ac er fod y straeon am colli cymunedau'n rhai

CA119

We finally got the chance to fulfil the hopes of a special cohort of our audiences presenting a brand new club show by Iwan Charles and Llyr Evans, called Mwrdrwr ar y Maes.

We toured around Wales for 3 weeks before ending the tour at the Rhondda Cynon Taf National Eisteddfod. There were 19 performances in 12 venues with an audience of 1,704!



'Mwrdrwr ar y Maes' gan Bara Caws heno yn Neuadd y Dref yma yn adloniant arbennig o safonol, slic, crafog a hynod o ddigri. Cawsom gyfoeth o ddywediadau a dyfyniadau oedd yn peri i'r dagrau o chwerthin lifo. Diolch hefyd i Bar Fechan am gyflenwi'r hylif. Y perfformiad gorau welais i ers talwm. Diolch am godi calon dyn!

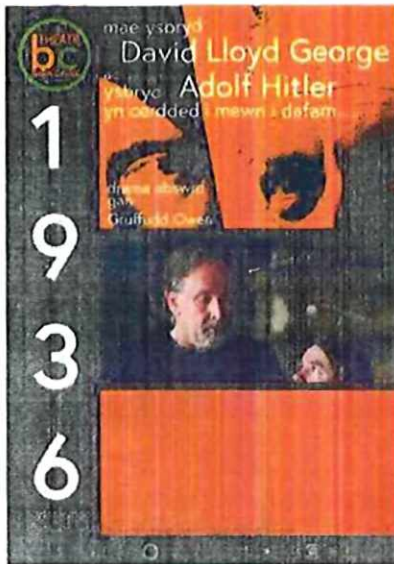
'Diolch am ddod a'r laffs draw i Ddyffryn Clwyd. Bochau pawb yn brifo wrth adael Cae Cymro heno. Daliwch ati i godi calonnau'r werin!'

'Roeddwn yn Llanfairfechan neithiwr - Roeddynt yn wych chwerthin o'r dechrau i'r diwedd mae'n werth i'w gweld, actorion penigamp a sgript ddoniol iawn.'

'Mond isio'ch llongyfarch chi i gyd am eich holl waith trylwyr yn "Mwrdrwr ar y Maes" – nenwedig i Iwan a Llyr am eu sgriptio difyr iawn, iawn. Chwa o awyr iach – a phawb mor goeth a slic ac amryddawn ym mhopeth: – Betsan a'i chyfarwyddo, Ems a Berwyn a'r criw – y canu a'r actio – popeth! Wedi mwynhau'r dychan, y cymeriadu, y gerddoriaeth, a'r choreograffi, yr egni a'r bwrlwm – a – wel - bob un dim wir, heb anghofio neb, gobeithio!'

'Noson anhygoel! Heb chwerthin cymaint ers oesoedd Llongyfarchiadau i bawb - bydd Dewch i ymuno â ni yn yr orsedd yn mynd rownd a rownd yn fy mhen am sbel.'

We finished the year with a tour from 1936 (an absurd drama about history, fame, old age and the shadow of war) by Grufudd Owen. The script is derived from **Sgen ti Syniad? (1)**.



1,216 people came to watch 1936 in 16 nights at 15 different venues.

'Waw! Dyna gyfuniad cwbl gampus o gysyniad, sgriptio ac actio. Ymhlith y cynyrchiadau bach gorau i mi weld ar lwyfan erioed. Bachwch ar gyfle i fynd i'w gweld!'

'Thema I brocio'r meddwl ac yn codi y cwestiwn beth fydd fy etifeddiaeth?'

'Geiriau Gruff Sol yn gafael'.

'Mae drama hon yn wych! Welson ni hi yn Llangernyw. Y peth gorau dwi wedi gweld ers blynyddoedd. Sgript ofnadwy o glyfar ac actorion heb eu ail. Celfydd, digrif, dwys.'

In recent years we have established a close relationship with the **School of Medical Sciences, Bangor University** in order to contribute to the Medical Student Training programme. We have a pool of actors who take part in 'role play' sessions with the prospective doctors. Ysbyty Glan Clwyd and 'Northern, North West and Yorkshire Organ Donation Service' have also expressed an interest in using us as an agent for their students too. We believe that this element is an extremely important one to develop in the coming years.

NURTURING TALENT

Bara Caws entered into a partnership with Galeri to offer a placement for a Technical Apprentice as part of the Wales Millennium Center's scheme. The placement was for 12 months with the individual spending 9 months at Galeri and 2 months at Bara Caws, with 1 month on the course/holidays. The individual was part of Taigh/Tŷ/Teach and Mwrdrwr ar y Maes.

The Gallery secured funding from the Laura Ashley Foundation to hold specific sessions to teach young people to create costumes for the theatre. They collaborated with us to create costumes specifically for Mwrdrwr ar y Maes. The project aimed to teach local young people new skills, which will contribute to their general life skills.

HALIBALŴ

This is a project proposed by Theatr Bara Caws in collaboration with Antur Waunfawr and Galeri, Caernarfon. The project, which provides training and work opportunities for adults with learning disabilities in their community, has been specifically tailored by an experienced theater practitioner and facilitator who has extensive experience of working in the field of theatre in education and in the field of practical workshops

CP111

for adults with disabilities, and as a result of crucial input from the leaders of Antur Waunfawr, a specialist social enterprise established in 1984.

Our aim is to offer a unique cultural, social and creative experience, in a safe and friendly, supportive and relaxed environment, to Antur users and other adults with learning disabilities in Gwynedd, Anglesey and Conwy, and that in the Welsh language.

We provide recreational and therapeutic opportunities in order to develop each individual's potential, and as a natural development of the extracurricular activities we currently offer, the aim of Bara Caws is to provide a range of artistic activities to the participants, on a weekly basis.

Our experienced practitioner has devised and planned a series of workshops aimed at developing, nurturing and entertaining all participants, focusing mainly on drama, movement work and music. Depending on the amount of funding we receive, we could also offer contributions from other experienced practitioners in the field e.g. drumming, arts and crafts etc.

Should the project be successful, and should we secure long-term funding, our wish would be to continue this offer on a more permanent basis. We are keen to receive constant feedback from the participants in order to develop the project for the next stage of the scheme.

We feel that this is a unique opportunity for us as a company to develop our work practice and to extend our reach, exploring more deeply our 'community' potential, and the participants themselves would have access to more diverse practical cultural experiences, a service that is currently available to them.

"Gai ddiolch o waelod calon am y cyfle I fod yn rhan o Halibalw. Mae'n amlwg fod yr unigolion I gyd wedi mwynhau, ond be sy'n well ydi clywed gan staff bod yr unigolion sydd fel arfer yn swil a ddim eisiau rhoi eu hunain ymlaen I wneud rhywbeth o'r math yma fel arfer, wedi nid yn unig acshyli cymryd rhan, ond wedi mwynhau a wedi cael gymaint allan ohono. Mae gweld hyder rhywun yn codi yn rhywbeth sbesial iawn.

DIOLCH!!!!!!

Gwenlli Wynne (Rheolwr Datblygu Busnes Antur Waunfawr Business Development Manager).

NEW HOME

It is our priority to secure a new home for Bara Caws in Penygroes, laying even firmer foundations for the future of the Company. The process has been long but progressing positively.


CF112

In September 2024, there was a decision by Grip Cynefin to develop Canolfan Lleu on a smaller scale, without the theatre. After years of commitment from Theatr Bara Caws with the opportunity for the company to be part of an exciting and innovative plan for the Dyffryn Nantlle area, this was a huge disappointment. But work has been going on by Bara Caws to explore into a contingency plan in the area. The discussions remain confidential but good progress is being made and we hope to be able to make a statement about these exciting plans soon.

7 freelance practitioners were hired to hold 3 workshops on Writing and Acting, to bridge a rather difficult period for the students. Year 6 of all Dyffryn Nantlle Primary Schools and all Year 7 students of Dyffryn Nantlle High School.

A few practitioners have had a few challenging groups, but on the whole everyone seems to be enjoying it and the feedback from the teachers is extremely positive.


2025



99'er gan Ceri Ashe

Dishgled 'da del gan Cai Llewelyn Evans

Wisgi gan Carwyn Blayney



'Sgen Ti Syniad' (2) - As a result of the ideas we have received for the plan, we have commissioned 4 of them to be developed into complete scripts. Once again we will look at how best to develop the relevant talents - invite some to collaborate intensively for a short period with actors and a director, and show them to selected audiences to ask for opinions, and invite others to prepare longer scripts which can be traveled throughout Wales.

Our aim is also to give new practitioners from all disciplines the opportunity to be mentored through this period e.g. directing, lighting, sound, planning etc. This will enable them to learn new skills under the guidance of a professional company.

3 will be touring in March and April under the name 3 Drama:-

Dishgled 'da Del - Cai Llewelyn Evans

Wisgi - Carwyn Blayney

99'er – Ceri Ashe

And **A bydd Oes rhywun wedi gweld y Pernod King?** by Mari Emlyn being toured before finishing the tour at the National Eisteddfod in Wrexham.

The rest of our plans for 2025 will be released soon.

On behalf of Bara Caws, I would like to thank the Council for your time and for any support we have received from you in the past.

CP1P13

Changes to the data protection fee

In September 2024, the government consulted on proposed changes to the data protection fee. The final outcome of this consultation is now available on the [gov.uk](https://www.gov.uk) website

Based on the feedback received the government has decided to increase the fees to:

Tier	Current fee	New fee
1	£40	£52
2	£60	£78
3	£2,900	£3,763

Legislation has now been laid in Parliament and we expect the new fees to take effect on Monday 17 February. Until then, the current fee prices apply.

Please use our [self-assessment tool](#) to check if you need to pay and the cost.

If you are due to renew your registration, please pay your fee on time to avoid your registration expiring and being removed from the public register.

Any payments made after the implementation date of the new prices will incur the new higher fee.

[Our response](#) to the consultation was published on our website in October 2024.

CF1P14

ATC Clerk

From: ATC Info
Sent: 05 February 2025 09:16
To: ATC Clerk
Subject: FW: CPLIL Bandiau Cyfraniadau 2025/26 - LGPS Contribution Bands 2025/26

From: Glesni Gwilym Owen (CYLLID) <glesnigwilymowen@gwynedd.llyw.cymru>
Sent: 04 February 2025 16:26
Subject: CPLIL Bandiau Cyfraniadau 2025/26 - LGPS Contribution Bands 2025/26

Mae'r Neges hon Gan Anfonwr Allanol / This Message Is From an External Sender

Daeth y neges hon o'r tu allan i'ch sefydliad / This message came from outside your organization.

Prynhawn da / Good afternoon,

O fis Ebrill 2025 mae trothwyon a chyfraddau cyflog cyfraniadau gweithwyr yn newid. Mae'r tabl isod yn darparu'r bandiau cyflog newydd a lefelau cyfraniadau gweithwyr a fydd yn berthnasol o 1 Ebrill 2025. Fe'i cyfrifir trwy gynyddu bandiau cyfraniadau gweithwyr 2024/25 gyda ffigwr CPI Medi 2024 o 1.7%, gyda'r canlyniad wedi'i dalgrynnu i lawr i'r £ 100 agosaf.

From April 2025 the employee contribution salary thresholds and rates are changing. The table below provides the new salary bandings and employee contribution levels that will apply from 1st April 2025. They are calculated by increasing the 2024/25 employee contribution bands by the September 2024 CPI figure of 1.7 % and then rounded down to the nearest £100.

Bandiau Cyfraniadau 2025/26 Contribution Table

Band	Tâl pensiynadwy gwirioneddol ar gyfer cyflogaeth / Actual pensionable pay for an employment	Cyfradd cyfraniad y brif adran ar gyfer y gyflogaeth honno / Main section contribution rate for that employment	Cyfradd cyfraniad adran 50/50 ar gyfer y gyflogaeth honno / 50/50 section contribution rate for that employment
1	Hyd at / Up to £ 17,800	5.50%	2.75%
2	£ 17,801 - £ 28,000	5.80%	2.90%
3	£ 28,001 - £ 45,600	6.50%	3.25%
4	£ 45,601 - £ 57,700	6.80%	3.40%
5	£ 57,701 - £ 81,000	8.50%	4.25%
6	£ 81,001 - £ 114,800	9.90%	4.95%
7	£ 114,801 - £ 135,300	10.50%	5.25%
8	£ 135,301 - £ 203,000	11.40%	5.70%
9	£ 203,001 neu fwy / or more	12.50%	6.25%

Mae'r e-bost yma wedi ei yrru at holl gysylltiadau cyflogwyr Cronfa Bensiwn Gwynedd / This e-mail has been sent to all Gwynedd Pension Fund employer contacts.

ATC Clerk

From: Tracy Gilmartin <tgilmartin@onevoicewales.wales>
Sent: 12 February 2025 10:09
To: Tracy Gilmartin
Subject: Electoral Review Programme 2025 // Rhaglen Arolygon Etholiadol 2025

Mae'r Neges hon Gan Anfonwr Allanol / This Message Is From an External Sender

Daeth y neges hon o'r tu allan i'ch sefydliad / This message came from outside your organization.

ELECTORAL REVIEW PROGRAMME 2025 – Consultation on the draft Policy and Practice

Dear Chair and Clerk

The Democracy and Boundary Commission Cymru is preparing to undertake an Electoral Review Programme (ERP) which will encompass all Principal Councils in Wales over the coming years. In preparation for the next ERP, DBCC commissioned research from Opinion Research Services on Councillors' workloads and the factors which affect it. This research has informed the Commission's draft Policy and Practice for the ERP.

The Commission has published the final report from ORS and it is available for you to read on the Commission's website:

<https://www.dbcc.gov.wales/reviews/02-25/research-on-the-workload-of-county-councillors-in-wales>

The Democracy and Boundary Commission Cymru has also published its Policy and Practice document in preparation for the 2025 Electoral Review Programme. The Commission is seeking your views on the Policy and Practice document and the closing date for responses is 24 March 2025. The Commission intends to commence ERP 2025 from April 2025 onwards.

The Policy and Practice document can be found on the DBCC [website](#). Responses to the consultation on the Policy and Practice should be submitted to Consultations@dbcc.gov.wales by the 24 March 2025.

Should you require any further information, you should get in touch with the Commission directly on enquiries@dbcc.gov.wales

One Voice Wales is preparing a response to this consultation and I would appreciate if you could send any observations or your draft response to me on this email cjones@onevoicewales.wales by the end of day, **Friday 14 March 2025**. You are also welcome to respond directly to the Commission.

Thanks very much
Yours sincerely
Catrin
Dr Catrin Jones
Policy Officer

Un Llais Cymru / One Voice Wales
24c Stryd y Coleg / 24c College Street
Rhydaman / Ammanford

¹
CF1P16

10 February 2025



Mrs M Evans
Abergele Town Council
Abergele Town Hall & Town Coun
Llanddulas Road
Abergele
Clwyd
LL22 7BT



Lloyds Bank plc
PO Box 1000
BX1 1LT



03/327 /00700/00231504/A

The interest rates on your business account are coming down on 15 April 2025

Dear Mrs Evans

We regularly look at the interest rates on our business accounts and change them to reflect what's happening in the market. We've made the decision to lower the interest rates on your account on 15 April 2025, which means you'll earn less interest.

You can see which account is changing and how much your rates will go down by on the back of this letter.

We've also made some changes to your terms and conditions which apply from 15 April 2025

- **Future rate changes will apply sooner.** We're changing how much notice we give you when we make specific changes to interest rates on our instant access savings accounts. At the moment, we give you at least two months' notice before we lower interest rates, stop paying interest or change the interest type that we apply. From 15 April 2025, we'll give at least 14 days' notice before we make these types of changes.
- **Using your account.** We've made it clearer that your instant access savings account should only be used for savings and not for the day-to-day running of your business. It means that you can make transfers to and from another account held with us in the same name, but payments to and from third parties can't be made.
- **Accounts with no money.** If an account is opened and no money is paid into it within 12 months, we may close it without giving you any notice. If this happens, you can still open a new one in the future.

We've updated your terms and conditions to reflect these changes and you'll be able to view them at

lloydsbank.com/business/instant-access-account-terms



Check if a different account will work harder for your business

Scan the QR code



What can we do to help?



Call us on 0345 072 5555

Lines are open from 7am to 8pm Monday to Friday, and from 9am to 2pm Saturday, excluding UK public holidays.



Turn over for more detail

CA1P17

We may email you about changes in the future

If we have your email address, we may tell you about new rates and other changes by email, so it's a good idea to check your contact details with us are up to date.

Take a rate check - you've got options

You still have time to explore other options. If you'd like to look at different accounts with us, scan the QR code or go to lloydsbank.com/business Or if you're happy with your new rates, there's nothing for you to do – they'll change automatically.

We hope you stay with us, but if you decide to close your account, tell us before 15 April 2025 and we'll help you do that without charge.

Yours sincerely



John Ramage
Head of Commercial Savings

Here's your current and new rates

Product name	Balance	Current AER %	Current Gross %	New AER %	New Gross %
Commercial Instant Access Account	£20,000,000+	1.92%	1.90%	1.81%	1.80%
	£10,000,000+	1.81%	1.80%	1.71%	1.70%
	£1,000,000+	1.64%	1.63%	1.46%	1.45%
	£500,000+	1.11%	1.10%	1.00%	1.00%
	£100,000+	1.00%	1.00%	0.90%	0.90%
	£1+	1.00%	1.00%	0.80%	0.80%

The interest rates shown are variable which means they can go up or down at any time. Interest rates aren't linked to the Bank of England Bank Rate, so if they change we'll let you know.

Understanding the terms we've used

AER – The AER stands for Annual Equivalent Rate and is the notional rate which illustrates the gross rate as if paid and compounded on an annual basis. As every advert for a savings product will contain an AER you will be able to compare more easily what return you can expect from your savings over time.

Gross rate – Gross rate means that no tax will be automatically deducted from interest on your behalf. You are responsible for paying any tax due to HM Revenue and Customs. Whilst the Gross rate quoted is the annual rate of interest, please note that the duration of your deposit will affect the amount of interest that you are paid.

Your interest rates will change on this account from 15 April 2025

Product Name	Sort code	Account number ending
Commercial Instant Access Account	77-48-19	0360

For security reasons we've only included the last 4 digits of each account number.

CFLP18

Attended by from ATC:

Cllr. C. McCoubrey as CCBC Leader
Cllr. A. Hunter
Cllr. A. Wood ATC representative
Mandy Evans Town Clerk
Ryan Grimward Deputy Town Clerk

4. Town & Community Council requests for service support

T&CC's have requested that a service level agreement is provided, and the process should be standardised so that the same information is provided to all Councils

The letter requesting support should include a pack providing all of the information and that T&CC's should be treated as a professional partner. CCBC said that they would take the feedback on board and endeavour to work towards this.

A contact list for CCBC officers was requested.

Cllr. Dilwyn Roberts stated that he is happy to meet with T&CC's and any Council which has a specific problem.

CCBC were requested to set the meeting dates for this forum a year in advance so that Councils can be aware of the dates and any potential meeting clashes.

It was suggested that there is a separate meeting for Town Councils and Community Councils and a separate meeting with relevant Councils for each topic

5. Tina Earley Bay of Colwyn TC offered to do a session on Audit processes at the next meeting
7. How could T&CC's be involved in Emergency Planning when an incident takes place? It was noted that this is something that is done in conjunction with the Police and Fire but taken the request on board.

The condition of the roads was raised.



Clod
J

Dysgu a llwyddo yn ein cymuned Gristnogol ofalgar
Learning and succeeding in our caring Christian community

Tuesday, 18th, November, 2024.

Dear Sir/Madam,

Annual Grant to Ysgol St George

I write to thank the members of Abergele Town Council for their donation of £1250.73 to Ysgol St George. This money has been used to support the development of our outdoor learning area.

It has been used to create a giant "green screen" and stage in our School House Garden, buy a creative shed for the School House Garden and to refurbish our outdoor classroom and polytunnel to the rear of the school. Following the refurbishment of the polytunnel, the children grew vegetables for the school cook to use in their lunches and they sold the excess vegetables to raise money for school. We also entered the best kept greenhouse in the St George Flower Show this year – and won!

- **£1100** materials for improving the School House Garden, outdoor classroom, vegetable garden and polytunnel– roofing felt, staging, shed, slabs, paint.
- The remaining **£150.73** will be spent on craft materials for our Family Christmas Craft Session that will be held in the last week of term.

We would love to invite any of your councillors along to come and join in what we hope will be a festive family occasion on Wednesday 18 December.

In times of cuts to school budgets, we are so very grateful for the support that you have given Ysgol St George's pupils.

Yours Faithfully

Sian Wilkinson
Headteacher

Ysgol Reoledig Llansansior / St George Church in Wales Primary School
Primrose Hill
St George
Abergele
LL22 9BU

pennaeth@stgeorge.conwy.sch.uk
@Ysgolstgeorge
01745 833213

CRIP#20

Ysgol Sant Elfod
Ffordd y Morfa
Abergele
LL22 7NU
Tel 01745 832007
pennaeth@santelfod.conwy.sch.uk



Pennaeth/Headteacher: Mr G Vaughan

11th June 2024

For the attention of the Town Clerk,

Please express our sincere thanks to the Council for the very generous grant of £3032.51 which has been received by our school again this year.

We are very grateful to receive this grant and we are planning to use the funds in the following way:

<i>Mathletics subscription</i>	<i>£1770</i>
<i>Creative Writing Workshops</i>	<i>£400</i>
<i>Bollywood Dancing</i>	<i>£250</i>
<i>Yoga Sessions</i>	<i>£250</i>
<i>Additional Learning Needs wishlist for our 'Ystafell Dawell'</i>	<i>£360</i>
<i>(Kinetic sand set, Visual timers, Toniebox, 40" mini trampoline)</i>	

Once again, thank you very much the grant provides 'extras' for the children that we, as a school, might not be able to provide otherwise.

Yours sincerely,

*Mr G Vaughan
Headteacher*

CP1 P#21

Pennaeth: Mr Hugh Rhys-Williams
Cadeirydd y Llywodraethwyr:
Mr Elfyn Hughes



Ffordd y Morfa
ABERGELE
LL22 7NU

☎ 01745 832 922
✉ pennaeth@glanmorfa.conwy.sch.uk
🌐 ysgolglanmorfa.org
🐦 @IGlanMorfa

Mrs Mandy Evans
Clerc y Dref a Swyddog Cyllid
Neuadd y Dref
Ffordd Llanddulas
Abergele
LL22 7BT

13/01/2025

Annwyl Mandy Evans,

I am writing to you to confirm that the money we received from you has been used to order equipment and resources that we would not be able to afford to buy, without your valuable contribution.

The £2732.25 received from the Town Council was used to buy maths and science equipment for the whole school, in addition to what we normally order for these subjects.

We are extremely grateful for the Council's annual contribution, especially in the current economic climate, and the unprecedented cuts to school budgets.

We look forward to working with you again this year.

Cofion,

HUGH RHYS-WILLIAMS

ATC Clerk

From: ATC Assistant Clerk
Sent: 16 January 2025 10:24
To: ATC Clerk
Subject: School Annual Grants
Attachments: Mathseeds Subscription.pdf; Reading Eggs Subscription.pdf; Llythyr 13.01.25.doc

Mandy – Grant Acknowledgment from Ysgol Glan Gele – Letter from Glan Morfa also attached.

Thanks,
Fiona

From: Swyddfa (Ysgol Glan Gele) <Swyddfa@glangele.conwy.sch.uk>
Sent: 26 November 2024 13:58
To: ATC Assistant Clerk <Assistantclerk@abergeletowncouncil.gov.wales>
Subject: RE: Annual Grant

Mae'r Neges hon Gan Anfonwr Allanol / This Message Is From an External Sender

Daeth y neges hon o'r tu allan i'ch sefydliad / This message came from outside your organization.

Good afternoon Fiona,

Apologies for the delay in replying to you!

Thank you so much for the grant we received, we used this money towards our yearly subscriptions to Mathseeds and Reading eggs which are use daily by all pupils in our schools. Without your grant this is a subscription which would possibly have been reduced or even pulled out of due to the financial cost associated with such subscriptions. We really do appreciate the grant and the ongoing help towards our school so thank you! 😊

I have attached the two recent invoices, is this all you need?

Thank you

Kind Regards / Cofion Cynnes,

Kate Adamson



Ysgol Glan Gele
01745 823 584
Ffordd-Y-Morfa, Abergele LL22 7NU
General enquiries: swyddfa@glangele.conwy.sch.uk

From: ATC Assistant Clerk <Assistantclerk@abergeletowncouncil.gov.wales>
Sent: 14 November 2024 13:23
To: Swyddfa (Ysgol Glan Gele) <Swyddfa@glangele.conwy.sch.uk>
Subject: FW: Annual Grant
Importance: High

Good morning Kate, hope you are well? Are you starting to get into the festive spirit?!

¹ CAP 2023



3P Learning Limited
 PO Box 3446
 Bristol BS4 9HF
 United Kingdom

VAT Reg. No.: GB891324026

Bill To
 Ysgol Glan Gele Infant CP School
 Abergele
 LL22 7NU
 United Kingdom
 Abergele LL22 7NU
 United Kingdom

Tax Invoice

Accounts
 Tel: +44 0117 370 1990
 Fax: +44 0870 123 6359
 Email: financeUK@3plearning.com

Sales & Support Enquiries
 financeUK@3plearning.com

Date: 16/9/2024
Customer ID: 12900362
Invoice # INV-UK-52809
PO NO.:
VAT Reg. No.:
Currency: GBP

Description	Notes	Expiry Date	Qty	Total	VAT
Reading Eggs Subscription		11/9/2025	230	£1,357.00	20%

Subtotal £1,357.00
Tax Total £271.40
Total £1,628.40
Amount Due £1,628.40

Due Date 16/10/2024

Payment Options

3P Learning Limited
 Sort Code: 40-14-13
 Account: 92227371
 Please include the invoice number in the bank reference when making payment.
 Remittance advice should be sent to financeuk@3plearning.com, or fax to 0870 123 6359. Please include the invoice number as reference.



CA1P24



3P Learning Limited
 PO Box 3446
 Bristol BS4 9HF
 United Kingdom

Tax Invoice

Accounts
 Tel: +44 0117 370 1990
 Fax: +44 0870 123 6359
 Email: financeUK@3plearning.com

Sales & Support Enquiries
 financeUK@3plearning.com

VAT Reg. No.: GB891324026

Bill To
 Ysgol Glan Gele Infant CP School
 Abergele
 LL22 7NU
 United Kingdom
 Abergele LL22 7NU
 United Kingdom

Date: 18/11/2024
Customer ID: 12900362
Invoice # INV-UK-54111
PO NO.:
VAT Reg. No.:
Currency: GBP

Description	Notes	Expiry Date	Qty	Total	VAT
Mathseeds Subscription		17/11/2025	250	£1,125.00	20%

Subtotal £1,125.00
Tax Total £225.00
Total £1,350.00
Amount Due £1,350.00

Due Date 18/12/2024

Payment Options

3P Learning Limited
 Sort Code: 40-14-13
 Account: 92227371
 Please include the invoice number in the bank reference when making payment.
 Remittance advice should be sent to financeuk@3plearning.com, or fax to 0870 123 6359. Please include the invoice number as reference.



CP125

ATC Clerk

From: Rael Mulcahy <rmulcahy@onevoicewales.wales>
Sent: 02 December 2024 16:59
To: ATC Clerk
Subject: Digital Health Maturity Report
Attachments: Digital Health Maturity Report - Abergele.docx

Follow Up Flag: Follow up
Flag Status: Flagged

Mae'r Neges hon Gan Anfonwr Allanol / This Message Is From an External Sender

Daeth y neges hon o'r tu allan i'ch sefydliad / This message came from outside your organization.

Prynhawn da, Mandy,

Please see attached our Digital Health Maturity Report following your submitted self-assessment.

If you have any questions or comments around our recommendations, or would like any follow up, please get in touch and we will be happy to discuss.

Cofion,

Rael Mulcahy
Swyddog Cymorth Prosiect Digidol / Digital Project Support Officer
Un Llais Cymru / One Voice Wales

rmulcahy@onevoicewales.wales
Rwy'n croesawu gohebiaeth yn y Gymraeg

Un Llais Cymru



One Voice Wales

Y prif gorff cynrychioli ar gyfer Cyngorau Cymuned a Thref yng Nghymru.

The principal representative body for Community and Town Councils in Wales.

Gwefan: www.unllaiscymru.org.uk / Website: www.onevoicewales.org.uk

Wrth adael Un Llais Cymru, cafodd yr e-bost hwn ei sganio ar gyfer pob firws sy'n hysbys. Rydym yn cymryd yr angen i warchod eich data o ddifrif. Er mwyn gweld ein Hysbysiad Preifatrwydd, cliciwch ar y ddolen: http://www.unllaiscymru.org.uk/OVWeb-CYM/polisi_preifatrwydd-16738.aspx Bydd hwn yn esbonio sut rydym yn defnyddio eich gwybodaeth a sut rydym yn gwarchod eich preifatrwydd. Croesawn ohebiaeth yn Gymraeg. Bydd unrhyw ohebiaeth a dderbynnir yn Gymraeg yn cael ei hateb yn Gymraeg ac ni fydd gohebu yn Gymraeg yn arwain at oedi wrth ymateb.

Mae'r e-bost hwn at ddefnydd y sawl y'i bwriedid ar ei gyfer yn unig ac mae'n cynnwys gwybodaeth all fod yn freintiedig a/neu'n gyfrinachol. Os na fwriedid ichi dderbyn yr e-bost, dylech

1
CA1P26



Un Llais Cymru
One Voice Wales

Digital Health Check Report: Abergele Town Council

Recommendations for Improved Digital Operations



Ariennir gan
Lywodraeth Cymru
Funded by
Welsh Government

CF/P27



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Introduction

The purpose of this report is to provide recommendations for Abergele Town Council based on the findings of their Digital Health Check Self-Assessment. The goal is to enhance the council's digital operations, increase efficiency, and ensure compliance with relevant legislation. Each recommendation is aligned with a specific section of the assessment to provide targeted improvements.



Website

Assessment Summary

The council's website is managed by Delwedd. Content updates are handled by Delwedd.

The website includes essential information compliant with Section 55 of the Local Government (Democracy) (Wales) Act 2013.

However, the website is not fully bilingual.

Recommendations

- Utilising a .gov.wales domain would be recommended; this will promote better credibility as a website and create stronger trust with website users.
- Consideration should be given to ensuring all content is available in both Welsh and English.

Multi-Location Meetings

Assessment Summary

The council supports multi-location meetings using Zoom and has invested in necessary equipment such as an Owl and screens. However, issues with sound have been noted.

Recommendations

- None

Other Digital Engagement

Assessment Summary

The council is active on Facebook, where it promotes various activities, businesses and public bodies.

Recommendations

Consider expanding social media engagement to reach different demographics. Different demographic groups are more likely to use different platforms:

- Facebook: Popular among older adults, primarily aged 30 and above, who use it for staying in touch with family and community events.
- Instagram: Favoured by younger adults and teenagers, particularly those aged 18-29, for sharing visual content and engaging with influencers.





Un Llais Cymru
One Voice Wales

- Twitter (X): Used by a diverse demographic, but most popular among users aged 18-49, for real-time updates and interactions.
- LinkedIn: Primarily used by professionals, aged 25-49, for networking and career-related content.
- TikTok: Highly popular with teenagers and young adults, aged 13-24, for short-form video content.

Digital Communication and Collaboration

Assessment Summary

The council uses Microsoft 365 and cloud storage SharePoint.

Staff and councillors are provided with official email addresses.

Recommendations

- Encourage Online Collaboration: Promote the use of online collaboration tools to save staff effort, facilitate document sharing, and enhance remote accessibility.
- Multi-Channel Consultation: Utilize both physical and online channels for community consultations to ensure wide-reaching and inclusive participation.

Digital Services and Operations

Assessment Summary

The council's services and facilities are represented on the website.

Digital systems are in place for accounting and data management.

There are procedures and policies for file backup, and retention.

Recommendations

- Update website to show upcoming events.

Technology

Assessment Summary

The council provides necessary equipment for staff and councillors, with maintenance supported by the County Council. Network coverage is rated high, and there is Wi-Fi in council buildings.



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Lywodraeth Cymru
Funded by
Welsh Government

CA1P2730



Un Llais Cymru
One Voice Wales

Recommendations

- Consider Leasing Equipment: Explore leasing options for equipment to ensure regular upgrades and cost-effectiveness. Refurbished devices can also be a suitable, budget-friendly option.

People-Centric Digitalisation

Assessment Summary

Staff confidence in digital working is rated highly, while councillor confidence is moderate.

Recommendations

- Offer digital training for councillors to enhance their confidence and competency in using digital tools.
- Digital training is available via One Voice Wales.



Ariennir gan
Lywodraeth Cymru
Funded by
Welsh Government

CA1P2831

Conclusion

Overall, Abergele Town Council demonstrates a high standard of digital maturity, and it ensures compliance with expectations as set out by legislation.

Below are our recommendations for improvement:

1. A “.llyw.cymru or a .gov.wales” domain name would ensure better credibility for the website and create better trust with the public

Please see the below guidance on how to register for a *gov.wales* domain:

[Policy for registering and running .llyw.cymru and .gov.wales domains \[HTML\] | GOV.WALES](#)

2. There is a presence on social media, but if a bigger target audience is desired, the tips given above can be useful



Eirian Jones: Abigail Pilling

Having completed the initial expressions of interest and follow up, ATC was assigned a funding mentor to discuss grant options.

Eirian provided an overview of:

People and Places (medium £20,001 - £100, 000 and large £100,001 - £500,000)

Awards for All (£300 - £20,000)

Eirian explained that in September, the Lottery reviewed its mission priorities, implemented more robust processes and protocols, and tightened up on funding due to an inundation of grant applications, linked to current economic pressures at all levels. Eirian shared that an application had even come in from local government level to repair potholes, and that for the Lottery, this, and any other statutory services, or those that even verged on being statutory, were going to be a blanket “no”.

Eirian also shared that earlier that day, the Lottery had had to deny a funding application from another organisation that was seeking a grant to curate the streetscape of their town. She shared that the project was aesthetically pleasing, but that they could not grant the funding, because whilst aesthetically pleasing, they could not justify the grant funding in terms of measurable added-value, to members of the community. She also added that as assessors, they had tried “very hard” to make it work, but ultimately, had had to say “no”.

Eirian felt that any application for funds to support the Placeplan role would be better suited to the People and Places medium or large grant, but we would need to demonstrate that not only would the projects not progress without the role, but also, that the role would entail significant community engagement, beyond the previous consultation work. The difference here being that “it is one thing to consult with the community and ask questions” but another thing to “bring the community together so they can develop and lead their own projects”.

Responding to the officer’s follow-up questions, Eirian agreed that funding for the role would not be viewed favourably as a “facilitator of projects” but rather, would need to be as a “deliverer of sessions” within the community, whether these be in the form of

- engagement sessions wherein the public suggested ideas, shaped the ideas, and led the ideas
- community activities such as, working with the disabled, over an extended period of time, with an emphasis on skills development and other benefits in line with the mission priorities

Priorities:

CFIP ~~30~~ 33

- *involve your community in the project development, design and delivery*
- *build on the skills, experiences and strengths of your community*
- *understand what organisations, activities or services are already available in your community. And show us how your work will fill the gap.*
- *consider your project's impact on the environment. For example, if you need to organise travel, you could use a minibus to cut down on pollution. Instead of everyone travelling separately by car.*

The officer also asked about a few of the other projects that are currently on the priority list including the Waymarkers project. Eirian indicated that this could potentially be fundable, IF we could demonstrate that the desire for this was driven by the community, and IF we could demonstrate that we would be widening access, and creating value-added. While this was encouraging, the example Eirian gave of a similar project that was successful, was the community deciding to bring a derelict space back into use, including seating, plantings, adding outdoor exercise equipment, and improving the pathways to ensure accessibility, including bringing in a professional to measure the gradient of the path, and subsequently lowering this to suit people of all abilities.

Eirian also explained that the town council could only hold one Awards for All fund at a time, so it would be best sought for one of our more clearly defined projects, with a clear end date, so as to be able to apply for a further Awards for All grant, but again, for community-led projects, with strong evidence of prolonged engagement in terms of developing, planning, designing, and shaping the project.

The above echoed what was said during the virtual Placeplan conference organised by PAW in the summer, and in various SMART Towns ambassador sessions (as well as on other grant application forms), wherein case studies were presented showing that projects required long-term engagement with the public, with multiple sessions running over the course of the same project, wherein professionals came to speak to the public about things to consider/options, provided kinaesthetic planning and design opportunities (modelling eg Lego), and even took groups on trips to other areas to view similar projects.

Eirian said she would come meet with the Officer and the Clerk in March, to chat further, and in the meantime, would send further information through. The Officer agreed that was a good plan, and would give her and the Clerk and opportunity to review priorities, and look at what might be fundable by the Lottery, and what might require us to look in another direction.

CA1P34

OVW Larger Local Councils Committee 12/02/25

1. Derek Walker: Future Generations Commissioner

Provided an overview on Governance Matters, his has a statutory independent role from Welsh Government and discussed how they deliver the policy. Their role is to review, monitor and advise on how to apply to legislation. TCC play a key role in delivering this, larger councils fall under S4 of the legislation and must deliver against the plan through the Public Service Board and address the 7 key areas.

Future generations report – commissioner produces every five years before the Senedd elections and makes recommendations for the political parties to become part of their programme. Launch Event on the 29/4/25 in Cardiff, this will mark 10 years after the Royal assent of the legislation.

Analysis awareness of the Act, worldwide there is a lot of support, but they are not there in terms of ambition at present. Need to apply the solutions and overcome the barriers. Change is inevitable and can embrace by choice or in a crisis. Sense that the approach to the economy is mixed and need an economy that encourages growth and the wider environmental issues. Net zero, bodies need to work towards them and additional investment is needed. More focus is required. Budgets, partnership arrangements are getting in the way of achieving this goal due to underfunding over the years. Trust in the institutions is in decline and a growing push back towards the environment. Need to engage with communities to overcome these barriers. Call for prevention and for budgets to be ringfenced and get ahead of the problems. Thinking about all the climate benefits in collaboration, renewed efforts to engage people. Call for all public bodies to adopt the real living wage. Partnership landscape to add value.

Five mission areas – climate and nature, decarbonization, flooding, bringing communities together to address issues, supporting nature i.e. litter picks etc. to meet targets. Health and wellbeing, combating loneliness, culture and Welsh language – seeing cuts to the arts and these are all important to the agenda.

Lyn Cadwaladr, Chief Executive of One Voice Wales stated that Public Service Boards and the relationship between TCC was discussed at length, and it was generally considered that TCC are not invited to play a role with the board. Any funding to this is allocated to the larger bodies i.e. health and local authorities and the TCC are overlooked. Nothing is changing and what is needed to be done to affect that change, and it is not referenced on the website that TCC fall under the Act. Mike will take the information back but there is a clear role for TCC to play their part even if they are not part of the PSB (Public Service Board). If we want to deliver on these objectives and TCC have a part to play and must ensure that they play their part and will ensure that the website is updated.

6. OVW attended the Senedd committee meeting on the 21st November 2024 and the current situation is that we are awaiting the feedback report from the

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OVW Larger Local Councils Committee 12/02/25

Senedd. There was a session with Jayne Bryant giving evidence and can then provide an update. It is envisaged that the report will be issued in the spring.

7. Lyn Cadwaladr stated the following:
Improved working relationships with Principal Councils. Met with the WLGA and working to have a session at the national conference to focus on joint working on the 18/19 June 2025. Collaboration is not well defined through the WFG Act or Charters and no further forward than it was ten years ago. WLGA will be at the conference in July and work around a community review will be conducted. There is a consultation on the Electoral review out at present. Digital health is under review. Closer working relationships will be developed.
15. Been difficult to get funding into the sector for Asset transfers and a funding stream has been identified. There is an opportunity to work in collaboration with OVW around asset transfer.
16. Forthcoming events

To note the following planning events:
 - (i) Joint Event with Planning Aid Wales: 27 March 2025.
 - (ii) Joint Event with the SLCC on Ethics: 14 May 2025.
19. Dates of future meetings

To note that forthcoming meetings will be held on the following dates:
 - Tuesday 11th March 2025 (AGM)
 - Wednesday 16 April 2025
 - Wednesday 2 July 2025 (Innovative Practice Conference)

Rialtas options

Scheme	years	cost
Platinum	5	864
Gold	3	872
Silver	2	885
Bronze	1	912

ATC Clerk

From: Rialtas Business Solutions <sales@rialtas.co.uk>
Sent: 29 November 2024 14:22
To: ATC Clerk
Subject: Rialtas 2025 Year end Schemes

Mae'r Neges hon Gan Anfonwr Allanol / This Message Is From an External Sender

Daeth y neges hon o'r tu allan i'ch sefydliad / This message came from outside your organization.

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Supporting the pivotal role that Town and Parish Councils
play in shaping the future of local communities



2025 Year End Schemes Specialist Services for Local Councils

Dear Customer,

We are pleased to announce our 2025 year-end close down assistance packages, available for booking to all of our customers as another year-end fast approaches.

Whether you're looking to upgrade a current scheme, join us, or re-join us for this service, we have something for everyone.

Please note, to secure your year-end close down for 2025, submission of a completed & signed form is required.

***New for 2025!* Platinum Scheme**

- **5-year contract:** Commencing from 1st of April 2025 – 31st of March 2030 for year-end close downs and annual support and maintenance.
- Preferred dates option: Choose a total of 10 preferred year end dates: 5 in April: 5 in May.
- Exclusive Webinars: Receive a complimentary year end preparation webinar with live Q&A's plus a follow up Webinar after year-end aimed to address common challenges, review key insights with Q&A's.

What's the cost?

Income and Expenditure per set of accounts £942 - £864 (ex VAT)

Receipt and Payments per set of accounts £603 - £571 (ex VAT)

Charity accounts per set of accounts £100 (ex VAT)

5.5% saving on 2025 price!

** Support and Maintenance billed annually on 1st April not included in this cost**

[Click to complete Platinum booking form](#)

Gold Scheme

- **3-year contract:** commencing from 1st April 2025 – 31st of March 2028 for year-end close downs and annual support and maintenance.
- Preferred dates option: Choose a total of 15 preferred year-end dates: 5 in April, 5 in May, 5 in June.
- Exclusive Webinars: Receive a complimentary year end preparation webinar with live Q&A's plus a follow up Webinar after year-end aimed to address common challenges, review key insights with Q&A's.

What's the cost?

Income and Expenditure per set of accounts £942 - £872 (ex VAT)

Receipt and Payments per set of accounts £603 - £577 (ex VAT)

Charity accounts per set of accounts £100 (ex VAT)

4.5% saving on 2025 price!

** Support and maintenance billed annually on 1st April not included in this cost**

[Click to complete Gold booking form](#)

Silver Scheme

- **2-year contract:** commencing 1st April 2025 – 31st of March 2027 for year-end close downs only.
- Preferred dates option: Choose a total of 30 preferred year-end dates: 10 in April: 10 in May: 10 in June.
- Exclusive Webinars: Receive a complimentary year end preparation webinar with live Q&A's.

What's the cost?

Income and Expenditure per set of accounts £912 - £885 (ex VAT)

Receipt and Payments per set of accounts £603 - £585 (ex VAT)

Charity accounts per set of accounts £100 (ex VAT)

3% saving on 2025 price!

** Support and maintenance billed annually on 1st April not included in this cost**

[Click to complete Silver booking form](#)

Bronze Scheme

- Single year Package: this package provides a one-time year-end closedown service applicable for the 2025-year end.
- Available dates in April, May and June – allocated after platinum, gold and silver dates.

What's the cost?

Income and Expenditure per set of accounts £912 (ex VAT)

Receipt and Payments per set of accounts £603 (ex VAT)

Charity accounts per set of accounts £100 (ex VAT)

** Support and maintenance billed annually on 1st April not included in this cost**

[Click to complete Bronze booking form](#)

What Next?

Please review the terms and conditions and submit a completed copy of the form by ***no later than 14th December 2024***.

Once we have received your completed form, we will issue a booking confirmation based on your scheme.

Please note that we require a completed form in order to secure a year-end closure for 2025. This will ensure that we can plan resources accordingly.

By joining the Platinum, Gold or Silver Scheme, councils who sign up to the loyalty scheme first will be given priority dates.

Once a date has been confirmed from your preferred list, any request to change a date will be from our available dates at that time.

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**INTERNAL AUDIT REPORT – INTERIM
ABERGELE TOWN COUNCIL – 2024/2025**

The internal audit is carried out by the following testing of the internal controls specified on the Annual Return for local councils in Wales:

- Checking that books of account have been properly kept throughout the year
- Checking a sample of payments to ensure that the Council's financial regulations have been met, payments are supported by invoices, expenditure is approved, and VAT is correctly accounted for
- Reviewing the Council's risk assessment and ensuring that adequate arrangements are in place to manage all identified risks
- Verifying that the annual precept request is the result of a proper budgetary process; that budget progress has been regularly monitored and that the council's reserves are appropriate
- Checking income records to ensure that the correct price has been charged, income has been received, recorded and promptly banked and VAT is correctly accounted for
- Reviewing petty cash records to ensure payments are supported by receipts, expenditure is approved and VAT is correctly accounted for
- Checking that salaries to employees have been paid in accordance with Council approvals and that PAYE and NI requirements have been properly applied
- Checking the accuracy of the asset and investments registers
- Testing the accuracy and timeliness of periodic and year-end bank account reconciliation(s)
- Year-end testing on the accuracy and completeness of the financial statements
- Where the Council is sole trustee of a charity, checking that the Council has procedures in place to meet its responsibilities as a sole trustee

Conclusion

On the basis of the internal audit work carried out, which was limited to the tests indicated above, in our view the council's system of internal controls is in place, adequate for the purpose intended and effective, subject to the issues reported in the action plan overleaf. As part of the internal audit work for the next financial year we will follow up all recommendations included in the action plan.

JDH Business Services Limited

CP1P3243

**INTERNAL AUDIT REPORT – INTERIM
ABERGELE TOWN COUNCIL – 2024/2025**

ACTION PLAN

	ISSUE	RECOMMENDATION	FOLLOW UP
1	There is no formal adopted budget timetable in place evidencing the key milestones leading to the agreement of the precept request for the year and approval of the annual budget.	<i>A comprehensive formal budget timetable should be established annually covering the main elements of the Council's budget setting process together with key dates and responsibilities.</i>	<i>Annual Financial Timetable to be adopted</i>
2	The council received cash from a collection at the fireworks display in 24/25. This was not supported by a cash collection statement that would demonstrate that more than one person was present when the cash was counted (as required by section 9.9 of the financial regulations).	<i>An analysis of cash collected should be signed by the people present when it is counted.</i>	<i>To be implemented</i>
2023/24 internal audit recommendations			
1	The supporting statement in the prepared accounts that shows the analysis of fixed assets doesn't agree to the total on the annual return of £427,513. This is because the following assets are missing from the statement: Equipment & furniture elsewhere £397.	<i>The supporting statement is an important link from the asset register to the annual return and should reflect the balance on the annual return.</i>	To be followed up at year-end audit.

CF 103944

**INTERNAL AUDIT REPORT – INTERIM
ABERGELE TOWN COUNCIL – 2024/2025**

2023/24 interim internal audit recommendations			
1	The 22/23 accounts included a creditor of £4,232 for the repayment of a National Lottery grant. The reversal of the grant creditor in the 23/24 accounts has been made to an income code and the payment of the grant has been posted to an expenditure code. As a result both income and expenditure are overstated by £4,232.	<i>An adjustment should be posted to the ledger before the year-end accounts to correct this posting and ensure that income and expenditure are not over-stated.</i>	Implemented- the accounts had been corrected by the year-end.
2	Testing of payments included a payment to the Royal British Legion poppy shop for poppy wreaths. The receipts shows that £16.66 of VAT has been charged but a VAT receipt had not been provided and it appeared that the transaction had been posted into the ledger gross of VAT.	<i>When VAT is charged, a VAT receipt should be obtained from the supplier.</i>	No issue identified in 24/25
2022/23 internal audit recommendations			
1	The reversal of the 2021/22 payroll agency creditor totalling £739.78 has been made incorrectly against the salaries ledger code resulting in staff costs being understated by this amount.	<i>The annual return should be amended as follows: Total staff costs = £162,417 Total other payments = £197,910</i>	Annual return amended prior to internal audit signing of annual return.

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**INTERNAL AUDIT REPORT – INTERIM
ABERGELE TOWN COUNCIL – 2024/2025**

2	The Clerk informs the payroll agent of changes to staff salaries.	<i>The Chair should be copied into any emails informing the payroll agent of changes to staff salaries.</i>	To be followed up at year-end audit.
3	Total fixed assets has decreased by £1542. The Clerk has provided a list of movements on the asset register, however this only accounts for a change of £524.73.	<i>The movements on the asset register should be reconciled to the asset register to ensure that the register is accurate.</i>	To be followed up at year-end audit.
2022/23 interim internal audit recommendations			
1	The Council have introduced a credit card in 22/23. The financial regulations do not state the controls over the credit card only a debit card. The financial regulations do not state the monthly and individual transaction limits in place, controls over physical security and the reporting of transactions to Council.	<i>The financial regulations should be updated to include controls over the use of the credit card.</i>	Outstanding – financial regulations have not been updated.
2	Payments are approved by Council in a supporting schedule (schedule A) which is not included within the minutes. The total amount of payments approved has not been stated in the minutes for May 2022.	<i>When the Council approve payments in a supporting schedule they should state the total amount of payments approved within the minutes, this should agree to the total payments on the supporting schedule.</i>	Implemented – this has not occurred for payments reviewed in 23/24.

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INTERNAL AUDIT REPORT – INTERIM
ABERGELE TOWN COUNCIL – 2024/2025

	<p>The August minutes approve total payments of £18,920.74, however this does not agree to the supporting schedule showing total payments of £17,564.66.</p>		
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Llais Cynghorau Cymuned a Thref yng Nghymru
The Voice of Community and Town Councils in Wales

Nodyn Datblygu Ymarfer 1

Practice Development Note 1

Amserlen Camau Gweithredu Ariannol Blynnyddol

Annual Financial Timetable of Actions

Dyddiad Cyhoeddi Mawrth 2024

Date Issued March 2024

Dyddiad Adolygu Mawrth 2025

Review Date March 2025

Lyn Cadwallader BA(Hons), PGDipHsg, DBA, PGDipLOPS, Chartered MCIH
Prif Weithredwr/Chief Executive

www.onevoicewales.org.uk

CF 1 P43 48



OVW Practice Development Note 1

Annual Financial Timetable of Actions

A simple guide for small to medium Community and Town Councils

Action	Purpose	Timescale	At-a-glance timescale
1. Budgets & Precept (One Voice Wales Model Financial Regulation 3)			
1.1 Preparation of Draft Budget for consideration and approval by the Council to include an assessment of reserves.	To provide the basis for the Council to decide on the precept for the forthcoming financial year and to meet the	Process to commence in October/November and budget approved by the Council usually by no later than the end January or in time to meet any time limit imposed by the	Autumn

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Action	Purpose	Timescale	At-a-glance timescale
	requirements of the Local Government Act 1992.	County (Borough) Council for submission of the precept. (Budgets should also take into account funds within General and Earmarked Reserves. Keep some reserves in place but think about how they can help keep the precept down. Read chapter 22 of the Practitioners' Guide .)	
1.2 The amount of the precept to be issued to the County (Borough) Council to be approved once the budget has been approved.	To ensure that the level of the precept is appropriate to support the approved budget.	Usually by the end of January or submitted by the deadline given by the County (Borough) Council.	January
1.3 To notify the County (Borough) Council of the precept requirement.	To ensure that the County (Borough) Council is informed of the amount to be raised through the council tax and paid to the Community or	This will vary depending on the submission date notified by the County (Borough) Council.	By 31 January

Action	Purpose	Timescale	At-a-glance timescale
	Town Council in the new financial year.	A precept must be issued before 1 March in the financial year preceding that for which it is issued. It is not invalid if issued on or after that date, but you should avoid it. It causes problems for the billing authority who have to send out the Council Tax bills.	

Action	Purpose	Timescale	At-a-glance timescale
2. Budget Monitoring			
(One Voice Wales Model Financial Regulation 4)			
2.1 To prepare budget monitoring reports at regular intervals during the year to ensure that the Council is fully informed	To ensure that the Council is aware of the current financial position and the projected outturn at regular intervals during the year so that it can	As a minimum it is suggested that reports be submitted on a quarterly basis.	Quarterly

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<p>about income and expenditure levels linked to approved budget headings. Reports should compare expenditure (and income) against budget, with any significant variances explained.</p>	<p>take decisions where significant variances between budget provision and income/expenditure levels have been identified.</p>		
<p>2.2 To prepare regular bank reconciliations during the year to ensure that the Council is aware of the up-to-date financial position accounting for income and expenditure not yet accounted for in monthly bank statements and to ensure early identification of errors or specific issues (e.g. bank errors, lost cheques etc).</p>	<p>To verify the completeness and accuracy of the Council's accounting records. The current financial position is as recorded in the accounting record and should be reported to the Council or designated Committee as part of the financial and budgeting arrangements.</p>	<p>It is suggested that these should be undertaken on a monthly basis other than for Councils with very low budgets where bi-monthly might be more appropriate.</p>	<p>Monthly</p>

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Action	Purpose	Timescale	At-a-glance timescale
3. Audit (One Voice Wales Model Financial Regulation 2)			
3.1 To receive the annual return form from the External Auditors and thoroughly check the information you need to provide in support of the completed return form.	To ensure that you properly prepare for the annual audit.	When you receive the form, it is important that you check that you have all supporting documentation that is required.	April (perhaps before)
3.2 To close, balance and reconcile the cash book,	To ensure that all income and expenditure is		ASAP after 31 March

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<p>update the schedule of assets and liabilities and file all supporting documentation in a logical order (e.g. invoices, receipt books, quotations received, petty cash records, payroll records).</p>	<p>properly accounted for and that an audit trail is maintained for audit purposes and for any member of the public to exercise their right to inspect the accounts.</p>	<p>This is a financial requirement, and all records will need to be made available for the Internal Auditor.</p>	
<p>3.3 Arrange for the Internal Auditor to receive the accounting records and complete the audit in enough time for you to arrange for the Council to respond to and complete the Governance section of the Annual Return and approve the accounts by no later than 30 June (Members should be provided with the Internal Auditor's report at least 3 clear days before the meeting at which it is considered).</p>	<p>To provide a reasonable assurance that the financial controls are effective and that any errors or omissions are highlighted for the attention of the Council.</p>	<p>The Internal Auditor should be independent and objective and have the necessary experience to undertake the audit. He/she should be issued with a letter of engagement when first appointed by the Council and an annual schedule of duties. He/she to provide a report for consideration by the Council, to be circulated to members at least 3 clear days before the meeting at which it is considered. The Internal Auditor can provide a separate report or use the annual return proforma to explain the work undertaken and his/her findings.</p> <p>For larger Councils it may be appropriate for the internal auditor to also visit during the year. This will help the internal auditor understand your</p>	<p>ASAP after 31 March</p>

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		processes and identify any potential actions you may need to take before year-end.	
3.4 The RFO to certify the accounting statements and the Council to approve the annual return by no later than 30 June and the completed return with the requested supporting information to be sent to the External Auditors by a date they will specify.	Compliance with the target dates is a requirement under the Audit and Accounts (Wales) Regulations 2014.	It is vital that these target dates are adhered to unless you have agreed an alternative submission date with the External Auditors.	June
3.5 Display notice of public inspection rights based on the requirements specified by the External Auditors (be sure to upload the notice on to the Council's website). The notice template will be provided by the External Auditors.	Compliance is a requirement under the Audit and Accounts (Wales) Regulations 2014. Ensure that they are available for inspection during the designated time period.	The timescales specified by the External Auditors should be adhered to unless you have negotiated a variation with the External Auditors. If you use alternative dates, it will be down to the Council to ensure that these dates meet all the necessary requirements. It's advisable to use the dates suggested.	June (Audit Wales will advise re exact dates)

<p>3.6 Respond to any questions from the external auditors promptly and clearly. Send them supporting information to support any answers you provide.</p>	<p>To test the information provided.</p>	<p>Auditors may ask you for additional information during the audit process. This might come from a junior member of the audit team who is doing some basics and/or following more intense scrutiny by a senior team member.</p>	<p>Summer into Autumn.</p>
<p>3.7 On completion of the external audit, the auditors will send you the annual return with their completed audit certificate which will be an unqualified or qualified audit. They may also make recommendations for the Council's attention. The RFO must ensure that this is all submitted to the Council for consideration. The External Auditor will provide guidance on the publication of the completed audit report. A copy of the full return should be uploaded on to the Council's website.</p>	<p>Compliance is a requirement under the Audit and Accounts (Wales) Regulations 2014.</p>	<p>It is vitally important that the Council considers the report of the External Auditors even if it provides an unqualified opinion without any recommendations.</p>	<p>By 30 September</p>

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Some key tips:

- Start to think about next year's spending early – take soundings from members about what level of expenditure Members want; what are the challenges you'll face next year; take it through the committees.
- Devise a simple tool to show expenditure against budget. A matrix showing the budget headings, expenditure to date, and anticipated year-end spend will help members see the overall picture – and keep spending on track. This type of format will be a routine feature of bespoke accounting packages.
- Think about the names of your cost codes – give them a number. Make it easy for members!
- The Annual Return asks a number of governance questions. Can you answer all these questions? If not, put the process in place before year-end. Don't wait until April to do something. Look at last year's form if you don't receive this year's until April.
- Book your internal audit well in advance.
- Review your audit plan each year. One Voice Wales can help advise on format.
- The Annual Return asks the internal auditor to carry out certain checks. Have as much information ready in advance to help simplify and speed up the process. Don't wait until the auditor comes in to look for the Financial Regs or Risk Register!

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- Make sure the figures all add up as they are supposed to. Take care when 'rounding up' figures. A pound out either way could prove significant .
- Make sure you do the little things when filling out the Annual Return – date it, sign it, put the minute number on for when the Council approved it. Make sure the Council's name is on the top! It's easy to fall down on such things. The Annual Return usually includes a helpful list of things to check at the end. Read the guidance that supports the annual return form.
- When displaying information on notice boards or publishing online, make sure you publish everything that is required. For example, publish the full Return when its time, including any audit opinions.
- Carefully check the wording on your notices.
- Is there an up-to-date employment contract in place for the Clerk and other staff? This is an important governance issue which could also impact on staff costs.
- Study the [Practitioners Guide](#). The Guide is jointly published by One Voice Wales and the Society of Local Council Clerks. It represents statutory proper accounting practices for Community and Town Councils in Wales and guidance on proper governance arrangements.
- Make use of the Finance & Government toolkit for Community & Town Councils. It supports Community and Town Councils to review their financial management, governance, and accountability arrangements; consider how effective these arrangements are and consider how they might be improved.
- Ensure that the Council delivers on the commitments contained in the statutory training plan.

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Abergele Town Council



Monthly Budget Monitoring Report

31st January 2025

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Detailed Income & Expenditure by Budget Heading 06/02/2025

Month No: 10

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Staff Costs								
1008 Income - Grant	25,000	28,482	0	(28,482)			0.0%	
1009 Income - Misc	0	5,000	0	(5,000)			0.0%	
Staff Costs :- Income	25,000	33,482	0	(33,482)				0
4000 Staff Salaries	125,683	131,679	163,505	31,826		31,826	80.5%	
4001 Paye/NI	12,031	13,215	24,523	11,308		11,308	53.9%	
4002 Pensions	15,769	14,455	24,607	10,152		10,152	58.7%	
4011 Recruitment	3,034	0	2,000	2,000		2,000	0.0%	
4012 Other Staff Costs	0	0	1,000	1,000	220	780	22.0%	
4015 Agency Staff	11,728	0	0	0		0	0.0%	
4130 Misc Costs	580	0	0	0		0	0.0%	
Staff Costs :- Indirect Expenditure	168,824	159,349	215,635	56,286	220	56,066	74.0%	0
Net Income over Expenditure	(143,824)	(125,867)	(215,635)	(89,768)				
101 Administration								
1002 Income - Bank Interest	5,445	5,746	1,500	(4,246)			383.1%	
1009 Income - Misc	15	4	0	(4)			0.0%	
1176 Precept	332,552	348,286	348,286	0			100.0%	
Administration :- Income	338,012	354,036	349,786	(4,250)			101.2%	0
4003 Training - Staff	1,105	580	1,500	920	150	770	48.7%	
4004 Training - Members	500	38	1,500	1,462		1,462	2.5%	
4005 Travel - Staff	194	192	600	408		408	32.0%	
4006 Travel - Members	0	107	300	193		193	35.7%	
4007 Translation Fees	359	501	1,000	499		499	50.1%	
4008 IT Costs	4,255	5,280	4,000	(1,280)		(1,280)	132.0%	
4009 Phone/Broadband	2,056	3,830	3,000	(830)		(830)	127.7%	
4010 Members Allowance	2,704	3,204	4,328	1,124		1,124	74.0%	
4036 Grounds Maintenance	0	20	0	(20)		(20)	0.0%	
4037 Tree Warden	0	560	2,000	1,440	350	1,090	45.5%	
4046 Photocopying	1,017	725	1,000	275	275	0	100.0%	
4047 Consumeables	1,521	1,053	2,000	947	124	823	58.8%	
4048 Postages	179	204	700	496	10	487	30.5%	
4049 Risk Assessments	1,870	0	1,250	1,250	1,200	50	96.0%	
4055 Audit Fee - External	900	(1,600)	900	2,500	900	1,600	(77.8%)	
4056 Audit Fee - Internal	680	(298)	650	948	719	229	64.8%	
4085 Conference Expenses	60	225	500	275	65	210	58.0%	
4086 Elections	8,208	0	5,500	5,500		5,500	0.0%	
4120 Professional & Legal Fees	0	0	2,000	2,000		2,000	0.0%	
4121 Bank Charges	138	134	150	16	48	(32)	121.3%	

Detailed Income & Expenditure by Budget Heading 06/02/2025

Month No: 10

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4125 Contingency	0	0	1,350	1,350		1,350	0.0%	
4216 Finance Software	1,790	1,221	1,500	279		279	81.4%	
4818 Payroll Support costs	785	680	800	120	120	0	100.0%	
4819 IT Software & Hardware	2,769	2,011	500	(1,511)	3,414	(4,925)	1085.0%	
Administration :- Indirect Expenditure	31,088	18,667	37,028	18,361	7,375	10,986	70.3%	0
Net Income over Expenditure	306,925	335,369	312,758	(22,611)				
102 Civic Expenses								
1004 Income - Mayors	371	4,415	0	(4,415)			0.0%	
Civic Expenses :- Income	371	4,415	0	(4,415)				0
4020 Mayors Allowance	1,500	1,500	1,500	0		0	100.0%	
4021 Other Civic Costs	1,507	627	1,500	873		873	41.8%	
4022 Expenditure - Mayors	256	311	0	(311)		(311)	0.0%	
4023 Council Regalia	112	44	1,000	956		956	4.4%	
4024 Honours Board	751	77	150	73		73	51.2%	
4025 Town Memorabilia	0	0	200	200		200	0.0%	
Civic Expenses :- Indirect Expenditure	4,126	2,559	4,350	1,791	0	1,791	58.8%	0
Net Income over Expenditure	(3,755)	1,856	(4,350)	(6,206)				
103 Premises								
1000 Income - Hall Hire	8,429	2,573	4,000	1,427			64.3%	
Premises :- Income	8,429	2,573	4,000	1,427			64.3%	0
4030 Rates	8,159	8,571	10,672	2,102		2,102	80.3%	
4031 Heat/Light/Water	34,632	(4,477)	25,000	29,477		29,477	(17.9%)	
4035 General Maintenance	7,615	4,399	3,000	(1,399)	1,350	(2,749)	191.6%	
4036 Grounds Maintenance	421	659	1,000	341		341	65.9%	
4041 Office Equipment	0	0	600	600		600	0.0%	
4042 Furniture	108	0	500	500		500	0.0%	
4043 Hearse House	0	0	200	200		200	0.0%	
4044 Waste Disposal	373	571	700	129		129	81.5%	
4045 Insurance	1,925	2,776	2,800	24		24	99.1%	
Premises :- Indirect Expenditure	53,233	12,499	44,472	31,973	1,350	30,623	31.1%	0
Net Income over Expenditure	(44,804)	(9,926)	(40,472)	(30,546)				
104 Subscriptions								
4060 SLCC	1,067	886	1,000	114		114	88.6%	
4061 OVW	2,266	2,395	2,500	105		105	95.8%	

Detailed Income & Expenditure by Budget Heading 06/02/2025

Month No: 10

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4062 NWATC	0	110	120	10		10	91.7%	
4063 CVSC	0	0	15	15		15	0.0%	
4064 Clerks & Councils Direct	0	0	60	60		60	0.0%	
4066 Data Protection	35	0	40	40		40	0.0%	
4068 Parish Online	0	0	250	250		250	0.0%	
Subscriptions :- Indirect Expenditure	<u>3,368</u>	<u>3,391</u>	<u>3,985</u>	<u>594</u>	<u>0</u>	<u>594</u>	<u>85.1%</u>	<u>0</u>
Net Expenditure	<u>(3,368)</u>	<u>(3,391)</u>	<u>(3,985)</u>	<u>(594)</u>				
106 Community Schemes								
1001 Income - Newsletter/Advert	0	0	150	150			0.0%	
1008 Income - Grant	0	9,663	0	(9,663)			0.0%	
1009 Income - Misc	3,318	150	0	(150)			0.0%	
Community Schemes :- Income	<u>3,318</u>	<u>9,813</u>	<u>150</u>	<u>(9,663)</u>			<u>6542.2%</u>	<u>0</u>
4036 Grounds Maintenance	0	0	3,000	3,000		3,000	0.0%	
4076 War Memorials	0	0	500	500		500	0.0%	
4080 The Mount	1,478	0	1,600	1,600	1,460	140	91.3%	
4082 Planters	0	3,845	10,000	6,155	6,448	(293)	102.9%	
4083 Noticeboards	0	42	1,250	1,208		1,208	3.3%	
4084 Floodlighting	349	35	1,000	965		965	3.5%	
4087 Events	3,114	14,363	3,000	(11,363)	116	(11,479)	482.6%	
4088 Toilet financial support/hire	2,300	1,375	2,750	1,375	485	890	67.6%	
4091 Street Furniture	300	445	2,000	1,555		1,555	22.3%	
4092 Play Schemes	2,000	1,850	2,200	350		350	84.1%	
4093 MUGA/Play Equip	0	267	500	233	27	207	58.7%	
4094 Traffic Calming	0	0	4,500	4,500		4,500	0.0%	
4096 Footpaths Maintenance	880	880	6,000	5,120		5,120	14.7%	
4098 Pensarn Promenade	150	241	2,000	1,759		1,759	12.0%	
4099 Hanging Baskets	485	3,117	3,000	(117)		(117)	103.9%	
4101 Free Parking	20,000	25,000	25,000	0		0	100.0%	
4103 Bus Shelters Maintenance	0	0	3,000	3,000	576	2,424	19.2%	
4104 Newsletter	2,570	1,660	2,500	840		840	66.4%	
4105 Website	50	2,667	5,000	2,333		2,333	53.3%	
4107 Notices - Other	0	0	500	500		500	0.0%	
4115 CCTV	2,520	2,940	3,300	360		360	89.1%	
4117 Match Funding - Toilets	0	0	10,000	10,000	13,792	(3,792)	137.9%	
4210 Concert	0	289	0	(289)		(289)	0.0%	
Community Schemes :- Indirect Expenditure	<u>36,196</u>	<u>59,016</u>	<u>92,600</u>	<u>33,584</u>	<u>22,903</u>	<u>10,680</u>	<u>88.5%</u>	<u>0</u>
Net Income over Expenditure	<u>(32,878)</u>	<u>(49,203)</u>	<u>(92,450)</u>	<u>(43,247)</u>				

Detailed Income & Expenditure by Budget Heading 06/02/2025

Month No: 10

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
107 Grants/Donations								
4108 S 137	11,000	10,500	10,500	0		0	100.0%	
4109 Sports Clubs	1,250	1,225	10,250	9,025		9,025	12.0%	
4110 Grants - Other	1,250	5,530	1,250	(4,280)		(4,280)	442.4%	
4111 Youth Grants	500	2,000	600	(1,400)		(1,400)	333.3%	
4112 Social/Recreational	1,450	2,500	1,450	(1,050)		(1,050)	172.4%	
4113 Entertain/Culture/Arts	100	29	100	71		71	29.0%	
4114 Donations	1,820	640	5,000	4,360		4,360	12.8%	
4119 Commemoration Grant	2,885	1,943	5,000	3,058		3,058	38.9%	
Grants/Donations :- Indirect Expenditure	<u>20,255</u>	<u>24,367</u>	<u>34,150</u>	<u>9,784</u>	<u>0</u>	<u>9,784</u>	<u>71.4%</u>	<u>0</u>
Net Expenditure	(20,255)	(24,367)	(34,150)	(9,784)				
108 Christmas Decorations								
4035 General Maintenance	0	0	3,000	3,000		3,000	0.0%	
4200 Infrastructure Work(Columns)	0	0	2,000	2,000		2,000	0.0%	
4201 Purchase New Motifs	11,393	10,469	12,000	1,531		1,531	87.2%	
4202 Timers & Basic Infrastructure	661	1,310	2,500	1,190		1,190	52.4%	
4204 Purchase of Trees	8,549	7,455	9,000	1,545		1,545	82.8%	
4205 New Tree Lights	0	845	0	(845)		(845)	0.0%	
4206 Infrastructure Work(Trees)	0	480	0	(480)		(480)	0.0%	
4207 Installation	13,330	13,545	14,000	456		456	96.7%	
4208 Electricity	0	0	2,000	2,000		2,000	0.0%	
4212 Signs,Tags & Engraving	45	0	0	0		0	0.0%	
4213 Competition Prizes	0	45	0	(45)		(45)	0.0%	
4214 Printing	181	61	500	439		439	12.2%	
Christmas Decorations :- Indirect Expenditure	<u>34,159</u>	<u>34,209</u>	<u>45,000</u>	<u>10,791</u>	<u>0</u>	<u>10,791</u>	<u>76.0%</u>	<u>0</u>
Net Expenditure	(34,159)	(34,209)	(45,000)	(10,791)				
109 Place Plan								
1009 Income - Misc	0	2,982	0	(2,982)			0.0%	
Place Plan :- Income	<u>0</u>	<u>2,982</u>	<u>0</u>	<u>(2,982)</u>				<u>0</u>
4131 Place Plan project funding	805	3,078	3,000	(78)	4,940	(5,018)	267.3%	
Place Plan :- Indirect Expenditure	<u>805</u>	<u>3,078</u>	<u>3,000</u>	<u>(78)</u>	<u>4,940</u>	<u>(5,018)</u>	<u>267.3%</u>	<u>0</u>
Net Income over Expenditure	(805)	(96)	(3,000)	(2,904)				
110 Fireworks								
1009 Income - Misc	500	0	0	0			0.0%	
Fireworks :- Income	<u>500</u>	<u>0</u>	<u>0</u>	<u>0</u>				<u>0</u>

Detailed Income & Expenditure by Budget Heading 06/02/2025

Month No: 10

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4129 Other Firework costs	0	9,472	14,500	5,028		5,028	65.3%	
4209 Barrier Hire	250	0	0	0		0	0.0%	
4217 Purchase of Fireworks	3,750	3,750	0	(3,750)		(3,750)	0.0%	
4218 Traffic Man/Security etc	4,267	0	0	0		0	0.0%	
4219 Events personnel	1,913	0	0	0		0	0.0%	
4220 Hired provisions	1,853	0	0	0		0	0.0%	
Fireworks :- Indirect Expenditure	<u>12,033</u>	<u>13,222</u>	<u>14,500</u>	<u>1,278</u>	<u>0</u>	<u>1,278</u>	<u>91.2%</u>	<u>0</u>
Net Income over Expenditure	<u>(11,533)</u>	<u>(13,222)</u>	<u>(14,500)</u>	<u>(1,278)</u>				
Grand Totals:- Income	375,630	407,301	353,936	(53,365)			115.1%	
Expenditure	364,087	330,357	494,720	164,363	37,059	127,304	74.3%	
Net Income over Expenditure	<u>11,543</u>	<u>76,945</u>	<u>(140,784)</u>	<u>(217,729)</u>				
Movement to/(from) Gen Reserve	<u>11,543</u>	<u>76,945</u>						

CAP624

Abergele Town Council

Bank - Cash and Investment Reconciliation as at 31 January 2025

Confirmed Bank & Investment Balances

Bank Statement Balances

31/01/2025	Current Bank A/c	2,123.64
31/01/2025	Quarterly Interest A/c	259,044.80
31/01/2025	Swansea Building Society	90,135.11
31/01/2025	Hall & Development A/c	36,996.12
31/01/2025	Petty Cash	150.00

388,449.67

Unpresented Payments

440.00

388,009.67

Receipts not on Bank Statement

0.00

Closing Balance

388,009.67

All Cash & Bank Accounts

1	Current Bank A/c	1,683.64
2	Quarterly Interest A/c	259,044.80
3	Swansea Building Society	90,135.11
4	Hall & Development A/c	36,996.12
6	Petty Cash	150.00
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	<hr/> 388,009.67 <hr/>

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Bank Reconciliation Statement as at 31/01/2025
for Cashbook 1 - Current Bank A/c

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Bank A/c	31/01/2025		2,123.64
			<u>2,123.64</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
27/01/2025 FP14	Urdd Gobaith Cymru	440.00	
			<u>440.00</u>
			1,683.64
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			1,683.64
		Balance per Cash Book is :-	1,683.64
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

CA1P6B

Bank Reconciliation Statement as at 31/01/2025
for Cashbook 2 - Quarterly Interest A/c

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Quarterly Interest A/c	31/01/2025		259,044.80
			<u>259,044.80</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			259,044.80
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			259,044.80
		Balance per Cash Book is :-	259,044.80
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

CA1167

Bank Reconciliation Statement as at 31/01/2025
for Cashbook 3 - Swansea Building Society

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Swansea Building Society	31/01/2025		90,135.11
			<u>90,135.11</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			90,135.11
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			90,135.11
		Balance per Cash Book is :-	90,135.11
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

CF1P68

Bank Reconciliation Statement as at 31/01/2025
for Cashbook 4 - Hall & Development A/c

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Hall & Development A/c	31/01/2025		36,996.12
			<u>36,996.12</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			36,996.12
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			36,996.12
		Balance per Cash Book is :-	36,996.12
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

CA1P69

Bank Reconciliation Statement as at 31/01/2025
for Cashbook 6 - Petty Cash

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Petty Cash	31/01/2025		150.00
			<u>150.00</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			150.00
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			150.00
		Balance per Cash Book is :-	150.00
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

CAPLSTO

Abergele Town Council - Clerk's Finance Report

Oct-24

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No.	Expenditure Category	Total Budget Required 2024'25	Notes:
£			
100	Staff Costs		
4002	Pensions		
1008	Grant from Gwynt y Mor/Rhyl Flats	28482.00	Place Plan Officer grant
1009	S106 funding from CCBC	5000.00	Place Plan Officer grant
4015	Agency staff		
4011	Recruitment		
101	Administration		
1009	Income - Misc		
4003	Training - staff		
4008	Information Technology		
4008	IT costs		
4819	IT software and hardware	4925.00	overspend approved for new Ipads Min No: 162/24/ (d) 8 new le
4055	Audit fees		
4056	Audit internal		
4818	Payroll		
102	Civic Expenses		income £895 - £311 to charity £595 in reserves from 2023/4
4020	Mayoral Allocation		
4021	Add. Allowance re: ann mtg / civic service		
4023	Council Regalia etc		
4024	Honours Board/ Picture Gallery		
4025	Town Memorabilia / displays		
	Total Civic Expenses:		
4107	Notices -olher		
4086	Elections		
103	Premises - Town Hall & Offices		
4030	National Non-Domestic Rates		
4031	Heat / Light / Water	4477.00	will remain in the balance until year end and then clear
4035	General Maintenance & Decorating	2950.00	TT Drainage work overspend
4096	Footpath maintenance		
4044	waste disposal		
4045	Insurance		
106	Community General Maintenance		
4092	Play schemes		
4088	Toilet financial support/hire		
106	Community Schemes		
1009	Miscellaneous income	150.00	dog show collection to offset grant income
108	Christmas Decorations		
4087	Community Events	2500.00	agreed overspend to Conwy Events also up to £10k grant to be
4115	CCTV		
4084	Floodlighting		
4117	Match funding toilets	10000.00	overspend agreed £13792 total for toilet sponsorship and capite
107	Other Grants (see Sep. summary)		
4108	S137		
4109	Sports Clubs	1400.00	overspent on budget heading - offset against overall total
4110	Miscellaneous	1250.00	overspent on budget heading - offset against overall total
4111	Youth		
4112	Social / Recreational	2500.00	overspent on budget heading - offset against overall total
4113	Entertainment/culture/arts		
4114	Donations		
4114	Power of Wellbeing		
101	Additional Matters		
4125	Miscellaneous (Contingency)		
4121	Bank Charges		
4120	Professional / Legal Fees		
d	Contra-Entries (e.g. Mayoral events)		
	Total Additional:		

C PIP 71