



CORRESPONDENCE FILE 1
(Pages 1 – 19)

Ordinary Meeting

5th January 2023

ATC Clerk

From: ATC Clerk
Sent: 12 December 2022 19:26
To: ATC Assistant (Assistantclerk@abergeletowncouncil.gov.wales)
Subject: Update following Grant meeting

Categories: Egress Switch: Unprotected

Good evening Members

At the last Special Grant meeting there was a question raised with regard to the Benefit Advice meeting venue, as it stated in the application that they attended Abergele Community Action building in Pensarn Train Station but there was confusion as Linda Tavernor had stated in her presentation at the last Ordinary meeting that they had the Benefit Advice Service in Pensarn. I queried this with Linda when I met her last Friday evening and she confirmed that the Benefit Advice from Rhyl do meet at Pensarn Train Station and are separate from Abergele Community Action.

I will add this note to the next Agenda for members information and confirmation if you are happy to accept this as verification or if you still wish for a letter to be sent to the Benefit Advice before the grant is released next financial year?

Kind regards

Mandy

Mandy Evans
Clerc y Dref/Town Clerk
Cyngor Tref Abergele Town Council

I have a new email address – please save this email address for future use

Os ydych wedi derbyn yr e-bost hwn ar gam, anfonwch o a info@abergeletowncouncil.gov.wales
If you have received this email in error, please forward it to info@abergeletowncouncil.gov.wales

 Peidiwch a printio'r neges yma os nad oes angen - Please don't print this e-mail unless you really need to
 Lleihau Ailddefnyddio Ailgylchu ✓ Reduce Re-use Recycle 

Mayor's Diary January 2023

Date	Fee	Start Time	Expected End Time	Name of Organisation	Details	Venue	Invitation Sent	Mayor	Reply & Consort Deputy	Confirmed(C)/(TBC)
01/01/2023										
02/01/2023										
03/01/2023										
04/01/2023										
05/01/2023										
06/01/2023										
07/01/2023										
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25/01/2023										
26/01/2023										
27/01/2023										
28/01/2023										
29/01/2023	no charge	18:45	2 hours	Holocaust Memorial		on line for Craig-Y-Don Community Centre	Oct-22	Dec-22		
30/01/2023										
31/01/2023										



Cyngor Tref Abergele Town Council

FORTHCOMING MEETINGS - JANUARY 2023

16th December 2022

All meetings will be held in the Town Hall and Council Offices, Llanddulas Road unless otherwise stated below. Members of the public are welcome to attend to observe the proceedings at these meetings.

Date	Time / Venue	Meeting	Officer
Thursday 5 th January	6.45 p.m. Hybrid Attendance	Ordinary	ME/RP
*Monday 9 th January	6:45pm Remote Attendance	Special Ordinary Meeting (Place Plan)	ME/JL
Thursday 12 th January	6.45 p.m. Hybrid Attendance	General Purpose & Planning Committee	RP/FT
*Monday 16 th January	6.45 p.m. Remote Attendance	Executive Committee	ME
Thursday 19 th January	6.45 p.m. Hybrid Attendance	Policy & Finance Committee	ME/FT
*Monday 23 rd January	6:45pm Remote Attendance	Events Committee	ME/RP
Thursday 26 th January	6:45 p.m. Hybrid Attendance	Place Plan Committee	ME/JL

* Date/time to be confirmed.

Other meetings:

CF1P3

ATC Clerk

From: Wendi Patience <wpatience@onevoicewales.wales>
Sent: 16 December 2022 15:35
To: Wendi Patience
Cc: Wendi Patience
Subject: JANUARY, FEBRUARY & MARCH 2023 TRAINING DATES / DYDDIADAU HYFFORDDIANT IONAWR, CHWFROR A MAWRTH 2023
Attachments: Free Places Form 2022-2023.docx; Free Places Form 2022-2023 Cym.docx; Bursary letter up to Feb 2022-23 - £100.docx; Bursary letter up to Feb 2022-23 £100 Cym.docx; Overview Modules Jan 2018 ENG.doc; Overview Modules Jan 2018 ENG.pdf; Overview Modules Jan 2018 CYM.pdf

This Message Is From an External Sender

This message came from outside your organization.

Bilingual Message - Please See Below for a Welsh Version / Neges Ddwylieithog - Wele Isod am Fersiwn Cymraeg

Dear Colleagues,

Please find below details of Remote training sessions that are taking place in January, February & March 2023 please bring this to the attention of your council.

The cost of the training is £35 for members or £55 per person for non-members. You will be invoiced after the training has taken place.

There is a bursary available to eligible councils.

Session times are listed against the module date – Please note all training sessions are in English unless otherwise stated.

Date	Day	Module	Time
09/01/2023	Monday	Understanding the Law - Module 4	6.30-8.00pm
10/01/2023	Tuesday	The Councillor - Module 2	6.30-8.00pm
10/01/2023	Tuesday	The Council as an Employer - Module 3	6.30-8.00pm
10/01/2023	Tuesday	Local Government Finance - Module 6	6.30-8.00pm
10/01/2023	Tuesday	Creating A Community Plan - Module 12	2.00-3.30pm
11/01/2023	Wednesday	Information Management - Module 15	6.30-8.00pm
11/01/2023	Wednesday	Code of Conduct - Module 9	6.30-8.00pm

11/01/2023	Wednesday	Chairing Skills - Module 10	6.30-8.00pm
11/01/2023	Wednesday	New Councillor Induction	2.00-3.30pm
12/01/2023	Thursday	Effective Staff Management - Module 18	6.30-8.00pm
12/01/2023	Thursday	The Council Meeting - Module 5	6.30-8.00pm
12/01/2023	Thursday	Advanced Local Government Finance - Module 21	6.30-8.00pm
16/01/2023	Monday	New Councillor Induction	6.30-8.00pm
16/01/2023	Monday	The Council - Module 1	6.30-8.00pm
17/01/2023	Tuesday	Health & Safety - Module 7	6.30-8.00pm
17/01/2023	Tuesday	The Council Meeting - Module 5	6.30-8.00pm
17/01/2023	Tuesday	The Councillor - Module 2	6.30-8.00pm
17/01/2023	Tuesday	The Council as an Employer - Module 3	6.30-8.00pm
18/01/2023	Wednesday	Advanced Local Government Finance - Module 21	6.30-8.00pm
18/01/2023	Wednesday	Code of Conduct - Module 9	6.30-8.00pm
18/01/2023	Wednesday	Understanding the Law - Module 4	6.30-8.00pm
18/01/2023	Wednesday	Equality & Diversity - Module 14	6.30-8.00pm
19/01/2023	Thursday	Chairing Skills - Module 10	6.30-8.00pm
19/01/2023	Thursday	Local Government Finance - Module 6	6.30-8.00pm
19/01/2023	Thursday	Code of Conduct - Module 9	2.00-3.30pm
23/01/2023	Monday	Advanced Local Government Finance - Module 21	6.30-8.00pm
23/01/2023	Monday	The Council as an Employer - Module 3	6.30-8.00pm
23/01/2023	Monday	The Councillor - Module 2	6.30-8.00pm
24/01/2023	Tuesday	New Councillor Induction	6.30-8.00pm
24/01/2023	Tuesday	Local Government Finance - Module 6	6.30-8.00pm
24/01/2023	Tuesday	Code of Conduct - Module 9	6.30-8.00pm
24/01/2023	Tuesday	Introduction to Community Engagement - Module 8	2.00-3.30pm
25/01/2023	Wednesday	Chairing Skills - Module 10	6.30-8.00pm
25/01/2023	Wednesday	The Council Meeting - Module 5	6.30-8.00pm
25/01/2023	Wednesday	The Council - Module 1	6.30-8.00pm
25/01/2023	Wednesday	Understanding the Law - Module 4	6.30-8.00pm

26/01/2023	Thursday	Local Government Finance - Module 6	6.30-8.00pm
26/01/2023	Thursday	Community Engagement Part II - Module 13	6.30-8.00pm
26/01/2023	Thursday	The Council Meeting - In WELSH	6.30-8.00pm
26/01/2023	Thursday	Creating a Community Plan - Module 12	2.00-3.30pm
30/01/2023	Monday	The Council Meeting - Module 5	6.30-8.00pm
31/01/2023	Tuesday	Advanced Local Government Finance - Module 21	6.30-8.00pm
31/01/2023	Tuesday	Understanding the Law - Module 4	6.30-8.00pm
31/01/2023	Tuesday	Creating a Community Plan - Module 12	6.30-8.00pm
01/02/2023	Wednesday	The Councillor - Module 2	6.30-8.00pm
01/02/2023	Wednesday	Local Government Finance - Module 6	6.30-8.00pm
01/02/2023	Wednesday	Chairing Skills - Module 10	6.30-8.00pm
01/02/2023	Wednesday	Community Engagement Part II - Module 13	2.00-3.30pm
02/02/2023	Thursday	Code of Conduct - Module 9	6.30-8.00pm
02/02/2023	Thursday	The Council as an Employer - Module 3	6.30-8.00pm
02/02/2023	Thursday	Understanding the Law - Module 4	6.30-8.00pm
02/02/2023	Thursday	Code of Conduct - Module 9	2.00-3.30pm
06/02/2023	Monday	Advanced Local Government Finance - Module 21	6.30-8.00pm
06/02/2023	Monday	The Council - Module 1	6.30-8.00pm
06/02/2023	Monday	New Councillor Induction	6.30-8.00pm
07/02/2023	Tuesday	Health & Safety - Module 7	6.30-8.00pm
07/02/2023	Tuesday	The Council as an Employer - Module 3	6.30-8.00pm
07/02/2023	Tuesday	Code of Conduct - Module 9	6.30-8.00pm
07/02/2023	Tuesday	Chairing Skills - Module 10	2.00-3.30pm
08/02/2023	Wednesday	Understanding the Law - Module 4	6.30-8.00pm
08/02/2023	Wednesday	The Council Meeting - Module 5	6.30-8.00pm
08/02/2023	Wednesday	Information Management - Module 15	6.30-8.00pm
09/02/2023	Thursday	The Councillor - Module 2	6.30-8.00pm
09/02/2023	Thursday	Introduction to Community Engagement - Module 8	2.00-3.30pm
09/02/2023	Thursday	Local Government Finance - Module 6	6.30-8.00pm

14/02/2023	Tuesday	Advanced Local Government Finance - Module 21	6.30-8.00pm
14/02/2023	Tuesday	Equality & Diversity - Module 14	6.30-8.00pm
14/02/2023	Tuesday	Understanding the Law - Module 4	6.30-8.00pm
14/02/2023	Tuesday	Local Government Finance - Module 6	6.30-8.00pm
15/02/2023	Wednesday	Code of Conduct - Module 9	6.30-8.00pm
15/02/2023	Wednesday	The Councillor - Module 2	6.30-8.00pm
15/02/2023	Wednesday	New Councillor Induction	2.00-3.30pm
15/02/2023	Wednesday	The Council as an Employer - Module 3	6.30-8.00pm
16/02/2023	Thursday	New Councillor Induction	6.30-8.00pm
16/02/2023	Thursday	The Council - Module 1	6.30-8.00pm
16/02/2023	Thursday	Community Engagement Part II - Module 13	2.00-3.30pm
20/02/2023	Monday	The Council Meeting - Module 5	6.30-8.00pm
20/02/2023	Monday	Local Government Finance - Module 6	6.30-8.00pm
21/02/2023	Tuesday	Code of Conduct - Module 9	6.30-8.00pm
21/02/2023	Tuesday	The Councillor - Module 2	6.30-8.00pm
21/02/2023	Tuesday	Creating a Community Plan - Module 12	2.00-3.30pm
22/02/2023	Wednesday	Information Management - Module 15	6.30-8.00pm
22/02/2023	Wednesday	Understanding the Law - Module 4	6.30-8.00pm
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27/02/2023	Monday	Local Government Finance - In WELSH	6.30-8.00pm
27/02/2023	Monday	Effective Staff Management - Module 18	6.30-8.00pm
28/02/2023	Tuesday	Health & Safety - Module 7	6.30-8.00pm
28/02/2023	Tuesday	The Council - Module 1	6.30-8.00pm
28/02/2023	Tuesday	Code of Conduct - Module 9	6.30-8.00pm

01/03/2023	Wednesday	The Council as an Employer - Module 3	6.30-8.00pm
01/03/2023	Wednesday	The Council Meeting - Module 5	6.30-8.00pm
01/03/2023	Wednesday	Understanding the Law - Module 4	6.30-8.00pm
01/03/2023	Wednesday	Code of Conduct - IN WELSH	2.00-3.30pm
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15/03/2023	Wednesday	The Council Meeting - Module 5	6.30-8.00pm
15/03/2023	Wednesday	Code of Conduct - Module 9	6.30-8.00pm
15/03/2023	Wednesday	New Councillor Induction	2.00-3.30pm
16/03/2023	Thursday	The Councillor - Module 2	6.30-8.00pm
16/03/2023	Thursday	Local Government Finance - Module 6	6.30-8.00pm

16/03/2023	Thursday	Understanding the Law - Module 4	6.30-8.00pm
20/03/2023	Monday	Chairing Skills - Module 10	6.30-8.00pm
20/03/2023	Monday	Local Government Finance - Module 6	6.30-8.00pm
21/03/2023	Tuesday	Use of IT, Websites and Social Media - Module 16	6.30-8.00pm
21/03/2023	Tuesday	Effective Staff Management - Module 18	6.30-8.00pm
21/03/2023	Tuesday	Information Management - Module 15	6.30-8.00pm
22/03/2023	Wednesday	The Council as an Employer - Module 3	6.30-8.00pm
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Please contact me via email to place a booking.

Many thanks.
Wendi

Mobile – 07929 715990

Annwyl Gyfaill,

Civility & Respect Pledge

Home > News & Publications > Civility & Respect Pledge

Introducing the Civility and Respect Pledge

SLCC, NALC, and OVW believe now is the time to put civility and respect at the top of the agenda and start a culture change for the local council sector.

There is no place for bullying, harassment, and intimidation within our sector and signing up to the Civility and Respect Pledge is one of the ways a council can demonstrate that it is committed to standing up to poor behaviour across our sector, and to demonstrating positive changes which support civil and respectful conduct.

By signing the Pledge, your council is agreeing that it will treat councillors, clerks, employees, members of the public, and representatives of partner organisations and volunteers with civility and respect in their roles, and that it:

- has put in place a training programme for councillors and staff
- has signed up to the Code of Conduct for councillors
- has good governance arrangements in place including staff contracts and a Dignity at Work policy
- will seek professional help at early stages should civility and respect issues arise
- will commit to calling out bullying and harassment if and when it happens
- will continue to learn from best practice in the sector and aspire to being a role model / champion council e.g., via Local Council Award Scheme
- supports the continued lobbying for change in legislation to support the civility and respect, including sanctions for elected members where appropriate

We invite all councils to include an agenda item to review the statements and sign up to the Civility and Respect Pledge. [Click here for an example agenda item for the pledge.](#)

[Click here to watch a short video about the Civility and Respect Pledge.](#)

Click on the orange button below to sign up for the pledge, and view the map to see which councils have already signed.



IN COLLABORATION WITH SLCC, NALC, OVW, COUNTY ASSOCIATIONS

Civility in Public Life Pledge

Please complete this form to sign up your council to the pledge. Once completed, you'll receive a certificate by email, and your council will be listed alongside others a national map, showing the councils that have signed up.



Take the Pledge



IN COLLABORATION WITH SLCC, NALC, OVW, COUNTY ASSOCIATIONS

CF1P11

To pass a resolution to sign up to the civility and respect pledge

Definition of Civility and Respect

Civility means politeness and courtesy in behaviour, speech, and in the written word.

Examples of ways in which you can show respect are by listening and paying attention to others, having consideration for other people's feelings, following protocols and rules, showing appreciation and thanks, and being kind.

The National Association of Local Councils (NALC), the Society of Local Council Clerks (SLCC), and One Voice Wales (OVW), believe now is the time to put civility and respect at the top of the agenda and start a culture change for the local council sector.

By our council signing up to the civility and respect pledge we are demonstrating that our council is committed to treating councillors, clerks, employees, members of the public, representatives of partner organisations, and volunteers, with civility and respect in their role.

Signing up is a simple process, which requires councils to register and agree to the following statements:

Statement	Tick to agree
Our council has agreed that it will treat all councillors, clerk and all employees, members of the public, representatives of partner organisations, and volunteers, with civility and respect in their role.	
Our council has put in place a training programme for councillors and staff	
Our council has signed up to Code of Conduct for councillors	
Our council has good governance arrangements in place including, staff contracts, and a dignity at work policy.	
Our council will commit to seeking professional help in the early stages should civility and respect issues arise.	
Our council will commit to calling out bullying and harassment when it and when it happens.	
Our council will continue to learn from best practice in the sector and aspire to being a role model/champion council e.g., via the Local Council Award Scheme	
Our council supports the continued lobbying for the change in legislation to support the Civility and Respect Pledge, including sanctions for elected members where appropriate.	

CFIP12

From: Cllr Paul Luckock <cllr.paul.luckock@conwy.gov.uk>
Sent: Monday, December 19, 2022 11:52:02 AM
To: ATC Clerk <clerk@abergeletowncouncil.gov.wales>; ATC Placeplan <placeplan@abergeletowncouncil.gov.wales>
Cc: Cllr Alan Hunter <cllr.alan.hunter@conwy.gov.uk>
Subject: Way Marking Project....Supplementary Estimate for 2023/Budget and Precept.

Hi Mandy,

Thank you for your helpful technical discussion this morning identifying how we might save the completion of the Way Marker Project in 2023/24.

I understand we have almost definitely lost the allocated £4,000 from the Funding Body.

However, if we as a Town Council resolved to set a supplementary estimate for £25K this will enable a recognised professional contractor to undertake all the detailed work in 2023/24 to completion.

It may also persuade the funding body that we can use the £4k on design work for the project and spend it in the 2022/23 financial year.

I know this is putting you and officers under further pressure, but I want to make one final determined attempt to prioritise and deliver a Place Plan project in 2023/24.

I and other Town Councillors do find it embarrassing answering the constant question from residents when will the Place Plan Projects be concretely delivered?

Please can I also request you at some time in 2023/24, to draw up proposals to enable all staff to go on specific detailed Project Management training and staff development, I fully understand that this will have to be costed and included in estimates for 2024/25.

Further if I have not worded this email in a technically correct way, please get back to me so that I can make further appropriate and proportionate amendments, thank you for your assistance.

Kind regards,

Paul.

Sent from [Outlook for iOS](#)

Regarding the Waymarker project and all others.

It is disappointing that many projects are not receiving the support they require to get to completion.

It is time now to review the committee approach to the Place Plan.

Firstly we need to review the place plan projects list – meeting scheduled for 9th Jan. We certainly need a smaller list of priority projects with input from all committee members. Once we have an agreed upon path forward with key projects identified then we research funding costs and apply for funding.

We must move away from being so reactionary with regards to individual projects. The broader work around how to make the Place Plan central to the transformation of Abergele is getting ignored in the face of chasing fashionable projects. We must do the fundamental work first to imbed the key principles within planning guidance first. Now is the time to review and plot an achievable course for the next 2 years.

I would strongly recommend that we carry out the review and a 2 year plan before allocating budgets to any particular project.

Kind regards

Jesse

From: Cllr Alan Hunter <cllr.alan.hunter@conwy.gov.uk>

Sent: 19 December 2022 13:22

To: Cllr Paul Luckock <cllr.paul.luckock@conwy.gov.uk>; ATC Clerk <clerk@abergeletowncouncil.gov.wales>; ATC Placeplan <placeplan@abergeletowncouncil.gov.wales>

Subject: Re: Way Marking Project....Supplementary Estimate for 2023/Budget and Precept.

Hi Paul,

The Waymarker project is a matter for Placeplan as far as I am concerned. The clerk had spent considerable time working on the budget proposal for this evening and to put in a request for £25000 to be added to our residents tax burden at this late stage is not something I will be supporting, in fact it is not included in the budgets for this evenings meeting.

I suggest the Waymarker project is brought back to Placeplan at the earliest opportunity in the New Year and a way forward can be discussed with all members. By coincidence I had a brief conversation with Cllr Wood this morning and he still believes the project can be delivered for around the original costing, however that's a conversation for all members at a future Placeplan meeting.

Regards
Alan

Sent from [Outlook for Android](#)

ATC Clerk

From: ATC Clerk
Sent: 19 December 2022 14:07
To: ATC Placeplan; Cllr Alan Hunter; Cllr Paul Luckock
Subject: RE: Way Marking Project....Supplementary Estimate for 2023/Budget and Precept.
Categories: Egress Switch: Unprotected

Good afternoon Cllr. Luckock

Apologies if I was discourteous in any way this morning it was not my intention. I was taken aback by the request at this late stage to add items to the budget. To be clear from my prospective I sent out a project brief to members some time ago and requested that any project to be submitted in due time for it to be included in the budget. I did not receive any formal requests. I have then amended my budget following last week's P&F meeting to facilitate your sports request. The Waymarker project is a Place Plan project and from Jesse's prospective can be facilitated via grant funding. Jesse has outlined the process for Place Plan in his reply but from my prospective as Clerk, if your item is added to the next Agenda on the 5th January and agreed by Council for inclusion for 2023/24 budget, then the budget that is agreed at the Estimates meeting tonight will be futile, as the budget will then have to be redone with a possible Special meeting having to be called to ensure that the Council approve the precept before the deadline of the 20th January. This will mean that other planned Agenda items will have to be deferred to facilitate this request.

I will add to the 5th January Agenda this afternoon.

With regard to Project Management training, as I stated this morning this is something that I have advocated for, but the courses have not been run by Llandrillo college as of late as they do not have the capacity to hold them. I will continue to look at other avenues for facilitators. The current staff are willing to attend the course but it will also need to fit around the workload and priority training such as the Cilca qualification.

Kind Regards

Mandy

Mandy Evans
Clerc y Dref/Town Clerk
Cyngor Tref Abergele Town Council

I have a new email address – please save this email address for future use

Os ydych wedi derbyn yr e-bost hwn ar gam, anfonwch o a info@abergeletowncouncil.gov.wales
If you have received this email in error, please forward it to info@abergeletowncouncil.gov.wales

 Peidiwch a printio'r neges yma os nad oes angen - Please don't print this e-mail unless you really need to
 Lleihau Ailddefnyddio Ailgylchu ✓ Reduce Re-use Recycle

From: ATC Placeplan <placeplan@abergeletowncouncil.gov.wales>
Sent: 19 December 2022 13:50
To: Cllr Alan Hunter <cllr.alan.hunter@conwy.gov.uk>; Cllr Paul Luckock <cllr.paul.luckock@conwy.gov.uk>; ATC Clerk <clerk@abergeletowncouncil.gov.wales>
Subject: RE: Way Marking Project....Supplementary Estimate for 2023/Budget and Precept.

Hi All

Abergele Town Council

Summary of Fees & Charges - Applicable from 01.04.2023 (reviewed annually)

1. Room Hire – Monday-Friday

a) *Main Chamber - ½ day session** or evening	£66.00
- Full day	£132.00
b) *Room 4 - ½ day session ** or evening	£55.00
- Full day	£110.00
c) *Room 5 or 6 - ½ day session** or evening	£46.50
- Full day	£93.00
d) *Main Chamber, plus rooms 4,5 and 6 - full day	£242.00
e) *Saturday Room hire by special arrangement	
- ½ day session**	£99.00
- Full day	£198.00
f) *Sunday Room hire by special arrangement	
- ½ day session**	£181.50
- Full day	£363.00

Cancellation fee (25% of the overall booking above) with less than 7 days' notice

* Refreshments are included in the cost

(please note on the booking form how many refreshments will be required)

** Please note a session is AM (up to four hours), PM (up to four hours) or evening (up to four hours)

2. Photocopying

A4 - single sided - per copy	b/w	15 pence
A3 - single sided - per copy	b/w	20 pence
A4 - single sided - per copy	colour	25 pence
A3 - single sided - per copy	colour	30 pence

3. Advertising (TOWN COUNCIL NEWSLETTER)

Charges for a single issue :-

⅛ page	£18.00
¼ page	£35.00
½ page	£69.00
Full page	£98.00

(Discounts may be agreed by the Newsletter Committee for advertising in multiple issues)

4. Information Requested under Freedom of Information Act 2000

Further to guidance in The Freedom of Information and Data Protection (Appropriate Limit and Fees)

Regulations 2004, any time taken in undertaking chargeable activities will be estimated at a rate of £25 per hour. All chargeable requests will be referred to the Council, who has the option of waiving fees.

Approved Min No: 417/22 (b) (ii)

CFIP 16

Abergele Town Council

ANNUAL INVESTMENT STRATEGY 2023/24

This Annual Investment Strategy is prepared in accordance with the statutory guidance on Local Government Investments issued by Welsh Government.

All cash, bank balances, financial assets, borrowing and credit arrangements are defined as a part of the Council's treasury management activities. This Annual Investment Strategy will concentrate on the Council's temporarily surplus resources (or other financial assets it holds) and the investment it undertakes of these resources.

The Council undertakes to ensure that for all its investments, priority will be given to security and liquidity rather than to yield. In drafting this Annual investment Strategy the Council has made appropriate arrangements for:

- identification, management and control of risks in the investments/treasury management activities it undertakes,
- budgeting, accounting and audit arrangements,
- its cash flow management requirements,
- segregation of responsibilities, organisational arrangements, adequate documentation and the identification of a responsible officer for investment/treasury management activities,
- corporate governance,
- procedures to ensure it is alert to the possibility it may become subject to an attempt to involve it in a transaction involving the laundering of money and supplier fraud.

All investments undertaken by this Council will be made and repaid in Sterling.

SUMS TO BE INVESTED

1. The Council's temporarily surplus balances, which remain after the day to day operating financial requirements of the Council. Immediate access is required for these funds.
2. Balances held for premises related expenditure and future developments, known as the 'Hall and Development Reserve'. These funds may need to be accessed at short notice.

CFIPB17

LISTING OF INVESTMENTS UNDERTAKEN

The Council will undertake the following categories of investment for the financial year 2023/24:

- Deposits in Interest Earning Accounts, with instant access, up to a maximum of £250,000.
- Deposits in Interest Earning Accounts of up to one month's notice to a maximum of £60,000 for Hall and Development Reserve Funds.

The rate of return on these deposit / reserve accounts will be reviewed annually, to ensure they remain competitive.

Signed _____

Town Mayor

Responsible Finance Officer

CFIP418

Abergele Town Council
POLICY ON RESERVES

1. GENERAL RESERVES

The Town Council's policy on General Reserves, recommended by the Internal Auditor for the Annual Audit carried out at the end of the financial year 2016/17 and to be ratified at the Annual meeting in May 2018:

A minimum figure of 25% to a maximum figure of 100% of the precept shall be held in reserve balances at the financial year end

2. EARMARKED RESERVES

The Council may, from time to time, allocate funds to one or more earmarked reserve(s), to be used for a future specified purpose. Any balances remaining at the financial year end over and above the amount required for the General Reserve to be used for future capital expenditure programmes. Funds will only be allocated to support revenue expenditure in exceptional circumstances.

Approved
Min. 594/19(g)

CFIP219.