

# Abergele Town Council

## MINUTES

A meeting of the Events Sub-Committee was held by hybrid attendance at 6.45pm on Monday, 10<sup>th</sup> October 2022.

260/22 **Cofrestr Presenoldeb - Attendance Register**

**In absence of the chairman, it was RESOLVED that Cllr. S. Jones-Roberts acts as Chairman for the meeting held on 10<sup>th</sup> October only.**

Cllrs: T. Brennan; D. Green, S. Jones-Roberts (Acting Chairman); C. McCoubrey (non-member) N. Williams; A. Williamson; K. Yarwood  
Officers: Mrs. M. Evans (Clerk);  
R. Parker (Deputy Clerk);  
Mrs. F. Taggart (Assistant Town Clerk)

261/22 **Ymddiheuriadau am Absenoldeb - Apologies for Absence**

Cllr. A. Wood

262/22 **Yn absennol heb ymddiheuriad - Absence without Apologies**

None

263/22 **Datganiad o Ddiddordeb - Disclosure of Interest**

Members were reminded that they must declare the existence and nature of any personal interests.

None were declared

264/22 **Cofnodiaon - Minutes**

**It was RESOLVED to RECEIVE, APPROVE and SIGN the Minutes of the following meetings of the Events Sub-Committee held on:**

- a) **13<sup>th</sup> June 2022**
- b) **5<sup>th</sup> September 2022**

Proposer: Cllr. A. Williamson

Seconder: Cllr. T. Brennan

265/22 **Remembrance Sunday**

The sub-committee were informed that representatives of each organisation involved in Remembrance Sunday had been contacted and that a pre-meeting was organised on the 25<sup>th</sup> October. Cllr A. Wood had contacted the traffic management company who confirmed they would be attending the pre-meeting to discuss traffic issues.

266/22 **Confidential matters**

**In accordance with the Public Bodies (Admission to Meetings Act) 1960, Local Government Act 1972, Schedule 12A, and with Standing Order no.68, it was RESOLVED that in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press**

**and public be temporarily excluded and they were instructed to withdraw.  
(Item No: 8 & 9)**

267/22 **Christmas Lights 2022**

a) **It was RESOLVED to ACCEPT the revised quote for Christmas trees.**

Proposer: Cllr. T. Brennan  
Seconder: Cllr. D. Green

b) The sub-committee received and considered the quotes for dressing the Christmas trees.

**It was RESOLVED that Company A's quote be APPROVED.**

Proposer: Cllr. N. Williams  
Seconder: Cllr. T. Brennan

c) The sub-committee received costs, information and considered matters regarding the infrastructure required to light the trees at St Paul's.

The Deputy Clerk explained that she and the Clerk had met with Deacon Linda, the Steward and electrician at St. Paul's Methodist Church. The electrician explained that it would be feasible to install infrastructure so that electricity could be drawn from St. Paul's Methodist Church to an output in the parking area to light the trees. The Electrician informed those present that this could be done by November. The information was reported back to the Church committee who informed the Deputy Clerk via email that they were in favour of allowing the infrastructure to be installed on the condition that ATC covers the cost of infrastructure and a donation towards the energy cost of running the lights. The Church committee also informed the Welsh Circuit (as the owner of the building).

The sub-committee were informed that three companies had been contacted but only one had provided a quote. The company who had provided the quote has worked for the Town Council previously, provided good service and is local.

**It was RESOLVED that the quote provided be accepted due to time constraints.**

Proposer: Cllr. T. Brennan  
Seconder: Cllr. D. Green

**LEGAL/ FINANCIAL/OTHER OBLIGATIONS:**

s.144, Local Government Act 1972

£2,120 – Christmas tree costs

£1,850 – Dressing of Christmas tree costs

£775.96 – Infrastructure to light trees at St. Paul's costs

268/22

**Christmas concert**

- a) The sub-committee RECEIVED the quote for printing Christmas cards and envelopes in regards to the Mayor's Christmas card competition for schools.

**It was RESOLVED to accept the quote. It was FURTHER RESOLVED to give the Mayor delegated powers to select the winning Christmas card.**

Proposer: Cllr. T. Brennan

Seconder: Cllr. N. Williams

- b) The sub-committee were informed that the venue had been confirmed. As Côr Alaw were unavailable to perform, Côr Maelgwn had been contacted instead. Côr Maelgwn indicated that they were willing to perform and accept a donation in place of their fee as the event is in aid of the Mayor's charity.

The Assistant Town Clerk informed the sub-committee that a local soloist had also been contacted; who was available to perform for a reduced fee. The five schools had also been contacted and one primary school confirmed they were unable to attend. The secondary school and two primary schools confirmed they were able to attend. The other primary school could only attend if the concert was held earlier at around 6.30pm.

**It was RESOLVED that the event at Mynedd Seion would be organised for Friday, 9<sup>th</sup> December and that there would be no entrance fee (A retiring collection in aid of the Mayor's charity would be available). It was FURTHER RESOLVED that the concert be moved to the earlier timeslot of 6.30pm and Maelgwn Choir be invited to perform.**

Proposer: Cllr. T. Brennan

Seconder: Cllr. D. Green

It was RECOMMENDED to ascertain the capacity of the church, request use of an offsite car park and posters to be circulated.

**LEGAL/ FINANCIAL/OTHER OBLIGATIONS:**

s. 145, Local Government Act 1972

£61 Christmas cards and envelopes

£70 Christmas Concert room hire

269/22

**Events Budget**

The events budget report was RECEIVED and NOTED.

270/22

**Christmas Budget**

The Christmas budget report was RECEIVED and NOTED.

It was RECOMMENDED that a budget of £48,000 is set for the Christmas budget for 2023/24.

**Events Diary**

- a) The events diary for future events were RECEIVED.

- b) The sub-committee considered setting a community grant for the King's Coronation.

**It was RESOLVED that £5,000 is set aside for the King's Coronation and details of the grant conditions to be decided at a later date.**

Proposer: Cllr. N. Williams  
Seconder: Cllr. T. Brennan

LEGAL/ FINANCIAL/OTHER OBLIGATIONS:  
s.145, Local Government Act 1972  
£5,000 towards King's Coronation grant scheme

Meeting Closed at 19:34

Signed

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(Chairman)