

CORRESPONDENCE FILE 1

Events Sub-Committee meeting

10th October 2022

Client: Abergle Town Council
 Contact: Ruth Parker
 JTM Ref: JTH02NOV02
 Order/Job No:
 Grid Ref 1: N/A
 Grid Ref 2: N/A
 AWS Date : N/A
 Erect Date: 13/11/22
 Start Date: 13/11/22
 Start Time: :8:30am
 Finish Date: 13/11/22
 Finish Time: 11:4am
 Drawing Prepared By:
 Sion Davies Date: 3/10/22
 Drawing Checked By:
 Date:

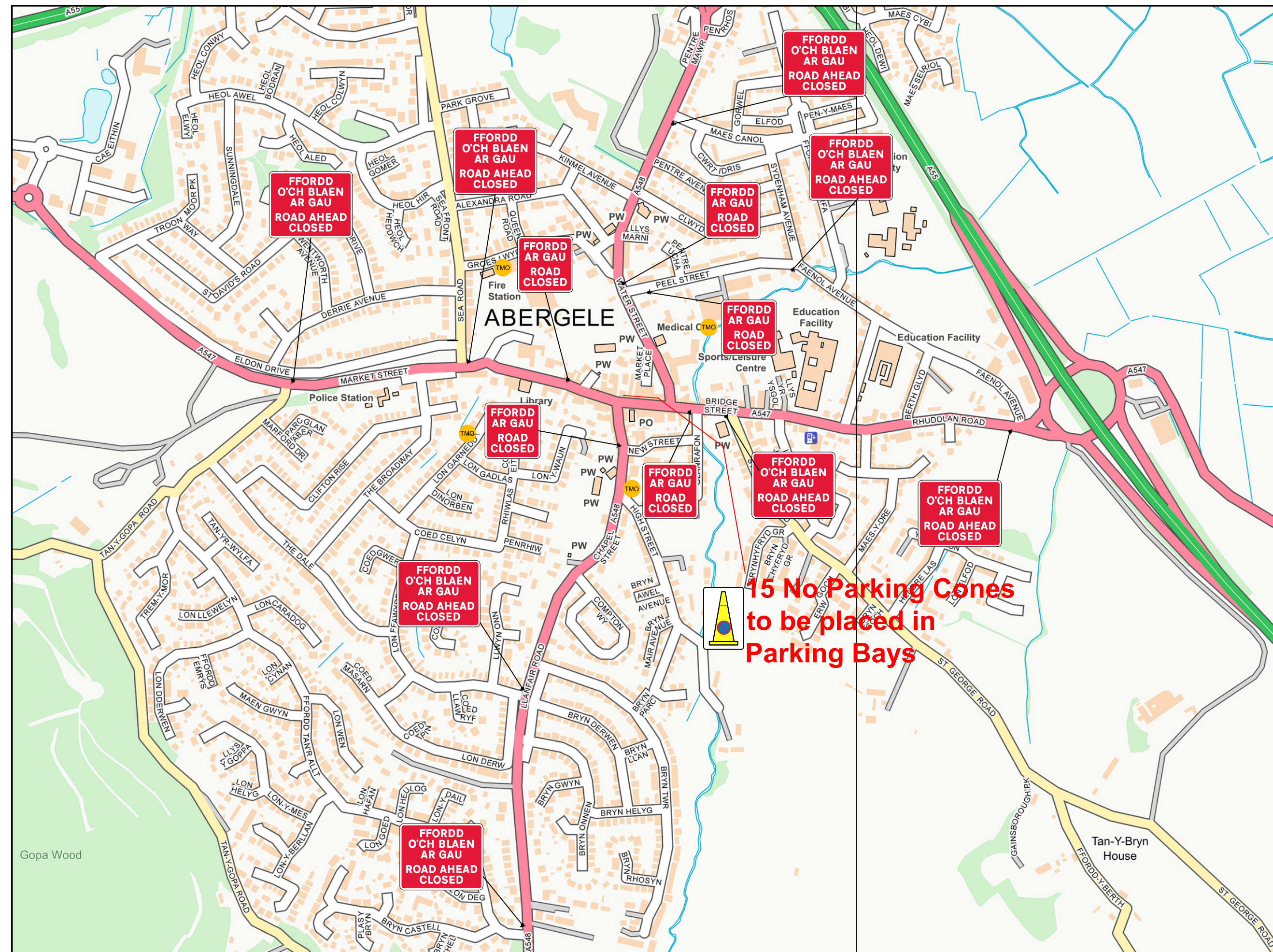
AWS Installed By:
 Date:
 (JTM-RA-002) Completed:
 On Site Photos taken:
 Installing Operative(s):
 Date:

(JTM-RA-002) Completed:
 On Site Photos taken:
 Collecting Operative(s):
 Date:

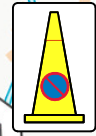
(JTM-RA-002) Completed:
 On Site Photos taken:
 Signs: 13
 Installed: Collected:
 Cones:
 Installed: Collected:
 Sandbags:
 Installed: Collected:

Additional Comments:
 No Parking Cones to be in placed for 8:30am, then Pre-lay all signage. Erect all Road Ahead Closed Signs at 9:15am
 Erect Road Closed Signs at 9:40am under Radio Contact
 Re-open Roads once Parade has entered Church Street

Re-close all Roads for the return of Parade to Peel Street 11:10am
 Collect all signs and No Parking Cones after Parade has returned to Peel Street



15 No Parking Cones to be placed in Parking Bays



Detailed Income & Expenditure by Account 05/10/2022

Month No: 6

Account Code Report

	Actual Current Mnth	Actual Year to Date	Current Annual Bud	Budget Variance	Committed Expenditure	Funds Available	% Spent
<u>Expenditure Detail</u>							
4087 Events	77	1,009	5,000	3,991	960	3,031	39.4%
Total Overhead	77	1,009	5,000	3,991	960	3,031	39.4%
Total Income	0	0	0	0			0.0%
Total Expenditure	77	1,009	5,000	3,991	960	3,031	39.4%
Net Income over Expenditure	(77)	(1,009)	(5,000)	(3,991)			
plus Transfer from EMR	0	0					
less Transfer to EMR	0	0					
Movement to/(from) Gen Reserve	(77)	(1,009)					

Nominal Ledger Details

Nominal A/c 4087 Events					Annual Budget	5,000.00
Centre 106 Community Schemes					Committed Exp	0.00
Month	Date	Reference	Source	Transaction	Debit	Credit
Opening Balance					0.00	0.00
2	26/04/2022	01 <i>Bullfinch Gas Equipment</i>	Purchase Ledger	Jubilee Beacon	490.00	
2	06/05/2022	THORCB <i>Thornclyffe Building Supplies Ltd</i>	Purchase Ledger	2 x gas cylinders	110.54	
2	13/05/2022	PIPER <i>Stephen Bowman-Finch</i>	Purchase Ledger	Piper-Jubilee Beacon Lighting	200.00	
2	27/05/2022	RBL01 <i>Royal British Legion</i>	Purchase Ledger	Remembrance Wreath	18.50	
3	13/05/2022	PIPER <i>Stephen Bowman-Finch</i>	Purchase Ledger	Bagpiper for Beacon Lighting	200.00	
3	17/06/2022	CCBC <i>Conwy County Borough Council</i>	Purchase Ledger	Locking of toilets after Jubil	50.00	
3	23/06/2022	FP	Cashbook	Gas Cylinder	36.17	
3	23/06/2022	FP	Cashbook	Headtorches	20.00	
3	23/06/2022	FP	Cashbook	Consumables	6.50	
5	13/05/2022	PIPER <i>Stephen Bowman-Finch</i>	Purchase Ledger	Duplicate Invoice		200.00
6	12/09/2022	AMAZ01 <i>Amazon Business</i>	Purchase Ledger	BLACK ARM BANDS	19.99	
6	13/09/2022	POWL01 <i>Powlsons Print Services</i>	Purchase Ledger	50 x paper book of condolence	57.00	
Account Totals					1,208.70	200.00
Net Balance Month 7					1,008.70	

Original Budget 2022-23	£ 22,500.00	
Carry Over	£ 7,078.00	
Reserves	£ 10,000.00	
Reserves (agreed at SO 29/09/2022)	£ 6,000.00	
		<u>£ 45,578.00</u>

LESS

Christmas lighting scheme (town)	-£ 33,765.00	
Disposal WEEE & Redress of ATC trees	-£ 1,300.00	
Inspection (street lights)	-£ 1,715.00	
Remedial work (street lights)	-£ 1,053.00	
Electric for town lights (8 hours per day over 58 days)	-£ 600.00	
		<u>£ 7,145.00</u>

LESS

Purchase of 4 x root ball and 2 x 20ft xmas trees plus install, removal costs etc.	-£ 2,120.00	
Purchase of 12 posts to support root ball trees	-£ 36.96	
Dressing of trees in string lights	-£ 1,850.00	
Electric for 5 x dressed xmas trees (8 hours per day over 58 days)	-£ 52.00	
Electric for St. Paul's trees (8 hours per day over 58 days)	-£ 100.00	
Infrastructure costs to light St. Paul's trees	-£ 1,000.00	
Contingency	-£ 1,000.00	
		<u>£ 986.04</u>

Detailed Income & Expenditure by Budget Heading 03/10/2022

Month No: 6

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>108</u> <u>Christmas Decorations</u>								
1009 Income - Misc	2,310	0	0	0			0.0%	
Christmas Decorations :- Income	2,310	0	0	0				0
4200 Infrastructure Work(Columns)	0	1,715	0	(1,715)		(1,715)	0.0%	
4201 Purchase New Motifs	0	0	0	0	11,393	(11,393)	0.0%	
4202 Timers & Basic Infrastructure	125	100	3,000	2,900	20	2,880	4.0%	
4204 Purchase of Trees	2,992	0	4,000	4,000	6,070	(2,070)	151.8%	
4205 New Tree Lights	335	0	0	0		0	0.0%	
4206 Infrastrucure Work(Trees)	0	0	500	500	575	(75)	115.0%	
4207 Installation	6,898	0	10,000	10,000	10,670	(670)	106.7%	
4208 Electricity	958	0	5,000	5,000		5,000	0.0%	
4209 Barrier Hire	(60)	0	0	0		0	0.0%	
4211 Donations/Contributions	750	0	0	0		0	0.0%	
4212 Signs,Tags & Engraving	11	0	0	0		0	0.0%	
4213 Competition Prizes	85	0	0	0		0	0.0%	
4214 Printing	55	0	0	0		0	0.0%	
Christmas Decorations :- Indirect Expenditure	12,150	1,815	22,500	20,685	28,728	(8,043)	135.7%	0
Net Income over Expenditure	(9,840)	(1,815)	(22,500)	(20,685)				
6000 plus Transfer from EMR	2,762	0						
Movement to/(from) Gen Reserve	(7,078)	(1,815)						
Grand Totals:- Income	2,310	0	0	0			0.0%	
Expenditure	12,150	1,815	22,500	20,685	28,728	(8,043)	135.7%	
Net Income over Expenditure	(9,840)	(1,815)	(22,500)	(20,685)				
plus Transfer from EMR	2,762	0						
Movement to/(from) Gen Reserve	(7,078)	(1,815)						

Events Diary

TIME	DATE	EVENT	VENUE	Organiser
	13/11/2022	Remembrance Sunday	Parade from Peel St. Service at St. Michael's Church	ATC/RBL/Rev Kate
18:00	25/11/2022	Light a Life	Abergele Town Hall car park	St. Kentigern's
19:00	09/12/2022	Christmas concert	Mynydd Seion	ATC
	?/05/2023	Eurovision		
	15/05/2023	Annual Meeting TBC		ATC
	02/06/2023?	Coronation - TBC		
	?/07/2023	Civic Sunday		ATC
	12/11/2023	Remembrance Sunday		ATC/ RBL/ Rev. Kate
	02/12 or 08/12/2023	Christmas Concert		ATC