

Abergele Town Council

MINUTES

A meeting of the Events Sub-Committee was held remotely at 6.45pm on Monday 13th June 2022.

67/22 Appointment of Chairman

The current Chairman Cllr A Wood opened the meeting and requested nominations for Chairman of the Sub-Committee for 2022/23.

It was PROPOSED that Cllr. Wood be re-elected as Chairman.

There being no further nominations, Cllr. Wood indicated his willingness to continue and was re-elected as Chairman of the Events Sub-Committee for 2022/23.

Proposer: Cllr S. Jones-Roberts

Seconder: Cllr. N. Williams

68/22 Cofrestr Presenoldeb - Attendance Register

Cllrs: T. Brennan, A. Hunter, S. Jones-Roberts, N. Williams, A. Wood (Chairman)

Officers: Mrs M. Evans (Clerk), R. Parker (Deputy Clerk)

69/22 Ymddiheuriadau am Absenoldeb - Apologies for Absence

None

70/22 Yn absennol heb ymddiheuriad - Absence without Apologies

Cllrs: D. Featherstonhaugh, D. Green

71/22 Datganiad o Ddidiordeb - Disclosure of Interest

Members were reminded that they must declare the existence and nature of any personal interests.

No disclosures of interest were declared.

72/22 Cofnodiaon - Minutes

It was RESOLVED to RECEIVE, APPROVE and SIGN as a correct record the Minutes of the last meeting of the Events Sub-Committee held 14th March 2022.

73/22 Jubilee Beacon Event

Photographs of event were kindly provided by Abergele Camera Club were RECEIVED. The Deputy Clerk thanked the staff and Councillors who assisted on the evening.

The Deputy Clerk reported that event was well attended. It was estimated that around 200-400 people came to the beacon lighting ceremony despite it only being advertised one week before.

The Deputy Clerk further reported that the lighting of the beacon went smoothly. The Mayor was amplified at the event, although it was noted that the speaker in use was struggling to provide enough amplification for the size of the crowd. The Bag piper was positively received by the audience. The Peculiar Gallery provided a small lantern parade which added to the atmosphere. Overall, the Jubilee Beacon event

was positively received.

The Mayor thanked the staff and everyone involved for making the Jubilee Beacon Lighting ceremony a success.

74/22 Future Events

- a) The Deputy Clerk reminded members that the Falklands 40 Service was due to take place on Tuesday, 14th June at 3pm in St. Michael's Church.

Deputy Clerk explained that although the Jubilee Beacon Event was a small event, it was still time consuming as there were many challenges and unexpected setbacks. Also, the preparation (such as safety, risk assessments and gaining permissions) would probably be the same if holding a medium sized event.

The Deputy Clerk explained that she had been in contact with a few community councils to find out what sort of models they use to organised events. The Deputy reported that from her finding all the community councils keep the civic events in-house. Some community councils run small/medium sized events in-house. For larger festivals some councils employ an events project manager. Other councils, apart from civic events, do not organize events at all. Instead the events could be run by the County or they provide grants encouraging community groups to organise events.

The Deputy Clerk RECOMMENDED that due to limited resources, if the members wish to run an event in-house, the Officers would require 12 months preparation time due to all other ongoing projects.

Members confirmed that events that occur throughout the year included: Civic Sunday, Remembrance Sunday, the Annual meeting and a Christmas Concert.

ACTIONS:

- It was suggested that Civic Sunday should take place in September. The Mayor agreed to check his dates and provide a provisional date.
- It was RECOMMENDED that the Deputy Clerk contacts Rev. Kate in regards to organising Civic Sunday.
- Officers are required to deal with the guest list, room hire, invited speakers, order of service, catering and any other administration tasks regarding Civic Sunday.
- It was RECOMMENDED that the Deputy Clerk contacts Rev. Kate and RBL regarding Remembrance Sunday.
- The Deputy Clerk to contact ERF regarding the road closure for the parade. The Deputy Clerk was informed that 50 people usually participate in the parade which includes: councillors, schools, the Brownies, the Scouts and RBL.
- It was RECOMMENDED that the Deputy Clerk contacts the schools and Rev. Kate to find out their availability to hold a Christmas Concert on the 1st or 2nd Friday in December.

- b) The Deputy Clerk explained that currently there is no infrastructure in place at

either Parks so they cannot be lit. The Deputy Clerk explained that she has contacted the Street Lighting team at Conwy County Borough Council who stated they were willing to look into the feasibility of putting such infrastructure. CCBC Street Lighting, however, do not the resources facilitate the work and that the Town Council may need to look into employing contractors for this project.

Correspondence from the Peculiar Gallery was RECEIVED. The Deputy Clerk explained that since the agenda went out, the Place Plan Facilitator has spoken to the Peculiar Gallery on Friday, 10th June.

The Place Plan Facilitator is in the process of setting up the working groups running and a winter lantern parade may be a project that may be of interested.

75/22 Christmas Lights 2022

- a) A report from GWP regarding the AC/DC transformers on the motifs was RECEIVED and NOTED. It was NOTED that the motifs were beyond viable repair and a new scheme would be required.
- b) Quotes for Christmas motifs were RECEIVED. The Deputy Clerk highlighted that an order must be placed by the end of July in order to ensure that the goods are received for the Christmas period.

The consensus of the sub-committee was that they favoured an innovative scheme which would increase visitors to the area and provide locals with a focal point in the Town. The sub-committee are aware that this could mean an increase in costs and that they would have to balance this factor along with, energy consumption, environmental sustainability of the products, quality and creativity of schemes. After extensive discussion, the sub-committee narrowed down their options to Companies B and D for motifs.

As there was no budget for a new hire scheme, it was RECOMMENDED to DEFER the two options to the Policy and Finance committee to be held on Thursday, 23rd June:

- i. Option 1 – Motif scheme from Company B; 2 Christmas trees and 3 features from Company B.
 - ii. Option 2 – Motif and feature scheme version 2 from Company D and 2 Christmas trees from Company B.
- c) Quotes for Christmas trees were CONSIDERED. Only companies A, B and E provided quotes for Christmas trees. The Deputy Clerk informed members that a decision regarding artificial lights is required by the end of July, at the latest to secure the order. As Christmas tree providers of real/live trees tend to set prices later in the year, the companies have not quoted to date.

It was RESOLVED to DEFER to Policy & Finance Committee.

Meeting Closed at 21:00

Signed

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(Chairman)