

# Cyngor Tref Abergele Town Council

Mrs Mandy Evans  
Clerc y Dref a Swyddog Cyllid



Mrs Mandy Evans  
Town Clerk & Finance Officer  
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Min no:

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Eich Cyf/Your Ref:

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January 2024

## **Re: Post of Project Management & Funding Officer**

Abergele Town Council are proud to have received grant funding from Gwynt y Mor, Rhyl Flats and Conwy County Borough Council S106 funding to be able to offer this unique post to assist the Council in taking forward projects on behalf of the Abergele Community. The post has funding for a three years and the successful candidate will be responsible for attaining funding for the role in future years.

Thank you for your recent expression of interest in the above post. Please find enclosed a brief introduction to the Town Council, along with a job description, application form and supplementary information on Place plans.

Completed application forms should be returned to the above address or by email to [clerk@abergeletowncouncil.gov.wales](mailto:clerk@abergeletowncouncil.gov.wales) by 12 noon on Friday 2<sup>th</sup> February 2024, at the latest.

Candidates who are called for interview will be contacted in early March 2024. Please complete the relevant section of the application form, if you know that you are not available to attend for interview on any of the above dates.

If you should require any further information, please do not hesitate to contact me.

Yours sincerely,

Town Clerk