

Cyngor Tref Abergele Town Council

Mrs Mandy Evans
Clerc y Dref a Swyddog Cyllid



Mrs Mandy Evans
Town Clerk & Finance Officer
Town Hall
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Conwy

Ein Cyf/Our Ref: ME
Min no:

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Eich Cyf/Your Ref:

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Re: Post of Place Plan Facilitator

Abergele Town Council are proud to have received grant funding from Gwynt y Mor, Rhyl Flats and Conwy County Borough Council S106 funding to be able to offer this unique post to assist the Council in taking forward projects on behalf of the Abergele Community. The post is funding for an initial three years and the successful candidate will be responsible for attaining funding for the role in future years.

Thank you for your recent expression of interest in the above post. Please find enclosed a brief introduction to the Town Council, along with a job description, application form and supplementary information on Place plans.

Completed application forms should be returned to the above address or by email to clerk@abergele-towncouncil.co.uk by 12 noon on Friday 15th January 2021, at the latest.

Candidates who are called for interview will be contacted before the end of January 2021 and interviews are expected to be held in early February 2021. Please complete the relevant section of the application form, if you know that you are not available to attend for interview on any of the above dates.

If you should require any further information, please do not hesitate to contact me.

Yours sincerely,

Town Clerk