

**Correspondence File 1**

**Policy & Finance**

**17<sup>th</sup> June 2021**

## IPRW Meeting 10/05/2021

The Clerk attended a session held by the Independent Remuneration Panel for Wales with regard to a review on members' allowances.

Local Government measure was almost 10 years ago

Establishing remuneration is a problem and introducing for next year is a tight deadline.

It was stated that £150 does not reflect the work on TCC proportionate compared to the size of some Councils.

Town Councils are expected to perform to the same standard as a County Council with minimum of staff. £150 does not reflect the skill and knowledge of a Council/Councillor. For example, Bury has 25 staff £1.4M budget, cemetery, Halls, open space budget £400,000k etc.

IPRW were requested to be clearer on the purpose of the allowance.

It was considered that the role of the Chairman for a Planning Committee at Town level is similar to that of the Chair of Planning in the County but the remuneration are worlds apart.

Time commitment growing year on year with the volume of meetings.

Mayor's allowance reduced to £1.5k, would like the power to increase financial burden to the Mayor. Clarification on the allowance and other expenses claimed to follow.

Queries were raised with regard to how the rate should be set as you can have a busy Council with a lower population, population/precept is not the only driver.

### **Reimbursement of Care**

- Councillors are not comfortable with requesting the funds
- Can have detrimental effects on benefits
- The cap on the fund has been removed.
- It is a taxable contribution
- If claimed a Councillor should not be named in the end of year report.
- IPRW to discuss with SLCC/OVW

### **Financial Loss allowance**

- Loss of earnings for Self-employed Councillors is hard to prove
- £150 is for incidental costs and is taxable. IPRW are in discussion with HMRC to avoid taxation
- Travel and subsistence rate should be reviewed from the 45p per mile by HMRC

All changes to the remuneration will be implemented from the next municipal year.

CFIP1.

# Abergele Town Council



## Monthly Budget Monitoring Report

**31<sup>st</sup> May 2021**

CF1P2

## Detailed Income &amp; Expenditure by Budget Heading 31/05/2021

Month No: 2

## Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>100 Staff Costs</b>								
4000 Staff Salaries	81,331	13,788	114,289	100,501		100,501	12.1%	
4001 Paye/NI	6,756	1,153	15,871	14,719		14,719	7.3%	
4002 Pensions	14,384	2,440	21,828	19,388		19,388	11.2%	
Staff Costs :- Indirect Expenditure	<b>102,472</b>	<b>17,380</b>	<b>151,988</b>	<b>134,608</b>	<b>0</b>	<b>134,608</b>	<b>11.4%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(102,472)</b>	<b>(17,380)</b>	<b>(151,988)</b>	<b>(134,608)</b>				
<b>101 Administration</b>								
1002 Income - Bank Interest	272	3	200	197			1.3%	
1009 Income - Misc	500	0	0	0			0.0%	
1176 Precept	290,238	99,083	297,249	198,166			33.3%	
Administration :- Income	<b>291,010</b>	<b>99,086</b>	<b>297,449</b>	<b>198,363</b>			<b>33.3%</b>	<b>0</b>
4003 Training - Staff	742	60	1,000	940		940	6.0%	
4004 Training - Members	210	30	1,500	1,470		1,470	2.0%	
4005 Travel - Staff	217	5	600	595		595	0.9%	
4006 Travel - Members	47	0	300	300		300	0.0%	
4007 Translation Fees	327	0	1,000	1,000		1,000	0.0%	
4008 IT Costs	1,938	298	4,000	3,702		3,702	7.5%	
4009 Phone/Broadband	3,645	0	3,000	3,000	1,262	1,738	42.1%	
4010 Members Allowance	2,150	0	3,400	3,400		3,400	0.0%	
4037 Tree Warden	0	0	500	500		500	0.0%	
4046 Photocopying	1,166	0	1,900	1,900		1,900	0.0%	
4047 Consumeables	1,255	188	2,000	1,812		1,812	9.4%	
4048 Postages	369	10	350	340	50	291	17.0%	
4049 Risk Assessments	1,200	0	1,250	1,250		1,250	0.0%	
4055 Audit Fee - External	256	(900)	900	1,800		1,800	(100.0%)	
4056 Audit Fee - Internal	573	(546)	546	1,092	546	546	0.0%	
4085 Conference Expenses	0	0	350	350		350	0.0%	
4086 Elections	0	0	5,000	5,000		5,000	0.0%	
4107 Notices - Other	650	0	0	0		0	0.0%	
4120 Professional & Legal Fees	0	0	1,000	1,000		1,000	0.0%	
4121 Bank Charges	107	15	150	135		135	10.2%	
4125 Contingency	0	0	1,700	1,700		1,700	0.0%	
4216 Finance Software	1,936	(560)	1,578	2,138	1,578	560	64.5%	
4818 Payroll Support costs	663	52	700	648	262	386	44.8%	
4819 IT Software & Hardware	3,470	560	0	(560)		(560)	0.0%	
Administration :- Indirect Expenditure	<b>20,922</b>	<b>(787)</b>	<b>32,724</b>	<b>33,511</b>	<b>3,697</b>	<b>29,814</b>	<b>8.9%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>270,088</b>	<b>99,872</b>	<b>264,725</b>	<b>164,853</b>				

## Detailed Income &amp; Expenditure by Budget Heading 31/05/2021

Month No: 2

## Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>102 Civic Expenses</b>								
4020 Mayors Allowance	1,500	1,500	1,500	0		0	100.0%	
4021 Other Civic Costs	181	0	1,250	1,250	120	1,130	9.6%	
4023 Council Regalia	1,501	0	500	500		500	0.0%	
4024 Honours Board	0	0	100	100		100	0.0%	
4025 Town Memorabilia	0	0	200	200		200	0.0%	
Civic Expenses :- Indirect Expenditure	<u>3,182</u>	<u>1,500</u>	<u>3,550</u>	<u>2,050</u>	<u>120</u>	<u>1,930</u>	<u>45.6%</u>	<u>0</u>
Net Expenditure	<u>(3,182)</u>	<u>(1,500)</u>	<u>(3,550)</u>	<u>(2,050)</u>				
6001 less Transfer to EMR	(829)	0						
Movement to/(from) Gen Reserve	<u>(2,353)</u>	<u>(1,500)</u>						
<b>103 Premises</b>								
4030 Rates	8,159	1,631	8,400	6,769	6,528	241	97.1%	
4031 Heat/Light/Water	3,951	(8,000)	8,000	16,000		16,000	(100.0%)	
4035 General Maintenance	1,725	47	3,000	2,953	582	2,371	21.0%	
4036 Grounds Maintenance	33	0	1,000	1,000		1,000	0.0%	
4041 Office Equipment	0	0	500	500		500	0.0%	
4042 Furniture	0	0	500	500		500	0.0%	
4043 Hearse House	0	0	200	200		200	0.0%	
4044 Waste Disposal	234	36	500	464	236	228	54.4%	
4045 Insurance	1,660	0	1,800	1,800		1,800	0.0%	
4081 Grass Cutting	42	0	0	0		0	0.0%	
Premises :- Indirect Expenditure	<u>15,803</u>	<u>(6,287)</u>	<u>23,900</u>	<u>30,187</u>	<u>7,346</u>	<u>22,840</u>	<u>4.4%</u>	<u>0</u>
Net Expenditure	<u>(15,803)</u>	<u>6,287</u>	<u>(23,900)</u>	<u>(30,187)</u>				
<b>104 Subscriptions</b>								
4060 SLCC	491	208	650	442		442	32.0%	
4061 OVW	1,878	1,961	1,950	(11)		(11)	100.6%	
4062 NWATC	65	0	75	75		75	0.0%	
4063 CVSC	0	0	15	15		15	0.0%	
4064 Clerks & Councils Direct	48	12	60	48		48	20.0%	
4066 Data Protection	35	0	40	40		40	0.0%	
4068 Parish Online	203	0	250	250		250	0.0%	
4069 Fields In Trust	65	0	65	65		65	0.0%	
4070 North Wales Play Assoc	0	0	50	50		50	0.0%	
Subscriptions :- Indirect Expenditure	<u>2,785</u>	<u>2,181</u>	<u>3,155</u>	<u>974</u>	<u>0</u>	<u>974</u>	<u>69.1%</u>	<u>0</u>
Net Expenditure	<u>(2,785)</u>	<u>(2,181)</u>	<u>(3,155)</u>	<u>(974)</u>				

## Detailed Income &amp; Expenditure by Budget Heading 31/05/2021

Month No: 2

## Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>106 Community Schemes</u>								
1008 Income - Grant	12,376	5,260	30,000	24,740			17.5%	
Community Schemes :- Income	<u>12,376</u>	<u>5,260</u>	<u>30,000</u>	<u>24,740</u>			<u>17.5%</u>	<u>0</u>
4036 Grounds Maintenance	0	0	1,000	1,000		1,000	0.0%	
4076 War Memorials	0	0	500	500		500	0.0%	
4080 The Mount	1,355	0	11,500	11,500	1,235	10,265	10.7%	
4082 Planters	3,000	0	6,500	6,500	2,300	4,200	35.4%	
4083 Noticeboards	0	0	700	700		700	0.0%	
4084 Floodlighting	3,119	36	800	764		764	4.5%	
4087 Events	199	390	5,000	4,610	0	4,610	7.8%	
4088 Toilet financial support/hire	1,915	150	1,680	1,530	1,555	(25)	101.5%	
4089 Bus Shelters Capital outlay	3,305	0	0	0		0	0.0%	
4091 Street Furniture	12,374	0	2,000	2,000	20,791	(18,791)	1039.6%	
4092 Play Schemes	0	0	1,900	1,900	1,390	510	73.2%	
4093 MUGA/Play Equip	0	88	5,000	4,912	438	4,474	10.5%	
4094 Traffic Calming	0	0	14,000	14,000		14,000	0.0%	
4096 Footpaths Maintenance	3,960	0	6,000	6,000	880	5,120	14.7%	
4097 Tourism Signs	0	0	0	0	9,000	(9,000)	0.0%	
4099 Hanging Baskets	2,087	0	2,600	2,600	2,234	366	85.9%	
4101 Free Parking	15,000	20,000	20,000	0		0	100.0%	
4103 Bus Shelters Maintenance	1,208	0	3,000	3,000		3,000	0.0%	
4104 Newsletter	0	0	2,500	2,500		2,500	0.0%	
4105 Website	199	200	1,000	800		800	20.0%	
4106 Town Guide	130	0	500	500		500	0.0%	
4107 Notices - Other	1,130	0	500	500	630	(130)	126.0%	
4115 CCTV	3,452	0	2,352	2,352		2,352	0.0%	
4117 Match Funding - Toilets	0	0	20,000	20,000		20,000	0.0%	
Community Schemes :- Indirect Expenditure	<u>52,434</u>	<u>20,863</u>	<u>109,032</u>	<u>88,169</u>	<u>40,453</u>	<u>47,716</u>	<u>56.2%</u>	<u>0</u>
<b>Net Income over Expenditure</b>	<b><u>(40,058)</u></b>	<b><u>(15,603)</u></b>	<b><u>(79,032)</u></b>	<b><u>(63,429)</u></b>				
<u>107 Grants/Donations</u>								
4108 S 137	14,193	8,750	9,400	650		650	93.1%	
4109 Sports Clubs	300	300	300	0		0	100.0%	
4110 Grants - Other	350	1,750	350	(1,400)		(1,400)	500.0%	
4111 Youth Grants	2,300	1,000	1,800	800		800	55.6%	
4112 Social/Recreational	800	0	800	800		800	0.0%	
4113 Entertain/Culture/Arts	7,250	0	1,950	1,950		1,950	0.0%	
4114 Donations	1,150	0	2,000	2,000		2,000	0.0%	
Grants/Donations :- Indirect Expenditure	<u>26,343</u>	<u>11,800</u>	<u>16,600</u>	<u>4,800</u>	<u>0</u>	<u>4,800</u>	<u>71.1%</u>	<u>0</u>
<b>Net Expenditure</b>	<b><u>(26,343)</u></b>	<b><u>(11,800)</u></b>	<b><u>(16,600)</u></b>	<b><u>(4,800)</u></b>				

## Detailed Income &amp; Expenditure by Budget Heading 31/05/2021

Month No: 2

## Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>108 Christmas Decorations</b>								
4202 Timers & Basic Infrastructure	0	0	4,150	4,150		4,150	0.0%	
4204 Purchase of Trees	3,895	0	5,000	5,000		5,000	0.0%	
4205 New Tree Lights	0	0	1,500	1,500	335	1,165	22.3%	
4206 Infrastructure Work(Trees)	459	0	500	500		500	0.0%	
4207 Installation	6,898	0	10,000	10,000		10,000	0.0%	
4208 Electricity	691	0	700	700		700	0.0%	
4209 Barrier Hire	60	(60)	0	60		60	0.0%	
4211 Donations/Contributions	500	750	500	(250)		(250)	150.0%	
4212 Signs,Tags & Engraving	54	0	100	100		100	0.0%	
4213 Competition Prizes	0	0	50	50		50	0.0%	
4215 Hire of Motifs	7,180	0	0	0		0	0.0%	
Christmas Decorations :- Indirect Expenditure	<b>19,738</b>	<b>690</b>	<b>22,500</b>	<b>21,810</b>	<b>335</b>	<b>21,475</b>	<b>4.6%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(19,738)</b>	<b>(690)</b>	<b>(22,500)</b>	<b>(21,810)</b>				
6001 less Transfer to EMR	2,762	0						
<b>Movement to/(from) Gen Reserve</b>	<b>(22,500)</b>	<b>(690)</b>						
<b>109 Place Plan</b>								
1009 Income - Misc	6,533	0	0	0			0.0%	
Place Plan :- Income	<b>6,533</b>	<b>0</b>	<b>0</b>	<b>0</b>				<b>0</b>
4131 Place Plan project funding	6,679	0	2,000	2,000		2,000	0.0%	
Place Plan :- Indirect Expenditure	<b>6,679</b>	<b>0</b>	<b>2,000</b>	<b>2,000</b>	<b>0</b>	<b>2,000</b>		<b>0</b>
<b>Net Income over Expenditure</b>	<b>(146)</b>	<b>0</b>	<b>(2,000)</b>	<b>(2,000)</b>				
Grand Totals:- Income	309,918	104,346	327,449	223,103			31.9%	
Expenditure	250,357	47,342	365,449	318,107	51,951	266,156	27.2%	
<b>Net Income over Expenditure</b>	<b>59,562</b>	<b>57,004</b>	<b>(38,000)</b>	<b>(95,004)</b>				
less Transfer to EMR	1,933	0						
<b>Movement to/(from) Gen Reserve</b>	<b>57,629</b>	<b>57,004</b>						

CFIP6

---

**Abergele Town Council**

**Bank - Cash and Investment Reconciliation as at 31 May 2021**

---

**Confirmed Bank & Investment Balances**

Bank Statement Balances

31/05/2021	Current Bank A/c	1,491.47
12/05/2021	Quarterly Interset A/c	188,001.22
31/12/2020	Swansea Building Society	78,669.28
08/03/2021	Hall & Development A/c	49,526.56
31/08/2016	Regeneration Reserve	0.00
31/03/2019	Petty Cash	150.00

**317,838.53**

Unpresented Payments

**500.00**

---

**317,338.53**

Receipts not on Bank Statement

**0.00**

**Closing Balance**

---

**317,338.53**

All Cash & Bank Accounts

1	Current Bank A/c	991.47
2	Quarterly Interst A/c	188,001.22
3	Swansea Building Society	78,669.28
4	Hall & Development A/c	49,526.56
5	Regeneration Reserve	0.00
6	Petty Cash	150.00
	Other Cash & Bank Balances	0.00
	<b>Total Cash &amp; Bank Balances</b>	<b>317,338.53</b>

---

CF1P7



**From:** clerk@abergele-towncouncil.co.uk  
**Sent:** 20 May 2021 20:34  
**To:** Cllr Andrew Wood; 'ATC Deputy Clerk'  
**Cc:** Cllr Alan Hunter; 'Cllr Delyth MacRae'; Cllr Charlie McCoubrey; 'Cllr. Tracey Brennan'; Cllr Mark Baker; 'Cllr Mark Bond'; 'Cllr B Roberts'; 'Cllr. Shirley Jones-Roberts'; Cllr Sam Rowlands; 'Cllr. Neville Eden'; 'Cllr. George Frost'; 'Cllr R Waters'; 'Cllr. Nick Williams'; cllr.d.fetherstonhaugh@abergele-towncouncil.co.uk; Cllr Pauline Heap-Williams  
**Subject:** Financial update

Good evening Members

I can confirm that under Min No: 198/20 it was resolved to allocated £500 match funding for the grant for a bus shelter.

I can also confirm that the 50% contribution towards the lamp columns on Chapel Street of £20791.00 is allocated in the April report under 4091 committed expenditure heading £20791.

Any further queries please do not hesitate to let me know.

Kind regards

*Mandy*

Mandy Evans  
Clerc y Dref/Town Clerk  
Cyngor Tref Abergele Town Council