



CORRESPONDENCE FILE 1
(Pages 1 – 23)

Policy & Finance Meeting

16th February 2023

ATC Clerk

From: Glesni Gwilym Owen (CYLLID) <glesnigwilymowen@gwynedd.llyw.cymru>
Sent: 31 January 2023 16:58
Subject: CPLIL Bandiau Cyfraniadau 2023/24 - LGPS Contribution Bands 2023/24

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Prynhawn da / Good afternoon,

O fis Ebrill 2023 mae trothwyon a chyfraddau cyflog cyfraniadau gweithwyr yn newid. Mae'r tabl isod yn darparu'r bandiau cyflog newydd a lefelau cyfraniadau gweithwyr a fydd yn berthnasol o 1 Ebrill 2023. Fe'u cyfrifir trwy gynyddu bandiau cyfraniadau gweithwyr 2022/23 gyda ffigwr CPI Medi 2022 o 10.1%, gyda'r canlyniad wedi'i dalgrynnu i lawr i'r £ 100 agosaf.

From April 2023 the employee contribution salary thresholds and rates are changing. The table below provides the new salary bandings and employee contribution levels that will apply from 1st April 2023. They are calculated by increasing the 2022/23 employee contribution bands by the September 2022 CPI figure of 10.1 % and then rounded down to the nearest £100.

| Bandiau Cyfraniadau 2023/24 Contribution Table | | | |
|--|-------------------|----------------------------|---------------------|
| | | Prif gynllun / Main scheme | Adran 50/50 Section |
| hyd at / up to | £ 16,500.00 | 5.50% | 2.75% |
| £ 16,501.00 | £ 25,900.00 | 5.80% | 2.90% |
| £ 25,901.00 | £ 42,100.00 | 6.50% | 3.25% |
| £ 42,101.00 | £ 53,300.00 | 6.80% | 3.40% |
| £ 53,301.00 | £ 74,700.00 | 8.50% | 4.25% |
| £ 74,701.00 | £ 105,900.00 | 9.90% | 4.95% |
| £ 105,901.00 | £ 124,800.00 | 10.50% | 5.25% |
| £ 124,801.00 | £ 187,200.00 | 11.40% | 5.70% |
| £ 187,201.00 | neu fwy / or more | 12.50% | 6.25% |

Cofion cynnes / Kind regards

Mae'r e-bost hwn ac unrhyw atodiad iddo yn gyfrinachol ac fe'i bwriedir ar gyfer y sawl a enwir arno yn unig. Gall gynnwys gwybodaeth freintiedig. Os yw wedi eich cyrraedd trwy gamgymeriad ni ellwch ei gopio, ei ddsbarthu na'i ddangos i unrhyw un arall a dylech gysylltu â'r anfonwr ar unwaith. Mae unrhyw gynnwys nad yw'n ymwneud â busnes swyddogol y corff sy'n anfon yr e-bost yn bersonol i'r awdur.

Gall cynnwys yr e-bost hwn gael ei ddatgelu yn unol â gofynion deddfwriaeth mewn perthynas â prosesu a rheoli data, sydd yn cynnwys y GDPR, Deddf Diogelu Data 2018 a Deddf Rhyddid Gwybodaeth 2000.

ATC Clerk

P+P

From: Glesni Gwilym Owen (CYLLID) <glesnigwilymowen@gwynedd.llyw.cymru>
Sent: 19 January 2023 17:03
Subject: Ymgynghoriad ar Ddatganiad Strategaeth Cyllido drafft Cronfa Bensiwn Gwynedd / Consultation on Gwynedd Pension Fund's draft Funding Strategy Statement
Attachments: FSS Saesneg Cronfa Bensiwn Gwynedd Ionawr 2023.pdf; FSS Cymraeg Cronfa Bensiwn Gwynedd Ionawr 2023.pdf

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Annwyl Ymgynghorai,

YMGYNGHORIAD AR DDATGANIAD STRATEGAETH CYLLIDO DRAFFT CRONFA BENSIWN GWYNEDD

Ysgrifennaf ar ran Pwyllgor Pensiynau Cyngor Gwynedd sydd, yn adolygu'r Datganiad o Strategaeth Cyllido (FSS) fel rhan o broses Prisiant 2022. Mae copi presennol o'r FSS ar gael ar wefan Cronfa Bensiwn Gwynedd: <https://www.cronfabensiwnwynedd.cymru/cy/Buddsoddiadau/Funding-Strategy-Statement-June-2021.pdf>.

Mae copi o'r datganiad drafft fel atodiad i'r neges hon.

Bydd y Pwyllgor Pensiynau yn cymeradwyo'r FSS terfynol yn y cyfarfod ar 27 Mawrth 2023.

Os oes gennych unrhyw sylwadau ar y newidiadau neu unrhyw agwedd arall o'r FSS, y byddech yn dymuno i'r Pwyllgor Pensiynau eu hystyried cyn iddynt benderfynu ar yr FSS terfynol a gyhoeddir, yna os gwelwch yn dda a fedrwch chi ddanfon eich ymateb erbyn **3 Mawrth 2023** at delythwynjonesthomas@gwynedd.llyw.cymru.

Os byddwch angen eglurhad neu fod gennych unrhyw gwestiynau parthed y FSS chysylltwch â Delyth ar 01286 679128 neu'r cyfeiriad e-bost uchod.

Dear Consultee,

CONSULTATION ON GWYNEDD PENSION FUND'S DRAFT FUNDING STRATEGY STATEMENT

I write on behalf of Gwynedd Council's Pensions Committee which is reviewing the Funding Strategy Statement (FSS) as part of the 2022 Valuation process. A copy of Gwynedd Pension Fund's current FSS can be seen on the Gwynedd Pension Fund website. <https://www.gwynedd-pensionfund.wales/en/Investments/Funding-Strategy-Statement-June-2021.pdf>.

A copy of the draft statement is attached to this message.

The Pensions Committee will approve the final FSS at a meeting of the Committee on 27th March 2023.

If you have any comments on the above changes or on any other aspect of the FSS, which you wish the Pensions Committee to consider before it decides on the final FSS to be published, then please send your response by **3 March 2023** to delythwynjonesthomas@gwynedd.llyw.cymru.

If you require clarification or have any questions regarding FSS please contact Delyth on 01286 679128 or the e-mail address above.

ATC Clerk

From: Customer Accounts <customer.accounts@rialtas.co.uk>
Sent: 12 December 2022 11:00
To: clerk@abergele-towncouncil.co.uk
Subject: Important update from Rialtas

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Dear Sir/Madam,

We are proud to be celebrating our 26th Year of providing solutions to Town, Parish and Community Councils, we're looking forward to continuing supply of our solutions and services to you as we embark on the next stage of our journey with our new parent company, Harris. We are emailing you with some important updates, including our price list (attached) for support and maintenance and professional services which are effective from 1st November 2022 and will remain fixed until 1st April 2024, please see the further updates below:

Co-Terming Invoices to Council Finance Years: We are starting the process of aligning all annual invoicing with Council financial years (April to March).

If you are due to be invoiced for your annual support and maintenance before 31st March 2023, we will notify you of the co-termed adjustment value on your invoice. On the same invoice there will be a charge for the 2023-24 fees which will ensure the security of fixed pricing until April 2024. The price card attached provides a view of the Annual Charges.

This means that any new modules which you choose to add in the year will be supplied at a co-termed charge at the point of purchase and invoiced up to 31st March each year. All annual support and maintenance invoices will apply to the period April to March each year, for all customers.

We understand that this may cause a short-term impact, however our intention is to align better with our customers, and to increase our internal efficiencies, so that we can spend more time supporting you.

Costs: We appreciate that everyone is feeling the pinch of inflation, certainly it's no different here at Rialtas, like most organisations our core operating costs have increased beyond our expectations throughout 2022 and into 2023, with no end in sight.

The feedback from you, the customer, has been overwhelmingly that you value the customer service from the Rialtas team very highly. We will continue to provide the level of service you expect.

Please be aware that our price list has been aligned with our core costs to operate in the current climate, this change also enables us to provision for team growth and improvement of our service. We will also continue to invest in the development of new features, products, modules, and technology in our software which we know are critical to your organisation.

[Download price list](#)

Year End Accountancy Closedown Service: We continue to operate our Year End Accountancy Closedown Service remotely. Year End booking forms for those who signed up to the loyalty scheme in 2021 will shortly be distributed in December, for the remainder of our customers the form will be distributed on the 1st February 2023.

Change of Business Bank Account: We've got our new bank account live and we wanted to provide you with advanced notice that we are changing our bank with immediate effect. Please ensure that any outstanding invoices are paid using the bank details below. All of our invoices going forwards will contain new bank details when issued.

Our new bank details are:

Bank: HSBC Sort Code:40-38-04

Account Number: 25252903

Business Name: Rialtas Business Solutions Ltd.

If you have any questions, please contact us on directly
on customer.accounts@rialtas.co.uk.

RECEIVED

18 JAN 2023

BY ATC

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Abertawe SA1 3DH

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NAT / C5 / 2684503 / 000002

Abergele Town Council
Town Hall
Llanddulas Hall
Abergele
Conwy
LL22 7BT



Dear Member

Savings Interest Rate Change

Following recent increases in the Bank of England's Base Interest Rate, I am writing to tell you about the Society's decision to increase the interest rate payable on all savings accounts, from the 1st of February 2023.

The Base Interest Rate increased to 3.50% in December 2022, the highest base rate since November 2008.

The Society enjoyed an excellent 2022 and the Society's Board is alert to the economic challenges that lie ahead and the impact these may have on both the Society and our customers during 2023.

Having carefully considered this decision and carried out a thorough check of the savings interest rates payable by other financial institutions, we believe that the Society is able to increase the interest rates paid on our savers accounts. This reflects our belief that the Society is in a good position to effectively operate both now, and in the future, ensuring we build on the foundations successfully laid down over the last 100 years of operations.

We would also like to take this opportunity to remind you that we offer the following:

1. **Online Registrations for both personal and business customers** – You can now view and transact on your savings accounts held at the Society using our Online Service (subject to terms and conditions). For more information, visit our website at: <https://www.swansea-bs.co.uk/customer-support/online-registration> or contact your local branch office.
2. **Regular Monthly Saver account** – for those looking to save regularly with instant access to their funds, we offer this account with an attractive interest rate. (Please note that the balance on the account after 12 months from the account opening date will be transferred into a linked instant access account held at the Society, but the account holder can continue paying into the regular monthly saver account without a break in deposits.).

Please find overleaf our updated Range of Savings Accounts table which shows the new interest rates payable across our range of savings accounts from February 1, 2023.

Thank you for your continued support.

Yours faithfully,

Alun Williams
Chief Executive

CFIPS

The Swansea Building Society Range of Savings Accounts – 1 February 2023

| Account Name | Minimum Account Opening Balance* | Minimum Account Operating Balance** | Annual Interest | Tax Status |
|---|----------------------------------|-------------------------------------|------------------------------|------------|
| | | | GROSS / AER† | |
| Instant Access Saver | £1 | £1 | 3.25% | GROSS |
| Regular Monthly Saver | £25 - £500 Per calendar month | £1 | Gross = 3.75% AER = 3.81% | GROSS |
| 90 Day Notice | £1 | £1 | Gross = 3.30% AER = 3.25% | GROSS |
| Cash ISA | £1 | £1 | 3.25% | Tax-Free |
| First Adult Saver (Only available to customers aged 18-40) | £1 | £1 | Gross = 3.40% AER = 3.43% | GROSS |
| Young Saver | £1 | £1 | Gross = 4.00% AER = 4.04% | GROSS |
| Cash Junior ISA | £1 | £1 | 4.00% | Tax Free |
| Business Instant Access Saver | £1 | £1 | 2.75% | GROSS |
| Business 90 Day Notice | £1 | £1 | Gross = 2.80% AER = 2.83% | GROSS |

* The minimum account opening balance is the minimum amount that must be deposited at the time of account opening

** The minimum account operating balance is the minimum balance that must be maintained in the account for it to remain open.

† For definition of GROSS/AER please see bottom of page

| | |
|----------------------------------|---|
| Fixed/Variable Rate Bonds | The Society will from time to time offer Fixed/Variable Rate Bonds dependent upon market conditions. Full details about our Fixed/Variable Rate Bonds currently available, including interest rates can be found on our website or by visiting any of our branches. |
|----------------------------------|---|

Interest Rates for Savings Accounts no longer available

| Account Name | Minimum Account Operating Balance | Annual Interest Gross/AER † | Tax Status |
|-----------------------------|-----------------------------------|-----------------------------|------------|
| Cygnnet/Swans Junior | £1 | Gross = 4.00% AER= 4.04% | GROSS |

The maximum balance across all accounts held with the Society is £1m per customer.

Our Savings products are only available to existing Members/Customers or new applicants resident in Wales.

Please note the Personal Premier Account / Business Premier Account has been renamed Instant Access Saver Account / Business Instant Saver Account respectively and all existing accounts have been transferred to this account but there is no action required.

† GROSS The Gross rate is the contractual rate of interest before the deduction of income tax.

† AER Stands for Annual Equivalent Rate and illustrates what the interest rate would be if interest was paid and added each year.

CFIP6

**INTERNAL AUDIT REPORT - INTERIM
ABERGELE TOWN COUNCIL – 2022/2023**

The internal audit is carried out by undertaking the following testing of the internal controls specified on the Annual Return for local councils in Wales:

- Checking that books of account have been properly kept throughout the year
- Checking a sample of payments to ensure that the Council's financial regulations have been met, payments are supported by invoices, expenditure is approved, and VAT is correctly accounted for
- Reviewing the Council's risk assessment and ensuring that adequate arrangements are in place to manage all identified risks
- Verifying that the annual precept request is the result of a proper budgetary process; that budget progress has been regularly monitored and that the council's reserves are appropriate
- Checking income records to ensure that the correct price has been charged, income has been received, recorded and promptly banked and VAT is correctly accounted for
- Reviewing petty cash records to ensure payments are supported by receipts, expenditure is approved and VAT is correctly accounted for
- Checking that salaries to employees have been paid in accordance with Council approvals and that PAYE and NI requirements have been properly applied
- Checking the accuracy of the asset and investments registers
- Testing the accuracy and timeliness of periodic and year-end bank account reconciliation(s)
- Year end testing on the accuracy and completeness of the financial statements

The interim internal audit provides evidence to support the annual internal audit conclusion in the Annual Return for local councils in Wales.

Conclusion

On the basis of the internal audit work carried out, in our view the council's system of internal controls is in place, adequate for the purpose intended and effective, subject to the issues reported in the action plan overleaf.

As part of the internal audit work for the next financial year we will follow up all recommendations included in the action plan.

JDH Business Services Limited

CAIP7

INTERNAL AUDIT REPORT - INTERIM
 ABERGEELE TOWN COUNCIL – 2022/2023

ACTION PLAN

| ISSUE | RECOMMENDATION | FOLLOW UP |
|--|---|-----------------------|
| <p>1</p> <p>The Council have introduced a credit card in 22/23. The financial regulations do not state the controls over the credit card only a debit card. The financial regulations do not state the monthly and individual transaction limits in place, controls over physical security and the reporting of transactions to Council.</p> | <p>The financial regulations should be updated to include controls over the use of the credit card.</p> | <p>To be achieved</p> |
| <p>2</p> <p>Payments are approved by Council in a supporting schedule (schedule A) which is not included within the minutes. The total amount of payments approved has not been stated in the minutes for May 2022.</p> <p>The August minutes approve total payments of £18,920.74, however this does not agree to the supporting schedule showing total payments of £17,564.66.</p> | <p>When the Council approve payments in a supporting schedule they should state the total amount of payments approved within the minutes, this should agree to the total payments on the supporting schedule.</p> | <p>Noted.</p> |

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INTERNAL AUDIT REPORT - INTERIM
 ABERGEELE TOWN COUNCIL – 2022/2023

| 2021/22 internal audit recommendations | | |
|---|---|---|
| <p>1</p> <p>Staff costs includes payments to temp employment agencies amounting to £3619.37.</p> <p>These payments are not in respect of employees of the Council and should be classed as 'Total other payments'.</p> | <p>The annual return should be amended as follows:</p> <p>Staff costs £113,885 Total other payments £175,392</p> | <p>Amended by Council during internal audit</p> <p>Supply sheet included in staff costs</p> |
| <p>2</p> <p>The risk assessment has been approved by the Executive Committee.</p> <p>The terms of reference for the Executive committee includes the following designated responsibility:</p> <p>4. To undertake an annual assessment of risks, to include: financial; administrative and organisational; employers; members; public; assets; health and safety; and fire safety and report to the Council on the management of identified risks.</p> <p>We have not seen minutes from full council stating that the Executive Committee have reported to them on the</p> | <p>Full Council should formally approve the annual risk assessment.</p> | <p>MIN NO!</p> <p>428 428/22 (b).</p> |

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INTERNAL AUDIT REPORT - INTERIM
 ABERGELE TOWN COUNCIL – 2022/2023

| | | |
|---|--|---|
| | | <p>management of risks and full Council therefore approving the annual risk assessment.</p> |
| <p>2021/22 interim audit recommendations</p> | | |
| <p>1</p> | <p>The Clerk was reimbursed in the year for a zoom subscription paid for with a personal credit card.</p> <p>The financial regulations state:</p> <p>6.20. Any corporate credit card or trade card account opened by the council will be specifically restricted to use by the Clerk /RFO and shall be subject to automatic payment in full at each month end. Personal credit or debit cards of members or staff shall not be used under any circumstances.</p> | <p>See Item 1 page 2.</p> |
| <p>2</p> | <p>The May 2021 payments schedule has not been signed to evidence it is the schedule of payments approved in the minutes.</p> | <p>The payments schedule should be signed to evidence approval.</p> <p>Reminders to The Chairman of PTF or Ang Exec</p> |

CAPIO

INTERNAL AUDIT REPORT - INTERIM
 ABERGELE TOWN COUNCIL – 2022/2023

| 2020/21 internal audit recommendations | | | |
|--|---|--|-----------------------------|
| 1 | <p>The Council purchased planters, benches and picnic tables at a cost of £10,520 in 2020/21. They have not been added to the asset register.</p> <p>Adjustments have not been made to the asset register for the recommendations in issue 2 of the 2019/20 internal audit.</p> | <p>If the Council own these assets the asset register should be updated to include them and fixed assets should be amended on the annual return.</p> <p>The asset register and annual return should be adjusted for the items identified in 2019/20.</p> | Implemented |
| 2 | <p>The risk assessment does not address the risks of supplier (procurement) fraud.</p> | <p>The risk assessment should be updated to include supplier (procurement) fraud including the adequacy of supplier onboarding controls.</p> | Outstanding implemented. |
| 2020/21 interim internal audit recommendations | | | |
| 1 | <p>Payments are approved by Council in a supporting schedule (schedule A) which is not included within the minutes. The total amount of payments approved has not been stated in the minutes for the months April – July 2020.</p> <p>The September minutes approve total payments of £28,196.87,</p> | <p>When the Council approve payments in a supporting schedule they should state the total amount of payments approved within the minutes, this should agree to the total payments on the supporting schedule.</p> | Implemented |

CFIP11

INTERNAL AUDIT REPORT - INTERIM
 ABERGEELE TOWN COUNCIL – 2022/2023

| | | | |
|---|--|---|-------------|
| | however this does not agree to the supporting schedule showing total payments of £27,176.66. | | |
| 2 | The council is party to a number of contracts with varying lengths and conditions. | <i>The council should establish a contracts register which should be regularly reviewed to identify those contracts where the upcoming end date signifies that a tender or quotation process is required, or whether a decision is needed regarding an extension which is provided for in the contract terms.</i> | Implemented |
| 3 | The VAT number of suppliers for material contracts are not verified before entering into the contract. | <i>A VAT fraud prevention check should involve verification of the VAT number and address details of a new major supplier before entering into a material contract.</i> | Implemented |

CF1P12

Abergele Town Council



Monthly Budget Monitoring Report

31st January 2023

CF1P13

Detailed Income & Expenditure by Budget Heading 31/01/2023

Month No: 10

Cost Centre Report

| | Actual Current Mth | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent | Transfer to/from EMR |
|--|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------------|-------------------------|
| 100 Staff Costs | | | | | | | | |
| 1008 Income - Grant | 10,000 | 50,000 | 0 | (50,000) | | | 0.0% | |
| Staff Costs :- Income | 10,000 | 50,000 | 0 | (50,000) | | | | 0 |
| 4000 Staff Salaries | 11,030 | 104,183 | 119,688 | 15,505 | | 15,505 | 87.0% | |
| 4001 Paye/NI | 1,026 | 10,419 | 22,882 | 12,463 | | 12,463 | 45.5% | |
| 4002 Pensions | 1,999 | 18,966 | 18,011 | (955) | | (955) | 105.3% | |
| 4011 Recruitment | 0 | 750 | 2,000 | 1,250 | | 1,250 | 37.5% | |
| 4015 Agency Staff | 0 | 15,555 | 0 | (15,555) | | (15,555) | 0.0% | |
| Staff Costs :- Indirect Expenditure | 14,055 | 149,873 | 162,581 | 12,708 | 0 | 12,708 | 92.2% | 0 |
| Net Income over Expenditure | (4,055) | (99,873) | (162,581) | (62,708) | | | | |
| 101 Administration | | | | | | | | |
| 1002 Income - Bank Interest | 715 | 878 | 120 | (758) | | | 731.4% | |
| 1009 Income - Misc | 0 | 764 | 0 | (764) | | | 0.0% | |
| 1176 Precept | 0 | 299,749 | 299,749 | 0 | | | 100.0% | |
| Administration :- Income | 715 | 301,391 | 299,869 | (1,522) | | | 100.5% | 0 |
| 4003 Training - Staff | 0 | 830 | 1,000 | 170 | 45 | 125 | 87.5% | |
| 4004 Training - Members | 0 | 251 | 1,500 | 1,249 | 180 | 1,069 | 28.8% | |
| 4005 Travel - Staff | 8 | 160 | 600 | 440 | | 440 | 26.7% | |
| 4006 Travel - Members | 0 | 0 | 300 | 300 | | 300 | 0.0% | |
| 4007 Translation Fees | 0 | 712 | 1,000 | 288 | | 288 | 71.2% | |
| 4008 IT Costs | 49 | 4,392 | 4,000 | (392) | 300 | (692) | 117.3% | |
| 4009 Phone/Broadband | 0 | 2,158 | 3,000 | 842 | | 842 | 71.9% | |
| 4010 Members Allowance | 0 | 2,450 | 3,400 | 950 | | 950 | 72.1% | |
| 4037 Tree Warden | 0 | 350 | 500 | 150 | | 150 | 70.0% | |
| 4046 Photocopying | 236 | 697 | 1,900 | 1,203 | | 1,203 | 36.7% | |
| 4047 Consumeables | 0 | 719 | 2,000 | 1,281 | 151 | 1,131 | 43.5% | |
| 4048 Postages | 5 | 103 | 700 | 597 | 10 | 588 | 16.1% | |
| 4049 Risk Assessments | 0 | 0 | 1,250 | 1,250 | | 1,250 | 0.0% | |
| 4055 Audit Fee - External | 0 | (520) | 900 | 1,420 | | 1,420 | (57.8%) | |
| 4056 Audit Fee - Internal | 0 | 84 | 551 | 467 | | 467 | 15.3% | |
| 4085 Conference Expenses | 0 | 265 | 350 | 85 | | 85 | 75.7% | |
| 4086 Elections | 0 | 540 | 5,500 | 4,960 | | 4,960 | 9.8% | |
| 4120 Professional & Legal Fees | 0 | 0 | 1,000 | 1,000 | | 1,000 | 0.0% | |
| 4121 Bank Charges | 11 | 118 | 150 | 32 | | 32 | 78.6% | |
| 4125 Contingency | 0 | 0 | 1,350 | 1,350 | | 1,350 | 0.0% | |
| 4216 Finance Software | 0 | 833 | 1,500 | 667 | | 667 | 55.5% | |
| 4818 Payroll Support costs | 0 | 485 | 700 | 215 | | 215 | 69.3% | |
| 4819 IT Software & Hardware | 0 | 0 | 0 | (0) | 4 | (5) | 0.0% | |
| Administration :- Indirect Expenditure | 309 | 14,627 | 33,151 | 18,524 | 690 | 17,834 | 46.2% | 0 |
| Net Income over Expenditure | 406 | 286,763 | 266,718 | (20,045) | | | | |

Detailed Income & Expenditure by Budget Heading 31/01/2023

Month No: 10

Cost Centre Report

| | Actual Current Mth | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent | Transfer to/from EMR |
|--|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------------|-------------------------|
| 102 Civic Expenses | | | | | | | | |
| 1004 Income - Mayors | 0 | 160 | 0 | (160) | | | 0.0% | |
| Civic Expenses :- Income | <u>0</u> | <u>160</u> | <u>0</u> | <u>(160)</u> | | | | <u>0</u> |
| 4020 Mayors Allowance | 0 | 1,500 | 1,500 | 0 | | 0 | 100.0% | |
| 4021 Other Civic Costs | 0 | 2,303 | 1,250 | (1,053) | | (1,053) | 184.3% | |
| 4022 Expenditure - Mayors | 0 | 160 | 0 | (160) | | (160) | 0.0% | |
| 4023 Council Regalia | 0 | 1,827 | 1,000 | (827) | | (827) | 182.7% | |
| 4024 Honours Board | 0 | 96 | 100 | 4 | | 4 | 96.0% | |
| 4025 Town Memorabilia | 0 | 0 | 200 | 200 | | 200 | 0.0% | |
| Civic Expenses :- Indirect Expenditure | <u>0</u> | <u>5,887</u> | <u>4,050</u> | <u>(1,837)</u> | <u>0</u> | <u>(1,837)</u> | <u>145.3%</u> | <u>0</u> |
| Net Income over Expenditure | <u>0</u> | <u>(5,727)</u> | <u>(4,050)</u> | <u>1,677</u> | | | | |
| 103 Premises | | | | | | | | |
| 4030 Rates | (996) | 8,023 | 8,820 | 797 | | 797 | 91.0% | |
| 4031 Heat/Light/Water | 0 | (23) | 8,000 | 8,023 | | 8,023 | (0.3%) | |
| 4035 General Maintenance | 12 | 12,903 | 3,000 | (9,903) | 3,202 | (13,105) | 536.8% | |
| 4036 Grounds Maintenance | 25 | 399 | 1,000 | 601 | | 601 | 39.9% | |
| 4041 Office Equipment | 0 | 65 | 500 | 435 | | 435 | 13.0% | |
| 4042 Furniture | 0 | 0 | 500 | 500 | | 500 | 0.0% | |
| 4043 Hearse House | 0 | 0 | 200 | 200 | | 200 | 0.0% | |
| 4044 Waste Disposal | 0 | 270 | 500 | 230 | 474 | (244) | 148.9% | |
| 4045 Insurance | 0 | 1,793 | 1,800 | 7 | | 7 | 99.6% | |
| Premises :- Indirect Expenditure | <u>(959)</u> | <u>23,430</u> | <u>24,320</u> | <u>890</u> | <u>3,676</u> | <u>(2,786)</u> | <u>111.5%</u> | <u>0</u> |
| Net Expenditure | <u>959</u> | <u>(23,430)</u> | <u>(24,320)</u> | <u>(890)</u> | | | | |
| 104 Subscriptions | | | | | | | | |
| 4060 SLCC | 0 | 215 | 1,000 | 785 | | 785 | 21.5% | |
| 4061 OVW | 0 | 2,061 | 2,000 | (61) | | (61) | 103.0% | |
| 4062 NWATC | 0 | 100 | 75 | (25) | | (25) | 133.3% | |
| 4063 CVSC | 0 | 0 | 15 | 15 | | 15 | 0.0% | |
| 4064 Clerks & Councils Direct | 0 | 12 | 60 | 48 | | 48 | 20.0% | |
| 4066 Data Protection | 35 | 35 | 40 | 5 | | 5 | 87.5% | |
| 4068 Parish Online | 0 | 0 | 250 | 250 | | 250 | 0.0% | |
| 4069 Fields In Trust | 0 | 0 | 65 | 65 | | 65 | 0.0% | |
| 4070 North Wales Play Assoc | 0 | 0 | 50 | 50 | | 50 | 0.0% | |
| Subscriptions :- Indirect Expenditure | <u>35</u> | <u>2,423</u> | <u>3,555</u> | <u>1,132</u> | <u>0</u> | <u>1,132</u> | <u>68.2%</u> | <u>0</u> |
| Net Expenditure | <u>(35)</u> | <u>(2,423)</u> | <u>(3,555)</u> | <u>(1,132)</u> | | | | |

Detailed Income & Expenditure by Budget Heading 31/01/2023

Month No: 10

Cost Centre Report

| | Actual Current Mth | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent | Transfer to/from EMR |
|---|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|--------------|-------------------------|
| 106 Community Schemes | | | | | | | | |
| 1001 Income - Newsletter/Advert | 0 | 211 | 0 | (211) | | | 0.0% | |
| 1008 Income - Grant | 0 | 10,000 | 0 | (10,000) | | | 0.0% | |
| 1009 Income - Misc | 0 | 880 | 0 | (880) | | | 0.0% | |
| Community Schemes :- Income | 0 | 11,091 | 0 | (11,091) | | | | 0 |
| 4036 Grounds Maintenance | 0 | 0 | 3,000 | 3,000 | | 3,000 | 0.0% | |
| 4076 War Memorials | 0 | 0 | 500 | 500 | | 500 | 0.0% | |
| 4077 Queens Jubilee | 0 | 165 | 0 | (165) | | (165) | 0.0% | |
| 4080 The Mount | 0 | 0 | 11,500 | 11,500 | 1,328 | 10,172 | 11.5% | |
| 4082 Planters | 0 | 0 | 6,500 | 6,500 | | 6,500 | 0.0% | |
| 4083 Noticeboards | 0 | 0 | 700 | 700 | | 700 | 0.0% | |
| 4084 Floodlighting | 692 | 1,086 | 1,000 | (86) | 494 | (580) | 158.0% | |
| 4087 Events | 0 | 2,429 | 5,000 | 2,571 | | 2,571 | 48.6% | |
| 4088 Toilet financial support/hire | 155 | 1,375 | 4,180 | 2,805 | 475 | 2,330 | 44.3% | |
| 4091 Street Furniture | 0 | 1,424 | 2,000 | 576 | 2,079 | (1,503) | 175.1% | |
| 4092 Play Schemes | 0 | 1,620 | 1,900 | 280 | | 280 | 85.3% | |
| 4093 MUGA/Play Equip | 44 | 44 | 0 | (44) | | (44) | 0.0% | |
| 4096 Footpaths Maintenance | 0 | 880 | 6,000 | 5,120 | | 5,120 | 14.7% | |
| 4097 Tourism Signs | 0 | 3,877 | 0 | (3,877) | | (3,877) | 0.0% | |
| 4098 Pensarn Promenade | 0 | 1,450 | 0 | (1,450) | | (1,450) | 0.0% | |
| 4099 Hanging Baskets | 1,749 | 4,234 | 2,600 | (1,634) | | (1,634) | 162.8% | |
| 4101 Free Parking | 20,000 | 20,000 | 20,000 | 0 | | 0 | 100.0% | |
| 4103 Bus Shelters Maintenance | 300 | 475 | 3,000 | 2,525 | 250 | 2,275 | 24.2% | |
| 4104 Newsletter | 0 | 2,113 | 2,500 | 387 | | 387 | 84.5% | |
| 4105 Website | 0 | 216 | 1,000 | 784 | | 784 | 21.6% | |
| 4106 Town Guide | 0 | 0 | 500 | 500 | | 500 | 0.0% | |
| 4107 Notices - Other | 0 | 0 | 500 | 500 | | 500 | 0.0% | |
| 4115 CCTV | 0 | 2,352 | 2,352 | 0 | | 0 | 100.0% | |
| 4117 Match Funding - Toilets | 0 | 0 | 20,000 | 20,000 | | 20,000 | 0.0% | |
| 4130 Misc Costs | 1,120 | 1,120 | 0 | (1,120) | 224 | (1,344) | 0.0% | |
| Community Schemes :- Indirect Expenditure | 24,059 | 44,859 | 94,732 | 49,873 | 4,850 | 45,024 | 52.5% | 0 |
| Net Income over Expenditure | (24,059) | (33,768) | (94,732) | (60,964) | | | | |
| 107 Grants/Donations | | | | | | | | |
| 4108 S 137 | 0 | 12,650 | 14,500 | 1,850 | | 1,850 | 87.2% | |
| 4109 Sports Clubs | 0 | 550 | 550 | 0 | | 0 | 100.0% | |
| 4110 Grants - Other | 0 | 1,250 | 1,250 | 0 | | 0 | 100.0% | |
| 4111 Youth Grants | 0 | 500 | 1,800 | 1,300 | | 1,300 | 27.8% | |
| 4112 Social/Recreational | 0 | 750 | 7,000 | 6,250 | | 6,250 | 10.7% | |

Detailed Income & Expenditure by Budget Heading 31/01/2023

Month No: 10

Cost Centre Report

| | Actual Current Mth | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent | Transfer to/from EMR |
|---|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------------|-------------------------|
| 4113 Entertain/Culture/Arts | 0 | 100 | 1,900 | 1,800 | | 1,800 | 5.3% | |
| 4114 Donations | 0 | 1,175 | 1,500 | 325 | | 325 | 78.3% | |
| Grants/Donations :- Indirect Expenditure | <u>0</u> | <u>16,975</u> | <u>28,500</u> | <u>11,525</u> | <u>0</u> | <u>11,525</u> | <u>59.6%</u> | <u>0</u> |
| Net Expenditure | <u>0</u> | <u>(16,975)</u> | <u>(28,500)</u> | <u>(11,525)</u> | | | | |
| 108 Christmas Decorations | | | | | | | | |
| 4200 Infrastructure Work(Columns) | 0 | 1,715 | 0 | (1,715) | | (1,715) | 0.0% | |
| 4201 Purchase New Motifs | 0 | 11,393 | 0 | (11,393) | | (11,393) | 0.0% | |
| 4202 Timers & Basic Infrastructure | 0 | 2,049 | 3,000 | 951 | | 951 | 68.3% | |
| 4204 Purchase of Trees | 0 | 6,650 | 4,000 | (2,650) | | (2,650) | 166.3% | |
| 4206 Infrastructure Work(Trees) | 575 | 4,599 | 500 | (4,099) | 750 | (4,849) | 1069.8% | |
| 4207 Installation | 0 | 10,670 | 10,000 | (670) | | (670) | 106.7% | |
| 4208 Electricity | 0 | 0 | 5,000 | 5,000 | | 5,000 | 0.0% | |
| 4212 Signs,Tags & Engraving | 0 | 61 | 0 | (61) | | (61) | 0.0% | |
| Christmas Decorations :- Indirect Expenditure | <u>575</u> | <u>37,137</u> | <u>22,500</u> | <u>(14,637)</u> | <u>750</u> | <u>(15,387)</u> | <u>168.4%</u> | <u>0</u> |
| Net Expenditure | <u>(575)</u> | <u>(37,137)</u> | <u>(22,500)</u> | <u>14,637</u> | | | | |
| 109 Place Plan | | | | | | | | |
| 1008 Income - Grant | 0 | 7,500 | 0 | (7,500) | | | 0.0% | |
| 1009 Income - Misc | 0 | 1,500 | 0 | (1,500) | | | 0.0% | |
| Place Plan :- Income | <u>0</u> | <u>9,000</u> | <u>0</u> | <u>(9,000)</u> | | | | <u>0</u> |
| 4131 Place Plan project funding | 0 | 0 | 5,000 | 5,000 | | 5,000 | 0.0% | |
| 4132 Green Energy Project funding | 0 | 5,000 | 0 | (5,000) | 2,500 | (7,500) | 0.0% | |
| 4134 TWF Green Corridor funding | 0 | 590 | 0 | (590) | | (590) | 0.0% | |
| Place Plan :- Indirect Expenditure | <u>0</u> | <u>5,590</u> | <u>5,000</u> | <u>(590)</u> | <u>2,500</u> | <u>(3,090)</u> | <u>161.8%</u> | <u>0</u> |
| Net Income over Expenditure | <u>0</u> | <u>3,410</u> | <u>(5,000)</u> | <u>(8,410)</u> | | | | |
| Grand Totals:- Income | <u>10,715</u> | <u>371,642</u> | <u>299,869</u> | <u>(71,773)</u> | | | <u>123.9%</u> | |
| Expenditure | <u>38,074</u> | <u>300,800</u> | <u>378,389</u> | <u>77,589</u> | <u>12,466</u> | <u>65,124</u> | <u>82.8%</u> | |
| Net Income over Expenditure | <u>(27,359)</u> | <u>70,842</u> | <u>(78,520)</u> | <u>(149,362)</u> | | | | |
| Movement to/(from) Gen Reserve | <u>(27,359)</u> | <u>70,842</u> | | | | | | |

C/FIP17

Abergele Town Council

Bank - Cash and Investment Reconciliation as at 31 January 2023

Confirmed Bank & Investment Balances

Bank Statement Balances

| | | |
|------------|--------------------------|------------|
| 31/01/2023 | Current Bank A/c | 489.47 |
| 19/01/2023 | Quarterly Interest A/c | 264,600.00 |
| 13/01/2023 | Swansea Building Society | 79,379.82 |
| 16/12/2022 | Hall & Development A/c | 36,104.11 |
| 31/08/2016 | Regeneration Reserve | 0.00 |
| 31/03/2021 | Petty Cash | 150.00 |

380,723.40

Unpresented Payments

282.50

380,440.90

Receipts not on Bank Statement

0.00

Closing Balance

380,440.90

All Cash & Bank Accounts

| | | |
|---|---------------------------------------|-------------------|
| 1 | Current Bank A/c | 206.97 |
| 2 | Quarterly Interest A/c | 264,600.00 |
| 3 | Swansea Building Society | 79,379.82 |
| 4 | Hall & Development A/c | 36,104.11 |
| 5 | Regeneration Reserve | 0.00 |
| 6 | Petty Cash | 150.00 |
| | Other Cash & Bank Balances | 0.00 |
| | Total Cash & Bank Balances | 380,440.90 |

CF1P18

**Bank Reconciliation Statement as at 31/01/2023
for Cashbook 1 - Current Bank A/c**

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page No</u> | <u>Balances</u> |
|--|-----------------------|------------------------------------|-----------------|
| Current Bank A/c | 31/01/2023 | | 489.47 |
| | | | <u>489.47</u> |
| <u>Unpresented Cheques (Minus)</u> | | <u>Amount</u> | |
| 18/08/2022 FP15 SLCC | | 108.00 | |
| 18/08/2022 FP16 SLCC | | 108.00 | |
| 19/01/2023 FP16 Ruth Parker | | 4.50 | |
| 19/01/2023 FP15 Information Commissioner's Off | | 35.00 | |
| 27/01/2023 FP Fiona Taggart | | 27.00 | |
| | | | <u>282.50</u> |
| | | | 206.97 |
| <u>Receipts not Banked/Cleared (Plus)</u> | | | |
| | | 0.00 | |
| | | | <u>0.00</u> |
| | | | 206.97 |
| | | Balance per Cash Book is :- | 206.97 |
| | | Difference is :- | 0.00 |

CF1P19

**Bank Reconciliation Statement as at 31/01/2023
for Cashbook 2 - Quarterly Interest A/c**

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page No</u> | <u>Balances</u> |
|---|-----------------------|------------------------------------|-------------------|
| Quarterly Interest A/c | 19/01/2023 | 0 | 264,600.00 |
| | | | <u>264,600.00</u> |
| <u>Unpresented Cheques (Minus)</u> | | <u>Amount</u> | |
| | | 0.00 | |
| | | | <u>0.00</u> |
| | | | 264,600.00 |
| <u>Receipts not Banked/Cleared (Plus)</u> | | | |
| | | 0.00 | |
| | | | <u>0.00</u> |
| | | | 264,600.00 |
| | | Balance per Cash Book is :- | 264,600.00 |
| | | Difference is :- | 0.00 |

CF1P20

**Bank Reconciliation Statement as at 31/01/2023
for Cashbook 3 - Swansea Building Society**

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page No</u> | <u>Balances</u> |
|---|-----------------------|------------------------------------|------------------|
| Swansea Building Society | 13/01/2023 | | 79,379.82 |
| | | | <u>79,379.82</u> |
| <u>Unpresented Cheques (Minus)</u> | | <u>Amount</u> | |
| | | 0.00 | |
| | | | <u>0.00</u> |
| | | | 79,379.82 |
| <u>Receipts not Banked/Cleared (Plus)</u> | | | |
| | | 0.00 | |
| | | | <u>0.00</u> |
| | | | 79,379.82 |
| | | Balance per Cash Book is :- | 79,379.82 |
| | | Difference is :- | 0.00 |

CF1P21

**Bank Reconciliation Statement as at 31/01/2023
for Cashbook 4 - Hall & Development A/c**

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page No</u> | <u>Balances</u> |
|---|-----------------------|------------------------------------|------------------|
| Hall & Development A/c | 16/12/2022 | | 36,104.11 |
| | | | <u>36,104.11</u> |
| <u>Unpresented Cheques (Minus)</u> | | <u>Amount</u> | |
| | | 0.00 | |
| | | | <u>0.00</u> |
| | | | 36,104.11 |
| <u>Receipts not Banked/Cleared (Plus)</u> | | | |
| | | 0.00 | |
| | | | <u>0.00</u> |
| | | | 36,104.11 |
| | | Balance per Cash Book is :- | 36,104.11 |
| | | Difference is :- | 0.00 |

CF1 P22

Abergele Town Council - Clerk's Finance Report
Dec-22

| No. | Expenditure Category | Total Budget Required 2022/23 | Notes: |
|------|-----------------------------------|-------------------------------|---|
| 100 | Staff Costs | | |
| 4002 | Pensions | 18011.00 | overspend approved from reserves due to annual payrise |
| 1008 | Grant from Gwynl y Mor | 4000.00 | |
| 4015 | Agency staff | 15555.00 | Agency staff - to be offset against staff salaries |
| 101 | Administration | | |
| 1009 | Income - Misc | 764.00 | 364 refund from BT |
| 4003 | Training - staff | | |
| 4008 | Information Technology | 4000.00 | £274 overspend to date for additional phones to sort out telephony issues |
| 4010 | Office Telephone / Fax / Internet | | |
| 4011 | Councillor approved expenses | | |
| 4048 | post | | |
| 4046 | photocopying | | |
| 4216 | Finance Software | | |
| 4819 | IT software and hardware | | |
| 4055 | Audit fees | 900.00 | journal shows as a credit on the account |
| 4818 | Payroll | | |
| 4107 | Notices -other | | |
| 102 | Civic Expenses | | |
| 4021 | other Civic costs | 1,250.00 | £ 050 overspent as 2021/22 invoices rolled over to 2022/23 |
| 4023 | Council Regalia | 1,000.00 | £827 overspent approved by Council for Mayor's chain repair |
| 103 | Premises - Town Hall & Offices | | |
| 4030 | National Non-Domestic Rates | 8820.00 | £ 199 overspend due to charges been higher than budgeted |
| 4031 | Heat / Light / Water | 8000.00 | projected overspend on utilities due to utility cost increases |
| 4055 | General Maintenance & Decorating | 3000.00 | overspend due to new heating installation, budget transferred from Hall & Development account |
| 4096 | Footpath maintenance | | |
| 101 | Annual Audit | | |
| 4056 | Internal Auditor | | |
| 4056 | Internal Audit | | |
| | Total Audit: | | |
| 106 | Community General Maintenance | | |
| 4093 | MUGA / Play Area Equipment | | |
| 4098 | Toilet financial support/hire | | |
| 106 | Community Schemes | | |
| 1009 | Miscellaneous income | 880.00 | reimbursement from CCBC for footpath maintenance |
| 108 | Christmas Decorations | 22500.00 | budget increased from reserves for new Christmas scheme £34,481 |
| 4087 | Community Events | | |
| 4115 | CCTV | | |
| 4084 | Floodlighting | 10000.00 | Pensarn Floodlight approved repair overspend of £465.00 |
| 4090 | Pensarn Enhancements | | |
| 4091 | hanging basket | | |
| 4091 | Street Furniture | 2000.00 | defibrillator funding by resident |
| 4092 | Play Schemes | | |
| 4101 | Car Parking | | |
| 4102 | Pest Control | | |
| 4036 | Town extra weeding/cleaning | | |
| 4097 | Tourism signs | 3677.00 | invoice received from CCBC from previous years for brown signage project |
| 4105 | website | | |
| 4098 | Pensarn Prom | 1450.00 | light annual inspection |
| 4099 | Hanging Baskets | 2600.00 | outstanding invoice from CCBC for 2021/22 |
| 107 | Other Grants (see Sep. summary) | | |
| 4109 | Sports Clubs | | |
| 4110 | Miscellaneous | | |
| | Total Other Grants: | | |

CF1023