



**CORRESPONDENCE FILE 1**  
**(pages 1-66)**

**Ordinary Meeting**

**20<sup>th</sup> June 2024**



Adran Yr Amgylchedd, Ffyrdd a Chyflusterau  
Environment, Roads & Facilities Department

Pennaeth Gwasanaeth  
Head of Service - Geraint Edwards, BEng(Hons) CEng FICE

Cyfeiriad Post / Postal Address: P.O. Box 1, Conwy, LL30 9GN

Please ask for: Gary Williams

☎ 01492 575337

✉ erf@conwy.gov.uk

Our Ref: GW/RSO

Your Ref:

Date: 11/06/2024

### Public toilets - confirmation of sponsorship for 2024/25

Thank you for your response to the letter issued to all Town and Community Councils in November 2023 where the options for sponsorship of public toilets for 2024/25 were outlined.

The sponsorship option you have selected (option A) is a contribution towards the cost of operating the toilet facility for 1 year, this will be for the period 01/04/2024 to 31/03/2025. Environment, Roads & Facilities will continue to operate the public toilets listed below during this period.

A sponsorship pack will follow and an invoice will be issued for the agreed sponsorship amount.

Abergele Town Council	Sponsorship amount
Water Street	£1,187
Pensarn Promenade	£1,997
<b>Total</b>	<b>£3,184</b>

### Pentremawr Park:

We accept your offer of £4,200 per annum for 10 years towards the capital cost of the work carried out and the payment of £8,000 to install security grills, CCTV and lighting at the toilets.

The servicing costs for Pentre Mawr will be charged at £7,500 for 2023/24 however, future servicing costs will be based on the actual costs experienced in 2023/24.

We no longer have budget to subsidise public toilets, so we have to recoup all running costs from paid-for facilities. We have considered how much facilities get used, where there are other toilets available, and how often facilities are vandalised.

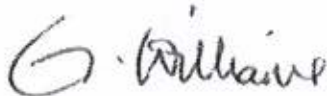
As stated in the letter we sent to all Town and Community Councils in February 2024 we are looking for new businesses who may be interested in signing up to the community toilet scheme in Conwy County. Businesses who sign up to the scheme agree to allow members of the public to use their toilets without the obligation to make a purchase or use their services.

CF1P1

If there are businesses in your ward that you think would be suitable for the Community Toilet Scheme, please encourage them to complete the application form on the Council website [Community Toilet Scheme: information for businesses - Conwy County Borough Council](#).

We will also be making toilets in Council buildings available for the public to use and continuing to publicise our community toilet scheme, with facilities available to use free of charge in local businesses.

Yours Sincerely



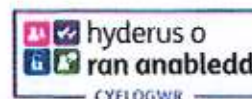
Gary Williams  
Facilities Manager

Rydym yn croesawu gohebiaeth yn Gymraeg. Byddwn yn ymateb i unrhyw ohebiaeth yn Gymraeg ac ni fydd hyn yn arwain at unrhyw oedi.

We welcome correspondence in Welsh. We will respond to any correspondence in Welsh which will not lead to a delay.



Ydych chi'n gyswrtio / Ffôn Switsherd: 01492 574000  
[www.conwy.gov.uk](http://www.conwy.gov.uk)  
Ni ddylir cytuno yno dogfennau llys drwy ffôn  
Esk. not to be used for serving proceedings



CF1 P2

Mayor's Diary June 2024

Date	Fee	Start Time	Expected End Time	Name of Organisation	Details	Venue	Invitation Sent		Reply & Consort		Confirmed (C)/(TBC)
							Mayor	Deputy	Mayor	Deputy	
21/06/2024	N/A	10am	5pm	Aberpola & District Flower Club	Fun & Friendship through Flowers	St George Parish Church	Y		Y	UK	
22/06/2024	N/A	10am	5pm	Aberpola & District Flower Club	Fun & Friendship through Flowers	St George Parish Church					
23/06/2024	N/A	6am	4pm	Aberpola & District Flower Club	Songs of Praise Service	St George Parish Church					
24/06/2024											
25/06/2024	N/A	5.45am	9pm	Aberpola Rotary Club	Annual Chantreover & BBQ	Rhyd Y Fost - TBC	Y		Y	Y	
26/06/2024											
27/06/2024											
28/06/2024											
29/06/2024											
30/06/2024											
30/06/2024											
Mayor's Diary July 2024											
01/07/2024											
02/07/2024											
03/07/2024											
04/07/2024											
05/07/2024											
06/07/2024	N/A	12:45	1:15	Conwy Town Council	Conwy Quay Day River Cruises	Queen Victoria Quay, Conwy	Y		N	Y	Yes
07/07/2024											
08/07/2024											
09/07/2024											
10/07/2024											
11/07/2024											
12/07/2024											
13/07/2024											
14/07/2024	N/A	10.45am	1pm	Conwy Bay Civic Service	Civic Service	St Paul's Church, Rhyd R. Conwy Bay	Y		Y	Y	Yes
14/07/2024	N/A	2.45pm	5pm	Aberpola Town Council	Civic Service	Canadian Daw Sant Centre, Pansam	Y		Y	Y	Yes
15/07/2024											
16/07/2024											
17/07/2024											
18/07/2024											
19/07/2024											
20/07/2024											
21/07/2024											



## Cyngor Tref Abergele Town Council

### FORTHCOMING MEETINGS - JUNE/JULY 2024

7<sup>th</sup> June 2024

All meetings will be held in the Town Hall and Council Offices, Llanddulas Road unless otherwise stated below. Members of the public and press are welcome to attend and observe all meetings of the Council. A copy of the agenda for meetings can be viewed on the council's website at [abergele-towncouncil.co.uk](http://abergele-towncouncil.co.uk), at the Library or on request from the Clerk.

Date	Time / Venue	Meeting
Thursday 20 <sup>th</sup> June	6.45 p.m. By Hybrid attendance	Ordinary Meeting
*Monday 24 <sup>th</sup> June	6.45 p.m. By remote attendance	Marketing & Promotion Sub Committee
Thursday 27 <sup>th</sup> June	6.45 p.m. By Hybrid attendance	Place Plan Committee
*Monday 1 <sup>st</sup> July	6.45 p.m. By remote attendance	Marketing & Promotion Sub Committee
*Monday 8 <sup>th</sup> July	6.45 p.m. By remote attendance	Staffing Committee
Thursday 11 <sup>th</sup> July	6.45 p.m. By Hybrid attendance	General Purposes & Planning Committee
*Monday 15 <sup>th</sup> July	6.45 p.m. By remote attendance	Events Sub Committee
Thursday 18 <sup>th</sup> July	6.45 p.m. By Hybrid attendance	Ordinary Meeting
Thursday 25 <sup>th</sup> July	6.45 p.m. By Hybrid attendance	Place Plan Committee
Thursday 22 <sup>nd</sup> August	6.45 p.m. By remote attendance	Executive Committee

\* Date/time to be confirmed.

**Other meetings:**

Sunday 14<sup>th</sup> July - Civic Sunday, Canolfan Dewi Sant

Sunday 21<sup>st</sup> July - Summer Event, Pentre Mawr Park

CF1 P4

## ATC Clerk

**From:** Wendi Patience <wpatience@onevoicewales.wales>  
**Sent:** 30 May 2024 14:50  
**To:** Wendi Patience  
**Cc:** Wendi Patience  
**Subject:** JUNE, JULY, AUGUST & SEPTEMBER TRAINING DATES / DYDDIADAU HYFFORDDIANT MEHEFIN, GORFFENNAF & MEDI

### Mae'r Neges hon Gan Anfonwr Allanol / This Message Is From an External Sender

Daeth y neges hon o'r tu allan i'ch sefydliad / This message came from outside your organization.

Bilingual Message - Please See Below for a Welsh Version / Neges Ddwycithog - Welc Isod am Fersiwn Cymraeg

Dear Colleagues,

Please find below details of Remote training sessions that are taking place in June, July, August and September 2024 please bring this to the attention of your council.

The cost of the training is £40 for members or £63 per person for non-members. You will be invoiced after the training has taken place.

There is a bursary available to eligible councils.

Session times are listed against the module date – Please note all training sessions are in English unless otherwise stated.

Date	Day	Module	Time
04/06/2024	Tuesday	New Councillor Induction	6.30-8.00pm
01/07/2024	Monday	New Councillor Induction	6.30-8.00pm
23/07/2024	Tuesday	New Councillor Induction	6.30-8.00pm
14/08/2024	Wednesday	New Councillor Induction	6.30-8.00pm
05/09/2024	Thursday	New Councillor Induction	6.30-8.00pm
30/09/2024	Monday	New Councillor Induction	6.30-8.00pm

05/06/2024	Wednesday	The Council - Module 1	6.30-8.00pm
13/06/2024	Thursday	The Council - Module 1	6.30-8.00pm
24/06/2024	Monday	The Council - Module 1	6.30-8.00pm

08/08/2024	Thursday	The Council - Module 1	6.30-8.00pm
14/08/2024	Wednesday	The Council - Module 1	6.30-8.00pm
28/08/2024	Wednesday	The Council - Module 1	6.30-8.00pm

25/06/2024	Tuesday	The Councillor - Module 2	6.30-8.00pm
08/07/2024	Monday	The Councillor - Module 2	6.30-8.00pm
13/08/2024	Tuesday	The Councillor - Module 2	6.30-8.00pm
21/08/2024	Wednesday	The Councillor - Module 2	6.30-8.00pm
18/09/2024	Wednesday	The Councillor - Module 2	6.30-8.00pm

05/06/2024	Wednesday	The Council as an Employer - Module 3	6.30-8.00pm
25/06/2024	Tuesday	The Council as an Employer - Module 3	6.30-8.00pm
02/07/2024	Tuesday	The Council as an Employer - Module 3	6.30-8.00pm
17/07/2024	Wednesday	The Council as an Employer - Module 3	6.30-8.00pm
01/08/2024	Thursday	The Council as an Employer - Module 3	6.30-8.00pm
12/08/2024	Monday	The Council as an Employer - Module 3	6.30-8.00pm
27/08/2024	Tuesday	The Council as an Employer - Module 3	6.30-8.00pm
04/09/2024	Wednesday	The Council as an Employer - Module 3 - In Welsh	6.30-8.00pm
17/09/2024	Tuesday	The Council as an Employer - Module 3	6.30-8.00pm

11/06/2024	Tuesday	Understanding the Law - Module 4	6.30-8.00pm
19/06/2024	Wednesday	Understanding the Law - Module 4	6.30-8.00pm
25/06/2024	Tuesday	Understanding the Law - Module 4	6.30-8.00pm
04/07/2024	Thursday	Understanding the Law - Module 4	6.30-8.00pm
18/07/2024	Thursday	Understanding the Law - Module 4	6.30-8.00pm
31/07/2024	Wednesday	Understanding the Law - Module 4	6.30-8.00pm
15/08/2024	Thursday	Understanding the Law - Module 4	6.30-8.00pm
03/09/2024	Tuesday	Understanding the Law - Module 4	6.30-8.00pm
11/09/2024	Wednesday	Understanding the Law - Module 4	6.30-8.00pm

12/06/2024	Wednesday	The Council Meeting - Module 5	6.30-8.00pm
26/06/2024	Wednesday	The Council Meeting - Module 5	6.30-8.00pm
02/07/2024	Tuesday	The Council Meeting - Module 5	6.30-8.00pm
31/07/2024	Wednesday	The Council Meeting - Module 5	6.30-8.00pm
15/08/2024	Thursday	The Council Meeting - Module 5	6.30-8.00pm
02/09/2024	Monday	The Council Meeting - Module 5	6.30-8.00pm

06/06/2024	Thursday	Local Government Finance - Module 6	6.30-8.00pm
10/06/2024	Monday	Local Government Finance - Module 6	6.30-8.00pm
20/06/2024	Thursday	Local Government Finance - Module 6	6.30-8.00pm
11/07/2024	Thursday	Local Government Finance - Module 6	6.30-8.00pm
24/07/2024	Wednesday	Local Government Finance - Module 6	6.30-8.00pm
07/08/2024	Wednesday	Local Government Finance - Module 6 - In Welsh	6.30-8.00pm
19/08/2024	Monday	Local Government Finance - Module 6	6.30-8.00pm
03/09/2024	Tuesday	Local Government Finance - Module 6	6.30-8.00pm
23/09/2024	Monday	Local Government Finance - Module 6	6.30-8.00pm

20/06/2024	Thursday	Health & Safety - Module 7	6.30-8.00pm
09/07/2024	Tuesday	Health & Safety - Module 7	6.30-8.00pm
28/08/2024	Wednesday	Health & Safety - Module 7	6.30-8.00pm
25/09/2024	Wednesday	Health & Safety - Module 7	6.30-8.00pm

06/06/2024	Thursday	Introduction to Community Engagement - Module 8 - In Welsh	6.30-8.00pm
18/06/2024	Tuesday	Introduction to Community Engagement - Module 8	6.30-8.00pm
11/07/2024	Thursday	Introduction to Community Engagement - Module 8	6.30-8.00pm
26/08/2024	Monday	Introduction to Community Engagement - Module 8	6.30-8.00pm
25/09/2024	Wednesday	Introduction to Community Engagement - Module 8	6.30-8.00pm



05/06/2024	Wednesday	Code of Conduct - Module 9	6.30-8.00pm
13/06/2024	Thursday	Code of Conduct - Module 9	6.30-8.00pm
18/06/2024	Tuesday	Code of Conduct - Module 9	6.30-8.00pm
04/07/2024	Thursday	Code of Conduct - Module 9	6.30-8.00pm
15/07/2024	Monday	Code of Conduct - Module 9	6.30-8.00pm
24/07/2024	Wednesday	Code of Conduct - Module 9	6.30-8.00pm
13/08/2024	Tuesday	Code of Conduct - Module 9	6.30-8.00pm
29/08/2024	Thursday	Code of Conduct - Module 9	6.30-8.00pm
11/09/2024	Wednesday	Code of Conduct - Module 9	6.30-8.00pm
23/09/2024	Monday	Code of Conduct - Module 9	6.30-8.00pm
24/09/2024	Tuesday	Code of Conduct - Module 9 - In Welsh	6.30-8.00pm

04/06/2024	Tuesday	Chairing Skills - Module 10	6.30-8.00pm
12/06/2024	Wednesday	Chairing Skills - Module 10	6.30-8.00pm
27/06/2024	Thursday	Chairing Skills - Module 10	6.30-8.00pm
03/07/2024	Wednesday	Chairing Skills - Module 10	6.30-8.00pm
01/08/2024	Thursday	Chairing Skills - Module 10	6.30-8.00pm
03/09/2024	Tuesday	Chairing Skills - Module 10	6.30-8.00pm
25/09/2024	Wednesday	Chairing Skills - Module 10	6.30-8.00pm

20/06/2024	Thursday	Creating a Community Place Plan - Module 12	6.30-8.00pm
25/07/2024	Thursday	Creating a Community Place Plan - Module 12	6.30-8.00pm
19/08/2024	Monday	Creating a Community Place Plan - Module 12	6.30-8.00pm
10/09/2024	Tuesday	Creating a Community Place Plan - Module 12	6.30-8.00pm

19/06/2024	Wednesday	Community Engagement Part 2 - Module 13	6.30-8.00pm
22/07/2024	Monday	Community Engagement Part 2 - Module 13	6.30-8.00pm
29/08/2024	Thursday	Community Engagement Part 2 - Module 13	6.30-8.00pm
18/09/2024	Wednesday	Community Engagement Part 2 - Module 13	6.30-8.00pm

03/06/2024	Monday	Equality & Diversity - Module 14	6.30-8.00pm
22/08/2024	Thursday	Equality & Diversity - Module 14	6.30-8.00pm
24/09/2024	Tuesday	Equality & Diversity - Module 14	6.30-8.00pm

06/06/2024	Thursday	Information Management - Module 15	6.30-8.00pm
31/07/2024	Wednesday	Information Management - Module 15	6.30-8.00pm
24/09/2024	Tuesday	Information Management - Module 15	6.30-8.00pm

18/06/2024	Tuesday	Use of IT, Websites and Social Media - Module 16	6.30-8.00pm
16/07/2024	Tuesday	Use of IT, Websites and Social Media - Module 16	6.30-8.00pm
07/08/2024	Wednesday	Use of IT, Websites and Social Media - Module 16	6.30-8.00pm
26/09/2024	Thursday	Use of IT, Websites and Social Media - Module 16	6.30-8.00pm

10/06/2024	Monday	Making Effective Grant Applications - Module 17	6.30-8.00pm
05/08/2024	Monday	Making Effective Grant Applications - Module 17	6.30-8.00pm
17/09/2024	Tuesday	Making Effective Grant Applications - Module 17	6.30-8.00pm

24/06/2024	Monday	Effective Staff management - Module 18	6.30-8.00pm
18/07/2024	Thursday	Effective Staff Management - Module 18	6.30-8.00pm
04/09/2024	Wednesday	Effective Staff Management - Module 18	6.30-8.00pm

19/06/2024	Wednesday	Devolution of Services - Module 19	6.30-8.00pm
14/08/2024	Wednesday	Devolution of Services - Module 19	6.30-8.00pm
11/09/2024	Wednesday	Devolution of Services - Module 19	6.30-8.00pm

11/06/2024	Tuesday	Wellbeing of Future Generations Act 2015 / Sustainability - Module 20	6.30-8.00pm
17/07/2024	Wednesday	Wellbeing of Future Generations Act 2015 / Sustainability - Module 20	6.30-8.00pm
19/09/2024	Thursday	Wellbeing of Future Generations Act 2015 / Sustainability - Module 20	6.30-8.00pm

03/06/2024	Monday	Advanced Understanding Local Government Finance - Module 21	6.30-8.00pm
10/07/2024	Wednesday	Advanced Understanding Local Government Finance - Module 21	6.30-8.00pm
29/07/2024	Monday	Advanced Understanding Local Government Finance - Module 21	6.30-8.00pm
22/08/2024	Thursday	Advanced Understanding Local Government Finance - Module 21	6.30-8.00pm
05/09/2024	Thursday	Advanced Understanding Local Government Finance - Module 21	6.30-8.00pm
18/09/2024	Wednesday	Advanced Understanding Local Government Finance - Module 21	6.30-8.00pm

12/06/2024	Wednesday	Community Asset Transfer - Module 23	6.30-8.00pm
11/09/2024	Wednesday	Community Asset Transfer - Module 23	6.30-8.00pm

11/06/2024	Tuesday	Finance & Governance Toolkit - Module 24	6.30-8.00pm
04/07/2024	Thursday	Finance & Governance Toolkit - Module 24	6.30-8.00pm
24/07/2024	Wednesday	Finance & Governance Toolkit - Module 24	6.30-8.00pm
08/08/2024	Thursday	Finance & Governance Toolkit - Module 24	6.30-8.00pm
28/08/2024	Wednesday	Finance & Governance Toolkit - Module 24	6.30-8.00pm
17/09/2024	Tuesday	Finance & Governance Toolkit - Module 24	6.30-8.00pm
23/09/2024	Monday	Finance & Governance Toolkit - Module 24	6.30-8.00pm

25/07/2024	Thursday	Biodiversity Part 1 - Module 25	6.30-8.00pm
10/09/2024	Tuesday	Biodiversity Part 1 - Module 25	6.30-8.00pm
26/09/2024	Thursday	Biodiversity Part 1 - Module 25	6.30-8.00pm

10/07/2024	Wednesday	Biodiversity Part 2 - Module 26	6.30-8.00pm
29/07/2024	Monday	Biodiversity Part 2 - Module 26	6.30-8.00pm
26/09/2024	Thursday	Biodiversity Part 2 - Module 26	6.30-8.00pm

01/08/2024	Thursday	Nature Project Management - Module 27	6.30-8.00pm
04/09/2024	Wednesday	Nature Project Management - Module 27	6.30-8.00pm



The Planning Inspectorate  
Yr Arolygiaeth Gynllunio

National Infrastructure Planning  
Temple Quay House  
2 The Square  
Bristol, BS1 6PN

Customer Services: 0303 444 5000

email: [monaoffshorewindproject@planninginspectorate.gov.uk](mailto:monaoffshorewindproject@planninginspectorate.gov.uk)

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All Interested Parties, Statutory Parties and  
any Other Person invited to the Preliminary  
Meeting

Your Ref:

Our Ref: EN010137

Date: 7 June 2024

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Dear Sir/ Madam

**Planning Act 2008 – Section 88 and 89 and The Infrastructure Planning  
(Examination Procedure) Rules 2010 – Rules 4, 6 and 9 and 13**

**Application by Mona Offshore Wind Limited for an Order Granting  
Development Consent for the Mona Offshore Wind Farm**

**Appointment of the Examining Authority, invitation to the Preliminary Meeting,  
draft Examination Timetable, Procedural Decisions and notification of hearings**

My name is Caroline Jones and I have been appointed by the Secretary of State as the lead member of the Examining Authority (ExA) to carry out an Examination of the above application. The other members of the ExA are Andrew Harwood, Graham Hobbins, Jessica Powis and Jason Rowlands. A copy of the appointment notice can be viewed [here](#).

The application includes the construction of an offshore wind turbine generating station in Wales that would have a generating capacity greater than 350 megawatts and is therefore a Nationally Significant Infrastructure Project under the Planning Act 2008 (PA2008).

We are in the pre-examination stage of the application. This means we have accepted the application and are preparing to examine it. We would like to thank those of you who submitted Relevant Representations. These representations have assisted us when considering how we will examine this application.



## The Preliminary Meeting

You are invited to the Preliminary Meeting on **Tuesday 16 July 2024**. Notification of the time and place of the meeting, the draft agenda as well as instructions on how to observe and/or participate are set out at **Appendix A**.

The purpose of the Preliminary Meeting is to enable views to be put to us about **how the application should be examined**. This will include consideration of the Examination process, which is set out in **Appendix B**, and the draft Examination Timetable, which is set out in **Appendix D**. More information is provided in [Advice Note 8.3](#).

The Preliminary Meeting is **not** an opportunity for you to give your views about what you do or do not like about the application. The merits or disadvantages of the application will only be considered once the Examination starts, which is after the Preliminary Meeting has closed.

You are not required to attend the Preliminary Meeting in order to take part in the Examination. Whether or not you attend, if you are an Interested Party then you can make written submissions during the Examination and participate in hearings.

The final Examination Timetable will be published after the Preliminary Meeting.

### Written submissions about how the application should be examined

We are now requesting written submissions about how the application should be examined. We particularly wish to hear from you if you consider changes need to be made to the draft Examination Timetable set out at **Appendix D**. Your submission should be made by [emailing the project mailbox](#) on or before the **Procedural Deadline (Tuesday 25 June 2024)**. **Appendix H** to this letter provides further information about submitting at examination deadlines.

### Notification of initial hearings

To enable early exploration of the issues, we have made a Procedural Decision to hold the following initial hearings:

- Issue Specific Hearing 1 (ISH1) on Tuesday 16 July (PM) on The Scope of Development.
- Issue Specific Hearing 2 (ISH2) on Wednesday 17 July and Thursday 18 July on Onshore and Offshore Environmental Matters and the draft Development Consent Order.
- Open Floor Hearing 1 (OFH1) on Friday 19 July 2024 (AM)

Notification of the time and place of these hearings and instructions on how to observe the hearings and make a request to speak are set in **Appendix E**. The agendas will be issued at least 5 working days in advance of the hearing date.



## Format of the Preliminary Meeting and hearings

The Examination will principally be a written process supplemented by hearings, as set out in **Appendix B**. More information is provided in [Advice Notes 8.4, 8.5 and 8.6](#). We have decided that the Preliminary Meeting and initial hearings will be blended events where some attend at the venue in person, and some attend using Microsoft Teams. Both means of attending are equally valid.

## Other Procedural Decisions made by the Examining Authority

We have made a number of further Procedural Decisions, some of which require submissions by the Procedural Deadline (Tuesday 25 June 2024). We would draw particular attention to the requirements placed on the Applicant in this regard. The Procedural Decisions are set out in full in **Appendix F**.

## Local Impact Reports and Written Representations

In order to front-load the Examination and maximise the available time, the draft Examination Timetable in **Appendix C** includes a request for several key submissions at Deadline 1, including Local Impact Reports and Written Representations. To meet this deadline, parties will need to make substantial progress on them **before** the Preliminary Meeting.

## Changes to land interests

If there is a change in ownership or a new interest in affected land, the Applicant must tell people about their rights to request to become an Interested Party. This includes new category 3 persons. The Applicant should provide confirmation that relevant persons have been informed of their rights in an update to the Book of Reference.

## Your status in the Examination

You have received this letter because you fall within one of the groups described in the Planning Inspectorate's document [What is My Status in the Examination?](#) If your reference number begins with 'MNOW', 'MNOW-20', 'MNOW-AFP', 'MNOW-S57' 'MNOW-APP' you are in Group A. If your reference number begins with 'MNOW-SP' you are in Group B. If your reference number begins with 'MNOW-OP' you are in Group C. The meaning and purpose of those groups are explained in the document. Please contact the Case Team, if having read that, you are still unsure about your status.

## Awards of costs

All parties will normally be expected to meet their own costs. Costs can be awarded against a party who has acted unreasonably and has caused the party applying for the award of costs to incur unnecessary or wasted expense during the Examination. Please refer to: [Awards of costs: examinations of applications for development consent orders](#).



## Welsh Language

We welcome contributions in Welsh during the Examination. Translation facilities will be present at the Preliminary Meeting, and at any hearings held, to allow those present to make contributions in Welsh, if they wish to do so.

## Examination correspondence and management of information

Given the volume of letters that are to be sent we aim to communicate by email as this is more environmentally friendly and cost effective for the taxpayer. Please tell the Case Team if you have received a letter by post but are able to receive information by email.

The Examination documents will be published on the [project webpage](#). Please look at the [project webpage](#) if you haven't already done so, because it will be used to communicate with you and to provide access to documents. Examination documents can also be viewed electronically at the locations listed in **Appendix G**.

The 'E-mail updates' function on the right-hand side of the [project webpage](#) gives you the opportunity to receive email updates at key stages during the Examination.

To facilitate an effective and fair Examination, it is necessary to publish some personal information. Please view our [Privacy Notice](#) to find out how we handle this information.

We look forward to working with all parties during the Examination.

Yours faithfully,

*Caroline Jones*

**Lead Member of the Examining Authority**

## Appendices

- A** Agenda for the Preliminary Meeting
- B** Introduction to the Preliminary Meeting
- C** Initial Assessment of Principal Issues
- D** Draft Examination Timetable
- E** Notification of initial hearings
- F** Other Procedural Decisions made by the Examining Authority
- G** Availability of Examination Documents
- H** Information about submitting at Examination deadlines

This communication does not constitute legal advice.  
Please view our [Privacy Notice](#) before sending information to the Planning Inspectorate.



**Agenda for the Preliminary Meeting**

**You must register by [emailing the project mailbox](#) by Tuesday 25 June 2024 if you intend to participate in the Preliminary Meeting and provide all the information requested (see below).**

If you simply wish to observe the Preliminary Meeting then you do not need to register as you will be able to either:

1. watch a livestream of the event - a link to the livestream will be made available on the [project webpage](#) shortly before the event is scheduled to begin; and/or
2. watch the recording of the event which will be published on the project webpage shortly after the event has finished.

Alternatively, you can attend the physical event at the venue to observe the proceedings; however, to ensure there is adequate seating capacity at the venue we request that you register your attendance to **observe only** by **Tuesday 25 June 2024** by [emailing the project mailbox](#). Please note that it may not be possible to participate on the day if you have not registered your wish to speak by **Tuesday 25 June 2024**.

**Date:** **Tuesday 16 July 2024**

**Registration Process:** **09:30am**

**Meeting start time:** **10.00am**

**Venue:** **Blended event at Venue Cymru, Promenade, Llandudno, LL30 1BB and by virtual means using Microsoft Teams**  
Full instructions on how to join online or by phone will be provided in advance to those who have pre-registered.

**Attendees:** **Invited parties who have pre-registered**

Agenda for the Preliminary Meeting	
<b>09:30</b>	Registration and seating available at venue for in-person attendees
<b>09:30</b>	<b>Virtual Registration Process</b> Please arrive at 09:30 to enter the virtual lobby. From here you will be admitted to the virtual meeting by the Case Team, greeted and given further instructions.
<b>10.00am</b> <b>Item 1</b>	<b>Preliminary Meeting</b>





20 May 2024

Dear Clerk

**Community and Town Councils - Councillor Allowances - Homeworking arrangements and consumables**

The Panel has received the following guidance from HMRC, regarding the treatment of tax on councillor allowances:

[Section 316A of the Income Tax \(Earnings and Pensions\) Act 2003](#) states no liability to income tax arises in respect of a payment an employer makes to an employee in respect of reasonable additional household expenses which the employee incurs in carrying out duties of the employment at home under homeworking arrangements. **This arrangement applies to the £156 payment made under the Determination of the Independent Remuneration Panel.** It does not exempt any additional household expenses that a Councillor may seek to claim.

The following two conditions must apply:

1. The first provision is that there must be a formal arrangement between the individual councillor and Community and Town Council.
2. Secondly, each individual councillor must declare in writing they work from home regularly under these arrangements and that they are not already claiming a tax allowance for working from home against another source of taxable income, for example, another employment, public appointment, or self employment.
3. This arrangement should be set out and a template letter is attached for your use.

Trydydd Llwr Dwyrainf/Third Floor East Flôn/Tel: 03000 616095  
Adeiladau Coron/Crown Buildings E-bost/Email: [mailto:IRPMailbox@gov.wales](mailto:mailto:IRPMailbox@gov.wales)  
Parc Cathays/Cathays Park Independent Remuneration Panel for Wales/  
Caerdydd/Cardiff CF10 3NQ Panel Annibynnol Cymru ar  
Gynabyddiaeth Ariannol.

CF116



## Independent Remuneration Panel for Wales

### Community and Town Councils

#### Frequently Asked Questions on the taxation of Community and Town Councillors remuneration

1. For the tax element of the £156 allowance how far back can this now be reclaimed? **The payment was introduced from April 2023. Any tax paid can be reclaimed from HMRC if the relevant conditions apply.**
2. Do you know if HMRC Tax exemption applies to payments paid to councillors in respect of the 'Attendance Allowance'. **All payments made to councillors are taxable. The only exceptions are where the working from home allowance against the £156 payment is appropriate and the £52 consumables exemption is applied.**
3. Is there any further guidance regarding Mayor, Chair and Senior payments, are they now exempt from PAYE? **All additional payments made to councillors are subject to PAYE.**
4. From my understanding of your letter, payments of £156 to councillors are made from payroll, with no tax liability. In other words, councillors are treated as employees? **Councillors are appointed office holders. Whilst not employees, their remuneration is still subject to PAYE rules. Section 316A ITEPA 2003 states no liability to income tax arises in respect of a payment an employer makes to an employee in respect of reasonable additional household expenses which the employee incurs in carrying out duties of the employment at home under homeworking arrangements. This arrangement will apply to the £156 payment made under the Determination of the Independent Remuneration Panel.**
5. Councillors have agreed to receive payment of £20 in respect of attendance at monthly council meetings. Could you please confirm if the same PAYE exemption applies to this payment? What about the Chair allowance, currently £500 as well. **Any attendance allowance, as with all other payments, are subject to PAYE. The only exceptions are the £156 and**

**£52 mandatory payments, where the conditions for the allowance/exemption are met.**

6. Should we ask all Councillors to sign a declaration which states that in paying the £156 allowance tax free, they will not exceed the £26 per month / £312 annual limit imposed by HMRC? The maximum allowance that can be claimed is set at £6 per week / £26 per month / £312 per annum. **Agreed, and this is now more explicit in the template letter.**
7. Please will you confirm that the £156 (formerly £150) allowance should never have been taxed & that all Councillors who have ever had tax deducted should be reimbursed, not just payments relating to 1 April 2023 onwards. If so, do you know what the mechanism for doing this will be for prior years and particularly in regard to councillors who have now resigned? **The payments made to councillors, whether the £150 or the revised £156 have always been taxable, but since 2023, councillors may be eligible for a £156 deduction for the costs of working from home.**
8. How does this impact on the council where councillors have completed a tax return and claimed the working from home allowance & have therefore effectively already had the tax refunded? **Where an individual has claimed the full working from home allowance elsewhere (e.g. against another employment or if self- employed) then they cannot claim it again against this income. This is made more explicit in our Guidance and template letters.**
9. Is the £52 flat expense fee also to be claimed or refused? **As with all remuneration determined by the Panel, an individual councillor may opt out of receiving it.**
10. If they claim the Flat expense fee (for providing a home office), I assume they can still claim out of pocket expenses for items purchased for the council? Examples this year include gate chain, film DVD's for film club which we support, items purchased for minor repairs etc. – **Items paid for by councillors for use by the Council, should be paid for by the Council's central budget. If an individual councillor incurs the expense on behalf of the Council, then subject to appropriate receipts etc., they can be refunded.**
11. How does printer ink get claimed? The Councillor running the film club also prints notices for the Community Notice Boards and will use over £52 worth a year. Sorry, this seems obvious - I assume he just claims as out of pocket. – **The £52 consumables allowance covers consumables used by the Councillor individually. Where they incur expenses on behalf of the full Council, then subject to appropriate receipts etc., they can be refunded.**

CFIPN

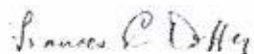
The IRP has determined that Councils must either pay their members £52 a year for the cost of office consumables required to carry out their role, or alternatively Councils must enable members to claim full reimbursement for the cost of their office consumables.

The Panel has also received confirmation from HMRC that an exemption may be applied (from 5/4/2023) to the flat rate consumables payment. **Where a Council has taken the decision to pay a flat rate reimbursement of £52, then this amount is considered exempt from PAYE arrangements.**

It is advised that you send a short note outlining this to each Councillor and a template letter is attached. I also attach a Frequently Asked Questions note which I hope will help you answer any questions from your councillors. Clerks should also be mindful of any changes of circumstances, for example, when a Councillor ceases working from home, or otherwise are no longer eligible, which would mean these payments no longer fall within the exemptions.

Should you have any queries on the above, please contact [IRP Mailbox](#).

Kind regards



Frances Duffy  
Chair  
Independent Remuneration Panel for Wales

## ATC Clerk

---

**From:** Cllr Charlie McCoubrey  
**Sent:** 15 May 2024 22:08  
**To:** ATC Clerk  
**Subject:** School grants

Hi Mandy,

I would be keen to open a debate at council about our policy of providing funding to our local schools and in particular that we only offer funding to primary schools. As a governor at Ysgol Emrys ap Iwan I am very aware of the need at the school and I would appreciate the opportunity to have a discussion about this and the best way to bring to bring this forward for discussion.

Cofion Cynnes Charlie

Sent from [Outlook for iOS](#)

## ATC Clerk

---

**From:** Paul Egan <pegan@onevoicewales.wales>  
**Sent:** 16 May 2024 14:57  
**To:** ATC Clerk  
**Cc:** Lyn Cadwallader; Wendi Patience  
**Subject:** RE: Grants to schools (Category L3)

### Mae'r Neges hon Gan Anfonwr Allanol / This Message Is From an External Sender

Daeth y neges hon o'r tu allan i'ch sefydliad / This message came from outside your organization.

Hi Mandy,

Thank you for your email.

There is no reason why the Council cannot make a grant/donation to a secondary/foundation school using the S137 power.

It is important to take into account that the Town Council should not unreasonably duplicate the functions of another body, and care should be taken to prevent an unreasonable duplication of an activity that falls within the statutory competence of another public body. It would appear that the Town Council has taken this factor into account.

Regards,

Paul

Paul R. Egan BA, Chartered MCIPD, CiLCA, F.Inst LM, FIPSM  
Deputy Chief Executive and Resources Manager / Dirprwy Brif Weithredwr a Rheolwr Adnoddau

One Voice Wales/Un Llais Cymru  
24c College Street/Stryd y Coleg  
Ammanford/Rhydaman  
SA18 3AF  
01269 595400  
[pegan@onevoicewales.wales](mailto:pegan@onevoicewales.wales)



The principal representative body for Community and Town Councils in Wales/

Y prif gorff cynrychioli ar gyfer Cynghorau Cymuned a Thref yng Nghymru

Website/Gwefan: [www.onevoicewales.org.uk](http://www.onevoicewales.org.uk)



@onevoicewales

<sup>1</sup>CAIP21



## Abergele Town Council

### Representation on Outside Bodies 2024/25

<b>Abergele Royal British Legion (Branch)</b> Abergele Road, Llanddulas, Abergele LL22 8EN 01492 516376	A Wood
<b>Abergele Regeneration Board</b> Adam Walsh – Project Manager Business Support & Transformation Coed Pella, Colwyn Bay LL29 7AZ 01492 577213 <a href="mailto:Adam.walsh@conwy.gov.uk">Adam.walsh@conwy.gov.uk</a>	P Heap-Williams
<b>Canolfan Dewi Sant Centre</b> Theresa Curran – Administrator Canolfan Dewi Sant Centre, South Parade, Pensarn, Abergele LL22 7RG 07975 543020 <a href="mailto:dewisant@btconnect.com">dewisant@btconnect.com</a>	A Hunter; N Williams; T Brennan
<b>Conwy County Access Group</b> Bay of Colwyn Town Hall Rhiw Road, Colwyn Bay LL29 7TE 01492 532248 <a href="mailto:info@colwyn-tc.gov.uk">info@colwyn-tc.gov.uk</a>	A Wood
<b>Community Council Forum</b> Strategic Director Economy & Place Conwy County Borough Council Bodlondeb, Conway Road Colwyn Bay LL29 7AZ	The Mayor; A Wood
<b>Charity of Robert Roberts</b> Old People's Rooms Church Street, Abergele LL22 7AN	T Brennan; D Fetherstonhaugh; S Jones-Roberts; (3 ATC Members)
<b>Dementia Friendly Abergele</b> Dr David I Gozzard, Chairman Craig Dulas, Rhyd-y-Foel Road Llanddulas LL22 8EG 01492 516418 / 07824 900303	A Hunter; S Jones-Roberts; A Williamson (3 ATC Member)
<b>Local College Councils Llandrillo</b> Ms Caroline Jones Coleg Meirion-Dwyfor Penrallt, Pwllheli LL53 5EB 07753 397977 <a href="mailto:caroline.jones@gllm.ac.uk">caroline.jones@gllm.ac.uk</a>	D Green



## Abergele Town Council

### Representation on Outside Bodies 2024/25

<b>Morfa Rhuddlan West Flood Partnership Group</b> Melanie Egan Senior Business Development and Customer Communication, Finance and Customer Services Coed Pella, Colwyn Bay LL29 7AZ 01492 574000 <a href="mailto:Melanie.egan@conwy.gov.uk">Melanie.egan@conwy.gov.uk</a>	A Hunter
<b>North and Mid Wales Association of Local Councils</b> Mr Robert A Robinson Secretary to the Association Crown House, High Street Llanfair Caereinion SY21 0QY 01938 811378 / 07767 267830 <a href="mailto:supercommuter@mail2world.com">supercommuter@mail2world.com</a>	S Jones-Roberts; A Wood; P Fletcher (3 ATC Members)
<b>North and Mid Wales Association of Local Councils North Coast Transport Liaison Committee</b> Mr Robert A Robertson <a href="mailto:supercommuter@mail2world.com">supercommuter@mail2world.com</a>	A Wood
<b>One Voice Wales</b> Mel ab Owain North Wales Development Officer <a href="mailto:mabowain@onevoicewales.wales">mabowain@onevoicewales.wales</a>	T Brennan (2 Reps required)
<b>St George Quarry Liaison</b> Nant Du Road St George Abergele, Conwy LL22 9BD 0330 123 0762 <a href="mailto:enquiries@uk.heidelbergmaterials.com">enquiries@uk.heidelbergmaterials.com</a> <a href="mailto:Colin.williams@heidelbergmaterials.com">Colin.williams@heidelbergmaterials.com</a>	A Hunter
<b>St George Village Hall Trust</b> 4 Primrose Hill Cottages St George, Abergele LL22 9BT 01745 824479 <a href="mailto:mikerprimrosehill@btinternet.com">mikerprimrosehill@btinternet.com</a>	D Fetherstonhaugh
<b>Menter Iaith Cymru</b> 22 Y Sgwâr, Llanrwst Conwy LL26 0LD 01492 643401 <a href="mailto:Post@mentrauiath.cymru">Post@mentrauiath.cymru</a>	T Jones





## Abergele Town Council

### Representation on Outside Bodies 2024/25

#### SCHOOL GOVERNING BODIES

##### **Ysgol St George**

Sian Wilkinson  
Head Teacher  
St George Church in Wales Primary School  
Primrose Hill, St George, Abergele LL22 9BU  
01745 833213  
[pennaeth@stgeorge.conwy.sch.uk](mailto:pennaeth@stgeorge.conwy.sch.uk)

K Yarwood

##### **Ysgol Glan Gele**

Zoe Cope  
Head Teacher  
Ysgol Glan Gele, Ffordd Y Morfa,  
Abergele LL22 7NU  
01745 823584  
[pennaeth@glangele.conwy.sch.uk](mailto:pennaeth@glangele.conwy.sch.uk)

A Hunter

##### **Ysgol Glan Morfa**

Hugh Rhys-Williams  
Pennaeth  
Ysgol Glan Morfa, Ffordd Y Morfa,  
Abergele LL22 7NU  
01745 832922  
[pennaeth@glanmorfa.conwy.sch.uk](mailto:pennaeth@glanmorfa.conwy.sch.uk)

Vacancy

##### **Ysgol Sant Elfod**

Pennaeth  
Ysgol Sant Elfod, Ffordd Y Morfa,  
Abergele LL22 7NU  
01492 577240  
[pennaeth@santelfod.conwy.sch.uk](mailto:pennaeth@santelfod.conwy.sch.uk)

S Jones-Roberts



## **Abergele Town Council**

# **Statement of Accounts**

**1st April 2023**

**to**

**31st March 2024**

Prepared in Accordance with the  
Account and Audit (Wales) Regulations 2005 (as amended)  
by Mrs M. J. Evans, Responsible Financial Officer  
Abergele (01745) 833242

*CFIP25*

# Abergele Town Council

## Statement of Accounts for Year Ending 31st March 2024

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Page 3	Balance Sheet as at 31st March 2024
Page 4	Cumulative Funds as at 31st March 2024
Page 5	Accounts for year end as at 31st March 2024
Page 6	Continuation of Supporting Statement
Page 7	Bank Reconciliation
Page 8	Section 137 Expenditure

2022/23	<b>INCOME</b>	<b>Income &amp; Expenditure 2023/24</b>
£299,749.00	Precept	£332,552.00
£1,175.00	Bank Interest: General Accounts & Hall & Development Reserve	£5,010.00 £435.00
£1,739.00	Hire of Rooms	£8,429.00
£295.00	Newsletter (Advertising)	£0.00
£43,268.00	Grants/Donations	£25,000.00
£3,969.00	Other Income	£4,204.00
<u>£350,195.00</u>		<u>£375,630.00</u>
	 <b>EXPENDITURE</b>	
£177,982.00	Staff Costs	£168,824.00
£10,038.00	Administration Costs	£12,387.00
£5,962.00	Mayoral & Civic Expenses	£4,126.00
£2,450.00	Members Allowances	£2,704.00
£18,658.00	Premises - Town Hall & Offices	£53,233.00
£2,071.00	Printing, Stationery & Supplies	£2,538.00
£1,850.00	Annual Audit	£1,580.00
£2,944.00	Subscriptions	£3,368.00
£0.00	War Memorials	£0.00
£1,641.00	Conferences & Training	£1,665.00
£540.00	Election Expenses	£8,208.00
£98,490.00	Community Schemes	£79,334.00
£12,650.00	S137 Donations & Grants	£11,000.00
£4,475.00	Other Donations & Grants	£9,255.00
£2,384.00	Legal, Advertising & Publicity & Additional	£2,570.00
£134.00	Bank Charges	£138.00
<u>£342,269.00</u>		<u>£360,930.00</u>

**Abergele Town Council**  
**Balance Sheet as at 31st March 2024**

31/03/2023	<u>LONG TERM ASSETS</u>	31/03/2024
<u>£426,905.00</u>	Fixed Assets	<u>£427,116.00</u>
	<u>CURRENT ASSETS</u>	
£29,234.57	Debtors	£25,795.72
£0.00	Advance payments	£0.00
£331,327.76	Cash Balances	£341,190.48
<b>£360,562.33</b>	<b><u>TOTAL ASSETS</u></b>	<b>£366,986.20</b>
£15,506.67	Less Creditors	£30,387.58
£20,000.00	Receipts in Advance	£0.00
£35,506.67	<b><u>TOTAL LIABILITIES</u></b>	<b>£30,387.58</b>
<b>£325,055.66</b>	<b>Total Assets less Liabilities</b>	<b>£336,598.62</b>

\_\_\_\_\_ Town Mayor 2024/25

\_\_\_\_\_ Responsible Financial Officer

## Abergele Town Council

### Cumulative Funds as at 31st March 2024

31/03/2023		31/03/2024
£763,132.17	Balance Brought Forward	£751,458.17
-£1,542.00	Add/less Fixed assets purchased/disposed of in 2023/24	£211.00
£761,590.17		£751,669.17
<u>£350,195.00</u>	Add Total Income	<u>£375,630.00</u>
£1,111,785.17		£1,127,299.17
£360,327.00	Less Total Expenditure	£360,930.00
<u>£751,458.17</u>	Balance Carried Forward:	<u>£766,369.17</u>

# Abergele Town Council

Accounts for Year Ending 31st March 2024

## SUPPORTING STATEMENT

### **Community Assets at Insurance Valuation:**

Town Hall and Council Offices, Llanddulas Road	£170,000.00
Land at The Mount, Abergele (Nominal value)	£1,000.00
Town Hall Furniture, Fixtures & Fittings	£69,725.00
Noticeboards & Street Furniture	£56,398.00

### **Other Civic Assets:**

Civic Regalia	£10,033.00
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### **Other Fixed Assets:**

Christmas Decorations	£13,335.00
Office & IT Equipment	£16,786.00
Other Contents and Stock	£5,946.00
War Memorials	£83,893.00

<b>TOTAL ASSETS AS AT 31/3/2024</b>	<b><u>£427,116.00</u></b>
-------------------------------------	---------------------------

## Abergele Town Council

### Creditors at Year End:

North Wales Police - utilities recharge	25000.00
WAO (External Audit)(2'24)(2'2'3)	1,800.00
JDH Business Services Ltd (Internal Audit)	650.00
RBS	868.00
Llangollen International Festival	100.00
CCBC	300.00
Lloyds Bank	7.00
DCK	151.32
M Evans	10.00
R Grimward	5.40
Insight Occ Health	130.00
Hargreaves Window	30.00
Torino	45.00
GWP	1,050.95
Delwedd	23.00
Go Daddy	37.15
Waterloo	186.00
Pitney Bowes	5.94
Conwy County Borough Council	-12.18
	<b>£30,387.58</b>

### Debtors at Year End:

None	0.00
	0.00
HM Revenue & Customs - VAT Refund	25,795.72
	<b>£25,795.72</b>

### Payments in Advance:

None	£0.00
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### Receipts in Advance:

None	£0.00
	<b>£0.00</b>

### Borrowings:

None	£0.00
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### Tenancies:

none	£0.00
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### Rent Commitments:

The Council has a five year Rental and Service agreement with Ricoh for a RICOH photocopier and accessories (Serial Number: 3100RA30612 - commenced February 2021 ). The quarterly rental is £197.68

### Agency Work:

Agency Staff	<b>£11,728.00</b>
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### Advertising and Publicity:

The Council published the following documents during the year to 31st March 2023	
Newsletter for residents with a net cost (after advertising revenue)	£1,818.00
Website and Advertising costs	£752.00
Total Net Publicity Costs:	<b>£2,570.00</b>

### Pensions:

The Council resolved to join the Gwynedd Local Government Pension Scheme (Min. 8035) in March 2004.	
Employer's contributions at the rate of 19.1% - Total for the year =	<b>£11,589.33</b>

### Hall & Development Fund

Balance as at 31st March 2024 =	<b>£36,584.14</b>
---------------------------------	-------------------



Abergele Town Council

Bank Reconciliation as at:

31st March 2024

£

Bank Statement Balances

Current Account

3345.28

Quarterly Interest Ac

219383.00

Swansea b soc

81728.06

Hall & Development Investment Ac

36584.14

Petty Cash

150.00

341,190.48

341,190.48

Current Account

3345.28

Quarterly Interest Ac

219383.00

Swansea b soc

81728.06

Hall & Development Investment Ac

36584.14

Petty Cash

150.00

341190.48

341,190.48

## Abergele Town Council

### Section 137 Expenditure

\*\* Section 137 of the Local Government Act 1972 gives Town & Community Councils the power to spend upto £8.82 per head of the electorate to benefit the area or it's inhabitants where no other specific powers are held.

Total electorate as at December 2022:-	8886	£78,374.52
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<u>Donations and Grants made under Section 137, Local Government Act 1972: **</u>	£
Ysgol Glan Gele - annual grant	2,855.47
Ysgol Glan Morfa - annual grant	2,748.31
Ysgol St Elfod - annual grant	3,148.08
St George Primary school - annual grant	£1,248.14
Help the Heroes	500.00
Royal British Legion Abergele Branch	500.00
Abergele Old Peoples club	120.00
Canolfan Dewi Sant	500.00
Foodshare North Wales	400.00
Church Army	250.00
Air Ambulance	250.00
Cronfa Ysgol Emrys ap Iwan	300.00

**sub-total** 12,820.00

**Other Section 137 Expenditure:**  
Advertising / Publicity 2,570.00

**Total Section 137 Payments:** £15,390.00

<u>Other Donations / Grants:</u>	£
St. Micheals Clock	250.00
Benefits Advice Shop	£500.00
St George Village Hall	£500.00

**Local Government (Miscellaneous Provisions) Act 1976 Sect. 19:**

Donations to Sports Clubs	1,250.00
Donations to Voluntary Bodies Providing Social / Recreational Facilities	1,450.00

Youth	500.00
Donations to miscellaneous groups	2,885.00

**Local Government Act 1972 Sect. 145 - Provision of Entertainment/Arts:**

Llangollen Music Festival	100.00
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**Total 'Other' Donations / Grants:** £7,435.00

**INTERNAL AUDIT REPORT – YEAR-END  
ABERGELE TOWN COUNCIL – 2023/2024**

The internal audit is carried out by the following testing of the internal controls specified on the Annual Return for local councils in Wales:

- Checking that books of account have been properly kept throughout the year
- Checking a sample of payments to ensure that the Council's financial regulations have been met, payments are supported by invoices, expenditure is approved, and VAT is correctly accounted for
- Reviewing the Council's risk assessment and ensuring that adequate arrangements are in place to manage all identified risks
- Verifying that the annual precept request is the result of a proper budgetary process; that budget progress has been regularly monitored and that the council's reserves are appropriate
- Checking income records to ensure that the correct price has been charged, income has been received, recorded and promptly banked and VAT is correctly accounted for
- Reviewing petty cash records to ensure payments are supported by receipts, expenditure is approved and VAT is correctly accounted for
- Checking that salaries to employees have been paid in accordance with Council approvals and that PAYE and NI requirements have been properly applied
- Checking the accuracy of the asset and investments registers
- Testing the accuracy and timeliness of periodic and year-end bank account reconciliation(s)
- Year-end testing on the accuracy and completeness of the financial statements
- Where the Council is sole trustee of a charity, checking that the Council has procedures in place to meet its responsibilities as a sole trustee

**Conclusion**

On the basis of the internal audit work carried out, which was limited to the tests indicated above, in our view the council's system of internal controls is in place, adequate for the purpose intended and effective, subject to the issues reported in the action plan overleaf. As part of the internal audit work for the next financial year we will follow up all recommendations included in the action plan.

**JDH Business Services Limited    07/06/2024**

CPIP 34

**INTERNAL AUDIT REPORT – YEAR-END  
ABERGELE TOWN COUNCIL – 2023/2024**

**ACTION PLAN**

ISSUE	RECOMMENDATION	FOLLOW UP
<p>1 The supporting statement in the prepared accounts that shows the analysis of fixed assets doesn't agree to the total on the annual return of £427,513. This is because the following assets are missing from the statement: Equipment &amp; furniture elsewhere £397.</p>	<p><i>The supporting statement is an important link from the asset register to the annual return and should reflect the balance on the annual return.</i></p>	

**2023/24 interim internal audit recommendations**

<p>1 The 22/23 accounts included a creditor of £4,232 for the repayment of a National Lottery grant. The reversal of the grant creditor in the 23/24 accounts has been made to an income code and the payment of the grant has been posted to an expenditure code. As a result both income and expenditure are overstated by £4,232.</p>	<p><i>An adjustment should be posted to the ledger before the year-end accounts to correct this posting and ensure that income and expenditure are not over-stated.</i></p>	<p>Implemented- the accounts had been corrected by the year-end.</p>
<p>2 Testing of payments included a payment to the Royal British Legion poppy shop for poppy wreaths. The receipts shows that £16.66 of VAT has been charged but a VAT receipt had not been provided and it appeared that the</p>	<p><i>When VAT is charged, a VAT receipt should be obtained from the supplier.</i></p>	

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**INTERNAL AUDIT REPORT – YEAR-END  
ABERGELE TOWN COUNCIL – 2023/2024**

	transaction had been posted into the ledger gross of VAT.		
<b>2022/23 internal audit recommendations</b>			
1	The reversal of the 2021/22 payroll agency creditor totalling £739.78 has been made incorrectly against the salaries ledger code resulting in staff costs being understated by this amount.	<i>The annual return should be amended as follows: <b>Total staff costs = £162,417</b> <b>Total other payments = £197,910</b></i>	Annual return amended prior to internal audit signing of annual return.
2	The Clerk informs the payroll agent of changes to staff salaries.	<i>The Chair should be copied into any emails informing the payroll agent of changes to staff salaries.</i>	<b>Outstanding</b>
3	Total fixed assets has decreased by £1542. The Clerk has provided a list of movements on the asset register, however this only accounts for a change of £524.73.	<i>The movements on the asset register should be reconciled to the asset register to ensure that the register is accurate.</i>	To be followed up at year-end audit.
<b>2022/23 interim internal audit recommendations</b>			
1	The Council have introduced a credit card in 22/23. The financial regulations do not state the controls over the credit card only a debit card. The financial regulations do not state the monthly and individual transaction limits in place, controls over physical	<i>The financial regulations should be updated to include controls over the use of the credit card.</i>	<b>Outstanding – financial regulations have not been updated.</b>

**INTERNAL AUDIT REPORT – YEAR-END  
ABERGELE TOWN COUNCIL – 2023/2024**

<p>security and the reporting of transactions to Council.</p>		
<p>2 Payments are approved by Council in a supporting schedule (schedule A) which is not included within the minutes. The total amount of payments approved has not been stated in the minutes for May 2022.  The August minutes approve total payments of £18,920.74, however this does not agree to the supporting schedule showing total payments of £17,564.66.</p>	<p><i>When the Council approve payments in a supporting schedule they should state the total amount of payments approved within the minutes, this should agree to the total payments on the supporting schedule.</i></p>	<p>Implemented – this has not occurred for payments reviewed in 23/24.</p>

CP1P37

# Community and Town Councils in Wales Annual Return for the Year Ended 31 March 2024

## Accounting statements 2023-24 for:

Name of body: Abergele Town Council

	Year ending		Notes and guidance
	31 March 2023 (£)	31 March 2024 (£)	
<b>Statement of income and expenditure/receipts and payments</b>			
1. Balances brought forward	335188	325056	Total balances and reserves at the beginning of the year as recorded in the financial records. Must agree to line 7 of the previous year.
2. (+) Income from local taxation/levy	299749	332552	Total amount of income received/receivable in the year from local taxation (precept) or levy/contribution from principal bodies.
3. (+) Total other receipts	50446	43078	Total income or receipts recorded in the cashbook minus amounts included in line 2. Includes support, discretionary and revenue grants.
4. (-) Staff costs	162417	153482	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, taxable allowances, PAYE and NI (employees and employers), pension contributions and termination costs. Exclude reimbursement of out-of-pocket expenses.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on external borrowing (if any).
6. (-) Total other payments	197910	210605	Total expenditure or payments as recorded in the cashbook minus staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	325056	336599	Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6).
<b>Statement of balances</b>			
8. (+) Debtors	29235	25796	<b>Income and expenditure accounts only:</b> Enter the value of debts owed to the body at the year-end.
9. (+) Total cash and investments	331328	341190	<b>All accounts:</b> The sum of all current and deposit bank accounts, cash holdings and investments held at 31 March. This must agree with the reconciled cashbook balance as per the bank reconciliation.
10. (-) Creditors	35507	30388	<b>Income and expenditure accounts only:</b> Enter the value of monies owed by the body (except borrowing) at the year-end.
11. (=) Balances carried forward	325056	336599	<b>Total balances should equal line 7 above:</b> Enter the total of (8+9-10).
12. Total fixed assets and long-term assets	426905	427513	The asset and investment register value of all fixed assets and any other long-term assets held as at 31 March.
13. Total borrowing	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

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## Annual Governance Statement

We acknowledge as the members of the Council, our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2024, that:

	Agreed?		'YES' means that the Council:	PG Ref	
	Yes	No*			
1. We have put in place arrangements for: <ul style="list-style-type: none"> <li>effective financial management during the year; and</li> <li>the preparation and approval of the accounting statements.</li> </ul>	✓		Properly sets its budget and manages its money and prepares and approves its accounting statements as prescribed by law.	6, 12	
2. We have maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption, and reviewed its effectiveness.	✓		Made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.	6, 7	
3. We have taken all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and codes of practice that could have a significant financial effect on the ability of the Council to conduct its business or on its finances.	✓		Has only done things that it has the legal power to do and has conformed to codes of practice and standards in the way it has done so.	6	
4. We have provided proper opportunity for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit (Wales) Regulations 2014.	✓		Has given all persons interested the opportunity to inspect the body's accounts as set out in the notice of audit.	6, 23	
5. We have carried out an assessment of the risks facing the Council and taken appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		Considered the financial and other risks it faces in the operation of the body and has dealt with them properly.	6, 9	
6. We have maintained an adequate and effective system of internal audit of the accounting records and control systems throughout the year and have received a report from the internal auditor.	✓		Arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether these meet the needs of the body.	6, 8	
7. We have considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on the Council and, where appropriate, have included them on the accounting statements.	✓		Disclosed everything it should have about its business during the year including events taking place after the year-end if relevant.	6	
8. We have taken appropriate action on all matters raised in previous reports from internal and external audit.	✓		Considered and taken appropriate action to address issues/weaknesses brought to its attention by both the internal and external auditors.	6, 8, 23	
9. Trust funds – The Council acts as sole trustee for and is responsible for managing trust fund(s)/assets. We exclude transactions related to these trusts from the Accounting Statement. In our capacity as trustee, we have discharged our responsibility in relation to the accountability for the fund(s) including financial reporting and, if required, independent examination or audit.	Yes	No	N/A	Has met all of its responsibilities where it is a sole managing trustee of a local trust or trusts.	3, 6
			✓		

\* Please provide explanations to the external auditor on a separate sheet for each 'no' response given; and describe what action is being taken to address the weaknesses identified.

CP1P39



## Additional disclosure notes\*

The following information is provided to assist the reader to understand the accounting statement and/or the Annual Governance Statement

### 1. Expenditure under S137 Local Government Act 1972 and S2 Local Government Act 2000

Section 137(1) of the 1972 Act permits the Council to spend on activities for which it has no other specific powers if the Council considers that the expenditure is in the interests of, and will bring direct benefit to, the area or any part of it, or all or some of its inhabitants, providing that the benefit is commensurate with the expenditure. Section 137(3) also permits the Council to incur expenditure for certain charitable and other purposes. The maximum expenditure that can be incurred under both section 137(1) and (3) for the financial year 2023-24 was £9.93 per elector.

In 2023-24, the Council made payments totalling £\_15390.00\_\_\_\_\_ under section 137. These payments are included within 'Other payments' in the Accounting Statement.

Donations and Grants made under Section 137, Local Government Act 1972: "	£
Ysgol Gŵn Gole - annual grant	2,855.47
Ysgol Gŵn Meirion - annual grant	2,748.11
Ysgol St Eifed - annual grant	3,148.08
St George Primary school - annual grant	£1,248.14
Help the Heroes	500.00
Royal British Legion Aberystwyth Branch	500.00
Aberystwyth Old Peoples club	120.00
Carolyn Street Bar	500.00
Foodshare North Wales	400.00
Church Army	250.00
Air Ambulance	250.00
Crofton Ysgol Llysoy ap Iwan	300.00
<b>sub-total</b>	<b>12,820.00</b>
<b>Other Section 137 Expenditure:</b>	
Advertising / Publicity	2,570.00
<b>Total Section 137 Payments:</b>	<b>£15,390.00</b>

3.

\* Include here any additional disclosures the Council considers necessary to aid the reader's understanding of the accounting statement and/or the annual governance statement.

## Council approval and certification

The Council is responsible for the preparation of the accounting statements and the annual governance statement in accordance with the requirements of the Public Audit (Wales) Act 2004 (the Act) and the Accounts and Audit (Wales) Regulations 2014.

<b>Certification by the RFO</b> I certify that the accounting statements contained in this Annual Return present fairly the financial position of the Council, and its income and expenditure, or properly present receipts and payments, as the case may be, for the year ended 31 March 2024.	<b>Approval by the Council</b> I confirm that these accounting statements and Annual Governance Statement were approved by the Council under minute reference:
	<b>Minute ref:</b>
<b>RFO signature:</b>	<b>Chair signature:</b>
<b>Name:</b>	<b>Name:</b>
<b>Date:</b>	<b>Date:</b>

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17 JUN 2024

BY ATC

**Annual internal audit report to:**

Name of body: ABERGELE TOWN COUNCIL

The Council's internal audit, acting independently and on the basis of an assessment of risk, has included carrying out a selective assessment of compliance with relevant procedures and controls expected to be in operation during the financial year ending 31 March 2024.

The internal audit has been carried out in accordance with the Council's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and the internal audit conclusions on whether, in all significant respects, the following control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of the Council.

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
1. Appropriate books of account have been properly kept throughout the year.	✓				
2. Financial regulations have been met, payments were supported by invoices, expenditure was approved and VAT was appropriately accounted for.	✓				
3. The body assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓				
4. The annual precept/levy/resource demand requirement resulted from an adequate budgetary process, progress against the budget was regularly monitored, and reserves were appropriate.	✓				
5. Expected income was fully received, based on correct prices, properly recorded and promptly banked, and VAT was appropriately accounted for.	✓				
6. Petty cash payments were properly supported by receipts, expenditure was approved and VAT appropriately accounted for.	✓				
7. Salaries to employees and allowances to members were paid in accordance with minuted approvals, and PAYE and NI requirements were properly applied.	✓				
8. Asset and investment registers were complete, accurate, and properly maintained.	✓				

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	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
9. Periodic and year-end bank account reconciliations were properly carried out.	✓				
10. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments/income and expenditure), agreed with the cashbook, were supported by an adequate audit trail from underlying records, and where appropriate, debtors and creditors were properly recorded.	✓				
11. Trust funds (including charitable trusts). The Council has met its responsibilities as a trustee.			✓		

For any risk areas identified by the Council (list any other risk areas below or on separate sheets if needed) adequate controls existed:

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to body)
	Yes	No*	N/A	Not covered**	
12.					
13.					
14.					

\* If the response is 'no', please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

\*\* If the response is 'not covered', please state when the most recent internal audit work was done in this area and when it is next planned, or if coverage is not required, internal audit must explain why not.

[My detailed findings and recommendations which I draw to the attention of the Council are included in my detailed report to the Council dated 07/06/2024.] \* Delete if no report prepared.

### Internal audit confirmation

I/we confirm that as the Council's internal auditor, I/we have not been involved in a management or administrative role within the body (including preparation of the accounts) or as a member of the body during the financial years 2022-23 and 2023-24. I also confirm that there are no conflicts of interest surrounding my appointment.

Name of person who carried out the internal audit:	JOH BUSINESS SERVICES LTD
Signature of person who carried out the internal audit:	JDM Business Services Ltd
Date:	07/06/2024

CFIP42

# Abergele Town Council



## Monthly Budget Monitoring Report

**31<sup>st</sup> April 2024**

CF1P43

## Detailed Income &amp; Expenditure by Budget Heading 30/04/2024

Month No: 1

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>100 Staff Costs</b>							
4000 Staff Salaries	9,851	163,505	153,654		153,654	6.0%	
4001 Paye/NI	961	24,523	23,562		23,562	3.9%	
4002 Pensions	940	24,607	23,667		23,667	3.8%	
4011 Recruitment	0	2,000	2,000		2,000	0.0%	
4012 Other Staff Costs	0	1,000	1,000		1,000	0.0%	
<b>Staff Costs :- Indirect Expenditure</b>	<b>11,752</b>	<b>215,635</b>	<b>203,883</b>	<b>0</b>	<b>203,883</b>	<b>5.4%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(11,752)</b>	<b>(215,635)</b>	<b>(203,883)</b>				
<b>101 Administration</b>							
1002 Income - Bank Interest	229	1,500	1,271			15.3%	
1176 Precept	116,096	348,286	232,190			33.3%	
<b>Administration :- Income</b>	<b>116,325</b>	<b>349,786</b>	<b>233,461</b>			<b>33.3%</b>	<b>0</b>
4003 Training - Staff	0	1,500	1,500		1,500	0.0%	
4004 Training - Members	0	1,500	1,500		1,500	0.0%	
4005 Travel - Staff	0	600	600		600	0.0%	
4006 Travel - Members	0	300	300		300	0.0%	
4007 Translation Fees	0	1,000	1,000		1,000	0.0%	
4008 IT Costs	0	4,000	4,000		4,000	0.0%	
4009 Phone/Broadband	0	3,000	3,000		3,000	0.0%	
4010 Members Allowance	0	4,328	4,328		4,328	0.0%	
4037 Tree Warden	0	2,000	2,000		2,000	0.0%	
4046 Photocopying	0	1,000	1,000	1,000	0	100.0%	
4047 Consumeables	0	2,000	2,000	21	1,979	1.0%	
4048 Postages	5	700	695	50	646	7.8%	
4049 Risk Assessments	0	1,250	1,250	1,200	50	96.0%	
4055 Audit Fee - External	(1,800)	900	2,700	900	1,800	(100.0%)	
4056 Audit Fee - Internal	(650)	650	1,300		1,300	(100.0%)	
4085 Conference Expenses	0	500	500		500	0.0%	
4086 Elections	0	5,500	5,500		5,500	0.0%	
4120 Professional & Legal Fees	0	2,000	2,000		2,000	0.0%	
4121 Bank Charges	0	150	150	136	14	90.6%	
4125 Contingency	0	1,350	1,350		1,350	0.0%	
4216 Finance Software	353	1,500	1,147	1,221	(74)	104.9%	
4818 Payroll Support costs	49	800	751	751	0	100.0%	
4819 IT Software & Hardware	0	500	500		500	0.0%	
<b>Administration :- Indirect Expenditure</b>	<b>(2,043)</b>	<b>37,028</b>	<b>39,071</b>	<b>5,279</b>	<b>33,793</b>	<b>8.7%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>118,368</b>	<b>312,758</b>	<b>194,390</b>				

## Detailed Income &amp; Expenditure by Budget Heading 30/04/2024

Month No: 1

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>102 Civic Expenses</b>							
4020 Mayors Allowance	0	1,500	1,500		1,500	0.0%	
4021 Other Civic Costs	0	1,500	1,500	390	1,110	26.0%	
4023 Council Regalia	29	1,000	971		971	2.9%	
4024 Honours Board	0	150	150		150	0.0%	
4025 Town Memorabilia	0	200	200		200	0.0%	
<b>Civic Expenses :- Indirect Expenditure</b>	<b>29</b>	<b>4,350</b>	<b>4,321</b>	<b>390</b>	<b>3,931</b>	<b>9.6%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(29)</b>	<b>(4,350)</b>	<b>(4,321)</b>				
<b>103 Premises</b>							
1000 Income - Hall Hire	0	4,000	4,000			0.0%	
<b>Premises :- Income</b>	<b>0</b>	<b>4,000</b>	<b>4,000</b>			<b>0.0%</b>	<b>0</b>
4030 Rates	858	10,672	9,815	6,003	3,812	64.3%	
4031 Heat/Light/Water	(25,000)	25,000	50,000	20,000	30,000	(20.0%)	
4035 General Maintenance	150	3,000	2,850	26	2,824	5.9%	
4036 Grounds Maintenance	0	1,000	1,000		1,000	0.0%	
4041 Office Equipment	0	600	600		600	0.0%	
4042 Furniture	0	500	500		500	0.0%	
4043 Hearse House	0	200	200		200	0.0%	
4044 Waste Disposal	12	700	688	744	(56)	108.0%	
4045 Insurance	0	2,800	2,800		2,800	0.0%	
<b>Premises :- Indirect Expenditure</b>	<b>(23,981)</b>	<b>44,472</b>	<b>68,453</b>	<b>26,773</b>	<b>41,680</b>	<b>6.3%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>23,981</b>	<b>(40,472)</b>	<b>(64,453)</b>				
<b>104 Subscriptions</b>							
4060 SLCC	0	1,000	1,000		1,000	0.0%	
4061 OVW	2,395	2,500	105		105	95.8%	
4062 NWATC	0	120	120		120	0.0%	
4063 CVSC	0	15	15		15	0.0%	
4064 Clerks & Councils Direct	0	60	60		60	0.0%	
4066 Data Protection	0	40	40		40	0.0%	
4068 Parish Online	0	250	250		250	0.0%	
<b>Subscriptions :- Indirect Expenditure</b>	<b>2,395</b>	<b>3,985</b>	<b>1,590</b>	<b>0</b>	<b>1,590</b>	<b>60.1%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(2,395)</b>	<b>(3,985)</b>	<b>(1,590)</b>				
<b>106 Community Schemes</b>							
1001 Income - Newsletter/Advert	0	150	150			0.0%	
<b>Community Schemes :- Income</b>	<b>0</b>	<b>150</b>	<b>150</b>			<b>0.0%</b>	<b>0</b>

## Detailed Income &amp; Expenditure by Budget Heading 30/04/2024

Month No: 1

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from FMR
4036 Grounds Maintenance	0	3,000	3,000		3,000	0.0%	
4076 War Memorials	0	500	500		500	0.0%	
4080 The Mount	0	1,600	1,600	1,460	140	91.3%	
4082 Planters	0	10,000	10,000	7,875	2,125	78.7%	
4083 Noticeboards	0	1,250	1,250		1,250	0.0%	
4084 Floodlighting	0	1,000	1,000		1,000	0.0%	
4087 Events	0	3,000	3,000	600	2,400	20.0%	
4088 Toilet financial support/hire	0	2,750	2,750	1,710	1,040	62.2%	
4091 Street Furniture	(300)	2,000	2,300	300	2,000	0.0%	
4092 Play Schemes	0	2,200	2,200		2,200	0.0%	
4093 MUGA/Play Equip	27	500	473	240	233	53.3%	
4094 Traffic Calming	0	4,500	4,500		4,500	0.0%	
4096 Footpaths Maintenance	0	6,000	6,000	880	5,120	14.7%	
4098 Pensarn Promenade	0	2,000	2,000		2,000	0.0%	
4099 Hanging Baskets	0	3,000	3,000		3,000	0.0%	
4101 Free Parking	0	25,000	25,000		25,000	0.0%	
4103 Bus Shelters Maintenance	0	3,000	3,000	576	2,424	19.2%	
4104 Newsletter	0	2,500	2,500	897	1,603	35.9%	
4105 Website	0	5,000	5,000		5,000	0.0%	
4107 Notices - Other	0	500	500		500	0.0%	
4115 CCTV	0	3,300	3,300		3,300	0.0%	
4117 Match Funding - Toilets	0	10,000	10,000		10,000	0.0%	
<b>Community Schemes :- Indirect Expenditure</b>	<b>(273)</b>	<b>92,600</b>	<b>92,873</b>	<b>14,538</b>	<b>78,336</b>	<b>15.4%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>273</b>	<b>(92,450)</b>	<b>(92,723)</b>				
<b>107 Grants/Donations</b>							
4108 S 137	10,500	10,500	0		0	100.0%	
4109 Sports Clubs	250	10,250	10,000		10,000	2.4%	
4110 Grants - Other	0	1,250	1,250		1,250	0.0%	
4111 Youth Grants	500	600	100		100	83.3%	
4112 Social/Recreational	2,500	1,450	(1,050)		(1,050)	172.4%	
4113 Entertain/Culture/Arts	29	100	71		71	29.0%	
4114 Donations	0	5,000	5,000		5,000	0.0%	
4119 Commemoration Grant	0	5,000	5,000		5,000	0.0%	
4130 Misc Costs	5,530	0	(5,530)		(5,530)	0.0%	
<b>Grants/Donations :- Indirect Expenditure</b>	<b>19,309</b>	<b>34,150</b>	<b>14,841</b>	<b>0</b>	<b>14,841</b>	<b>56.5%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(19,309)</b>	<b>(34,150)</b>	<b>(14,841)</b>				

## Detailed Income &amp; Expenditure by Budget Heading 30/04/2024

Month No: 1

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>108 Christmas Decorations</b>							
4035 General Maintenance	0	3,000	3,000		3,000	0.0%	
4200 Infrastructure Work(Columns)	0	2,000	2,000	502	1,498	25.1%	
4201 Purchase New Motifs	0	12,000	12,000		12,000	0.0%	
4202 Timers & Basic Infrastructure	0	2,500	2,500		2,500	0.0%	
4204 Purchase of Trees	0	9,000	9,000		9,000	0.0%	
4207 Installation	0	14,000	14,000		14,000	0.0%	
4208 Electricity	0	2,000	2,000		2,000	0.0%	
4214 Printing	0	500	500		500	0.0%	
4215 Hire of Motifs	0	0	0	3,280	(3,280)	0.0%	
<b>Christmas Decorations :- Indirect Expenditure</b>	<b>0</b>	<b>45,000</b>	<b>45,000</b>	<b>3,782</b>	<b>41,218</b>	<b>8.4%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(45,000)</b>	<b>(45,000)</b>				
<b>109 Place Plan</b>							
4131 Place Plan project funding	0	3,000	3,000		3,000	0.0%	
<b>Place Plan :- Indirect Expenditure</b>	<b>0</b>	<b>3,000</b>	<b>3,000</b>	<b>0</b>	<b>3,000</b>	<b>0.0%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(3,000)</b>	<b>(3,000)</b>				
<b>110 Fireworks</b>							
4129 Other Firework costs	0	14,500	14,500		14,500	0.0%	
4217 Purchase of Fireworks	0	0	0	3,750	(3,750)	0.0%	
<b>Fireworks :- Indirect Expenditure</b>	<b>0</b>	<b>14,500</b>	<b>14,500</b>	<b>3,750</b>	<b>10,750</b>	<b>25.9%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(14,500)</b>	<b>(14,500)</b>				
<b>Grand Totals:- Income</b>	<b>116,325</b>	<b>353,936</b>	<b>237,611</b>			<b>32.9%</b>	
<b>Expenditure</b>	<b>7,187</b>	<b>494,720</b>	<b>487,533</b>	<b>54,511</b>	<b>433,022</b>	<b>12.5%</b>	
<b>Net Income over Expenditure</b>	<b>109,138</b>	<b>(140,784)</b>	<b>(249,922)</b>				
<b>Movement to/(from) Gen Reserve</b>	<b>109,138</b>						

CF1 P47



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**Abergele Town Council**

**Bank - Cash and Investment Reconciliation as at 30 April 2024**

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**Confirmed Bank & Investment Balances**

**Bank Statement Balances**

30/04/2024	Current Bank A/c	2,720.75
30/04/2024	Quarterly Interest A/c	299,004.07
30/04/2024	Swansea Building Society	81,728.06
30/04/2024	Hall & Development A/c	36,584.14
30/04/2024	Petty Cash	150.00

**420,187.02**

**Unpresented Payments**

**510.82**

**419,676.20**

**Receipts not on Bank Statement**

**0.00**

**419,676.20**

**Closing Balance**

**All Cash & Bank Accounts**

1	Current Bank A/c	2,209.93
2	Quarterly Interest A/c	299,004.07
3	Swansea Building Society	81,728.06
4	Hall & Development A/c	36,584.14
6	Petty Cash	150.00
	Other Cash & Bank Balances	0.00
	<b>Total Cash &amp; Bank Balances</b>	<b>419,676.20</b>

CF1 P48

Bank Reconciliation Statement as at 30/04/2024  
for Cashbook 1 - Current Bank A/c

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Bank A/c	30/04/2024		2,720.75
			<u>2,720.75</u>
<b><u>Unpresented Payments (Minus)</u></b>		<b><u>Amount</u></b>	
26/04/2024 FP06 Delwedd Ltd		23.00	
26/04/2024 FP13 ABERGELE CASTLETTES MORRIS DAN		500.00	
26/04/2024 FP36 Conwy County Borough Council		-12.18	
			<u>510.82</u>
			2,209.93
<b><u>Unpresented Receipts (Plus)</u></b>			
		0.00	
			<u>0.00</u>
			2,209.93
		<b>Balance per Cash Book is :-</b>	<b>2,209.93</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Signatory 1:**

Name ..... Signed ..... Date .....

**Signatory 2:**

Name ..... Signed ..... Date .....

CF1 P49

Bank Reconciliation Statement as at 30/04/2024  
for Cashbook 2 - Quarterly Interest A/c

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Quarterly Interest A/c	30/04/2024		299,004.07
			<u>299,004.07</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			299,004.07
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			299,004.07
		<b>Balance per Cash Book is :-</b>	<b>299,004.07</b>
		<b>Difference is :-</b>	<b>0.00</b>

Signatory 1:

Name ..... Signed ..... Date .....

Signatory 2:

Name ..... Signed ..... Date .....

CAI PSO

Bank Reconciliation Statement as at 30/04/2024  
for Cashbook 3 - Swansea Building Society

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Swansea Building Society	30/04/2024		81,728.06
			<u>81,728.06</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			81,728.06
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			81,728.06
		<b>Balance per Cash Book is :-</b>	<b>81,728.06</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Signatory 1:**

Name ..... Signed ..... Date .....

**Signatory 2:**

Name ..... Signed ..... Date .....

CAPS1

Bank Reconciliation Statement as at 30/04/2024  
for Cashbook 4 - Hall & Development A/c

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Hall & Development A/c	30/04/2024		36,584.14
			<u>36,584.14</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			36,584.14
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			36,584.14
		Balance per Cash Book is :-	<b>36,584.14</b>
		Difference is :-	<b>0.00</b>

Signatory 1:

Name ..... Signed ..... Date .....

Signatory 2:

Name ..... Signed ..... Date .....

CAI PSZ

Bank Reconciliation Statement as at 30/04/2024  
for Cashbook 6 - Petty Cash

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Petty Cash	30/04/2024		150.00
			<u>150.00</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			150.00
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			150.00
		<b>Balance per Cash Book is :-</b>	<b>150.00</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Signatory 1:**

Name ..... Signed ..... Date .....

**Signatory 2:**

Name ..... Signed ..... Date .....

CAP53

# Abergele Town Council



## Monthly Budget Monitoring Report

**31<sup>st</sup> May 2024**

CF1 P54

## Detailed Income &amp; Expenditure by Budget Heading 31/05/2024

Month No: 2

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>100 Staff Costs</b>							
4000 Staff Salaries	23,925	163,505	139,580		139,580	14.6%	
4001 Paye/NI	2,400	24,523	22,123		22,123	9.8%	
4002 Pensions	2,493	24,607	22,114		22,114	10.1%	
4011 Recruitment	0	2,000	2,000		2,000	0.0%	
4012 Other Staff Costs	0	1,000	1,000		1,000	0.0%	
<b>Staff Costs :- Indirect Expenditure</b>	<b>28,817</b>	<b>215,635</b>	<b>186,818</b>	<b>0</b>	<b>186,818</b>	<b>13.4%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(28,817)</b>	<b>(215,635)</b>	<b>(186,818)</b>				
<b>101 Administration</b>							
1002 Income - Bank Interest	528	1,500	972			35.2%	
1176 Precept	116,096	348,286	232,190			33.3%	
<b>Administration :- Income</b>	<b>116,624</b>	<b>349,786</b>	<b>233,162</b>			<b>33.3%</b>	<b>0</b>
4003 Training - Staff	80	1,500	1,420		1,420	5.3%	
4004 Training - Members	38	1,500	1,462		1,462	2.5%	
4005 Travel - Staff	24	600	576		576	4.0%	
4006 Travel - Members	0	300	300		300	0.0%	
4007 Translation Fees	71	1,000	929		929	7.1%	
4008 IT Costs	0	4,000	4,000		4,000	0.0%	
4009 Phone/Broadband	0	3,000	3,000		3,000	0.0%	
4010 Members Allowance	0	4,328	4,328		4,328	0.0%	
4037 Tree Warden	0	2,000	2,000		2,000	0.0%	
4046 Photocopying	0	1,000	1,000	1,000	0	100.0%	
4047 Consumeables	42	2,000	1,958	91	1,867	6.7%	
4048 Postages	22	700	678	50	629	10.2%	
4049 Risk Assessments	0	1,250	1,250	1,200	50	96.0%	
4055 Audit Fee - External	(1,800)	900	2,700	900	1,800	(100.0%)	
4056 Audit Fee - Internal	(650)	650	1,300		1,300	(100.0%)	
4085 Conference Expenses	0	500	500		500	0.0%	
4086 Elections	0	5,500	5,500		5,500	0.0%	
4120 Professional & Legal Fees	0	2,000	2,000		2,000	0.0%	
4121 Bank Charges	14	150	136	136	0	100.0%	
4125 Contingency	0	1,350	1,350		1,350	0.0%	
4216 Finance Software	1,221	1,500	279		279	81.4%	
4818 Payroll Support costs	49	800	751	751	0	100.0%	
4819 IT Software & Hardware	130	500	370		370	26.0%	
<b>Administration :- Indirect Expenditure</b>	<b>(760)</b>	<b>37,028</b>	<b>37,788</b>	<b>4,128</b>	<b>33,660</b>	<b>9.1%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>117,383</b>	<b>312,758</b>	<b>195,375</b>				



## Detailed Income &amp; Expenditure by Budget Heading 31/05/2024

Month No: 2

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>102 Civic Expenses</u>							
1004 Income - Mayors	584	0	(584)			0.0%	
	<u>584</u>	<u>0</u>	<u>(584)</u>				<u>0</u>
Civic Expenses :- Income							
4020 Mayors Allowance	1,500	1,500	0		0	100.0%	
4021 Other Civic Costs	459	1,500	1,041		1,041	30.6%	
4023 Council Regalia	44	1,000	956		956	4.4%	
4024 Honours Board	0	150	150		150	0.0%	
4025 Town Memorabilia	0	200	200		200	0.0%	
	<u>2,003</u>	<u>4,350</u>	<u>2,347</u>	<u>0</u>	<u>2,347</u>	<u>46.1%</u>	<u>0</u>
Civic Expenses :- Indirect Expenditure							
<b>Net Income over Expenditure</b>	<u>(1,419)</u>	<u>(4,350)</u>	<u>(2,931)</u>				
<u>103 Premises</u>							
1000 Income - Hall Hire	0	4,000	4,000			0.0%	
	<u>0</u>	<u>4,000</u>	<u>4,000</u>			<u>0.0%</u>	<u>0</u>
Premises :- Income							
4030 Rates	1,715	10,672	8,958	6,003	2,955	72.3%	
4031 Heat/Light/Water	(25,000)	25,000	50,000	20,000	30,000	(20.0%)	
4035 General Maintenance	386	3,000	2,614	26	2,588	13.7%	
4036 Grounds Maintenance	20	1,000	980		980	2.0%	
4041 Office Equipment	0	600	600		600	0.0%	
4042 Furniture	0	500	500		500	0.0%	
4043 Hears House	0	200	200		200	0.0%	
4044 Waste Disposal	64	700	636	704	(68)	109.7%	
4045 Insurance	0	2,800	2,800		2,800	0.0%	
	<u>(22,816)</u>	<u>44,472</u>	<u>67,288</u>	<u>26,733</u>	<u>40,555</u>	<u>8.8%</u>	<u>0</u>
Premises :- Indirect Expenditure							
<b>Net Income over Expenditure</b>	<u>22,816</u>	<u>(40,472)</u>	<u>(63,288)</u>				
<u>104 Subscriptions</u>							
4060 SLCC	0	1,000	1,000	288	712	28.8%	
4061 OVW	2,395	2,500	105		105	95.8%	
4062 NWATC	0	120	120		120	0.0%	
4063 CVSC	0	15	15		15	0.0%	
4064 Clerks & Councils Direct	0	60	60		60	0.0%	
4066 Data Protection	0	40	40		40	0.0%	
4068 Parish Online	0	250	250		250	0.0%	
	<u>2,395</u>	<u>3,985</u>	<u>1,590</u>	<u>288</u>	<u>1,302</u>	<u>67.3%</u>	<u>0</u>
Subscriptions :- Indirect Expenditure							
<b>Net Expenditure</b>	<u>(2,395)</u>	<u>(3,985)</u>	<u>(1,590)</u>				

## Detailed Income &amp; Expenditure by Budget Heading 31/05/2024

Month No: 2

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>106 Community Schemes</u>							
1001 Income - Newsletter/Advert	0	150	150			0.0%	
Community Schemes :- Income	<u>0</u>	<u>150</u>	<u>150</u>			<u>0.0%</u>	<u>0</u>
4036 Grounds Maintenance	0	3,000	3,000		3,000	0.0%	
4076 War Memorials	0	500	500		500	0.0%	
4080 The Mount	0	1,800	1,600	1,460	140	91.3%	
4082 Planters	0	10,000	10,000	7,875	2,125	78.7%	
4083 Noticeboards	0	1,250	1,250		1,250	0.0%	
4084 Floodlighting	0	1,000	1,000		1,000	0.0%	
4087 Events	2,500	3,000	500	600	(100)	103.3%	
4088 Toilet financial support/hire	150	2,750	2,600	1,710	890	67.6%	
4091 Street Furniture	(300)	2,000	2,300	300	2,000	0.0%	
4092 Play Schemes	0	2,200	2,200		2,200	0.0%	
4093 MUGA/Play Equip	53	500	447	240	207	58.7%	
4094 Traffic Calming	0	4,500	4,500		4,500	0.0%	
4096 Footpaths Maintenance	0	6,000	6,000	880	5,120	14.7%	
4098 Pensarn Promenade	0	2,000	2,000		2,000	0.0%	
4099 Hanging Baskets	0	3,000	3,000		3,000	0.0%	
4101 Free Parking	0	25,000	25,000		25,000	0.0%	
4103 Bus Shelters Maintenance	0	3,000	3,000	576	2,424	19.2%	
4104 Newsletter	897	2,500	1,603		1,603	35.9%	
4105 Website	0	5,000	5,000		5,000	0.0%	
4107 Notices - Other	0	500	500		500	0.0%	
4115 CCTV	0	3,300	3,300		3,300	0.0%	
4117 Match Funding - Toilets	0	10,000	10,000		10,000	0.0%	
Community Schemes :- Indirect Expenditure	<u>3,300</u>	<u>92,600</u>	<u>89,300</u>	<u>13,641</u>	<u>75,659</u>	<u>18.3%</u>	<u>0</u>
Net Income over Expenditure	<u>(3,300)</u>	<u>(92,450)</u>	<u>(89,150)</u>				
<u>107 Grants/Donations</u>							
4108 S 137	10,500	10,500	0		0	100.0%	
4109 Sports Clubs	250	10,250	10,000		10,000	2.4%	
4110 Grants - Other	0	1,250	1,250		1,250	0.0%	
4111 Youth Grants	500	600	100		100	83.3%	
4112 Social/Recreational	2,500	1,450	(1,050)		(1,050)	172.4%	
4113 Entertain/Culture/Arts	29	100	71		71	29.0%	
4114 Donations	0	5,000	5,000		5,000	0.0%	
4119 Commemoration Grant	1,943	5,000	3,058		3,058	38.9%	
4130 Misc Costs	5,530	0	(5,530)		(5,530)	0.0%	
Grants/Donations :- Indirect Expenditure	<u>21,252</u>	<u>34,150</u>	<u>12,899</u>	<u>0</u>	<u>12,899</u>	<u>62.2%</u>	<u>0</u>
Net Expenditure	<u>(21,252)</u>	<u>(34,150)</u>	<u>(12,899)</u>				

## Detailed Income &amp; Expenditure by Budget Heading 31/05/2024

Month No: 2

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from FMR
<b>108 Christmas Decorations</b>							
4035 General Maintenance	0	3,000	3,000		3,000	0.0%	
4200 Infrastructure Work(Columns)	0	2,000	2,000	502	1,498	25.1%	
4201 Purchase New Motifs	0	12,000	12,000		12,000	0.0%	
4202 Timers & Basic Infrastructure	0	2,500	2,500		2,500	0.0%	
4204 Purchase of Trees	0	9,000	9,000		9,000	0.0%	
4207 Installation	0	14,000	14,000		14,000	0.0%	
4208 Electricity	0	2,000	2,000		2,000	0.0%	
4214 Printing	0	500	500		500	0.0%	
4215 Hire of Motifs	17,464	0	(17,464)	3,280	(20,744)	0.0%	
<b>Christmas Decorations :- Indirect Expenditure</b>	<b>17,464</b>	<b>45,000</b>	<b>27,536</b>	<b>3,782</b>	<b>23,755</b>	<b>47.2%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(17,464)</b>	<b>(45,000)</b>	<b>(27,536)</b>				
<b>109 Place Plan</b>							
4131 Place Plan project funding	0	3,000	3,000		3,000	0.0%	
<b>Place Plan :- Indirect Expenditure</b>	<b>0</b>	<b>3,000</b>	<b>3,000</b>	<b>0</b>	<b>3,000</b>	<b>0.0%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(3,000)</b>	<b>(3,000)</b>				
<b>110 Fireworks</b>							
4129 Other Firework costs	0	14,500	14,500		14,500	0.0%	
4217 Purchase of Fireworks	0	0	0	3,750	(3,750)	0.0%	
<b>Fireworks :- Indirect Expenditure</b>	<b>0</b>	<b>14,500</b>	<b>14,500</b>	<b>3,750</b>	<b>10,750</b>	<b>25.9%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(14,500)</b>	<b>(14,500)</b>				
<b>Grand Totals:- Income</b>	<b>117,208</b>	<b>353,936</b>	<b>236,728</b>			<b>33.1%</b>	
<b>Expenditure</b>	<b>51,656</b>	<b>494,720</b>	<b>443,064</b>	<b>52,321</b>	<b>390,743</b>	<b>21.0%</b>	
<b>Net Income over Expenditure</b>	<b>65,552</b>	<b>(140,784)</b>	<b>(206,336)</b>				
<b>Movement to/(from) Gen Reserve</b>	<b>65,552</b>						

C.F.P.S.8

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**Abergele Town Council**

**Bank - Cash and Investment Reconciliation as at 31 May 2024**

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**Confirmed Bank & Investment Balances**

**Bank Statement Balances**

31/05/2024	Current Bank A/c	4,184.57
31/05/2024	Quarterly Interest A/c	249,302.71
31/05/2024	Swansea Building Society	81,728.06
31/05/2024	Hall & Development A/c	36,584.14
31/05/2024	Petty Cash	150.00

**371,949.48**

**Unpresented Payments**

**143.70**

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**371,805.78**

**Receipts not on Bank Statement**

**0.00**

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**371,805.78**

**Closing Balance**

**All Cash & Bank Accounts**

1	Current Bank A/c	4,040.87
2	Quarterly Interest A/c	249,302.71
3	Swansea Building Society	81,728.06
4	Hall & Development A/c	36,584.14
6	Petty Cash	150.00
	Other Cash & Bank Balances	0.00
	<b>Total Cash &amp; Bank Balances</b>	<b>371,805.78</b>

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CA 159

Bank Reconciliation Statement as at 31/05/2024  
for Cashbook 1 - Current Bank A/c

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Bank A/c	31/05/2024		4,184.57
			<u>4,184.57</u>
<u>Unpresented Payments (Minus)</u>			<u>Amount</u>
26/04/2024 FP36	Conwy County Borough Council		-12.18
24/05/2024 CC02	Zoom Video Communications		155.88
			<u>143.70</u>
			4,040.87
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			4,040.87
		Balance per Cash Book is :-	4,040.87
		Difference is :-	0.00

Signatory 1:

Name ..... Signed ..... Date .....

Signatory 2:

Name ..... Signed ..... Date .....

CRP60

Bank Reconciliation Statement as at 31/05/2024  
for Cashbook 2 - Quarterly Interest A/c

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Quarterly Interest A/c	31/05/2024		249,302.71
			<u>249,302.71</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			249,302.71
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			249,302.71
		<b>Balance per Cash Book is :-</b>	<b>249,302.71</b>
		<b>Difference is :-</b>	<b>0.00</b>

Signatory 1:

Name ..... Signed ..... Date .....

Signatory 2:

Name ..... Signed ..... Date .....

CR161

Bank Reconciliation Statement as at 31/05/2024  
for Cashbook 3 - Swansea Building Society

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Swansea Building Society	31/05/2024		81,728.06
			<u>81,728.06</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			81,728.06
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			81,728.06
		<b>Balance per Cash Book is :-</b>	<b>81,728.06</b>
		<b>Difference is :-</b>	<b>0.00</b>

Signatory 1:

Name ..... Signed ..... Date .....

Signatory 2:

Name ..... Signed ..... Date .....

CA 1 P62

Bank Reconciliation Statement as at 31/05/2024  
for Cashbook 4 - Hall & Development A/c

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Hall & Development A/c	31/05/2024		36,584.14
			<u>36,584.14</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			36,584.14
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			36,584.14
		<b>Balance per Cash Book is :-</b>	<b>36,584.14</b>
		<b>Difference is :-</b>	<b>0.00</b>

Signatory 1:

Name ..... Signed ..... Date .....

Signatory 2:

Name ..... Signed ..... Date .....

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Bank Reconciliation Statement as at 31/05/2024  
for Cashbook 6 - Petty Cash

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Petty Cash	31/05/2024		150.00
			<u>150.00</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			150.00
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			150.00
		<b>Balance per Cash Book is :-</b>	<b>150.00</b>
		<b>Difference is :-</b>	<b>0.00</b>

Signatory 1:

Name ..... Signed ..... Date .....

Signatory 2:

Name ..... Signed ..... Date .....

CAP64

Mrs Mandy Evans  
Clerc y Dref a Swyddog Cyllid  
Town Clerk & Finance Officer  
Town  
Llanddulas Road  
ABERGELE  
LL22 7BT

9fed Mehefin / 9<sup>th</sup> June 2024

**Re: D-Day 80 Event**

**Your Ref: - Ein Cyf/Our Ref: ME/FT**

Dear Mayor and Councillors of the Abergele Town Council,

Thank you for your kind letter acknowledging our participation in the D-Day 80 event. It was an honour for both Carl and I to be a part of such a significant and moving commemoration, as you know, we are both veterans of the armed forces.

Having the opportunity to capture the essence of the event through photography and videography was a privilege, we always try to capture the atmosphere and the collective spirit of Abergele and those who attended the D-Day 80<sup>th</sup> event's was significance as it was moving. Carl and I, inspired by the poetry, the music of the bag pipes that on the 6th of June 1944 on the landing and at Pegasus bridge over the years has become so iconic. Trelawnyd Male Voice Choir bought the whole evening together to give us the material for the videos we are producing which will be available on our @AbergeleTV channel on YouTube. we are grateful for the opportunity to contribute to the community's remembrance of this important event, which adds to the archive of video now available on our channel.

We would like to extend our heartfelt thanks to you and the Town Council for including us in this important day. The planning and dedication ensured a memorable and respectful tribute to those who served during D-Day.

Once again, thank you for your kind words and for the chance to be involved in such a meaningful event. We look forward to any future opportunities to support the community.

Best regards,

George Frost, Carl Bishop

Abergele TV

CRIP65

RECEIVED ORD

17 JUL 2024

**Abbeyfield**  
Where older people find care in housing

**THE FRIENDS OF ABERGELE**

Chairman: Mr Alastair Bainbridge, 24 Tannery Court, Abergele, LL22 7SR  
Tel: 01745 833341

Treasurer: Mr Clive Thomas, 17 Heol Hir, Abergele, LL22 7UE  
Tel: 01745 824683

Secretary: Mrs Wendy Bainbridge, 24 Tannery Court, Abergele, LL22 7SR  
Tel: 01745 833341

Mrs Mandy Evans  
Town Clerk  
Abergele

06 June 2024

Dear Mrs Evans,

I am writing on behalf of the Friends of Abbeyfield Abergele, the Staff and not least the Residents of Abbeyfield House in Lon Garnedd.

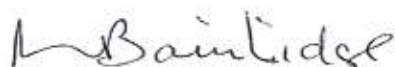
We should like to express our sincere appreciation and thanks for the £250 Grant we received from the Town Council, to go towards our **D-Day-80 Commemoration Event** which we held on 04 June 2024. Please convey our thanks to all the Councillors for considering our application. We were also grateful to Fiona's and Abbie's help and guidance in applying for this.

We held our 'British' fish & chips lunch at the Mulberry in Conwy which was delightful, complete with patriotic table bunting and live music and songs of the 1940's. We tried our best to create the mood of that challenging period. This of course is the location and was the construction site for two of the harbour platforms which were secretly floated to Normandy to prepare for D-Day in 1944.

After lunch we all travelled back to Abbeyfield House in Abergele to enjoy a pleasant afternoon of chatting, drinking many cups of tea/coffee, eating homemade cakes and scones and listening to more 1940's music.

It was a very enjoyable though reflective afternoon and again our thanks go to you for your kind support in helping us make this possible.

Yours sincerely



**WENDY BAINBRIDGE** Secretary, Friends of Abbeyfield Abergele

CA P66