

# Cyngor Tref Abergele

## MINUTES

Cynhelwyd Cyfarfod Cyffredinol y Cyngor ar Dydd Iau, 4 Chwefror 2021 am 6.45yh drwy presenoldeb o bell. The Ordinary Meeting of the Council was held on Thursday 4<sup>th</sup> February 2021 at 6.45pm by remote attendance.

### 190/20 Cofrestr Presenoldeb - Attendance Register

The Mayor, Cllr. A Hunter,  
Cllrs: Dr. M. Baker; M. Bond; T. Brennan; N. Eden; D Fetherstonhaugh;  
P Heap-Williams; S. Jones-Roberts; C. McCoubrey; D A MacRae; B. C. Roberts; S Rowlands;  
R.G. Waters; A. Wood;  
Mrs M. J. Evans (Clerk)

### 191/20 Ymddiheuriadau am Absenoldeb – Apologies for Absence

None were received

### 192/20 Yn absennol heb ymddiheuriad- Absence without Apology

Cllr. G. Frost;

### 193/20 Datganiad o Ddiddordeb: Côt Ymddygiad - Declaration of Interest: Code of Conduct

Atgoffir aelodau ei bod yn rhaid iddynt ddatgan **bodolaeth** a **natur** unrhyw fantais personol (gan ddefnyddio'r ffurflen a ddarperir ar gyfer y pwrpas hwnnw).

Members were reminded that they must declare the **existence** and **nature** of any personal interests (using the form provided for this purpose).

None were received.

### 194/20 Visitor to the Council

**In accordance with the Public Bodies (Admission to Meetings Act) 1960 and with Standing Order no.68, it was RESOLVED that, in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and they were instructed to withdraw.**

*Standing orders were suspended*

Mr. Neil Payne, CCBC IT Infrastructure and Network Manager and Mr Andy Plumb Information Systems Analyst were welcomed to the meeting and provided members with an overview and options for the IT systems. Mr. Payne provided an overview of the process to date regarding the pilot scheme between Town and County Council, which commenced in October 2020 with a hybrid service. Current charges are £1500 per annum, increasing to £3k for the full service. Other charges were for hardware and a Network link (LFFN) to install fibre into the Town Hall, which is now proposed for the 15<sup>th</sup> February 2020.

Current issues are surrounding the Town Council's documents and emails. Separate parties control the emails and it is proposed that the emails are brought into CCBC to provide the service. Members iPads are not yet supported. CCBC are transferring to Office 365 commencing 1<sup>st</sup> April 2021. If CCBC take over the email hosting then a secure application will be installed on each iPad to run the emails. CCBC are happy to work with the current providers. Downtime will have to be managed whilst the service transfers over. The service can then be run on personal mobile devices.

The cost for the modern.gov system to administer the meeting packs is £9k for set up and £3k to £5k per annum. A google drive would cost around £130 per user per annum. Office online is only available in-house and in the longer term Teams will be rolled out, with document share at a later date, which can then be set up for each meeting group. Website hosting is a possibility in the future. If the current phone system is not proficient then a contact centre service is possible.

The LFFN will improve the Wi-Fi provision in the Town Hall area of Abergele.

The Mayor thanked Neil and Andy for their attendance.

*Standing orders were reinstated*

195/20 **Announcements by the Mayor**

The Mayor informed members of the following:

- a) Betsi Cadwaldr mobile test unit has been located in Pensarn.
- b) Pensarn lights will be installed later this month.

196/20 **Cofnodion – Minutes**

**It was RESOLVED to RECEIVE, APPROVE and SIGN as a correct record the Minutes from the last Ordinary Meeting held on Thursday 7<sup>th</sup> January 2021.**

197/20 **Matters Arising from those and other minutes**

- a) Following the update above from Mr Neil Payne, CCBC with regard to the IT systems and costs for the modern.gov system above, Members CONSIDERED the information RECEIVED. It was RECOMMENDED to DEFER the transfer to modern.gov to a future date if required, and to utilise the Office 365 system initially. The Clerk was requested to add the transfer of the IT systems to the next Clerk's forum meeting to make other Councils aware of the pilot and seek views if any other Council would be interested in the service.

**It was RESOLVED to transfer the email provider and hosting to CCBC and FURTHER RESOLVED to approve the changing of the email address to a .gov.wales/cymru address.**

198/20 **Gohebiaeth - Correspondence**

- DERBYN ac YSTYRIED yr eitemau gohebiaeth canlynol/ the following items of correspondence were RECEIVED and CONSIDERED:

- (a) Mayor's Diary - details of the Mayor's engagements for Chwefror/February 2021
- (b) Details of forthcoming meetings of the Council and its committees / sub-committees
- (c) CVSC and OVW mail sent to members by email.
- (d) An email from the Mayor Cllr. Alan Hunter with a request for members to consider the installation of a bus shelter in Pensarn was RECEIVED and CONSIDERED. Members suggested that there are other locations that also require shelters. The Clerk informed members that the matter had been discussed previously and it was agreed that a representative from Arriva and CCBC Bus shelter officer was to attend a meeting to discuss which stops were feasible based on footfall etc.

**It was RESOLVED to seek grant funding for the installation and FURTHER RESOLVED to set a budget of £500 for match funding from the 2021/22 budget. It was FURTHER RESOLVED to invite the CCBC Bus Shelter Officer and Arriva to a future meeting.**

- (e) (i) An email and Agenda for the forthcoming meeting of the North & Mid Wales Association with regard to the Rail Liaison Committee

was RECEIVED.

**It was RESOLVED that Cllr. Andrew Wood would represent the Town Council on the Committee.**

- (ii) An email and copy of a White paper regarding the Clear air (Wales) Bill was RECEIVED and it was CONFIRMED that the Council AGREES with the observations submitted on their behalf. Cllr. S. Jones-Roberts informed members that the Clerk for the Committee had received a MBE for his services to the Community.

**It was RESOLVED to send a letter of congratulations to Robert Robinson on receiving his award.**

- (f) A copy of the OVW training for February was RECEIVED. The Clerk informed members that an up to date version had been emailed this week.
- (g) A letter from Welsh Government and note points 1 to 4 for the preparation of the 2020/21 Financial Accounts was RECEIVED and NOTED.
- (h) An email from One Voice Wales and to confirmation of the council's representative on the body.

**It was RESOLVED to APPROVE the continued appointment of the current representatives Cllr. Delyth MacRae and Cllr. Richard Waters.**

- (i) An email from HM Land Registry regarding a survey of Community & Town Councils was RECEIVED. The Clerk confirmed she had completed the survey on behalf of members.

#### 199/20 **Housekeeping**

A REMINDER that the Council funded online Planning Aid Wales training for all members. Members should have received an email from Planning Aid Wales with their log in and password.

#### 200/20 **Y diweddaraf gan Gynghorwyr Sir – Update from County Councillors**

- Derbynwyd adroddiadau ysgrifenedig a llafar gan Gynghorwyr Sir / verbal reports from County Councillors were RECEIVED as follows:

- a) The 2021/22 budget has been through Cabinet Scrutiny and the increase will be 2.95%. £2m cuts are in the system.
- b) Supporting residents during Covid, Care homes and vaccine. South African variant has one case in Conwy
- c) Eldon Drive flood works moving ahead
- d) 20,000 vaccines have been administered by Ysbyty Enfys
- e) Holocaust Memorial Day took place, with a moving talk by Llandudno refugees.
- f) Celebrity Town in conjunction with Oriol Colwyn has ten new local people to be included. The closing date has been extended and information is on [www.celebritytown.co.uk](http://www.celebritytown.co.uk)
- g) The Library Service Pressreader have over 7000 papers available from all over the world.
- h) Latest round of CCBC Business grants run from 25<sup>th</sup> January to 31<sup>st</sup> March 2021 for £3k / £5k and above. CCBC have been proactive in getting the grants out to business.
- i) There has been an increase in fraud but a drop in drink related activities in the area.
- j) An Asylum seeker family have been relocated to the Colwyn Bay area. Central government has funded this project.
- k) The Police & Crime Commissioner precept has been set at 5.14% for 2021/22
- l) Task & Finish group for Play areas have met and there are six recommendations. A report is due out this month followed by the next

meeting scheduled for March. There is £500k in the budget for 2021/22 to bring playgrounds up to standard.

- m) Primary schools are set to return on the 22<sup>nd</sup> February. Welsh Government to ensure that children are getting the education required whilst at home.

201/20 **Cofnodion - Minutes**

- DERBYNWDYD cofnodion y cyfarfodydd / pwyllgorau canlynol/ the Minutes of the following Meetings / Committees were RECEIVED:

- a) General Purposes and Planning Committee held on 10<sup>th</sup> Rhagfyr/ December 2020.
- b) Policy & Finance Committee meeting held on the 17<sup>th</sup> Rhagfyr/ December 2020.
- c) Confidential Staffing Committee meeting held on the 7<sup>th</sup> December 2020

Meeting Closed at 20:11pm

Signed

.....  
(Chairman)