

Abergele Town Council

MINUTES

A meeting of the Events Sub-Committee was held remotely at 6.30pm on Monday 14th September 2020

777/19 **Attendance Register**

The Mayor, Cllr. S Jones-Roberts,

Cllrs: D A MacRae; B. C. Roberts.

Non-Voting Member: Rev Kate Johnson Guest: Mr Dave Phillips (Safety Focus)

Mrs M Evans (Clerk).

Mrs L Whalley (Deputy Clerk)

778/19 **Apologies for Absence**

Mr Iain Martin (RBL)

779/19 **Absent without Apologies**

Cllrs: P Heap-Williams; A. Wood.

780/19 **Declaration of Interest**

Members were reminded that they must declare the **existence** and **nature** of any personal interests (using the form provided for this purpose).

None were declared

781/19 **Minutes**

It was RESOLVED to RECEIVE, CONSIDER and APPROVE the minutes from the last meeting held on 16th September 2019

Standing orders were suspended

782/19 Mr David Phillips of Safety Focus was welcomed to the meeting to advise on the impact of COVID 19 on Events Management generally and the Council's forthcoming events. Mr Phillips confirmed that the current restrictions do have a significant impact on the format of events in general and that plans must be ready to evolve at short notice if restrictions were to change. Conwy County Council is to convene a meeting shortly with T&CC's to provide more information.

Due to the Church and the Cenotaph being in close proximity, a pared down Remembrance Service for Abergele can be achieved. COVID 19 restrictions require that a track and trace is used to record attendance at the event which should be by invitation only (currently up to 30). Confirmation is required from all attendees as they will need to receive an itinerary and instructions on the format of the service. They will also need to complete a health questionnaire. A rehearsal is strongly recommended.

783/19 **Forthcoming Events**

- a) Remembrance Sunday: a format under COVID 19 restrictions was CONSIDERED. Rev Kate confirmed that the service would be outside and limited to 30 people. The ceremony would comprise the service, laying of wreaths and a bugler. The service would be recorded and either livestreamed or made available on the internet immediately afterwards. Community groups not represented on the Sunday would be invited to lay their wreaths at alternative times by arrangement, either at appointed times in the week prior to

Remembrance Sunday or at staggered times on Remembrance Day subject to prevailing restrictions. Rev Kate also suggested that, in the wake of Poppy Day having been cancelled, members of the public tie a red ribbon to their gatepost as an act of remembrance.

Standing Orders were re-instated.

It was RESOLVED to hold the wreath laying ceremony of up to 30 invited guests on Remembrance Sunday. It was further RESOLVED that the organisation of the event is delegated to the Deputy Clerk who is to liaise with Rev Kate.

- b) Christmas: a format under COVID 19 restrictions was CONSIDERED. Members felt that in order to help protect the community and prevent the spread of COVID 19, an event could not be held this year.
- c) An e-mail from St Kentigern's to hold the Tree of Lights ceremony in the carpark was CONSIDERED. The Deputy Clerk informed Members that a date had been set for December, however after their earlier debate regarding the spread of COVID 19, **it was RESOLVED that the offer to use Town Council premises for the event should be withdrawn for 2020.**

784/19 Events for 20/21 Municipal Year were CONSIDERED.

- a) Civic Service – due to the postponement of the Annual Meeting in May the Civic Service was cancelled. The Annual Meeting will now take place in October but without a Civic Service. Cllr Hunter will be inaugurated as Mayor for the remainder of the Municipal Year.
- b) Remembrance – as above Min No:782/19
- c) Christmas Film – as above Min No: 783/19 (b)

785/19 Events for 21/22 Municipal Year were DEFERRED to the Spring next year.

- a) Civic Service
- b) Remembrance
- c) Christmas Service

It was NOTED that there are no notable events due to take place in 2021/22

Meeting Closed at 7:40pm

Signed
(Chairman)