**PART 1: Questions**

|  |  |
| --- | --- |
| QUESTION | ANSWER |
| Are you a member of a recognised Fireworks Industry Group? (If no, please explain). |  |
| What level of insurance do you hold? |  |
| How long have you been in business? Please provide a list of all the large public fireworks displays you have undertaken within the last 5 years. |  |
| Have all the fireworks that you would use in the display been tested? |  |
| Are all staff appropriately trained and to what level/qualification? |  |
| Have you any experience of firing from a beach? |  |
| Have you any experience of firing from a SSSI site?*Trollies will be needed to move your materials from the hard stand to the setup area.* |  |
| Is a deposit required prior to the event and if so, how much? Is the deposit refundable if the Fireworks Display does not take place? |  |
| What is your cancellation policy and what cancellation fees would you charge based upon the scenarios outlined above? |  |
| Do you offer any discounts or fixed prices for a multiply display contract? For example, for a 3 year contract subject to the initial display being satisfactory. |  |

**PART 2: Quote template**

When quoting, please ensure that the quote is inclusive of all costs including any insurance.

Please describe what quantities and types of fireworks you would use in the displays. Please feel free to provide a number of variable options and cost.

|  |  |  |
| --- | --- | --- |
| **SERVICE/PRODUCT** | **Quantity** | **Unit cost (exc. VAT)** |
|  |  |  |
| **Children’s Display** |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| **Main Display** |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| **SUBTOTAL (ex. VAT)** |  |
| **VAT** |  |
| **TOTAL (inc. VAT)** |  |

**PART 3: Checklist**

|  |  |  |
| --- | --- | --- |
| **CHECK LIST** | **YES** | **NO** |
| Have you enclosed your completed questions on the Response Form (page 1)? |  |  |
| Have you enclosed your quote? |  |  |
| Have you enclosed a model contract? |  |  |
| Have you enclosed your Terms of Business? |  |  |
| Have you enclosed evidence of your Fireworks Industry Group membership? |  |  |
| Have you enclosed other supporting information? |  |  |