



CORRESPONDENCE FILE 1
(Pages 1 – 29)

Ordinary Meeting

16fed Mai / 16th May 2024

Mayor's Diary May 2024

Date	Fee	Start Time	Expected End Time	Name of Organisation	Details	Venue	Invitation Sent	Reply & Consort		Confirmed(C)/(TBC)
								Mayor	Deputy	
13/05/2024	N/A	6.30pm	8.30pm	Bay of Colwyn Town Council	AGM / Mayor Making	Council Chamber, Town Council, Rhiw Rd, Colwyn Bay	Y	Y		✓
14/05/2024	N/A	5pm	6pm	Dementia Friendly Abergele	Open Meeting	Stud(Omg, Water St, Abergele	Y	N/A		✓
15/05/2024										
16/05/2024		6.45pm		Abergele Town Council	Ordinary meeting of the Council	Town Hall, Abergele				
17/05/2024										
18/05/2024										
19/05/2024										
20/05/2024										
21/05/2024										
22/05/2024										
23/05/2024		6.45pm		Abergele Town Council		Town Hall, Abergele	Y	Y		✓
24/05/2024										
25/05/2024										
26/05/2024										
27/05/2024										
28/05/2024										
29/05/2024										
30/05/2024										
31/05/2024										
Mayor's Diary June 2024										
01/06/2024										
02/06/2024										
03/06/2024										
04/06/2024										
05/06/2024										
06/06/2024										
07/06/2024										
08/06/2024										
09/06/2024										
10/06/2024										
11/06/2024										
12/06/2024										
13/06/2024				Abergele Town Council		Town Hall, Abergele	Y	Y		✓
14/06/2024										
15/06/2024										
16/06/2024										
17/06/2024										
18/06/2024		TBC (Eve)		Abergele Rotary Club	Rotary Club Assembly	Craig Dulas, Rhyd y Foel	Y	Y		✓
19/06/2024										
20/06/2024										



Cyngor Tref Abergele Town Council

FORTHCOMING MEETINGS - MAY/JUNE 2024

8/5/24

All meetings will be held in the Town Hall and Council Offices, Llanddulas Road unless otherwise stated below. Members of the public and press are welcome to attend and observe all meetings of the Council. A copy of the agenda for meetings can be viewed on the council's website at abergele-towncouncil.co.uk, at the Library or on request from the Clerk.

Date	Time / Venue	Meeting
Thursday 16 th May	6.45 p.m. By hybrid attendance	Ordinary Meeting
Monday 20 th May	6.45 p.m. By Remote attendance	Events Sub Committee
Thursday 23 rd May	6.45 p.m. By hybrid attendance	Place Plan Committee
Thursday 13 th June	6.45 p.m. By hybrid attendance	General Purposes & Planning Committee
*Monday 17 th June	6.45 p.m. By Remote attendance	Events Sub Committee
Thursday 20 th June	6.45 p.m. By hybrid attendance	Ordinary Meeting
*Monday 24 th June	6.45 p.m. By Remote attendance	Marketing & Promotion Sub Committee
Thursday 27 th June	6.45 p.m. By hybrid attendance	Place Plan Committee

* Date/time to be confirmed.

Other meetings:

D-Day 80 - 6/6/24 - 7pm - St. Michael's Church/ 8:30pm Pensarn Promenade

CFUPZ



"Celebration of Fun & Friendship Through Flowers"

Dear Abergele Town Council.

Abergele & District Flower Club are hosting a "Celebration of Fun & Friendship through Flowers" at St George Parish Church from Thursday 20th June to Sunday 23rd June.

A "Songs of Praise" service will be held on Sunday 23rd at 6pm.

There will be a warm welcome extended to everyone over the 4 days. You will be able to see displays made by members of the Flower Club along with friends and members of the church congregation. It will be an opportunity to visit this beautiful church and learn about its history and to view the new Stained Glass window recently installed.

Refreshments will be served in the Village Hall, where there will be various sales tables and a voucher raffle.

We would like to ask if you can help us to stage this Celebration of Flowers by offering to sponsor one of the flower displays, or give a donation towards the supply of flowers. Your sponsorship or donation will be acknowledge at the event.

We would very much appreciate your support in this event and if you feel you can help please contact me on 01745 825906 or email mair.bissell@gmail.com

We look forward to welcoming you in June.
Yours sincerely

(Chairperson)

RECEIVED

19 MAR 2024

CFIP3

Our reference: AEC-003440-C1S6



The Pensions Regulator

Making workplace pensions work

PO Box 343
RUNCORN
WA7 9EG

www.tpr.gov.uk/your-duties



Mrs Mandy Evans
Town Clerk and Responsible Finance Officer
Abergele Town Council
ABERGELE TOWN HALL and TOWN COUNCIL OFFICES
LLANDDULAS ROAD
ABERGELE
CLWYD
LL227BT



00001
000017/327

Your PAYE reference	914/C10407
Your Letter code	1185195333

Keep this information safe to complete your duties.

May 2024

Dear Mrs Evans

Re-enrolment and re-declaration: your legal duties as an employer

Every three years you have a legal duty as an employer to put certain staff back into your pension scheme. You must then submit a re-declaration of compliance to tell us what you've done, even if you have no staff to put back into your pension scheme. We are writing to you now, so you can prepare what you need to do in advance.

Depending on your circumstances, re-enrolment and re-declaration may be a two-stage process.

Re-enrolment

What you'll need to do will depend on the circumstances of your staff. Use our re-enrolment duties tool before the third anniversary of your previous re-enrolment date, 10 August 2024, to help you work out your duties:

www.tpr.gov.uk/your-duties

You'll need to have the age and earnings details of your staff to hand.

Re-declaration

Whether you have staff to put back into your pension scheme or not, you must complete a re-declaration of compliance.

Your re-declaration deadline is **9 January 2025**.

Keeping you up to date with your duties

According to our records, you are the most senior person responsible for re-enrolment and re-declaration within your organisation. We will continue to write to you about your duties as it is your legal responsibility to ensure that your duties are completed on time.

We'll also send more regular information by email to the contact listed below to help your organisation comply with workplace pensions law.

Nominated contact for further information:

Name: Mandy Evans

Email address: clerk@abergele-towncouncil.co.uk



CF1P4



ABERGELE TREF MASNACH DEG* A FAIRTRADE TOWN

PWYLLGOR - COMMITTEE

Chairman: Rod Brocklehurst
28 Heol Awel
Abergele LL22 7UQ
Tel: 01745 824708
Email: rod@brocklehurst.co.uk

Hon. Secretary: David Woodward
2 Spring Gardens
Abergele LL22 7DH
Tel: 01745 823915
Email: David66Wdward@aol.com

Mrs Mandy Evans
Clerk & Finance Officer
Abergele Town Council
Council Offices
Llanddulas Road
Abergele LL22 7BT

Dear Mrs Evans,

It is with great regret that I have to inform the Town Council that the Abergele Fairtrade Committee has decided to discontinue.

Personal circumstances and the inability to recruit additional volunteers has led us to this action.

We would like to thank the Town Council for its support over the past several years and trust that it will continue to support the Fairtrade movement whenever possible in the future.

Yours sincerely,

Rod Brocklehurst

Find us on facebook: 'Abergele Fairtrade'

**Wedi cyrraedd Statws Masnach Deg yn Ebrill 2010
Aelod o Glymblaid Masnach Deg Conwy*

*Fairtrade Status achieved in April 2010
Member of Conwy Fairtrade Coalition*

CFIPS



Kids Cancer Charity

Dear Councillors

11th April 2024

We are a small charity based in Swansea, that helps children affected by cancer and their families all across the UK, and have proudly been providing a full range of our services for families for 35 years this year. We are currently helping a number of families that has a child affected by cancer in Conwy, and we're hoping you might very kindly help us please, we'd be thrilled if you could.

Children and families who need our support are referred to us via hospital oncology departments, social services, schools and other charities from all over the UK, and our promise to our users is to give them complete confidentiality, as you would expect from any health authority. We help in excess of 2,000 children and their families all over the UK every year and are proud to have been doing so for 35 years this May.

Our services include: Play Therapy; Bereavement Counselling; Befriending; Support Groups; Compassionate Care Respite Breaks UK and Disneyland Paris Dream Experience & finally Disneyworld Florida Dream Experience.

The families are normally at rock bottom when they have a respite break, their world torn apart with a diagnosis of cancer in their child. The family will be split as one parent normally stay's with the child in hospital, while the other will need to return to work, and any siblings just don't understand what's going on, and why they are having to stay at grandmas, extended family, friends or even neighbours, and not forgetting the sick child will often endure months of painful treatments, but very likely years.

Our respite breaks are usually the first thing the families can look forward to in a long time, and the breaks are designed to give the families precious time together, to re-build their bonds, and just be a normal family again. we provide Respite Breaks in our four Luxury mobile homes, we have 2 in West Wales, & 2 in North Wales, plus a luxury Lodge in Burnham-On-Sea. plus we have the use of a luxury caravan in the New Forest. All are set in prime positions in Haven Parks, with onsite entertainment including a swimming pool indoor and outside, plus we source tickets to local attractions for the families.

We also send families to Disneyland Paris for a 3 day stay all-inclusive in a Disney Hotel with three day complimentary theme park passes for admission into Disneyland Park and Walt Disney Studios with additional Genie Lanyards allowing priority access to jump all the queues.

And finally a trip of a lifetime to Disneyworld Florida, where the families stay with our charity partners Give Kids The world, all-inclusive with tickets for the parks and fast track Genie Lanyard to

Charity Registration Number: 1113821 and company limited by guarantee No: 5536898
Registered Office: Waunarlyydd Road, Cockett, Swansea, SA2 0GB Tel: 01792 480500
Website: www.kidscancercharity.org E-mail: enquiries@kidscancercharity.org



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jump the queues, followed by a week relaxing in the charities very own luxury Villa, with it's own pool and BBQ area, situated in Kissimmee, 20 mins from the parks and close to all the restaurants and local attractions: Everglade air rides, Downtown Disney and only an hour from Kennedy Space Centre.

Due to feedback we gain from the families, these breaks are crucial to their wellbeing, as they help to re-build relationships, the sick child usually feels more confident and finds it easier to mix with other children, and more amenable to resuming treatments.

These breaks cost £500 to send one family away to the UK, £750 to Disneyland Paris or £1,200. To go to Disneyworld Florida. any amount towards this would go such a long way, we'd be delighted if you could help please.

Thank you for your very kind consideration

Rose

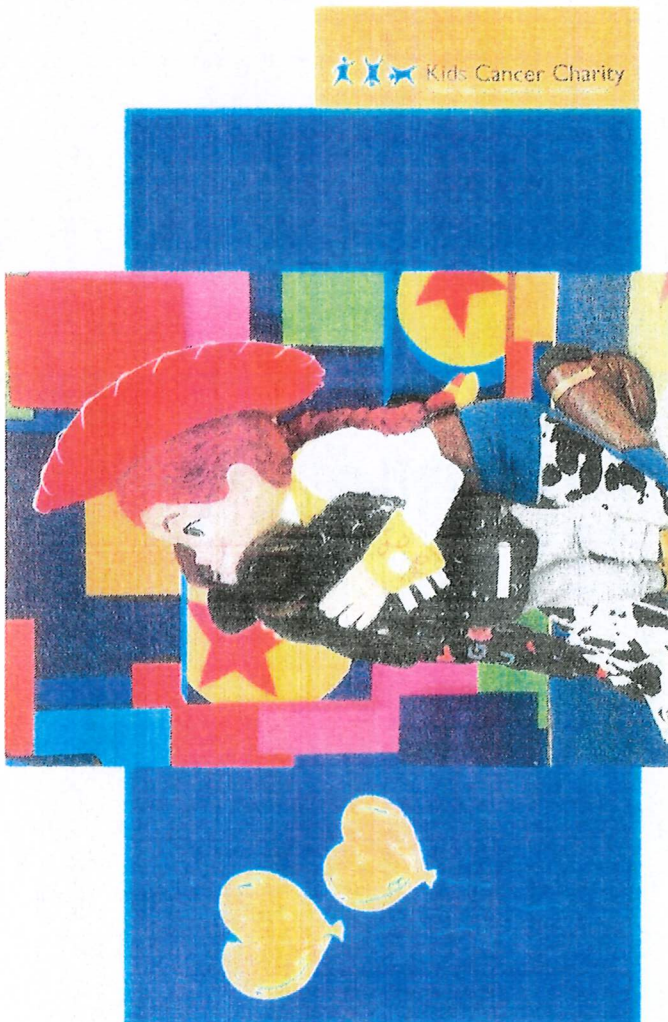
Rosemarie Davies: rosemarie.davies@kidscancercharity.org

Community Engagement Officer

Charity Registration Number : 1113821

CFI 197

We are a heart led organisation run by a small, dedicated operational team. We are committed to keeping our costs to a minimum ensuring we maximise the use of the funds we receive where they are needed most, our services to children affected by cancer and their families. We are totally dependent on voluntary income and every donation makes a difference



Small acts of kindness together can do great things - every donation makes a real difference in the lives of the children and families we work with, it lifts spirits, provides hope, renews adventure, restoring wonder and excitement to childhoods.



Why Kids, why Cancer? - the million dollar question
 In the unimaginable situation families find themselves in, being able to help a family together with hope and support to live as much life together as a family with honesty less financial burden is a worthy cause and will let me as have mountains last year a family friend's teenage daughter was diagnosed with leukaemia, out of the blue - recently discovered an old colleague is surviving cancer having been diagnosed just before her young daughter simply fears breaking. It's complicated life to cherish health and challenge myself. So let's raise some money and keep families together
 Sam Wood, 3 Banks, Chislehurst

Kids Cancer Charity
 Where Help and Happiness Come Together



Our specialist Play Therapists provide emotional support and development; through a child's natural language of play they are able to express emotions and gain understanding to make sense of their experiences, assisting them with coping. With a wide range of emotions and trauma caused by either a cancer diagnosis or loss through cancer our Play Therapists are there every step of the way, with no time limit on the support they offer.

Time away from hospitals, treatment plans; the physical demands of unrelenting clinical routine and the emotional toll, our care breaks are another form of therapy and give the precious gift of time together. Providing an opportunity to recharge and create valuable lasting memories they open a world of possibility when all around can seem hopeless.

Whether enjoying UK breaks at the seaside, lakes, mountains or forest at Lydstep, Burnham-on-Sea, Porthmadog or The New Forest, family feedback tells us how their children grow in confidence, feel less isolated and regain their childhoods again. At Disneyland Paris and Disney World Florida all things whimsical meet with happy smiles and magical moments, creating lasting memories to cherish. Think castles, safaris, talking trees, trains, rooms full of stars, horses, Disney characters, there's even ice-cream morning, noon and night.

It is my privilege to lead a dedicated team and be able to make a difference to families experiencing the most difficult times. Sometimes it's the end of a nightmarish journey, finding the self and moving forward, other times it's being able to facilitate the making of memories. What you support a small organisation like ours it helps us to do amazing things.
 - Victoria, General Manager

CP18

Abergele Town Council

CONDITIONS OF USE

1. The Council reserves the right to have priority of use over the premises on all occasions.
2. The user shall ensure that due respect is given to the security of the premises and use of the room(s) and furnishings. The user agrees to defray the cost of making good any damage caused to the building, goods, chattels, apparatus or appliances either of the Council or of any other person or persons during the period of or arising in connection with the usage.
 - Use of the accommodation is between the hours of 9 a.m. and 9 p.m.
3. The user shall ensure adequate public liability insurance cover is arranged in the event of any personal injury resulting from the event or purpose of use to any person participating or visiting. The Town Council will require a copy of this document, if you do not hold your own Public Liability Insurance, please inform the Council staff.
4. The user agrees to indemnify the Council against all costs, charges and claims in respect of any monies or goods, deposited or left on the premises by the user or on his behalf, before, during or following, the period of usage.
5. a) The user is held responsible for the effective supervision of the arrangements and activities in the premises during the period of usage and for the prevention of disorderly behaviour so as to ensure that no nuisance or annoyance arises.
b) The user is held responsible for maintaining a list of all persons present and ensuring that fire safety announcements are made and procedures followed.
6. Smoking and vaping is prohibited anywhere on the premises (including buildings and grounds).
7. The premises do not have either a Justices License or a Public Entertainment License.
8. All users have a duty under the Environmental Protection Act 1990, Wales Separation Requirements (Wales) Regulations 2023 to ensure that all waste is separated into the correct receptacles located in the building as follows:

The recyclable waste streams that need to be presented separately for collection, collected separately, and kept separate after collection from 6 April 2024 are:

(a) glass;
(b) cartons and similar, metal and plastic;
(c) paper and card;
(d) food waste

9. On terminating the use, the user shall ensure that: -

- All furnishings are replaced in their original position.
- All lights are turned off.
- All windows are closed and secured.
- The outer doors are properly secured.

10. The Council reserves the right (a) to refuse any application as it may deem fit; and (b) to cancel any letting on giving 7 days notice in writing to the user; upon any such cancellation to the Council will refund to the user any monies paid in respect of the booking so cancelled.

11. A £10.00 administration fee will be charged on cancellation of any booking.

12. Council staff shall have reasonable access during the period of use to satisfy themselves that the above conditions are being observed.

13. Parking in the Town Council car park is permitted only at the user's own risk.

Terms of Reference

Events Sub-Committee

Membership (2023/24):

Seven members

Cllrs. T Brennan; D Green; S Jones-Roberts; A Hunter;
A Williamson; A. Wood; K Yarwood

Chairman (2023/24):

Cllr A Wood

Quorum:

One third of the Members of the Sub-Committee (three members)

Reporting:

The Events Sub-Committee reports to full Council

It has delegated powers to commit to expenditure on behalf of the Council, within the limits of the budget approved by the Council each year for Christmas Lighting and Events.

The Sub-Committee advises the Council and oversees and arranges Events that the Town Council is involved with or wishes to organise, with a delegated budget for this purpose under the Local Government Act 1972, s.142.

The sub-Committee advises the Council on all matters in connection with the provision of Christmas Lighting, which uses the power given in S.144 of the Local Government Act 1972 to attract visitors to the town.

The sub-Committee reports to the full Council

Terms of Reference

Marketing & Promotion Sub-Committee

Membership (2023/24): **Seven members**

Cllrs T Brennan; M Davies; D Fetherstonhaugh;
J Jones; S Jones-Roberts; N Williams; P Fletcher;

Chairman (2023/24): Cllr. N. Williams

Quorum: One Third of the Members of the Sub-Committee or three
Members whichever is the greater

Reporting: The Sub-Committee reports to the full Council

The Marketing & Promotion Sub-Committee has delegated responsibility to consider and approve the content (articles and photographs), layout, printing and delivery arrangements for the Town Council's biennial Town Guide and Newsletter, within the budget approved by the Council. Any expenditure over and above the approved budget must be approved beforehand by the Policy & Finance Committee.

In carrying out these duties, the Sub-Committee will adhere to the current policy of the Council regarding the use of the Welsh language and any statutory requirements of the Welsh Language Wales Measure Act 2011 which apply to Town and Community Councils and the power to provide information relating to matters affecting Local Government under the Local Government Act 1972, s. 142.

The Committee is also responsible for overseeing the Town Council's website, Twitter, E-mail host, and any other tool that the Town Council may use in the marketing and promotion of the Town and the Council in line with legislation as set out by the Wales Measures Act 2012.

Terms of Reference
Staffing Sub-Committee

Membership: The Mayor
Cllrs: T Brennan; D Green; A Hunter; S. Jones-Roberts;
P Luckock; A. Wood;

Chairman (2023/24): Cllr C McCoubrey

Quorum: One Third of the Members of the Sub-Committee (three members)

Reporting: The Staffing Sub-Committee reports to the Estimates Committee and the Full Council

Under the following legislation - Employment Relations Act 2004, Employment Act 2008, Small Business, Enterprise and Employment Act 2015, Work and Families Act 2006 the Staffing Committee will :

1. establish and keep under review the staffing structure of the Council and to make recommendations for any changes to the Council, including current and projected staffing needs
2. draft, implement and review, monitor and revise policies for staff.
3. establish and review salary paycales and to be responsible for their administration and review.
4. **To oversee the recruitment and appointment of staff.**
5. **To arrange the execution of new employment contracts and changes to contracts.**
6. **To establish and review performance management (including annual appraisals) and staff training programmes.**
7. **To oversee any process leading to dismissal of staff (including redundancy).**
8. **To keep under review working conditions and health and safety matters.**
9. **To monitor and address regular or sustained staff absence.**

10. **To make recommendations on staffing related expenditure to the Council.**
11. **To consider any appeal against a decision in relation to pay.**
12. **To consider a grievance or disciplinary matter (but not appeal stages which will be dealt with by the Appeals Committee).**
13. **To supervise and performance manage the Clerk's work, to administer leave requests, record and manage absences and handle grievance and disciplinary matters and pay disputes.**
14. The Mayor/Deputy Mayor and/or Chairman of the Committee will be responsible for undertaking the annual personal development review for the Clerk (no more than two members at any one time)

It is suggested that those items emboldened might usefully be delegated to the Committee without a requirement to gain specific approval.

Abergele Town Council

Representation on Outside Bodies 2023/24

<p>Abergele Royal British Legion (Branch) Abergele Rd, Llanddulas, Abergele, LL22 8EN 01492 516376</p>	<p>A Wood</p>
<p>Abergele Dementia Friends 26 Market Street Abergele LL22 7AA 01745 772150</p>	<p>A Hunter, S Jones-Roberts. A Williamson</p>
<p>Abergele Fairtrade Coalition Kadun Rees, Community & Communications Officer Fair Trade Wales, Temple of Peace, Cathays Park, Cardiff CF10 3AP kadun@fairtradewales.org.uk</p>	
<p>Abergele Regeneration Board Adam Walsh Project Manager, Business Support and Transformation Coed Pella, Colwyn Bay LL29 7AZ 01492577213 adam.walsh@conwy.gov.uk</p>	<p>P Heap-Williams</p>
<p>Canolfan Dewi Sant Theresa Curran - Administrator Canolfan Dewi Sant Centre, South Parade, Pensarn, Abergele, Conwy LL22 7RG Phone: 07975 543020 dewisant@btconnect.com</p>	<p>A Hunter; N Williams; T Brennan</p>
<p>Conwy County Access Group Bay of Colwyn Town Hall Rhiw Road, Colwyn Bay Conwy LL29 7TE 01492 532248 info@colwyn-tc.gov.uk</p>	<p>A Wood</p>
<p>Community Council Forum Strategic Director Economy & Place Conwy County Borough Council Bodlondeb, Conway Rd, Colwyn Bay LL29 7AZ</p>	<p>The Mayor; A Wood</p>
<p>Charity of Robert Roberts Old People's Rooms Church Street, LL22 7AN</p>	<p>T Brennan; D Fetherstonhaugh; S Jones-Roberts; (3 ATC Members)</p>

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Llandrillo College Council

Ms Caroline Jones
Grwp Llandrillo Officer
Faenol Avenue
Abergele
LL22 7HT
01745 828 100

D Green

Morfa Rhuddlan West Flood Partnership Group

Melanie Egan
Senior Business Development and Customer
Communication, Finance and Customer Services
Coed Pella, Colwyn Bay
LL29 7AZ
01492 574000

A Hunter

Melanie.egan@conwy.gov.uk

**North Wales Mid Wales Association of Town & Larger
Community Councils**

Mr Robert Robinson
North & Mid Wales Association of Local Councils
Triangle House
Union Street
Welshpool
Montgomeryshire
SY21 7PG

S Jones-Roberts; A Wood; P Fletcher (3 ATC
Members)

North Coast Transport Liaison Committee

Robert Robinson
supercommuter@mail2world.com

A Wood

One Voice Wales

Mel ab Owain
Development Officer
mabowain@onevoicewales.wales

T Brennan (2 representatives)

St George Quarry Liaison

Nant Du Road
St George
Abergele
Conwy
LL22 9BD
northaggregatesales@uk.heidelbergmaterials.com
0330 123 0762

A Hunter

St George Village Hall Trust

Primrose Hill
St George
ABERGELE
LL22 9BT

A Wood (TBC)

Menter Iaith Cymru

22 Y Sgwâr,
Llanrwst,
Conwy,
LL26 0LD
01492 643401
post@mentrauaith.cymru

A. Hunter

CFIP46

SCHOOL GOVERNING BODIES

Sian Wilkinson
Headteacher
St George Church in Wales Primary School
Primrose Hill, St George, Abergele LL22 9BU
[01745 833213](tel:01745833213)

K. Yarwood

Mrs Zoe Cope
Prifathro
Ysgol Glan Gele, Ffordd Y Morfa, Abergele
Conwy, LL22 7NU
01745 823 584
swyddfa@glangele.conwy.sch.uk

A Hunter

Mr Hugh Rhys-Williams
Pennaeth / Head Teacher
Ysgol Glan Morfa,
Ffordd y Morfa,
Abergele.
LL22 7NU
01745 832 922
pennaeth@glanmorfa@conwy.sch.uk

Vacancy – require Welsh speaker

Mr G. Vaughan
Head Teacher/Pennaeth
Ysgol Sant Elfod
Ffordd y Morfa
Abergele
LL22 7NU
01492 577240
Pennaeth@santelfod.conwy.sch.uk

S Jones-Roberts

CRIP 17

Abergele Town Council



Monthly Budget Monitoring Report

31st March 2024

Detailed Income & Expenditure by Budget Heading 31/03/2024

Month No: 12

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Staff Costs</u>							
1008 Income - Grant	25,000	20,000	(5,000)			125.0%	
Staff Costs :- Income	25,000	20,000	(5,000)			125.0%	0
4000 Staff Salaries	125,683	141,436	15,753		15,753	88.9%	
4001 Paye/NI	12,031	21,215	9,184		9,184	56.7%	
4002 Pensions	15,769	21,284	5,515		5,515	74.1%	
4011 Recruitment	3,034	2,000	(1,034)		(1,034)	151.7%	
4015 Agency Staff	11,728	0	(11,728)		(11,728)	0.0%	
4130 Misc Costs	580	0	(580)		(580)	0.0%	
Staff Costs :- Indirect Expenditure	168,824	185,935	17,111	0	17,111	90.8%	0
Net Income over Expenditure	(143,824)	(165,935)	(22,111)				
<u>101 Administration</u>							
1002 Income - Bank Interest	5,445	120	(5,325)			4537.8%	
1009 Income - Misc	15	0	(15)			0.0%	
1176 Precept	332,552	332,552	0			100.0%	
Administration :- Income	338,012	332,672	(5,340)			101.6%	0
4003 Training - Staff	1,105	1,500	395		395	73.7%	
4004 Training - Members	500	1,500	1,001		1,001	33.3%	
4005 Travel - Staff	194	600	406		406	32.3%	
4006 Travel - Members	0	300	300		300	0.0%	
4007 Translation Fees	359	1,000	641		641	35.9%	
4008 IT Costs	4,255	4,000	(255)		(255)	106.4%	
4009 Phone/Broadband	2,056	3,000	944		944	68.5%	
4010 Members Allowance	2,704	4,328	1,624		1,624	62.5%	
4037 Tree Warden	0	1,000	1,000		1,000	0.0%	
4046 Photocopying	1,017	1,000	(17)		(17)	101.7%	
4047 Consumeables	1,521	2,000	479		479	76.1%	
4048 Postages	179	700	521		521	25.5%	
4049 Risk Assessments	1,870	1,250	(620)		(620)	149.6%	
4055 Audit Fee - External	900	900	0	900	(900)	200.0%	
4056 Audit Fee - Internal	680	613	(67)		(67)	110.8%	
4085 Conference Expenses	60	500	440		440	12.0%	
4086 Elections	8,208	5,500	(2,708)		(2,708)	149.2%	
4120 Professional & Legal Fees	0	1,000	1,000		1,000	0.0%	
4121 Bank Charges	138	150	12		12	92.3%	
4125 Contingency	0	1,350	1,350		1,350	0.0%	
4216 Finance Software	1,790	1,500	(290)		(290)	119.3%	
4818 Payroll Support costs	785	700	(85)		(85)	112.1%	

Detailed Income & Expenditure by Budget Heading 31/03/2024

Month No: 12

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4819 IT Software & Hardware	2,769	0	(2,769)		(2,769)	0.0%	
Administration :- Indirect Expenditure	31,088	34,391	3,303	900	2,403	93.0%	0
Net Income over Expenditure	306,925	298,281	(8,644)				
<u>102 Civic Expenses</u>							
1004 Income - Mayors	371	0	(371)			0.0%	
Civic Expenses :- Income	371	0	(371)				0
4020 Mayors Allowance	1,500	1,500	0		0	100.0%	
4021 Other Civic Costs	1,507	1,250	(257)		(257)	120.6%	
4022 Expenditure - Mayors	256	0	(256)		(256)	0.0%	
4023 Council Regalia	112	1,000	888		888	11.2%	
4024 Honours Board	751	110	(641)		(641)	682.7%	
4025 Town Memorabilia	0	200	200		200	0.0%	
Civic Expenses :- Indirect Expenditure	4,126	4,060	(66)	0	(66)	101.6%	0
Net Income over Expenditure	(3,755)	(4,060)	(305)				
<u>103 Premises</u>							
1000 Income - Hall Hire	8,429	1,100	(7,329)			766.2%	
Premises :- Income	8,429	1,100	(7,329)			766.2%	0
4030 Rates	8,159	9,702	1,543		1,543	84.1%	
4031 Heat/Light/Water	34,632	32,000	(2,632)		(2,632)	108.2%	
4035 General Maintenance	7,615	3,000	(4,615)		(4,615)	253.8%	
4036 Grounds Maintenance	421	1,000	579		579	42.1%	
4041 Office Equipment	0	600	600		600	0.0%	
4042 Furniture	108	500	392		392	21.7%	
4043 Hearse House	0	200	200		200	0.0%	
4044 Waste Disposal	373	600	227		227	62.1%	
4045 Insurance	1,925	1,800	(125)		(125)	106.9%	
Premises :- Indirect Expenditure	53,233	49,402	(3,831)	0	(3,831)	107.8%	0
Net Income over Expenditure	(44,804)	(48,302)	(3,498)				
<u>104 Subscriptions</u>							
4060 SLCC	1,067	1,000	(67)		(67)	106.7%	
4061 OVW	2,266	2,300	34		34	98.5%	
4062 NWATC	0	110	110		110	0.0%	
4063 CVSC	0	15	15		15	0.0%	
4064 Clerks & Councils Direct	0	60	60		60	0.0%	

Detailed Income & Expenditure by Budget Heading 31/03/2024

Month No: 12

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4066 Data Protection	35	40	5		5	87.5%	
4068 Parish Online	0	250	250		250	0.0%	
4069 Fields In Trust	0	65	65		65	0.0%	
Subscriptions :- Indirect Expenditure	3,368	3,840	472	0	472	87.7%	0
Net Expenditure	(3,368)	(3,840)	(472)				
106 Community Schemes							
1001 Income - Newsletter/Advert	0	300	300			0.0%	
1009 Income - Misc	3,318	0	(3,318)			0.0%	
Community Schemes :- Income	3,318	300	(3,018)			1106.1%	0
4036 Grounds Maintenance	0	3,000	3,000		3,000	0.0%	
4076 War Memorials	0	500	500		500	0.0%	
4080 The Mount	1,478	1,500	22		22	98.5%	
4082 Planters	0	10,000	10,000		10,000	0.0%	
4083 Noticeboards	0	200	200		200	0.0%	
4084 Floodlighting	349	1,000	651		651	34.9%	
4087 Events	3,114	3,000	(114)		(114)	103.8%	
4088 Toilet financial support/hire	2,300	2,750	450		450	83.6%	
4091 Street Furniture	300	2,000	1,700	300	1,400	30.0%	
4092 Play Schemes	2,000	1,900	(100)		(100)	105.3%	
4093 MUGA/Play Equip	0	3,000	3,000		3,000	0.0%	
4094 Traffic Calming	0	4,500	4,500		4,500	0.0%	
4096 Footpaths Maintenance	880	6,000	5,120		5,120	14.7%	
4098 Pensarn Promenade	150	2,000	1,850		1,850	7.5%	
4099 Hanging Baskets	485	2,600	2,115		2,115	18.7%	
4101 Free Parking	20,000	20,000	0		0	100.0%	
4104 Newsletter	2,570	2,500	(70)		(70)	102.8%	
4105 Website	50	1,000	950		950	5.0%	
4107 Notices - Other	0	500	500		500	0.0%	
4115 CCTV	2,520	2,688	168		168	93.8%	
4117 Match Funding - Toilets	0	20,000	20,000		20,000	0.0%	
Community Schemes :- Indirect Expenditure	36,196	90,638	54,442	300	54,142	40.3%	0
Net Income over Expenditure	(32,878)	(90,338)	(57,460)				
107 Grants/Donations							
4108 S 137	11,000	10,500	(500)		(500)	104.8%	
4109 Sports Clubs	1,250	250	(1,000)		(1,000)	500.0%	
4110 Grants - Other	1,250	1,250	0		0	100.0%	

Detailed Income & Expenditure by Budget Heading 31/03/2024

Month No: 12

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4111 Youth Grants	500	600	100		100	83.3%	
4112 Social/Recreational	1,450	1,450	0		0	100.0%	
4113 Entertain/Culture/Arts	100	100	0		0	100.0%	
4114 Donations	1,820	5,000	3,180		3,180	36.4%	
4118 Community Sport Fund	0	10,000	10,000		10,000	0.0%	
4119 Commemoration Grant	2,885	5,000	2,115		2,115	57.7%	
Grants/Donations :- Indirect Expenditure	20,255	34,150	13,895	0	13,895	59.3%	0
Net Expenditure	(20,255)	(34,150)	(13,895)				
<u>108 Christmas Decorations</u>							
4035 General Maintenance	0	3,000	3,000		3,000	0.0%	
4200 Infrastructure Work(Columns)	0	2,000	2,000		2,000	0.0%	
4201 Purchase New Motifs	11,393	12,000	607		607	94.9%	
4202 Timers & Basic Infrastructure	661	2,850	2,189		2,189	23.2%	
4204 Purchase of Trees	8,549	7,000	(1,549)		(1,549)	122.1%	
4206 Infrastructure Work(Trees)	0	5,000	5,000		5,000	0.0%	
4207 Installation	13,330	11,000	(2,330)		(2,330)	121.2%	
4208 Electricity	0	5,000	5,000		5,000	0.0%	
4212 Signs,Tags & Engraving	45	150	105		105	30.0%	
4214 Printing	181	0	(181)		(181)	0.0%	
Christmas Decorations :- Indirect Expenditure	34,159	48,000	13,841	0	13,841	71.2%	0
Net Expenditure	(34,159)	(48,000)	(13,841)				
<u>109 Place Plan</u>							
4131 Place Plan project funding	805	3,000	2,195		2,195	26.8%	
Place Plan :- Indirect Expenditure	805	3,000	2,195	0	2,195	26.8%	0
Net Expenditure	(805)	(3,000)	(2,195)				
<u>110 Fireworks</u>							
1009 Income - Misc	500	0	(500)			0.0%	
Fireworks :- Income	500	0	(500)				0
4129 Other Firework costs	0	2,500	2,500		2,500	0.0%	
4209 Barrier Hire	250	500	250		250	50.0%	
4217 Purchase of Fireworks	3,750	5,000	1,250		1,250	75.0%	
4218 Traffic Man/Security etc	4,267	4,000	(267)		(267)	106.7%	
4219 Events personnel	1,913	0	(1,913)		(1,913)	0.0%	
4220 Hired provisions	1,853	0	(1,853)		(1,853)	0.0%	
Fireworks :- Indirect Expenditure	12,033	12,000	(33)	0	(33)	100.3%	0
Net Income over Expenditure	(11,533)	(12,000)	(467)				

Detailed Income & Expenditure by Budget Heading 31/03/2024

Month No: 12

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	375,630	354,072	(21,558)			106.1%	
Expenditure	364,087	465,416	101,329	1,200	100,129	78.5%	
Net Income over Expenditure	<u>11,543</u>	<u>(111,344)</u>	<u>(122,887)</u>				
Movement to/(from) Gen Reserve	<u>11,543</u>						

CFIP23

Abergele Town Council

Bank - Cash and Investment Reconciliation as at 31 March 2024

	<u>Account Description</u>	<u>Balance</u>
<u>Bank Statement Balances</u>		
1	31/03/2024 Current Bank A/c	3,345.28
2	31/03/2024 Quarterly Interest A/c	219,383.00
3	31/03/2024 Swansea Building Society	81,728.06
4	31/03/2024 Hall & Development A/c	36,584.14
6	31/03/2024 Petty Cash	150.00
		341,190.48
<u>Receipts not on Bank Statement</u>		
0	31/03/2024 All Receipts Cleared	0.00
		0.00
Closing Balance		341,190.48
<u>All Cash & Bank Accounts</u>		
1	Current Bank A/c	3,345.28
2	Quarterly Interest A/c	219,383.00
3	Swansea Building Society	81,728.06
4	Hall & Development A/c	36,584.14
6	Petty Cash	150.00
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	341,190.48

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**Bank Reconciliation Statement as at 31/03/2024
for Cashbook 1 - Current Bank A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Bank A/c	31/03/2024		3,345.28
			<u>3,345.28</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			3,345.28
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			3,345.28
		Balance per Cash Book is :-	3,345.28
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

CPD25

**Bank Reconciliation Statement as at 31/03/2024
for Cashbook 2 - Quarterly Interest A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Quarterly Interest A/c	31/03/2024		219,383.00
			<u>219,383.00</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			219,383.00
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			219,383.00
		Balance per Cash Book is :-	219,383.00
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

CF1P26

**Bank Reconciliation Statement as at 31/03/2024
for Cashbook 3 - Swansea Building Society**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Swansea Building Society	31/03/2024		81,728.06
			<u>81,728.06</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			81,728.06
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			81,728.06
		Balance per Cash Book is :-	81,728.06
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

CF1P27

Bank Reconciliation Statement as at 31/03/2024
for Cashbook 4 - Hall & Development A/c

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Hall & Development A/c	31/03/2024		36,584.14
			<u>36,584.14</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			36,584.14
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			36,584.14
		Balance per Cash Book is :-	36,584.14
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

CRIP 28

**Bank Reconciliation Statement as at 31/03/2024
for Cashbook 6 - Petty Cash**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Petty Cash	31/03/2024		150.00
			<u>150.00</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			150.00
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			150.00
		Balance per Cash Book is :-	150.00
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

CAIP29