



CORRESPONDENCE FILE 1
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Events Meeting

15th January 2024

Meeting with Clerk and Ken from RBL 19/12/23

The Clerk requested a meeting with Ken and Rev Kate following the Remembrance Service held on Sunday 12th November 2023. Rev Kate was unable to attend.

Matters arising:

Parade was scheduled to gather at 9:30am and commence at 9:45am. Parade commenced at 9:30am due to rain and the band stating that it would interfere with the instruments.

Ken stated that he took the decision due to the band's concern for their equipment. The Clerk explained that some children missed the parade and the arrival at the Church left a long wait outside and members who would normally parade into the church, went to sit down early due to the cold.

Ken took this on board and stated that there may not be a band next year due to cost. The Clerk stated that she felt that the Council would like a marching band and asked what the Council could do to assist with this. The Clerk offered an application form to Ken to submit for a grant. An approximate cost will be around £450

The buffet after the event was discussed and Ken stated that the George & Dragon are to provide a free buffet and drink for 2024. The Clerk said that if RBL need assistance to fund the buffet then the Council could consider a grant or funding directly. The Town Council if requested could also consider funding the marching band.

The set off time was discussed and was agreed that the 9:45 set off time would continue for 2024.

Ken also stated that it has been difficult to engage with the local cadets to attend and it was agreed that the Town Hall would contact them on their behalf. Ken to forward details.

The number of children in the parade was discussed and it was agreed to double check with Rev Kate.

The Armistice Day was discussed as the Mayor was unaware that this event took place. The Clerk informed Ken that the Town Council were never involved or invited to the event on the 11th and it was more of an informal gathering. Ken agreed to inform the Council in future years. The location of the gathering was discussed as the location in the road on Market Street was not the safest place to gather and stop traffic.

CAI ①

Report from the Deputy Clerk

Christmas Concert December 1st 2023

Positive Points:

1. Entertainment provided was well received by audience members
2. Attendance was a great improvement on the previous year's event
3. A profit of £489.70 was made, which is being donated to CRY

Negatives:

1. Publicity and Promotion – Advertise further in advance for the 2024 event
2. Order of Service – delay in receipt of detail meant that the Order of Service was finalised on 30th November

Room for improvement:

1. Increase Councillor attendance

CFI (2)

Fireworks Debrief 2023

Clerk and Deputy Clerk had a meeting with Judith Sharpe and Rhian Wood on 22nd December 2023

The Health and Safety briefing will need to be conducted earlier for future events – it has to be delivered in person.

The security plan for future fireworks events will be shared. This will detail the positions of security staff as Members had remarked that security were not always visible.

The gap between the two events could be shortened to cut down on waiting times – perhaps restrict this to 30 minutes.

Many people said that they did not carry cash for donations and it may be worth considering having some card readers for the 2024 event.

It was felt that overall the event flowed nicely and was well organised.

A draft budget from CCBC costs for the 2024 Fireworks is attached.

<p>Cllr. Charlie McCoubrey</p>	<p>Hi Mandy - just the issue with needing some card readers due to the number of people no longer carrying cash</p>
<p>Cllr. Diane Green</p>	<p>Hi Mandy, just a few points about the firework display.</p> <ol style="list-style-type: none"> 1. On the railway bridge, council employees had not put up barriers in time so people wandered on to the beach without being asked for a donation. 2. Of the 20 walkie talkies available, we didn't have one on the bridge. Security were nowhere to be seen. 3. Many visitors said they had no change for donations. Think about card readers for next year? 4. Charge everyone for entry next year. Put this requirement on the promotion materials. 5. Late arrival by Dave to give H&S briefing unhelpful. 6. Tent located too far from the railway bridge collectors. Long way to walk in cold and wet weather conditions. 7. Councillors collecting on the bridge to be able to park their cars in the railway car park. 8. Security staff to be more visible and remain until the end of the evening, after visitors have largely left the site. 9. Handles on buckets to be made more comfortable to hold. 10. Plenty of XXL sized luminous vests to be made available . 11. Consider using QR codes on entry with info on charitable donations/entry fee destination, location plans and timings of both displays. With details of food providers in case of food poisoning. 12. Overt warning of ban of alcohol at the event.
<p>Clerk</p>	<ul style="list-style-type: none"> • The gap between the two events was too long, 30 minutes would be adequate as a lot of hanging around for the children and adults • The Event tent could do with been larger so that more people can gather • Great management by the Event team, everything flowed and felt well organised • ATC to ensure that there is more hot water for the team as it got too busy for the café to assist once the event commenced

ATC Clerk

From: Cllr Andrew Wood
Sent: 11 November 2023 23:17
To: ATC Clerk; Cllr Charlie McCoubrey; Cllr Alan Hunter; Diane Green
Subject: Re: Abergele Firework display

1-Traffic issue at the approach to the station, more barriers were needed at the two entrances as people came up the approach roads looking to park on the prom especially at 6-30 pm
2-Card machines needed to maximise donations and channelling people approaching entrance
3-need to have collectors at barriers at the latest 5pm , briefings for H And Safety need to be done a lot earlier and preferably by Email
500 people and kids were on the prom from 5pm onwards!! With not enough stewards and volunteers to attend to their safety
Regards Cllr Andrew

Sent from [Outlook for iOS](#)

From: ATC Clerk <clerk@abergeletowncouncil.gov.wales>
Sent: Friday, November 10, 2023 3:04:24 PM
To: ATC Assistant Clerk <Assistantclerk@abergeletowncouncil.gov.wales>
Cc: Ann Williamson <cllr.a.williamson@abergeletowncouncil.gov.wales>; Cllr Andrew Wood <cllr.andrew.wood@conwy.gov.uk>; Cllr Charlie McCoubrey <cllr.charlie.mccoubrey@conwy.gov.uk>; John Jones <cllr.j.jones@abergeletowncouncil.gov.wales>; Cllr Paul Fletcher <cllr.p.fletcher@abergeletowncouncil.gov.wales>; Keilah Yarwood <cllr.k.yarwood@abergeletowncouncil.gov.wales>; Diane Green <cllr.d.green@abergeletowncouncil.gov.wales>; Judith Sharp <judith.sharp@conwy.gov.uk>; dave phillips <davidsafetyfocus@gmail.com>; activecctv@aol.com <activecctv@aol.com>; Maria Davies <cllr.m.davies@abergeletowncouncil.gov.wales>
Subject: RE: Abergele Firework display

Good afternoon All,

Many thanks for attending the Fireworks last Saturday evening and assisting in making the event a success. As part of the debrief would you be able to send me any observations that you made on the evening, so that we can discuss when we have our next meeting. I have received information from some members and thank you for the valuable points raised. If you could forward any observations, even minor points to me by the 17th November 2023, it would be appreciated.

Have a good weekend and see you Sunday

Kind regards

Mandy

Mandy Evans
Clerc y Dref/Town Clerk
Cyngor Tref Abergele Town Council

CA: S

I have a new email address – please save this email address for future use

Os ydych wedi derbyn yr e-bost hwn ar gam, anfonwch o a info@abergeletowncouncil.gov.wales
If you have received this email in error, please forward it to info@abergeletowncouncil.gov.wales

Report from the Deputy Clerk

Beach of Dreams 2025

Clerk and Deputy Clerk attended an online meeting on 29 November 2023 regarding Beach of Dreams 2025 (<https://beachofdreams.org/>).

Beach of Dreams is due to take place in May 2025 and should involve walking, talking, or making activities as part of a collective moment of reflection and action regarding the climate crisis.

The current cost is £175+ VAT to register, which would include a bespoke silk pennant. The registration deadline is 1st October 2024.

It is currently unclear what future costs or time demands would be involved following registration. It is also unclear how we would tie in with events at a County level. As of 29th November only Bay of Colwyn Town Council had registered.

Further meetings will take place to gauge wider interest in the scheme where hopefully more detail will be provided.

Christmas Lighting/Trees Report

Majority of lighting issues rectified quickly by Festive and Mega, however there was an ongoing issue with the tree lights at St. Paul's Church with disagreement/confusion over where the electrical fault lies.

Reindeer motif was damaged beyond repair and had to be removed following a weekend of high winds, it was not clear if the weather or vandalism was to blame.

There were issues with the installation of the rootball trees with this being delayed until w/c 11th December. Further issue due to strong winds uprooting the tree on Sea Road (subsequently replanted by Cllr. Wood).

Negative feedback from Bodtegwel residents regarding the rootball tree. An article also appeared on the Daily Post website on 23rd December 2023.

CF1 p7

2023 LIGHTING SCHEME		WEEKLY INSPECTION (w/c)						
ABERGELE TOWN COUNCIL		27/11/2023	04/12/2023	11/12/2023	18/12/2023	25/12/2023		
COL/ FEATURE	LOCATION	STATUS					checked if secure only	
Bauble seat	<u>Llanddulas Rd</u> Sea Rd/Tesco	0	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
LLANDULAS RD TOTAL MOTIFS:		0						
<u>Market Street</u>								
15		Not in use	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
14	Slaters forecourt	In use	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
13	Library	In use	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
12	Barclays	In use	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
11	Crempog	In use	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
10	no. 57 Howell Jones (opp. Bee Hotel)	In use	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
9	Hair by Michelle/ Kitchens of Abergelge (opp. Peculiar Gallery)	In use	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
8	no.47 Peter Large	In use	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
7	no.39 A Cut Above	In use	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
6	George & Dragon	In use	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
5	24/26	DO NOT USE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4	Post Office	In use	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
3	Savers	In use	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
2	NWMT/ Sugar Den	In use	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
1	Gwindy	DO NOT USE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
MARKET ST TOTAL MOTIFS:		12						
<u>Bridge Street</u>								
1	opp. Old McCoubrey Cook	DO NOT USE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2	Gele Bridge/ Citizens Advice	In use	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
3	Pen y Bont/Butty Box	In use	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
S1-1	St Paul's	In use	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
4	Itaca	In use	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
5	Paint Well/Opp. Liys Gele	In use	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
6	Opp. Plasnewydd Buildings/ Paint Well	In use	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
7	Liys Jenkin	In use	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
8	Ysgol Emrys ap Iwan	In use	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Deer	Cnr of St. George's Road	In use	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Lit Trees	St. Paul's Methodist Church		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
BRIDGE ST TOTAL MOTIFS:		8						

CA10

