



# Abergele Town Council

## AGENDA

The Annual Meeting of the Council, to be held on Monday 15<sup>th</sup> May 2023 at 6.45 pm by Hybrid attendance.

- 1) **Welcome & Opening Prayers**
- 2) **Attendance Register**
- 3) **Apologies for Absence**
- 4) **Minutes**  
To RECEIVE a copy of the Minutes of the last Annual Meeting, held on the 12<sup>th</sup> May 2022 (which were approved and signed at the following Ordinary Meeting of the Council).
- 5) **Annual Report**  
To ADOPT the 2022/23 APPROVED Annual Report Min No: 632/22
- 6) **Policies**  
**To ADOPT the following Policies APPROVED by the Town Council during 2022/23**
  - a) Code of Conduct Min No: 428/22
  - b) Financial Regulations Min No: 428/22
  - c) Standing Orders Min No: 428/22
  - d) Annual Leave Policy Min No: 699/22
  - e) Section 6 Biodiversity Report Min No: 632/22
- 7) To RECEIVE a copy of 2022/23 Inventory of Contents for Abergele Town Council Min No: 632/22 (attached to email)
- 8) **Presentation by the Retiring Mayor**  
The Retiring Mayor Cllr. Alan Hunter will present the Annual Mayor's Award for outstanding achievement in the Community
- 9) **Address by the Retiring Mayor**
- 10) **Election of Town Mayor for the year 2023/24**  
*Nomination: Cllr. Charles McCoubrey*  
*Proposed by: Cllr. S. Jones-Roberts Secoded by: Cllr. P. Luckock*



- 11) **Installation of the New Mayor and Signing of the Declaration of Acceptance of Office**
- 12) **Address by the New Mayor**
- 13) **Election of Deputy Mayor for the year 2023/24**  
*Nomination: Cllr Diane Green*  
*Proposed by: Cllr. K. Yarwood Seconded by: Cllr. J. Jones*
- 14) **Installation of the Deputy Mayor and Signing of the Declaration of Acceptance of Office**
- 15) **Appointment of Representatives to Outside Bodies (CF1 page 1)**
- 16) **To approve the continued delegated authority to the Clerk and other Officers as set out in the Delegation to Officers Policy (CF1 page 2-4)**
- 17) **Appointment of Committees**
  - (i) To confirm continued delegation of full decision making powers to the two Standing Committees of the Council:
    - (a) General Purposes and Planning Committee
    - (b) Policy and Finance Committee
  - (ii) To confirm delegation of decision making powers to the Place Plan Committee
  - (iii) To elect a Chairman and Vice Chairman for the Committee's
    - (a) General Purpose and Planning Committee
    - (b) Policy and Finance Committee
- 18) **To RECEIVE the Terms of Reference for Committees (CF1 page 5-13)**
- 19) **Appointment of members to the Committees (CF1 pages 5-13)**
- 20) **To receive confirmation that the Town Council holds the relevant insurance cover in respect of all insurable risks (forwarded in email)**
- 21) **To review the subscriptions to other bodies (CF1 page 14)**
- 22) **To review the Council's expenditure incurred under s.137 of the Local Government Act 1972 and the Power of Well-being (CF1 page 15)**
- 23) **Conclusion of Meeting to be followed by photographs**